



Village Hall, 262-567-2757  
Fax, 262-567-4115  
Public Works Dept., 262-567-2422  
Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.villageofsummitwi.gov](http://www.villageofsummitwi.gov)

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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

## **AGENDA**

### **Summit Utility District #2 Commission Meeting Thursday, September 10, 2026 at 6:15 pm**

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PUBLIC COMMENT
4. MINUTES: August 12, 2026
5. Discussion and action on August 2026 payables and Financial Report
6. Discussion on August 2026 engineering report from SEH
7. ADJOURN UTILITY COMMISSION MEETING

Respectfully Submitted,

Debra J. Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: October 8, 2026**

**Posted: September 3, 2026**

\*\*\*\* Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the SUD#2 Commission noticed above.



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**MINUTES**  
**Summit Utility District #2 Commission Meeting**  
**August 12, 2026**

**CALL TO ORDER**

Chairperson Riley called to order the Summit Utility District #2 meeting at 6:15 p.m. on Wednesday, August 12, 2026 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

**ROLL CALL AND CONFIRM POSTING**

Clerk Michael confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Justin Phillips, Lisa Mellone, Hethe Henrickson, and Kraig Arenz., Sr. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash and Administrator/Clerk-Treasurer Debbie Michael.

**PUBLIC COMMENT** - None

MINUTES: July 9, 2026 regular meeting & June 30, 2026 special meeting

**MOTION:** (Arenz, Phillips) *to approve the minutes as presented.* Carried.

Discussion and action on July 2026 payables and Financial Report

**MOTION:** (Mellone, Phillips) *to approve the July 2026 payables in the amount of \$73,160.09 and the financial report.* Carried.

Discussion on July 2026 engineering report from SEH

Report was submitted in the packet.

ADJOURN UTILITY COMMISSION MEETING

**MOTION:** (Arenz, Phillips) *to adjourn at 6:23 p.m.* Carried.

Respectfully Submitted,

Debra J. Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: September 10, 2026**

2026  
UTILITY DISTRICT  
FINANCIAL INFORMATION

| <b>UD2</b>                                | <b>Amount \$\$</b> |
|-------------------------------------------|--------------------|
| Bank 59 Balance: 08/31/2026               | \$1,947,548.22     |
| AP August 2026                            | (\$40,778.13)      |
| Interest Paid/Accrued : 3.77%             | \$6,177.94         |
| Available Funds                           | \$1,906,770.09     |
| Interest Paid YTD 59                      | \$53,949.48        |
| <b>LOAN INFORMATION:</b>                  |                    |
| GO Fund - Payoff: 5/2027                  |                    |
| Payments: 04/30/26 (Principal & Interest) | \$781,667.50       |
| November (Interest only)                  | \$8,635.00         |
| 2026 Total Principal & Interest payment   | \$790,302.50       |
| 12/31/2026 YE Principal Balance           | \$785,000.00       |
| <b>Silver Lake Utility District</b>       |                    |
| <b>Amount \$\$</b>                        |                    |
| Bank 59 Balance: 08/31/2026               | \$185,516.51       |
| AP August 2026                            | (\$12,284.43)      |
| Interest Paid/Accrued: 3.76 %             | \$561.81           |
| Available Funds                           | \$173,232.08       |
| Interest Paid YTD 59                      | \$4,967.23         |

2026  
Utility District  
Financial Report

6 Month Tracking

| MONTH                  | UD2            | NOTE:                                           |
|------------------------|----------------|-------------------------------------------------|
| September-26           | \$40,778.13    |                                                 |
| August-26              | \$73,160.09    |                                                 |
| July-26                | \$39,564.33    |                                                 |
| June-26                | \$35,123.16    |                                                 |
| May-26                 | \$65,431.45    |                                                 |
| April Loan Payment     | \$765,000.00   |                                                 |
| April Interest Payment | \$16,667.50    |                                                 |
| April-26               | \$32,231.26    |                                                 |
| Total                  | \$1,067,955.92 |                                                 |
|                        | \$286,288.42   | Loan Payment + Interest deducted<br>from total. |
| 6 Month Average:       | \$ 47,714.74   |                                                 |

9/01/2026 3:12 PM In Progress Checks - Full Report - ALL Page: 1  
 ALL Checks by Payee ACCT  
 BANK 59 SUD#2

Dated From: From Account:  
 Thru: Thru Account:

