



Village Hall, 262-567-2757  
Fax, 262-567-4115  
Public Works Dept., 262-567-2422  
Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.villageofsummitwi.gov](http://www.villageofsummitwi.gov)

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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

**AGENDA**  
**Summit Utility District #2 Commission Meeting**  
**Thursday, April 9, 2026 at 6:15 pm**

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PUBLIC COMMENT
4. MINUTES: March 12, 2026 regular meeting
5. Discussion and action on March 2026 payables and Financial Report
6. Discussion on March 2026 engineering report from SEH
7. Discussion and action on 2026 Flygt-Xylem Pump Annual Maintenance Agreement
8. Discussion and action on 2027-2028 Flygt-Xylem Pump Maintenance Agreement

ADJOURN UTILITY COMMISSION MEETING

Respectfully Submitted,

Debra J. Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: May 14, 2026**

**Posted: April 2, 2026**

\*\*\*\* Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.  
It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Village Board noticed above.



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**MINUTES**  
**Summit Utility District #2 Commission Meeting**  
**March 12, 2026**

CALL TO ORDER

Chairperson Riley called to order the Summit Utility District #2 meeting at 4:00 p.m. on Thursday, March 12, 2026 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Clerk Michael confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Justin Phillips, Jim Petronovich, Jeff Lee and Kraig Arenz, Sr. Also, present were: Chairperson Jack Riley, Public Works Director Kamron Nash, and Administrator-Clerk/Treasurer Debbi Michael. Commissioner Kraig Arenz, Sr. was absent at the start of the meeting (arrived at 4:11).

PUBLIC COMMENT - none

MINUTES: February 12, 2026 regular meeting

**MOTION:** (Petronovich, Lee) *to approve the February 12, 2026 meeting minutes as presented.*  
Carried.

Discussion and action on February 2026 payables and Financial Report

**MOTION:** (Petronovich, Lee) *to approve the financial report and payables in the amount of \$40,767.24.* Carried.

Discussion on February 2026 engineering report from SEH

Steve Yoss, SEH Engineer, reviewed the monthly report.

Discussion and action on Xylem pump replacement and repair quotes for Lift Stations 1 - 3

Engineer Yoss reviewed the proposals for replacement pumps with the recommendation being Option 1.

There was discussion about using rebuilt pumps instead of purchasing new.

Commissioner Kraig Arenz, Sr. arrived at 4:11 p.m.

Commissioner Lee stated we need a backup for the 30hp pump and believes those have a long lead time. Commissioner Arenz stated he agrees but we might also want to have a backup of a 15hp pump. Engineer Yoss stated the plan is to keep a 17hp so that could be used. Engineer Yoss recommended added about \$2,500 to the original price to accomplish that.

**MOTION:** (Lee, Arenz) *to authorize SEH and Village staff to work with Xylem Water Solutions, USA, Inc., to repair and replace various pumps in lift stations 1 – 4 and 6, as proposed in Option 1 at a cost not to exceed \$193,000.00. Carried.*

**Discussion and action on ProSweet Phase 2 trial results and approved of Phase 3 trial**

Engineer Yoss stated they think that the \$68,000 for 2026 might end up increasing as the weather warms up and the need for more could result. Recommending to extend trial of Phase 2 because they want some more trial data through the end of June before final application to all lift stations.

**MOTION:** (Arenz, Lee) *to authorize SEH and Village staff to work with Veolia WTS USA to extend Phase 2 of the ProSweet trial through the end of June, as recommended. Carried.*

**ADJOURN UTILITY COMMISSION MEETING**

**MOTION:** (Lee, Phillips) *to adjourn at 4:22 p.m. Carried.*

Respectfully Submitted,

Debra J. Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: April 9, 2026**

2026  
UTILITY DISTRICT  
FINANCIAL INFORMATION

UD2	Amount \$\$
Bank 59 Balance: 03/31/2026	\$2,511,766.10
AP March 2026	(\$32,231.26)
Interest Paid/Accrued 59: 3.67 %	\$7,958.64
Available Funds	\$2,479,534.84
Interest Paid YTD 59 2025	\$22,458.53
<b>LOAN INFORMATION:</b>	
GO Fund - Payoff: 5/2027	
Payments: 04/30/26 (Principal & Interest)	\$781,667.50
November (Interest only)	\$8,635.00
2026 Total Principal & Interest payment	\$790,302.50
12/31/2026 YE Principal Balance	\$785,000.00
<b>Silver Lake Utility District</b>	
<b>Amount \$\$</b>	
Bank 59 Balance: 03/31/2026	\$213,864.84
AP February 2026	(\$7,364.01)
Interest Paid/Accrued: 3.70 %	\$672.11
Available Funds	\$206,500.83
Interest Paid YTD 59	\$1,893.03

