



Village Hall, 262-567-2757  
Fax, 262-567-4115  
Highway Dept., 262-567-2422  
Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.summitvillage.org](http://www.summitvillage.org)

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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

**AGENDA**  
**Summit Utility District #2 Commission Meeting**  
**Thursday, October 9, 2025, at 6:15 p.m.**

At Summit Village Hall, 37100 Delafield Road, Summit, WI

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PUBLIC COMMENT
4. MINUTES: September 11, 2025 regular meeting
5. Discussion and action on September 2025 payables and Financial Report
6. Discussion on September 2025 engineering report
7. ADJOURN UTILITY COMMISSION MEETING

Respectfully Submitted,

Debra J Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: November 13, 2025**

**Posted: October 3, 2025**

\*\*\*\* Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Utility Commission noticed above.



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**MINUTES**  
**Summit Utility District #2 Commission Meeting**  
**September 11, 2025**

**CALL TO ORDER**

Chairperson Riley called to order the Summit Utility District #2 Commission meeting at 6:31 p.m. on Tuesday, September 11, 2025 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

**ROLL CALL AND CONFIRM POSTING**

Administrator-Clerk/Treasurer Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Justin Phillips, and Jeff Lee. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash, and Administrator-Clerk/Treasurer Debbie Michael. Commissioners Jim Petronovich and Kraig Arenz, Sr. were absent.

**PUBLIC COMMENT** - None

MINUTES: August 12, 2025 regular meeting

**MOTION:** (Phillips, Lee) *to approve the August 12, 2025 minutes.* Carried.

Discussion and action on August 2025 payables and Financial Report

**MOTION:** (Lee, Phillips) *to approve the August 2025 payables in the amount of \$41,494.30 and the financial report as presented.* Carried.

Discussion on August 2025 engineering report

No discussion on this item, report on file.

Discussion and action on lift station transducer replacements

Director Nash stated the 2025 budget included \$100,000 for repairs and upgrades specific to lift station 5 and we received a more accurate estimate and the cost went up to around \$150,000 from Starnet. We will not be able to do that work this year but will continue to work to get an accurate cost for the 2026 CIP.

Currently there is a need to replace transducers at lift stations 1, 4, 5, and 6 which have been creating some issues. A quote was received for that work at \$24,000.

**MOTION:** (Lee, Phillips) *to authorize SEH and Village staff to work with Starnet to complete the transducer replacement work at lift station numbers 1, 4, 5, and 6 at a cost not to exceed \$24,000 utilizing funding approved in the 2025 CIP and budget for control panel repairs and upgrades.*

Commissioner Lee asked if there is anyone to give us a second quote as a comparable. Director Nash replied possibly but there aren't many local vendors that do this work.

Carried.

#### ADJOURN UTILITY COMMISSION MEETING

**MOTION:** (Lee, Phillips) *to adjourn at 6:37 p.m.* Carried.

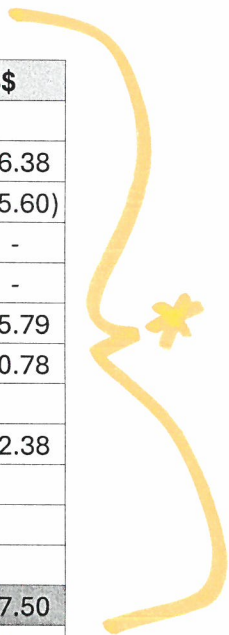
Respectfully Submitted,

Debra J Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: October 9, 2025**

UTILITY DISTRICTS  
MONTHLY FINANCIAL REPORT

<b>SUMMIT UTILITY DISTRICT #2</b>	<b>Amount \$\$</b>
Bank 59 Balance 9/30/2025	\$ 1,971,056.38
AP September 2025	\$ (53,875.60)
<i>LOAN PAYMENT PRINCIPAL</i>	\$ -
<i>LOAN PAYMENT INTEREST</i>	\$ -
Interest Paid Bank 59 @ 4.23%	\$ 7,195.79
<b>Available Funds</b>	\$ 1,917,180.78
Interest Paid YTD Bank 59	\$ 65,092.38
<b>LOAN INFORMATION:</b>	
GO Fund - Payoff: 5/2027	
Payments: 04/29/2025(Principal & Interest)	\$ 779,217.50
11/01/2025 November (Interest only)	\$ 16,667.50
2025 Principal & Interest payment	\$ <b>795,885.00</b>
12/31/2025 YE Principal Balance	\$ <b>1,550,000.00</b>
<b>Silver Lake Utility District</b>	<b>Amount \$\$</b>
Bank 59 Balance 09/30/2025	\$ 193,616.97
AP September 2025	\$ (16,861.17)
Interest Paid Bank 59 @ 4.23%	\$ 709.66
Available Funds	\$ 176,755.80
Interest Paid YTD Bank 59	\$ 6,448.91



