



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

AGENDA

Summit Utility District #2 Commission Meeting Thursday, November 13, 2025, at 6:15 p.m.

At Summit Village Hall, 37100 Delafield Road, Summit, WI

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PUBLIC COMMENT
4. MINUTES: October 9, 2025 regular meeting
5. Discussion and action on October 2025 payables and Financial Report
6. Discussion on October 2025 engineering report
7. ADJOURN UTILITY COMMISSION MEETING

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: December 11, 2025

Posted: November 7, 2025

**** Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Utility Commission noticed above.



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES

Summit Utility District #2 Commission Meeting October 9, 2025

CALL TO ORDER

Chairperson Riley called to order the Summit Utility District #2 Commission meeting at 6:30 p.m. on Thursday, September 11, 2025 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator-Clerk/Treasurer Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jim Petronovich, Justin Phillips, and Kraig Arenz, Sr. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash, and Administrator-Clerk/Treasurer Debbie Michael. Commissioner Jeff Lee was absent.

PUBLIC COMMENT - None

MINUTES: September 11, 2025 regular meeting

MOTION: (Petronovich, Arenz) *to approve the minutes of the September 11, 2025 regular meeting.*
Carried.

Discussion and action on September 2025 payables and Financial Report

MOTION: (Petronovich, Arenz) *to approve the September 2025 account payables and the financial report in the amount of \$53,875.60.* Carried.

Discussion on September 2025 engineering report

There was discussion about the motors in the lift stations and it was requested to look into why a back up unit has failed.

ADJOURN UTILITY COMMISSION MEETING

MOTION: (Petronovich, Arenz) *to adjourn at 6:33 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: November 13, 2025

UTILITY DISTRICTS
MONTHLY FINANCIAL REPORT

SUMMIT UTILITY DISTRICT #2	Amount \$\$
Bank 59 Balance 10/31/2025	\$ 2,101,200.16
AP October 2025	\$ (46,208.10)
LOAN PAYMENT PRINCIPAL	\$ -
LOAN PAYMENT INTEREST	\$ 16,667.50
Interest Paid Bank 59 @ 4.50%	\$ 7,544.49
Available Funds	\$ 2,071,659.56
Interest Paid YTD Bank 59	\$ 72,636.87
LOAN INFORMATION:	
GO Fund - Payoff: 5/2027	
Payments: 04/29/2025(Principal & Interest)	\$ 779,217.50
11/01/2025 November (Interest only)	\$ 16,667.50
2025 Principal & Interest payment	\$ 795,885.00
12/31/2025 YE Principal Balance	\$ 1,550,000.00
Silver Lake Utility District	
Amount \$\$	
Bank 59 Balance 10/31/2025	\$ 183,392.60
AP October 2025	\$ (11,671.07)
Interest Paid Bank 59 @ 4.55%	\$ 699.41
Available Funds	\$ 171,721.53
Interest Paid YTD Bank 59	\$ 7,148.32

SUMMIT UTILITY DISTRICT #2
6 MONTHS OF EXPENSES

MONTH	UD2	NOTE:
November-25	\$46,208.10	Interest payment \$16,667.50
October-25	\$53,875.60	
September-25	\$41,494.30	
August-25	\$61,432.40	
July-25	\$39,207.85	
June-25	\$42,773.07	
Total	\$238,783.22	
	\$222,115.72	\$16,667.50 Interest PMT Deducted from Total
Average	\$37,019.29	

