Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.villageofsummitwi.gov

Summit Village Hall ● 37100 Delafield Road ● Summit, WI 53066

MINUTES
Village Board Meeting
January 8, 2026

CALL TO ORDER
President Riley called to order the Village of Summit Village Board meeting at 6:30 p.m. on Thursday, January 8, 2026, at Summit Village Hall, 37100 Delafield Road, Summit, Wisconsin.

ROLL CALL AND CONFIRM POSTING
Deputy Clerk/Deputy Treasurer Sarah LaValliere stated that the meeting was noticed to the local media as required and requested and was posted on the Village posting board and website.

Trustees present were: Justin Phillips, Jeff Lee, and Kraig Arenz. Also present were: President Riley, Public Works Director Kamron Nash, Police Chief Mike Hartert, Police Captain Brian Wraalstad, Planner Amy Barrows, and Deputy Clerk/Deputy Treasurer Sarah LaValliere.

Administrator-Clerk/Treasurer Debbie Michael and Trustee Jim Petronovich were absent.

PUBLIC COMMENT
Sandy Casterline, 3215 N. Dekoven Drive, spoke in support of the proposed aerator ordinance, stating that altering natural ice formation creates unnecessary safety risks and that the ordinance is a reasonable step to protect public safety.

Peter Engel followed up with the Village Board to confirm receipt of a submitted letter.

CONSENT AGENDA
Items listed under the Consent Agenda are considered in one motion unless a Village Board Member requests that an item be removed from the Consent Agenda.

A. Minutes of the December 11, 2025 Regular Meeting
B. December 2025 Payables

MOTION: (Lee, Phillips) *to approve the Consent Agenda as presented.* Carried.

MOTION: (Arenz, Phillips) *to suspend the rules and bring Item 10.B. forward for the next discussion.* Carried.

Discussion and Action on Draft Ordinance to Restrict the Use of Aerators on Inland Waters Within the Village of Summit
President Riley recommended tabling the item due to pending litigation.

MOTION: (Lee, Arenz) *to table the item until a future meeting.* Carried.

PLANNING DEPARTMENT

Update on Zoning Code Land Use Project and Discussion on Next Steps
Planner Amy Barrows provided an update on the Zoning Code Land Use Project and reviewed next steps, including committee-level conceptual discussion followed by the formal public process.

Planner Barrows requested direction from the Village Board on how to proceed. Trustee Arenz recommended that the Village Board formalize and present a clear application to the Plan Commission for public hearing and review. Discussion followed regarding agri-business uses and event barns, and the need for clear direction from the Village Board to guide the Plan Commission.

Planner Barrows requested that when a formal application is submitted, the components be consolidated. A meeting was requested for March, with a recommendation that the Utility District meeting begin at 5:00 p.m., followed by the Village Board meeting at 5:30 p.m.

Discussion and Action on Stormwater Maintenance Agreement with Rogers Behavioral Health for Improvements at the Main Campus Located at 34700 Valley Road (SUMT 0622977003)
Planner Barrows reviewed the Stormwater Maintenance Agreement required as part of approval for occupancy. The agreement consolidates prior agreements and reflects the Village's municipal status.

MOTION: (Arenz, Lee) *to approve the Stormwater Maintenance Agreement with Rogers Behavioral Health. The agreement shall be recorded with the Waukesha County Register of Deeds prior to issuance of a final occupancy permit for the new 24-bed residential facility*. Carried.

PUBLIC WORKS DEPARTMENT

Monthly Administrative Report
Public Works Director Kamron Nash reviewed the monthly report and requested input from the Village Board.

Trustee Arenz requested clarification regarding right-of-way alignment along Delafield Road. Director Nash stated the request is preliminary and additional information will be forthcoming. Trustee Lee inquired about cost fluctuations related to the State Highway 67 project. Director Nash explained that several unknowns remained at the time of the final scoping meeting.

Discussion included bike facilities, cost considerations, and the need for a not-to-exceed amount. Director Nash stated she would follow up with additional project details.

Discussion and Action on Consideration for Special Permission per Section 24-37 of the Village of Summit Code to Allow a Driveway with Concrete Installation Within Five Feet of Street Pavement at 221 S. Sunflower Court
Director Nash reviewed the request for the third time. Discussion followed regarding alternatives.