SUMMIT UTILITY DISTRICT #2  
6 MONTHS OF EXPENSES

MONTH	UD2	NOTE:
October-25	\$53,875.60	
September-25	\$41,494.30	
August-25	\$61,432.40	
July-25	\$39,207.85	
June-25	\$42,773.07	
May-25	\$817,210.57	Loan Payment/INT \$779,217.50
Total	\$1,055,993.79	
	\$276,776.29	Loan PMT Deducted from Total
Average	\$46,129.38	

10/03/2025 12:52 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
BANK 59 SUD#2

Page: 1  
ACCT

Dated From: From Account:  
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	10/10/2025	AREA SEPTIC INSTALLATION INC	
Job 7110			Manual Check Nbr: 101025-UD213
620-00-53659-000-000		CONTRACTUAL SERVICES	2,112.00
ASI Contract Service		4347	
		Total	2,112.00
<hr/>			
	10/10/2025	DELAFIELD-HARTLAND WATER POLLUTION CONTROL	
2025 September Treatment			Manual Check Nbr: 101025-U21
620-00-53632-000-000		TREATMENT EXPENSE DEL-HART	15,313.51
2025 September Treatment		09152025	
		Total	15,313.51
<hr/>			
	10/10/2025	EVOQUA Water Technologies LLC	
Bioxide			Manual Check Nbr: 101025-Ud2 3
620-00-53636-000-000		CHEMICAL TREATMENT	16,891.20
Bioxide		907211855	
		Total	16,891.20
<hr/>			
	10/10/2025	EXCEL UNDERGROUND LLC	
Utility Locate			Manual Check Nbr: 101025-UD2 4
620-00-53659-000-000		CONTRACTUAL SERVICES	221.00
Locates		13090	
		Total	221.00
<hr/>			
	10/10/2025	MUNICIPAL LAW & LITIGATION GROUP SC	
Legal			Manual Check Nbr: 101025-Ud2 5
620-00-53658-000-000		LEGAL FEES	134.20
July/Aug Legal		15689	
		Total	134.20
<hr/>			
	10/10/2025	SHORT ELLIOTT HENDRICKSON INC	
August Engineering			Manual Check Nbr: 101025-UD2 6
620-00-53631-000-000		PRO. SER./ENGINEERING	3,330.00
August Engineering		495508	
		Total	3,330.00
<hr/>			
	10/10/2025	THE EXPEDITERS INC	
Clean Lift Stations			Manual Check Nbr: 101025-UD2 2
620-00-53635-000-000		MAINTENANCE OF LIFT STATIONS	3,294.00
Clean Lift Stations		4308	

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In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
BANK 59 SUD#2

Page: 2  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>3,294.00</b>
<hr/>			
	10/10/2025	VILLAGE OF SUMMIT	
2025 Admin			Manual Check Nbr: 101025-Ud2 7
620-00-53659-000-000		CONTRACTUAL SERVICES	5,083.34
2025 September Admin		09012025	
<b>Total</b>			<b>5,083.34</b>
<hr/>			
	9/12/2025	VILLAGE OF SUMMIT	
2025 August Admin			Manual Check Nbr: 101025-UD2 A
620-00-53659-000-000		CONTRACTUAL SERVICES	5,083.34
2025 August Admin		08012025	
<b>Total</b>			<b>5,083.34</b>
<hr/>			
	9/22/2025	WE ENERGIES - UTILITY DISTRICTS	
2025 September Utilities			Manual Check Nbr: 101025-UD2 1
620-00-53656-000-000		UTILITIES	1,536.01
2025 August Utilities		09222025	
<b>Total</b>			<b>1,536.01</b>
<hr/>			
	10/10/2025	XYLEM WATER SOLUTIONS USA, INC	
Field Service			Manual Check Nbr: 101025-UD29
620-00-53635-000-000		MAINTENANCE OF LIFT STATIONS	877.00
Field Service Lift Station		355D90476	
<b>Total</b>			<b>877.00</b>
<b>Grand Total</b>			<b>53,875.60</b>

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In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
BANK 59 SUD#2

Page: 3  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

Amount

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Total Expenditure from Fund # 620 - SUMMIT UD #2	53,875.60
Total Expenditure from all Funds	53,875.60

10/03/2025 1:06 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
BANK 59 SLUD

