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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

AGENDA

Village of Summit Plan Commission **Thursday, November 20, 2025, 5:30 p.m.** At the Summit Village Hall, 37100 Delafield Road

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PLEDGE OF ALLEGIANCE
4. MINUTES
 - October 16, 2025
5. Next meeting date – proposed for Thursday, December 18, 2025, at 5:30 p.m.
6. **PUBLIC HEARINGS:**
 - A. Receive comments and discuss a proposed request by Bryant and Emma Nelson, property owners, for a Special Exception in accordance with Section 111-96(b)(6) of the Village of Summit Zoning and Shoreland Protection Ordinance to vertically expand the existing single-family residence that is located within the side yard setback on the west side of the property. The property is located at 34845 Elm Street (SUMT0670049).
 - B. Receive comments and discuss a proposed request by Matthew and Maggie Katz, property owners, for the after-the-fact construction of a retaining wall within five feet of the south lot line in accordance with Section 111-73(c)(1)b. on property located at 1707 N. Waterville Road (SUMT0672001).
7. **REGULAR BUSINESS:**
 - A. Discussion and action on request by Bryant and Emma Nelson, property owners, for a Special Exception in accordance with Section 111-96(b)(6) of the Village of Summit Zoning and Shoreland Protection Ordinance to vertically expand the existing single-family residence that is located within the side yard setback on the west side of the property. The property is located at 34845 Elm Street (SUMT0670049).
 - B. Discussion and action on request by Matthew and Maggie Katz, property owners, for the after-the-fact construction of a retaining wall within five feet of the south lot line in accordance with Section 111-73(c)(1)b. on property located at 1707 N. Waterville Road (SUMT0672001).
 - C. Discussion and action on request of Ryan Buck, on behalf of White Stone Community Church, for Site Development Plan approval to expand the parking lot located at 2517 N. Dousman Road (SUMT0637999008).
 - D. Discussion and action on request of Lola and Bob Loepfe for a Certified Survey Map to create three lots from two lots on lands including SUMT0625990 and SUMT0625996. The southern property has an address of 2937 N. Mill Road.

8. **UPDATE** regarding Village Board action on Plan Commission matters

9. **ADJOURN** Plan Commission meeting

Respectfully submitted,

Amy Barrows, Village Planner

Next meeting date: December 18, 2025

Posted: November 14, 2025

***** Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

***** It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Village of Summit Plan Commission noticed above.