11/06/2025 11:19 AM

In Progress Checks - Full Report - ALL
 ALL Checks by Payee
 BANK 59 SUD#2

Page: 1
 ACCT

Dated From: 10/20/2025

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	11/14/2025	AREA SEPTIC INSTALLATION INC	
	Monthly Service	Manual Check Nbr:	111425-3
620-00-53659-000-000		CONTRACTUAL SERVICES	5,313.00
	Lift Stations	4362	
		Total	5,313.00
	11/14/2025	DELAFIELD-HARTLAND WATER POLLUTION CONTROL	
	Montly Sewer	Manual Check Nbr:	111425-4
620-00-53632-000-000		TREATMENT EXPENSE DEL-HART	15,293.01
	Montlhy Treatment	101525	
		Total	15,293.01
	11/14/2025	DTCC	
	November Interest - Loan	Manual Check Nbr:	111425-9
620-00-53610-620-000		INTEREST EXPENSE ON LOAN	16,667.50
	October Interest payment- Loan	10302025LOAN-INT	
		Total	16,667.50
	11/14/2025	EXCEL UNDERGROUND LLC	
	Monthly Locate	Manual Check Nbr:	111425-5
620-00-53659-000-000		CONTRACTUAL SERVICES	163.00
	Monthly Locate	13178	
620-00-53659-000-000		CONTRACTUAL SERVICES	348.00
	103125 Invoice Locates	13277	
		Total	511.00
	11/14/2025	MUNICIPAL LAW & LITIGATION GROUP SC	
	Monthly Legal	Manual Check Nbr:	111425-6
620-00-53658-000-000		LEGAL FEES	371.30
	Legal Review	15903	
		Total	371.30
	11/14/2025	STARNET TECHNOLOGIES	
	Telemetry	Manual Check Nbr:	111425-7
620-00-53656-000-000		UTILITIES	360.00
	Telemetry Lift Station	034707	
		Total	360.00
	11/14/2025	VEOLIA WTS USA, INC	
	Chemical Treatment	Manual Check Nbr:	111425-8

11/06/2025 11:19 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
BANK 59 SUD#2

Page: 2
ACCT

Dated From: 10/20/2025

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
620-00-53636-000-000		CHEMICAL TREATMENT	1,437.39
		Hydrogen Sulfide Scavenger - Lift sts 903471579	
		Total	1,437.39
	11/14/2025	VILLAGE OF SUMMIT	
	October Admin	Manual Check Nbr:	111425-1
620-00-53659-000-000		CONTRACTUAL SERVICES	5,083.34
	2025 Oct Admin	10012025-ADMIN	
		Total	5,083.34
	10/20/2025	WE ENERGIES - UTILITY DISTRICTS	
	Lift Stations	Manual Check Nbr:	111425-2
620-00-53656-000-000		UTILITIES	1,171.56
	Lift Stations	5646492152	
		Total	1,171.56
		Grand Total	46,208.10



Building a Better World
for All of Us®

MEMORANDUM

TO: Summit Utility District No. 2
FROM: Steve Yoss, PE
DATE: November 6, 2025
RE: Monthly Engineering Report
SEH No. 158569 14.00

The following information describes the status of the sewer system operations and maintenance.

1. Action Items: None
2. Lift Station Reporting and System Maintenance
 - A. Area Septic Installation (ASI) continues to perform weekly and monthly maintenance duties.
 - B. Xylem/Flygt – SEH received quotes from Xylem for pump repairs and replacements. Additional quotes were requested for downsizing pump options from Xylem.
3. Lift Station Transducer Upgrades
 - A. Village accepted Starnet quote for transducers but requested quotes from other suppliers.
 - B. SEH reached out to a couple other suppliers for transducer quotes.
 - i. LW Allen – SEH/ASI hasn't received a quote due to their business and not being able to get on site due to other work.
 - ii. Energenecs – plans to send transducer quote on 11/6/25 once received SEH will forward to the Village.
4. Bioxide Alternatives
 - A. Veolia Water Technologies and Solutions – OdaLog in lift station 5 did not record much H₂S, so the plan is to move it to LS4 or LS6. OdaLog is currently in open air to reset in LS5 before placing in LS4 or LS6 for H₂S readings for baseline.
5. Lift Station 6 – Automatic Transfer Switch
 - A. Meyers Electric plans to replace the ATS at LS 6 once the new transfer switch comes on 12/20/2025.
6. Service Agreements Updates
 - A. ASI – Current through 2025.
 - B. Starnet – 1 full-service days and then pay for service on an as needed basis.
 - C. Evoqua Bioxide Rate – Current through April 30, 2026.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351
262.646.6855 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

7. Satellite Sewage Collection System WPDES General Permit - Public Noticed
 - A. The WDNR Sewer permit expires this year and the WDNR is looking to revise/add some language to their permit conditions. WDNR plans to reissue the new permit on 1/1/2026. No action at this time.

SMY