



Village Hall, 262-567-2757
Fax, 262-567-4115
Public Works Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.villageofsummitwi.gov

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

AGENDA
Summit Utility District #2 Commission Meeting
Thursday, July 9, 2026 at 6:15 pm

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PUBLIC COMMENT
4. MINUTES: June 11, 2026 regular meeting
5. Discussion and action on June 2026 payables and Financial Report
6. Discussion on June 2026 engineering report from SEH
7. ADJOURN UTILITY COMMISSION MEETING

Respectfully Submitted,

Debra J. Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: August 13, 2026

Posted: July 2, 2026

**** Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the SUD#2 Commission noticed above.



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MINUTES
Summit Utility District #2 Commission Meeting
June 11, 2026

CALL TO ORDER

Chairperson Riley called to order the Summit Utility District #2 meeting at 6:15 p.m. Thursday, June 11, 2026 at Summit village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Clerk Michael confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Justin Phillips, Lisa Mellone, Hethe Henrickson and Kraig Arenz, Sr. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash, and Administrator-Clerk/Treasurer Debbie Michael.

PUBLIC COMMENT - None

MINUTES: May 14, 2026 regular meeting

MOTION: (Phillips, Mellone) *to approve the minutes from May 14, 2026. Carried.*

Discussion and action on May 2026 payables and Financial Report

MOTION: (Mellone, Phillips) *to approve the payables in the amount of \$35,123.16 and to approve the financial report as presented. Carried.*

Discussion and action on update to Summit Utility District No. 2 Purchasing Policy

There was discussion about if the current thresholds have caused issues in the past.

MOTION: (Hethe, Phillips) *to approve the revision to the Summit Utility District No. 2 Purchasing Policy as proposed. Carried.*

Discussion on May 2026 engineering report from SEH

The monthly report is on file.

Discussion and action on awarding the 2026 wet well cleaning contract

MOTION: (Phillips, Henrickson) *to authorize the District Engineer, SEH, to award the 2026 Wet Well Cleaning contract to the Expeditors, Inc. in an amount not to exceed \$7,380. Carried.*

Discussion and action on awarding the 2026 sewer cleaning and televising contract

MOTION: (Henrickson, Phillips) *to authorize the District Engineer, SEH, to award a Sewer Cleaning and Televising Program contract to The Expeditors, Inc. in an amount not to exceed \$7,974.27. Carried.*

Discussion and action on ProSweet Trial update and authorize purchase of additional chemical

Director Nash stated the chemical rates have not changed and we have had favorable results. The ProSweet chemical is provided in smaller totes for this trial, as the levels get down in between, we have experienced odor issues.

Commissioner Mellone referenced the email from the resident about the recent odor and the response that was provided by Director Nash was very detailed and she appreciated that.

MOTION: (Henrickson, Phillips) *to authorize the purchase of an additional 7 drums of ProSweet PC2543 at the proposed rate of \$9,089.08, plus a traffic surcharge. Carried.*

ADJOURN UTILITY COMMISSION MEETING

MOTION: (Phillips, Henrickson) *to adjourn at 6:29 p.m. Carried.*

Respectfully Submitted,

Debra J. Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: July 9, 2026

2026
UTILITY DISTRICT
FINANCIAL INFORMATION

| UD2 | Amount \$\$ |
|---|--------------------|
| Bank 59 Balance: 06/30/2026 | \$1,846,524.68 |
| AP June 2026 | (\$39,564.33) |
| Interest Paid/Accrued : 3.52% | \$5,625.86 |
| Available Funds | \$1,806,960.35 |
| Interest Paid YTD 59 | \$41,871.74 |
| LOAN INFORMATION: | |
| GO Fund - Payoff: 5/2027 | |
| Payments: 04/30/26 (Principal & Interest) | \$781,667.50 |
| November (Interest only) | \$8,635.00 |
| 2026 Total Principal & Interest payment | \$790,302.50 |
| 12/31/2026 YE Principal Balance | \$785,000.00 |
| Silver Lake Utility District | |
| | Amount \$\$ |
| Bank 59 Balance: 06/30/2026 | \$184,567.39 |
| AP June 2026 | (\$11,062.60) |
| Interest Paid/Accrued:3.59 % | \$619.15 |
| Available Funds | \$173,504.79 |
| Interest Paid YTD 59 | \$3,844.44 |

7/01/2026 11:08 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
BANK 59 SUD#2