2026  
Utility District  
Financial Report

6 Month Tracking

MONTH	UD2	NOTE:
April-26	\$32,231.26	
March-26	\$40,767.24	
February-26	\$67,790.58	
January-26	\$32,596.53	
December-25	\$17,797.31	
November-25	\$46,208.10	Interest payment \$16,667.50
Total	\$164,392.52	
	\$147,725.02	Interest: \$16,667.50 Deducted from total
6 Month Average:	\$ 24,620.84	

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In Progress Checks - Full Report - ALL

Page: 1  
ACCT

ALL Checks by Payee

BANK 59 SUD#2

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	4/10/2026	AREA SEPTIC INSTALLATION INC	
		CHEMICAL DOSAGE	
		Manual Check Nbr:	041026-1U2
620-00-53659-000-000		CONTRACTUAL SERVICES	204.00
		CHEMICAL DOSAGE	
		4477	
		Total	204.00
	4/10/2026	DELAFIELD-HARTLAND WATER POLLUTION CONTROL	
		Manual Check Nbr:	041026-2U2
620-00-53632-000-000		TREATMENT EXPENSE DEL-HART	15,293.01
		032426	
		Total	15,293.01
	4/10/2026	MUNICIPAL LAW & LITIGATION GROUP SC	
		Manual Check Nbr:	041026-3U2
620-00-53658-000-000		LEGAL FEES	175.40
		17057	
		Total	175.40
	4/10/2026	PAT'S HEATING & AIR CONDITIONING	
		UNIT HEATER	
		Manual Check Nbr:	041026-4U2
620-00-53635-000-000		MAINTENANCE OF LIFT STATIONS	3,380.00
		UNIT HEATER	
		211021	
		Total	3,380.00
	4/10/2026	SHORT ELLIOTT HENDRICKSON INC	
		ENGINEERING	
		Manual Check Nbr:	041026-5U2
620-00-53631-000-000		PRO. SER./ENGINEERING	3,655.00
		ENGINEERING	
		505503	
		Total	3,655.00
	4/10/2026	STARNET TECHNOLOGIES	
		TELEMETRY	
		Manual Check Nbr:	041026-6U2
620-00-53656-000-000		UTILITIES	360.00
		TELEMETRY	
		037861	
		Total	360.00
	4/10/2026	VILLAGE OF SUMMIT	
		MARCH ADMIN	
		Manual Check Nbr:	041026-7U2
620-00-53659-000-000		CONTRACTUAL SERVICES	5,083.34
		MARCH ADMIN	
		030126	

4/02/2026 1:06 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
BANK 59 SUD#2

Page: 2  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Voucher Nbr	Check Date	Payee	Amount	
			Total	5,083.34
<hr/>				
4/10/2026 WE ENERGIES - UTILITY DISTRICTS				
			Manual Check Nbr:	041026-WEU2
620-00-53656-000-000	UTILITIES		5873924299	1,584.51
			Total	1,584.51
<hr/>				
4/10/2026 XYLEM WATER SOLUTIONS USA, INC				
			Prev YR Exp/Manual Chk #	041026-8U2
620-00-53659-000-000	CONTRACTUAL SERVICES		3556D91077	2,496.00
			Total	2,496.00
<hr/>				
			Grand Total	32,231.26



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## MEMORANDUM

TO: Summit Utility District No. 2  
FROM: Steve Yoss, PE  
DATE: April 1, 2026  
RE: Monthly Engineering Report  
SEH No. 189352 14.00

The following information describes the status of the sewer system operations and maintenance.