| Voucher Nbr          | Check Date | Payee                                      | Amount      |
|----------------------|------------|--------------------------------------------|-------------|
| <hr/>                |            |                                            |             |
|                      | 9/10/2026  | ACCURATE GRAPHICS, INC                     |             |
|                      |            | ENVELOPES / OFFICE SUPPLIES                |             |
| 620-00-53655-000-000 |            | OFFICE SUPPLIES                            | 193.30      |
|                      |            | ENVELOPES/ OFFICE SUPPLIES                 | 50200       |
|                      |            | Total                                      | 193.30      |
| <hr/>                |            |                                            |             |
|                      | 9/10/2026  | AREA SEPTIC INSTALLATION INC               |             |
|                      |            | inv 4622 & 4631                            |             |
| 620-00-53635-000-000 |            | MAINTENANCE OF LIFT STATIONS               | 442.00      |
|                      |            | GENERATOR MAINTENANCE LIFT STATION         | 4622        |
| 620-00-53659-000-000 |            | CONTRACTUAL SERVICES                       | 2,176.00    |
|                      |            | CONTRACT SERVICE JULY 2026                 | 4631        |
|                      |            | Total                                      | 2,618.00    |
| <hr/>                |            |                                            |             |
|                      | 9/10/2026  | DELAFIELD-HARTLAND WATER POLLUTION CONTROL |             |
|                      |            | AUGUST 2026 USAGE                          |             |
| 620-00-53632-000-000 |            | TREATMENT EXPENSE DEL-HART                 | 15,334.01   |
|                      |            | AUGUST 2026 TREATMENT                      | 083126      |
|                      |            | Total                                      | 15,334.01   |
| <hr/>                |            |                                            |             |
|                      | 9/10/2026  | EXCEL UNDERGROUND LLC                      |             |
|                      |            | JULY LOCATE                                |             |
| 620-00-53659-000-000 |            | CONTRACTUAL SERVICES                       | 142.00      |
|                      |            | JULY 2026 LOCATE                           | 13978       |
|                      |            | Total                                      | 142.00      |
| <hr/>                |            |                                            |             |
|                      | 9/10/2026  | SHORT ELLIOTT HENDRICKSON INC              |             |
|                      |            | ENGINEERING                                |             |
| 620-00-53631-000-000 |            | PRO. SER./ENGINEERING                      | 6,332.50    |
|                      |            | UD2 ENGINEERING                            | 514408      |
|                      |            | Total                                      | 6,332.50    |
| <hr/>                |            |                                            |             |
|                      | 9/10/2026  | TOTAL ENERGY SYSTEMS                       |             |
|                      |            | GENERATOR MAINTENANCE                      |             |
| 620-00-53635-000-000 |            | MAINTENANCE OF LIFT STATIONS               | 707.20      |
|                      |            | LIFT STATION GENERATOR MAINTENANCE         | 167278      |
|                      |            | Total                                      | 707.20      |
| <hr/>                |            |                                            |             |
|                      | 9/10/2026  | VEOLIA WTS USA, INC                        |             |
|                      |            | PROSWEET                                   |             |
|                      |            | Manual Check Nbr:                          | 091026UD2-6 |

9/01/2026 3:12 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
BANK 59 SUD#2

Page: 2  
ACCT

Dated From:

From Account:

Thru:

Thru Account:

| Voucher Nbr                               | Check Date | Payee                | Amount      |
|-------------------------------------------|------------|----------------------|-------------|
| 620-00-53636-000-000                      |            | CHEMICAL TREATMENT   | 9,089.08    |
| PROSWEET                                  |            | 903918981            |             |
|                                           |            | Total                | 9,089.08    |
| <hr/>                                     |            |                      |             |
| 9/10/2026 VILLAGE OF SUMMIT               |            |                      |             |
| AUGUST 2026 ADMIN                         |            |                      |             |
|                                           |            | Manual Check Nbr:    | 091026UD2-7 |
| 620-00-53659-000-000                      |            | CONTRACTUAL SERVICES | 5,083.34    |
| AUGUST 2026 ADMIN                         |            | 080126ADMIN          |             |
|                                           |            | Total                | 5,083.34    |
| <hr/>                                     |            |                      |             |
| 9/21/2026 WE ENERGIES - UTILITY DISTRICTS |            |                      |             |
| AUGUST LIFT STATION                       |            |                      |             |
|                                           |            | Manual Check Nbr:    | 081026UD2-8 |
| 620-00-53656-000-000                      |            | UTILITIES            | 1,278.70    |
| 2026 AUGUST LIFT STATION                  |            | 6061456853           |             |
|                                           |            | Total                | 1,278.70    |
| <hr/>                                     |            |                      |             |
|                                           |            | Grand Total          | 40,778.13   |



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## MEMORANDUM

TO: Summit Utility District No. 2  
FROM: Steve Yoss, PE  
DATE: September 3, 2026  
RE: Monthly Engineering Report  
SEH No. 189352 14.00

The following information describes the status of the sewer system operations and maintenance.

1. Action Items: None
2. Sewer Cleaning and Televising Program
  - A. The Expeditors cleaned and televised the sewer on 7/6/2026. Leaking at MH 38. SEH created an RFQ to send to contractors for repairs at MH 38.
3. Wet Well Cleaning Program
  - A. A second round of wet well cleanings is planned later in the year.
4. Bioxide Alternatives
  - A. Veolia Water Technologies and Solutions – Currently feeding ProSweet.
5. Service Agreements Updates
  - A. ASI – Current agreement to expire on Dec. 31, 2028.
  - B. Starnet – 1 full-service days and then pay for service on an as needed basis.
  - C. Evoqua Bioxide Rate – Current through April 30, 2027.
  - D. Flygt – Xylem – Current agreement expires in 2028.
6. Lift Station Reporting and System Maintenance
  - A. Area Septic Installation (ASI) continues to perform weekly and monthly maintenance duties.
  - B. Xylem/Flygt – Pumps and parts are planned to be installed September 8<sup>th</sup>, 2026.
7. Lift Station 5: Generator Louvers not operating
  - A. On 8/4/2026 ASI mentioned the louvers for the generator at LS 5 are not working and causing over heating inside the lift station. Currently open, will need fixed before winter.

Engineers | Architects | Planners | Scientists

**Short Elliott Hendrickson Inc.**, N19W24133 Riverwood Dr, Waukesha, WI 53188

262.646.6855 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

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