



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

AGENDA

Summit Utility District #2 Commission Meeting Thursday, December 11, 2025, at 6:15 p.m.

At Summit Village Hall, 37100 Delafield Road, Summit, WI

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PUBLIC COMMENT
4. MINUTES: November 13, 2025 regular meeting
5. Discussion and action on November 2025 payables and Financial Report
6. Discussion on November 2025 engineering report
7. Discussion and action on quote for replacement of existing pumps and quote for repairs of existing pumps
8. ADJOURN UTILITY COMMISSION MEETING

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: January 8, 2026

Posted: December 5, 2025

**** Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Utility Commission noticed above.



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MINUTES
Summit Utility District #2 Commission
November 13, 2025

CALL TO ORDER

Chairperson Riley called to order the Summit Utility District #2 Commission meeting at 6:17 p.m. on Thursday, November 13, 2025 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator-Clerk/Treasurer Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jim Petronovich, Justin Phillips, and Jeff Lee. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash, and Administrator-Clerk/Treasurer Debbie Michael. Commissioner Kraig Arenz, Sr was absent.

PUBLIC COMMENT - None

MINUTES: October 9, 2025 regular meeting

MOTION: (Petronovich, Phillips) *to approve the October 9, 2025 minutes.* Carried.

Discussion and action on October 2025 payables and Financial Report

MOTION: (Petronovich, Phillips) *to approve the financial report ant the October payables in the amount of \$46,208.10.* Carried.

Discussion on October 2025 engineering report

Report on file.

Discussion and action on lift station transducer replacements

Director Nash reported that this was previously discussed at the September 11, 2025 and Commissioner Lee asked if there were any other options besides Starnet. Director Nash worked with SEH and they were able to get a second proposal and verified that they have no concerns about compatibility with the Energenecs transducers. Recommendation is the move forward with a contract with Energenecs.

MOTION: (Petronovich, Phillips) *to authorize SEH and Village staff to work with Energenecs to complete the transducer replacement work at lift station nos. 1, 4, 5, and 6 at a cost not to exceed \$15,000, utilizing funding approved in the 2025 CIP and budget for control panel repairs and upgrades.*

ADJOURN UTILITY COMMISSION MEETING

MOTION: (Lee, Phillips) *to adjourn at 6:21 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: December 11, 2025

UTILITY DISTRICTS
MONTHLY FINANCIAL REPORT

SUMMIT UTILITY DISTRICT #2	Amount \$\$
Bank 59 Balance 11/28/2025	\$ 2,105,274.88
AP November 2025	\$ (17,797.31)
<i>LOAN PAYMENT PRINCIPAL</i>	
<i>LOAN PAYMENT INTEREST</i>	
Interest Paid Bank 59 @ 4.75%	\$ 7,491.33
Available Funds	\$ 2,087,477.57
Interest Paid YTD Bank 59	\$ 80,128.20
LOAN INFORMATION:	
GO Fund - Payoff: 5/2027	
Payments: 04/29/2025(Principal & Interest)	\$ 779,217.50
11/01/2025 November (Interest only)	\$ 16,667.50
2025 Principal & Interest payment	\$ 795,885.00
12/31/2025 YE Principal Balance	\$ 1,550,000.00
Silver Lake Utility District	
Amount \$\$	
Bank 59 Balance 11/28/2025	\$ 191,822.24
AP November 2025	\$ (11,086.59)
Interest Paid Bank 59 @ 4.76%	\$ 658.27
Available Funds	\$ 180,735.65
Interest Paid YTD Bank 59	\$ 7,806.59



SUMMIT UTILITY DISTRICT #2
6 MONTHS OF EXPENSES

MONTH	UD2	NOTE:
December-25	\$17,797.31	
November-25	\$46,208.10	Interest payment \$16,667.50
October-25	\$53,875.60	
September-25	\$41,494.30	
August-25	\$61,432.40	
July-25	\$39,207.85	
Total	\$260,015.56	
	\$243,348.06	Interest: \$16,667.50 Deducted from total
Average	\$40,558.01	

12/05/2025 8:31 AM

In Progress Checks - Full Report - ALL

Page: 1

ALL Checks by Payee

ACCT

BANK 59 SUD#2

Dated From: 11/26/2025

From Account:

Thru: 12/25/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
120125	12/12/2025	AREA SEPTIC INSTALLATION INC	
		Manual Check Nbr:	121125-1
620-00-53659-000-000		CONTRACTUAL SERVICES	2,112.00
120125		4394	
		Total	2,112.00
111225	12/12/2025	AREA SEPTIC INSTALLATION INC	
		Manual Check Nbr:	121125-2
620-00-53659-000-000		CONTRACTUAL SERVICES	2,112.00
111225		4379	
		Total	2,112.00
113025	12/12/2025	EXCEL UNDERGROUND LLC	
		Manual Check Nbr:	121125-3
620-00-53659-000-000		CONTRACTUAL SERVICES	125.00
113025		13330	
		Total	125.00
Engineering	12/12/2025	SHORT ELLIOTT HENDRICKSON INC	
		Manual Check Nbr:	121125-4
620-00-53631-000-000		PRO. SER./ENGINEERING	5,250.00
Engineering		499030	
		Total	5,250.00
November Admin	12/12/2025	VILLAGE OF SUMMIT	
		Manual Check Nbr:	121125-7
620-00-53659-000-000		CONTRACTUAL SERVICES	5,083.34
November Admin 2025		110125	
		Total	5,083.34
Lift Stations	12/22/2025	WE ENERGIES - UTILITY DISTRICTS	
		Manual Check Nbr:	121125-5WE
620-00-53656-000-000		UTILITIES	1,616.37
112625 Lift Stations		5721885356	
		Total	1,616.37
Oct/Nov Lift Stations	11/26/2025	WE ENERGIES - UTILITY DISTRICTS	
		Manual Check Nbr:	121125-6WE
620-00-53656-000-000		UTILITIES	1,498.60
102725 Lift Station		5684265763	

12/05/2025 8:31 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
BANK 59 SUD#2

Page: 2
ACCT

Dated From: 11/26/2025 From Account:
Thru: 12/25/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
			Total 1,498.60
			Grand Total 17,797.31



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MEMORANDUM

TO: Summit Utility District No. 2
FROM: Steve Yoss, PE
DATE: December 4, 2025
RE: Monthly Engineering Report
SEH No. 158569 14.00

The following information describes the status of the sewer system operations and maintenance.

1. Action Items: 2B – Review & approval of 2 pump quotes. 1A - quote for replacement of existing pumps, 1 - quote for repairs of existing pumps. *For informational purposes only - action will be taken in separate agenda items following the Engineer's Report.*
2. Lift Station Reporting and System Maintenance
 - A. Area Septic Installation (ASI) continues to perform weekly and monthly maintenance duties.
 - B. Xylem/Flygt – SEH received quotes from Xylem for pump repairs and replacements. Additional quotes were requested for changing sizing of pump options from Xylem. Xylem to provide requested 1B – quote option for new pump sizes.
3. Lift Station Transducer Upgrades
 - A. Energenics is on site 12/4 & 12/5 installing new transducers at 4 lift stations.
4. Bioxide Alternatives
 - A. Veolia Water Technologies and Solutions – OdaLog is placed at lift station 5. Bioxide was turned off so baseline OdaLog readings could be created. Significantly higher levels of H₂S were found with bioxide off. Veolia begin feeding ProSweet (scavenger) to LS 2 which are now logging levels at LS 5. There was a noticeable reduction in H₂S, though it is still present. The feed will be increased and new readings analyzed in the next weeks.
5. Lift Station 6 – Automatic Transfer Switch
 - A. Meyers Electric plans to replace the ATS at LS 6 once the new transfer switch comes on 12/20/2025.
6. Service Agreements Updates
 - A. ASI – Current through 2025.
 - B. Starnet – 1 full-service days and then pay for service on an as needed basis.
 - C. Evoqua Bioxide Rate – Current through April 30, 2026.
7. Satellite Sewage Collection System WPDES General Permit - Public Noticed
 - A. The WDNR Sewer permit expires this year and the WDNR is looking to revise/add some language to their permit conditions. WDNR plans to reissue the new permit on 1/1/2026. No action at this time.

Engineers | Architects | Planners | Scientists

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