1. Action Items:
  - A. 2D – Review of Flygt-Xylem annual maintenance agreement. **This will be considered in separate agenda items.** Our recommendation is to approve the 2026 maintenance quote and option 2 for 2027 & 2028.
2. Service Agreements Updates
  - A. ASI – Current agreement to expire on Dec. 31, 2028.
  - B. Starnet – 1 full-service days and then pay for service on an as needed basis.
  - C. Evoqua Bioxide Rate – Current through April 30, 2026.
  - D. Flygt – Xylem – Current agreement expired in 2025. SEH received a new agreement with cost savings for 2026, please see attachments for review and approval. 2026 cost - \$1,086.00, 2027 & 2028 costs - \$3,550.00.
3. Lift Station Reporting and System Maintenance
  - A. Area Septic Installation (ASI) continues to perform weekly and monthly maintenance duties.
  - B. Xylem/Flygt – Pump quotes contract agreements were signed by Village and forwarded to Xylem last week.
4. Lift Station No. 6 – Check Valve failure
  - A. Check valves to be shipped early June.
5. Bioxide Alternatives
  - A. Veolia Water Technologies and Solutions – The Village signed a phase II extension agreement to extend the trial run over the next couple months. Veolia is continuing to monitor data. Veolia to let SEH and Village know shipment dates for drums.
6. Lift Station Back Up Power Generators
  - A. Total Energy Systems – TES provided maintenance quotes for the Village and SEH to review on 2/17/2026. SEH and Village to review TES provided quotes this month.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351  
262.646.6855 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

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7. We Energies Construction

- A. ASI has been coordinating with We Energies and We Energies is planning construction of electrical utility work around Lift Station No. 5. They are re-boring an electrical line and are going between the gas and fiber line that both run next to the station. They want to start in a few weeks (as weather permits) and hope to finish before the end of May.



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**MEMORANDUM**

To: Summit Utility District No. 2 Commission

From: Kamron Nash, P.E., Village Public Works Director

Date: April 2, 2026

Re: Discussion and Action on 2026 Flygt-Xylem Pump Preventative Maintenance Service Agreement – Summit Utility District No. 2

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**BACKGROUND:**

In late 2022, a three-year agreement was recommended with Flygt-Xylem to take advantage of the 15% parts discount on work that was scheduled to be completed from 2023 - 2025. The agreement expired at the end of 2025, and SEH and Village staff have been working with Flygt-Xylem on a new agreement.

There will be several pumps replaced in 2026, which will significantly reduce the amount of preventative maintenance work that is required for this year. The attached proposal is for annual service for 2026 only, targeting those lift station pumps that will not be replaced this year. A separate agreement will be considered for 2027 and 2028.

**RECOMMENDATION:**

Village staff and the District Engineer recommend that the Commission approve the proposed 2026 service agreement with Flygt-Xylem.

**ATTACHMENTS:** Xylem Water Solutions USA, Inc. 2026 Preventative Maintenance Agreement Proposal (Quote# 2026-PEW-0126)

**FISCAL IMPACT:** The proposed rate is \$1,086 and was budgeted for in the 2026 district budget.

**RECOMMENDED MOTION:** **Motion to approve the 2026 Pump Preventative Maintenance Service Agreement between Xylem Water Solutions USA, Inc. and the Village of Summit Utility District No. 2, as proposed.**



**Xylem Water Solutions USA, Inc.  
Flygt Products**

March 5, 2026

N26 W23445 Paul Road  
Pewaukee, WI 53072  
Tel (262) 544-1922  
Fax (262) 544-1399

Summit Utity District NO2

Quote # 2026-PEW-0126  
Project Name: Summit Lift 5 PMA ONLY  
Job Name:

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

This is to the PMA Lift station 5 and other staions that may need a oil change and not to exceed.

Qty	Part Number	Description	Unit Price
6	14-69 00 08	LABOR,MOBILE FLYGT Z5-TP MODELS: 3000,7000,8000	
		<b>This is to the PMA Lift station 5 and other staions that may need a oil change and not to exceed. Price</b>	<b>\$ 1,086.00</b>
		<b>Total Price</b>	<b>\$ 1,086.00</b>
		<b>Total Price</b>	<b>\$ 1,086.00</b>

**Terms & Conditions**

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

**As of October 14<sup>th</sup>, 2024, all orders must meet a minimum dollar value of \$1,200. Xylem reserves the right to refuse to process any order that does not meet the minimum order value requirement. Xylem will support order adjustments to meet the minimum order value threshold.**

**Purchase Orders:** Please make purchase orders out to: Xylem Water Solutions USA, Inc.

**Freight Terms:** 3 DAP - Delivered At Place 08 - Jobsite (per IncoTerms 2020)  
See Freight Payment (Delivery Terms) below.

**Taxes:** State, local and other applicable taxes are not included in this quotation.

**Back Charges:** Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

**Tariff Changes:** The prices quoted herein are based on the current tariff rates, duties, government charges, and trade regulations as of the date of this quote. If any new tariffs,



duties, taxes, or similar charges are imposed, or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority (collectively, "Tariff Changes"), and such Tariff Changes result in an increase in the cost of goods, Xylem reserves the right to adjust the pricing of the affected goods to reflect the increased costs.