Page: 1
ACCT

Dated From: From Account:
Thru: Thru Account:

| Voucher Nbr | Check Date | Payee | Amount |
|-------------------------------|------------|--|-----------|
| | 7/10/2026 | DELAFIELD-HARTLAND WATER POLLUTION CONTROL | |
| 2026 JUNE TREATMENT | | Manual Check Nbr: 0701026-8UD2 | |
| 620-00-53632-000-000 | | TREATMENT EXPENSE DEL-HART | 15,334.01 |
| 2026 JUNE TREATMENT | | 062426 | |
| | | Total | 15,334.01 |
| | 7/10/2026 | EXCEL UNDERGROUND LLC | |
| 2026 JUNE LOCATE | | Manual Check Nbr: 071026-6UD2 | |
| 620-00-53659-000-000 | | CONTRACTUAL SERVICES | 485.00 |
| 2026 JUNE LOCATE | | 13779 | |
| | | Total | 485.00 |
| | 7/10/2026 | MUNICIPAL LAW & LITIGATION GROUP SC | |
| 2026 MAY LEGAL | | Manual Check Nbr: 071026-2UD2 | |
| 620-00-53658-000-000 | | LEGAL FEES | 333.50 |
| 2026 MAY LEGAL | | 17982 | |
| | | Total | 333.50 |
| | 7/10/2026 | SHORT ELLIOTT HENDRICKSON INC | |
| 2026 JUNE ENGINEERING | | Manual Check Nbr: 071026-3UD2 | |
| 620-00-53631-000-000 | | PRO. SER./ENGINEERING | 2,742.50 |
| 2026 JUNE ENGINEERING | | 510673 | |
| 620-00-53634-000-000 | | MAINTENANCE OF MAINS | 692.50 |
| 2026 JUNE TELEWISE | | 510673 | |
| 620-00-53635-000-000 | | MAINTENANCE OF LIFT STATIONS | 580.00 |
| 2026 JUNE MAINTENANCE OF LIFT | | 510673 | |
| | | Total | 4,015.00 |
| | 7/10/2026 | THE EXPEDITERS INC | |
| 2026 JUNE CLEAN LIFT STATIONS | | Manual Check Nbr: 071026-4UD2 | |
| 620-00-53635-000-000 | | MAINTENANCE OF LIFT STATIONS | 3,690.00 |
| 2026 JUNE CLEAN LIFT STATIONS | | 4567 | |
| | | Total | 3,690.00 |
| | 7/10/2026 | VEOLIA WTS USA, INC | |
| 2026 PROSWEET | | Manual Check Nbr: 071026-5UD2 | |
| 620-00-53636-000-000 | | CHEMICAL TREATMENT | 9,089.08 |
| 2026 PROSWEET | | 90348074 | |
| | | Total | 9,089.08 |

7/01/2026 11:08 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
BANK 59 SUD#2

Page: 2
ACCT

Dated From: From Account:
Thru: Thru Account:

| Voucher Nbr | Check Date | Payee | Amount |
|-------------------------|------------|---------------------------------|-------------|
| | 7/10/2026 | VILLAGE OF SUMMIT | |
| 2026 JUNE ADMIN | | | |
| | | Manual Check Nbr: | 071026-1UD2 |
| 620-00-53659-000-000 | | CONTRACTUAL SERVICES | 5,083.34 |
| 2026 JUNE ADMIN | | 060126ADMIN | |
| | | Total | 5,083.34 |
| | 7/10/2026 | WE ENERGIES - UTILITY DISTRICTS | |
| 2026 JUNE LIFT STATIONS | | | |
| | | Manual Check Nbr: | 071026-7UD2 |
| 620-00-53656-000-000 | | UTILITIES | 1,534.40 |
| 2026 JUNE LIFT STATION | | 5985469754 | |
| | | Total | 1,534.40 |
| | | Grand Total | 39,564.33 |



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MEMORANDUM

TO: Summit Utility District No. 2
FROM: Steve Yoss, PE
DATE: July 1, 2026
RE: Monthly Engineering Report
SEH No. 189352 14.00

The following information describes the status of the sewer system operations and maintenance.

1. Action Items: None
2. Sewer Cleaning and Televising Program
 - A. The Expeditors are proposing a cleaning and televising date next week to complete the work.
3. Wet Well Cleaning Program
 - A. One wet well round cleaning completed June 19th. Second one is planned later in the year.
 - i. LS 2 and 5 were the dirtiest as usual.
4. CMAR
 - A. Completed, submitted June 30th.
5. Bioxide Alternatives
 - A. Veolia Water Technologies and Solutions – Currently feeding ProSweet. Continued testing. June 24th new delivery of ProSweet. ASI and Veolia reinstall monitor.
6. Service Agreements Updates
 - A. ASI – Current agreement to expire on Dec. 31, 2028.
 - B. Starnet – 1 full-service days and then pay for service on an as needed basis.
 - C. Evoqua Bioxide Rate – Current through April 30, 2027.
 - D. Flygt – Xylem – Current agreement expires in 2028.
7. Lift Station Reporting and System Maintenance
 - A. Area Septic Installation (ASI) continues to perform weekly and monthly maintenance duties.
 - B. Xylem/Flygt – Pumps and parts ordered.
8. Lift Station No. 6 – Check Valve failure
 - A. Check valves have been received. ASI plans to install in the next couple weeks.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., N19W24133 Riverwood Dr, Waukesha, WI 53188
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