



Village Hall, 262-567-2757  
Fax, 262-567-4115  
Dept. of Public Works, 262-567-2422  
Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.villageofsummitwi.gov](http://www.villageofsummitwi.gov)

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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

**AGENDA**  
**Special Village Board Meeting**  
**July 16, 2026, at 5:15 P.M.**  
At the Summit Village Hall, 37100 Delafield Road

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. Discussion and action on appointment of Election Inspectors for a term of July 17, 2026 – December 31, 2027
4. ADJOURN SPECIAL VILLAGE BOARD MEETING

Respectfully Submitted,

Debra J. Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: August 11, 2026**

**Posted: July 14, 2026**

\*\*\*\* Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Village Board noticed above.



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## MEMORANDUM

To: Village Board

From: Administrator-Clerk/Treasurer Michael

Date: July 14, 2026

Re: **Appoint Election Inspectors for the 2026/2027 Election Term**

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**BACKGROUND:** Typically, appointments for Election Inspectors are done in December of each year with the exception of additional appointments that come in throughout the year for people who express an interest in helping to facilitate our elections. We did appoint a list of people at the December 11, 2025 meeting.

When I was provided the list for the appointments done in December, someone was left off (a long-standing inspector for Summit). Staff went back and figured out why this one person wasn't on the list and it was because the original spreadsheet that was used to make the list for the meeting only had an email address for this person and no name, so when it was copied over to create a list with just the person's name, there was nothing there. This one individual is a very important part of our election team, always willing to work the entire day (which is very rare now) and does a wonderful job for Summit. She also is part of a duo with her husband serving too as this is something they enjoy doing together.

Secondly, there were two additional residents who expressed interest in being appointed in June, 2026 however, that information was not communicated to me by staff so there was not an agenda item to appoint them on the July 9 meeting.

It is important that we get these people appointed so that we can continue to utilize them for the remaining three elections (August 11, November 3 & Special December 15) as these positions are vital to carrying out all our election day duties.

All of the inspectors will need to complete training prior to working at any election.

**RECOMMENDED MOTION:** *to approve the appointment of Kathy Strazishar, Sandy Casterline & Sean Osborne as Election Inspectors in the Village of Summit for a term of July 17, 2026 – December 31, 2027.*