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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

AGENDA

Village Board Meeting

Thursday, December 11, 2025, at 6:30 P.M.

At the Summit Village Hall, 37100 Delafield Road

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. *ANNOUNCE EXECUTIVE SESSION*, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility –
2026 Wage Adjustments for: Administrator-Clerk/Treasurer - Deputy Clerk/Deputy Treasurer - Administrative Assistant - Public Works Director - DPW Crew Leader - DPW Operators - Police Chief - Police Clerk
*The Board may return to open session following this discussion
6. *ANNOUNCE EXECUTIVE SESSION*, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility –
Paid Time Off Adjustment – DPW Operator
*The Board may return to open session following this discussion
7. CONSENT AGENDA - Items listed under the Consent Agenda are considered in one motion unless a Village Board Member requests that an item be removed from the Consent Agenda
 - A. Minutes of November 13, 2025 Regular Meeting
 - B. November 2025 payables
 - C. Resolution for Lake Country Municipal Court 2026 Budget
 - D. Updates to Police Commission By-laws
 - E. Special Event License – Panga Bar & Grill, 34422 Delafield Road, January 1, 2026 Polar Plunge 11 am – 6 pm
8. PLANNING DEPARTMENT
 - A. Update on Plan Commission matters
 - B. Update on Zoning Code Land Use Project
 - C. Discussion and action to Appoint Zoning Board of Appeals Chair
 - D. Discussion and action on a Storm Water Maintenance Agreement that incorporates the maintenance of treated impervious surface related to the construction of a new residence and associated improvements on property owned by Nathan and Lisa Zwagerman located at 39533 Golden Cedar Lane (SUMT0695035).

- E. Discussion and action on request of Lola and Bob Loepfe for a Certified Survey Map to create three lots from two lots on lands including SUMT0625990 and SUMT0625996. The southern property has an address of 2937 N. Mill Road.

9. PUBLIC WORKS DEPARTMENT

- A. Monthly Administrative Report
- B. Discussion and action on purchase and use of fuel for heating Cemetery maintenance building
- C. Discussion and action on Jurisdictional Transfer Agreement between Village of Summit and City of Oconomowoc for a portion of Pabst Farms Boulevard
- D. Discussion and action on designation of Delafield Road as Truck Route
- E. Discussion and action on potential off-road bike facilities on STH 67 between Aurora Drive and Normandale Drive
- F. Discussion and action on purchase of anti-icing unit for snow and ice control operations
- G. Discussion and action on purchase of tilt-deck trailer
- H. Discussion and action on consideration for special permission per Sec. 24-37 of the Village of Summit Code to allow for a driveway with concrete installation within 5 feet of street pavement at 221 S Sunflower Court
- I. Discussion and action on consideration for special permission per Sec. 24-33(a) of the Village of Summit Code to allow for a driveway width exceeding 24 feet at 34710 Bartlett Road
- J. Discussion and action on 2026 Agreement with SEH for Engineering Services
- K. Discussion and action on SEH proposal for Professional Services for the 2026 Village of Summit Road Paving Program
- L. Discussion and action on amendment of 2026 Capital Improvement Plan to include additional Engineering Fees for the Annual Street Paving Program
- M. Discussion and action on Village phone and internet services

10. POLICE DEPARTMENT

- A. Monthly Report
- B. Discussion and action on disposal of department handguns

11. WESTERN LAKES FIRE DISTRICT

- A. Monthly Report

12. VILLAGE BOARD

- A. Update on ATV/UTV use on Village and County roads
- B. Discussion and action on procedure for Cemetery Board vacant position
- C. Discussion and action on Donation Agreement between Rogers Memorial Hospital and the Village of Summit
- D. Discussion and action on request for reduction in Cash Agreement for The Gathering
- E. Discussion on procedure for setting Emergency slow no wake levels on Village lakes
- F. Discussion and action on appointment of Election Inspectors for a term of January 1, 2026 – December 31, 2027
- G. Discussion and action to set items for January 8, 2026 regular Village Board meeting

13. *MOTION TO GO INTO EXECUTIVE SESSION*, pursuant to Section 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - *staff evaluations of employees listed in Item 5 above.*

AND

MOTION TO GO INTO EXECUTIVE SESSION, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *Paid Time Off Adjustment* – DPW Operator

14. ROLL CALL VOTE

Upon return to Open Session the following agenda items may be addressed:

15. Discussion and action on 2026 Wage/Salary Schedule

16. Discussion and action on Paid Time Off adjustment for DPW Operator

17. ADJOURN VILLAGE BOARD MEETING

Respectfully Submitted,

Debra J. Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: January 2026

Posted: December 5, 2025

**** Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Village Board noticed above.