**Shortages:** Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

**Terms of Payment:** 100% N30 after invoice date.  
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

**Terms of Delivery:** PP/Add Order Position

**Validity:** This Quote is valid for sixty (60) days.

**COVID 19:** Our current delivery lead-times are forecasted estimates only due to the outbreak of the COVID-19 virus pandemic and its global effects on commerce, supply chain, and logistics. Xylem will, however, use all commercially reasonable efforts to minimize any delivery delay impacts.

**Schedule:** Submittals will be supplied 2-3 weeks after order acceptance.

**Schedule:** Delivery lead times are 9-12 weeks after receipt of submittal approval and order acceptance.

I hope that this information is helpful to you. Should you require additional information or have any questions, please do not hesitate to contact me.

Sincerely,



Joshua Voigt  
Sales Representative  
Phone: 262/506-2343  
Cell: 414/719-5567  
joshua.voigt@xylem.com  
Fax: 262/544-1399



**Customer Acceptance**

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

**Purchase Orders:** Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2026-PEW-0126  
Customer Name: Summit Utity District NO2  
Job Name:  
Total Amount: \$ 1,086.00

Signature: \_\_\_\_\_ Name: \_\_\_\_\_  
(PLEASE PRINT)

Company/Utility: \_\_\_\_\_ PO: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ Fax: \_\_\_\_\_





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**MEMORANDUM**

To: Summit Utility District No. 2 Commission

From: Kamron Nash, P.E., Village Public Works Director

Date: April 2, 2026

Re: Discussion and Action on 2027 – 2028 Flygt-Xylem Pump Preventative Maintenance Service Agreement – Summit Utility District No. 2

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**BACKGROUND:**

Since 2022, the SUD2 Commission has entered into multi-year agreements with Flygt-Xylem to take advantage of the 15% parts discount on work and to lock in service rates. The last multi-year agreement expired at the end of 2025. A separate agreement was recommended for 2026 due to the several pump replacements scheduled for this year.

Flygt-Xylem is willing to consider an agreement for 2027 – 2028 at this time, and the attached proposal includes two options:

Option #1: 2027 Preventative Maintenance Agreement \$3,550 for 2027 only

Option #2: 2-Year Preventative Maintenance Agreement \$3,550 per year for 2027 & 2028

SEH and Village staff recommend that the Commission approves Option #2 for 2027 and 2028 to ensure that rates are locked in and the Village is able to take advantage of the 15% discount offered with the multi-year option.

**RECOMMENDATION:**

Village staff and the District Engineer recommend that the Commission approve Option #2 of the proposed 2027 – 2028 service agreement with Flygt-Xylem.

**ATTACHMENTS:** Xylem Water Solutions USA, Inc. 2027 – 2028 Preventative Maintenance Agreement Proposal

**FISCAL IMPACT:** The proposed rate is \$3,550 and will be included in the 2027 and 2028 district budgets.

**RECOMMENDED MOTION:** **Motion to approve Option #2 of the 2027 – 2028 Pump Preventative Maintenance Service Agreement between Xylem Water Solutions USA, Inc. and the Village of Summit Utility District No. 2, as proposed.**



# **Preventative Maintenance Agreement**

## **Proposal**

**Improving Performance, Reducing Costs**

**Customer: Summit Utility District #2**

**Contact Name: Robert Malzahn, PE (SEH Inc.)**

**Contact Phone Number: (920) 627-2050**

**Flygt – Xylem Water Solutions**

**N26W23445 Paul Rd.**

**Pewaukee, WI 53072**

**Phone: (262) 506-3250**

**Fax: (262) 544-1399**



# Preventative Maintenance Agreement Summit Utility District #2

## Overview

The scheduled preventative maintenance agreement consists of a complete mechanical and electrical inspection (Addendum B) of all equipment as well as any brands of equipment on site that is listed in Addendum A. A written report of the results of the inspection will be provided after completion of the maintenance. Service will be scheduled based on availability and after the returned signed approval of this document. This agreement includes all labor and materials used during the inspection. Any additional repairs or parts required during service will be performed only with written authorization. This agreement excludes damage by negligence, storms, acts of God, etc.

## Options

### **Option #1: 2027 Preventative Maintenance Agreement**

**\$3550 for 2027 only**

Option 1 consists of the inspection of all pumps during the 2027 calendar year. This is to also include a **10% discount** on all Flygt parts for the duration of this agreement.