Page: 1  
ACCT

Dated From: 9/13/2025 From Account:  
Thru: 10/16/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	10/10/2025	CITY OF OCONOMOWOC	
	August Sanitary		Manual Check Nbr: 101025-S #1
610-00-53641-000-000		CITY SEWAGE SERVICE	12,771.61
	August Sewer	INV03373	
		<b>Total</b>	<b>12,771.61</b>
<hr/>			
	9/13/2025	VILLAGE OF SUMMIT	
	080125 VOS ADMIN SLUD		Manual Check Nbr: 080125VOSADM
610-00-53659-000-000		CONTRACTUAL SERVICES	2,012.50
	08012025 VOS ADMIN	08012025	
		<b>Total</b>	<b>2,012.50</b>
<hr/>			
	10/10/2025	VILLAGE OF SUMMIT	
	09012025 Admin SLUD		Manual Check Nbr: 101025-S 2
610-00-53659-000-000		CONTRACTUAL SERVICES	2,012.50
	09012025 Admin SLUD	09012025	
		<b>Total</b>	<b>2,012.50</b>
<hr/>			
	9/18/2025	WE ENERGIES - UTILITY DISTRICTS	
	AUTO PAY ATKINS KNOLL		Manual Check Nbr: AUTOPAY-WEAK
610-00-53656-000-000		UTILITIES	15.93
	082625AK BILL WE	082625AK	
		<b>Total</b>	<b>15.93</b>
<hr/>			
	9/18/2025	WE ENERGIES - UTILITY DISTRICTS	
	AUTO PAY FOREST DR		Manual Check Nbr: AUTOPAY-WEFD
610-00-53656-000-000		UTILITIES	16.46
	082625 WE FOREST DRIVE	082625FD	
		<b>Total</b>	<b>16.46</b>
<hr/>			
	10/16/2025	WE ENERGIES - UTILITY DISTRICTS	
	Forest Dr		Manual Check Nbr: 101025-S 6
610-00-53656-000-000		UTILITIES	16.16
	092425 Forest Dr	092425Forest Dr	
		<b>Total</b>	<b>16.16</b>
<hr/>			
	10/16/2025	WE ENERGIES - UTILITY DISTRICTS	
	092425 Atkins Knoll		Manual Check Nbr: 101025S-7
610-00-53656-000-000		UTILITIES	16.01
	092425 Atkins Knoll	092425Atkins Knoll	

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In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
BANK 59 SLUD

Page: 2  
ACCT

Dated From: 9/13/2025 From Account:  
Thru: 10/16/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
			<hr/>
			Total 16.01
			<hr/>
			Grand Total 16,861.17



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## MEMORANDUM

TO: Summit Utility District No. 2  
FROM: Steve Yoss, PE  
DATE: October 2, 2025  
RE: Monthly Engineering Report  
SEH No. 158569 14.00

The following information describes the status of the sewer system operations and maintenance.

1. Action Items: None
2. Lift Station Reporting and System Maintenance
  - A. Area Septic Installation (ASI) continues to perform weekly and monthly maintenance duties.
  - B. Lift Station (LS) No. 3 – One motor needs repair and the other spare motor shorts out. LS down to one pump.
  - C. Xylem/Flygt – Annual pump maintenance completed on 9/8/2025. SEH is working with Xylem/Flygt for pump replacement and repair quotes.
3. Lift Station Transducer Upgrades
  - A. Village accepted Starnet quote for transducers but requested quotes from other suppliers.
  - B. SEH reached out to a couple other suppliers for transducer quotes.
    - i. LW Allen quote was received and being reviewed.
    - ii. Energenecs – plans to stop on site Oct. 2<sup>nd</sup> for more detail to prepare a quote.
4. Bioxide Alternatives
  - A. Veolia Water Technologies and Solutions – Contract completed and account set up. SEH, ASI and Veolia plan to meet on site visit this week Friday Oct. 3<sup>rd</sup> for pre-treatment readings at lift station number 5. These readings will be taken prior to dosing with Veolia's chemical solution.
5. We Energies Power Imbalance to LS 5
  - A. There have not been any power imbalance issues reported by ASI recently.
  - B. On 9/30/25, we reached out to We Energies for an update on the power imbalance monitoring.
6. Lift Station 6 – Automatic Transfer Switch
  - A. SEH reached out to Meyers for an update on scheduling on 9/30/2025. Meyers Electric plans to replace the ATS at LS 6 once the new transfer switch comes on 12/20/2025.
7. Service Agreements Updates
  - A. ASI – Current through 2025.
  - B. Starnet – 1 full-service days and then pay for service on an as needed basis.
  - C. Evoqua Bioxide Rate – Current through April 30, 2026.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351  
262.646.6855 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

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