MOTION: (Arenz, Lee) *to require the property owner to cut concrete back to the edge of the abutment where the culvert is located.* Carried.

President Riley opposed, stating that each situation is unique and the requirement was unnecessary in this case.

Discussion and Action on Amendment to the 2026 Capital Improvement Plan
Director Nash reviewed a proposed amendment removing $78,000 in borrowed funds related to the annual street paving program.

MOTION: (Lee, Phillips) *to approve Resolution No. 25-429 approving an amendment to the 2026 Capital Improvement Plan to reduce borrowed funds and reflect removal of road improvements to Hill Court and Williams Street.* Carried.

Discussion and Action on Replacement of Split Rail Fencing at the Summit Cemetery
Director Nash reviewed information regarding replacement of split rail fencing. Discussion followed regarding funding responsibility, labor, alternatives to fencing, and phased approaches.

Public Works Director Nash reviewed the information regarding the split rail fencing at the Summit Cemetery.

Trustee Lee questioned the funding of fencing and the need for fencing at the Village of Summit Cemetery.

Trustee Arenz provided historic context for the split rail fencing and the request to have staff perform the labor.

The challenge is allocation of labor, and it is not a good use of DPW time it will pull away from other services for the community.

Recommendation to reach out to Pabst Farms Stormwater District to see if there are options for funding.

Trustee Arenz recommended bringing to the cemetery meeting that Village is not doing work and to discuss alternatives with the Cemetery Board.

Discussion and Action on Village Hall Facilities Phone and Fiber Services
Director Nash reviewed phone and fiber service options previously discussed. Discussion included potential collaboration with Western Lakes Fire Department.

The board discussed phone systems and options including Western Lakes Fire Department option.

MOTION: (Arenz, Phillips) *to move forward with Option Three and explore Western Lakes phone opportunities.* Carried.

Staff was directed to seek legal review regarding contract cancellation fees.

Discussion and Action on Resignation of Daniel Greig, Department of Public Works Operator

MOTION: (Phillips, Lee) *to accept the resignation of Daniel Greig, Department of Public Works Operator, effective January 9, 2026.* Carried.

Discussion and Action on Offer Parameters for Department of Public Works Operator Position
Director Nash requested direction on wage and PTO parameters.

MOTION: (Arenz, Lee) *to approve the proposed wage range and authorize negotiation or bridging of PTO commensurate with years of service.* Carried.

POLICE DEPARTMENT

Monthly Report
Chief Hartert reviewed the monthly report.

Discussion and Action on Disposal of Department Handguns
Chief Hartert reviewed the proposal for disposal of department handguns.

MOTION: (Arenz, Lee) *to approve the sale of twelve discontinued handguns to Streicher's Police Supply for a credit of $280 per firearm, with proceeds deposited into the Village's General Fund.* Carried.

Discussion and Action on Acceptance and Designation of $500 in Donated Funds from Kraig and Karen Arenz
Chief Hartert discussed use of the funds for mental health wellness check-ups for officers.

MOTION: (Lee, Phillips) *to accept and designate the $500 donation for Police Department mental health wellness check-ups, to be deposited into the Community Outreach Account.* Carried.

Discussion and Action on Acceptance and Designation of $305 in Donated Funds from Michael Hartert
Chief Hartert reviewed the proposed use of funds for a challenge coin mold.

MOTION: (Lee, Phillips) *to accept and designate the $305 donation for purchase of a challenge coin mold, to be deposited into the Community Outreach Account.* Carried.

WESTERN LAKES FIRE DISTRICT

Monthly Report
Chief Bowen reviewed the Western Lakes Fire District monthly report.

VILLAGE BOARD

Discussion and Action on Chargeback Agreement with Waukesha County Related to the ATV/UTV Ordinance
Trustee Arenz provided an update. The item will be brought back at the February meeting.

Discussion and Action on Setting Items for the February 12, 2026, Regular Village Board Meeting
Potential agenda items include the ATV/UTV Chargeback Ordinance, Reckless Driving Ordinance, and a Cemetery Board appointment.

ADJOURN

MOTION: (Arenz, Phillips) *to adjourn the meeting at 8:00 p.m.* Carried.

Respectfully submitted,

Sarah LaValliere
Deputy Clerk/Deputy Treasurer

Next Regular Meeting: February 12, 2026