### **Option #2: 2 Year Preventative Maintenance Agreement**

**\$3550 per year for 2 years**

Option 2 consists of the inspection of all pumps during the 2027, and 2028 calendar years. The cost listed is for EACH year and will be charged per year after the completion of the maintenance. This is to also include a **15% discount** on all Flygt parts for the duration of this agreement.

**Please check the following:**

  

**Option #1: \$3550**

**Option #2: \$3550 per year for, 2027, & 2028**

## **Terms**

Xylem Water Solutions USA Inc. assumes no liability for loss of use or for any consequential damage with respect to the operation of the pump(s), mixer(s), equipment, or accessories covered by this agreement. The fee for this maintenance agreement will include the inspection and routine maintenance of all listed equipment. Prices are based on selected Xylem schedules and special scheduling may result in an increase in price. Once scheduled maintenance is confirmed, a 24 hour noticed of cancellation is required. If notice is not given, the agreed price of the agreement will be charged. This agreement may be terminated with a 60 day written notice by either party. Xylem Water Solutions USA Inc. standard maintenance terms and conditions apply. Payment terms are 100% Net 30 days from invoice.

Xylem Water Solutions USA, Inc  
N26W23445 Paul Rd.  
Pewaukee, WI 53072

### **Emergency Contacts:**

**Joshua Voigt**

Cell Phone: (414)719-5567

Email: Joshua.voigt@xylem.com

**Customer Number: 156779**

**Customer Name: Summit Utility District #2**

**Contact Name: Robert Malzahn, PE (SEH Inc.)**

**Street Address: 37100 Delafield Rd**

**City, State, & Zip: Summit, WI 53066**

**Phone Number: (920) 627-2050**

**Email: rmalzahn@sehinc.com**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**Title: \_\_\_\_\_**

**PO# \_\_\_\_\_**

**ADDENDUM A**

**SCHEDULED PUMP & MIXER PREVENTATIVE MAINTENANCE AGREEMENT**

**XYLEM WATER SOLUTIONS USA INC**

	<b>EQUIPMENT MODEL NUMBER – SERIAL NUMBER / LOCATION</b>
1	Station #1 N Hickory Ln 3140.000.0160062
2	Station #1 N Hickory Ln 3140.000.0160063
3	Station #2 N Sawyer Rd 3170.180.0160047
4	Station #2 N Sawyer Rd 3170.180.0160048
5	Station #3 N Breezeland Dr 3127.180.140269
6	Station #3 N Breezeland Dr 3153.181.140270
7	Station #4 N Waterville Rd 3140.180.50160037
8	Station #4 N Waterville Rd 3140.180.50160037
9	Station #5 N Waterville Rd 3201.180.50160074
10	Station #5 N Waterville Rd 3201.180.50160076
11	Station #6 Delafield Rd 3170.180.50160043
12	Station #6 Delafield Rd 3170.180.50160050
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## **ADDENDUM B**

### **SERVICE CHECK LIST**

1. Check electrical condition of insulation on power cable(s) and on all phases of the motor.
2. Check for any loose or faulty electrical connections within the control panel.
3. Check voltage supply between all phases of the electrical control panel.
4. Check voltage between all phases on the load side of the pump / mixer control panel with pump / mixer running.
5. Check amperage draw on all phases of the motor.
6. Check condition and operation of the motor thermal protection control system (if equipped).
7. Removal of pump / mixer from the tank for physical inspection when possible.
8. Check condition of inner shaft seal (inspect condition of motor / stator housing).
9. Check condition and operation of leakage and bearing sensors (if equipped).
10. Check outer shaft seal (inspect condition of oil in oil housing).
11. Change oil or coolant where it is needed.
12. Check for worn or loose impeller or propeller.
13. Check impeller wear rings (rotating & stationary).
14. Check for any unusual noise in the upper and lower bearings.
15. Clean, reset and check operation of the level control system (if equipped).
16. Check for physical damage of power and control cables.
17. Check for correct shaft rotation.
18. Reinstall the pump / mixer and check operation (if liquid level in the tank permits).
19. Test the pump / mixer operating cycle, under load (if liquid level in the tank permits).
20. Visual check of valves and associated equipment. \*For a physical inspection, see options above.

### **CHECK VALVE SERVICE CHECK LIST**

1. Service technician needs the ability to access check valves without confined space entry.
2. If service technician is unable to remove any part of the check valve due to corrosion or age, check valve service will not be performed.
3. Check valves will be cleaned, inspected, and any issues will be discussed with the customer upon completion of the field service.