



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES

Village of Summit Plan Commission

September 18, 2025

CALL TO ORDER

Chairperson Jim Siepmann called the Village of Summit Plan Commission meeting to order on Thursday, September 18, 2025, at 5:30 p.m. at Summit Village Hall 37100 Delafield Road, Summit WI.

ROLL CALL AND CONFIRM POSTING

Deputy Clerk/Deputy Treasurer Sarah LaValliere took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were Jim Petronovich, Sandra Murray, Annette Kaja, Paul Schmitter, Jay Obenberger and Alternate Joan Gucciardi. Also, present were Chairperson Jim Siepmann, Planner Amy Barrows, and Deputy Clerk/Deputy Treasurer Sarah LaValliere.

MINUTES

- August 21, 2025

MOTION: (Petronovich, Schmitter) *to approve the minutes as presented.* Carried.

Next meeting date – proposed for Thursday, October 16, 2025, at 5:30 p.m.
Annette Kaja will not be able to attend.

REGULAR BUSINESS:

Discussion and action on a request by Kamron Nash, Village of Summit Public Works Director, to construct a dumpster enclosure at Genesee Lake Road Park. The subject property is located at 37505 Genesee Lake Road (SUMT0685979001).

Planner Amy Barrows presented the request by Public Works Director Kamron Nash.

Director Nash provided the project scope for the dumpster enclosure.

The Plan Commission discussed dumpster options, and reasoning for location, and made recommendation to move the dumpster back a few feet to not affect the parking stalls in front of it. Additionally, putting a man/side door in so gates don't have to be opened often. Composite material is recommended in lieu of the vinyl option for maintenance and longevity.

MOTION: (Kaja, Schmitter) *to approve the dumpster enclosure at Genesee Lake Road Park location including*

a separate door for access and consideration of materials with a strong preference for composite versus vinyl to thwart future costs for replacement or repairs. Carried

UPDATE regarding Village Board action on Plan Commission matters

- Discussion and action on a request by Jon Spheeris for an Extraterritorial Certified Survey Map to create two lots on property owned by William and Mary Karen Irwin. The subject property is located at W330 N247 Kettle Moraine Drive in the Town of Delafield (DELT0840994003). - Approved
- Discussion and action on a request by Phil Zagrodnik for a Certified Survey Map to combine multiple properties into a single lot of record on property owned by Northcrest. Properties LLC, located at 34324 Delafield Road (SUMT0669053). – Modified and approved
- Discussion and action on a Stormwater Maintenance Agreement with Genesee Lake Road LLC for The Bark River Conservancy development (SUMT0678996). - Approved
- Discussion and action on a request by John Siepmann, Siepmann Realty, for a Final Plat and related documents to accommodate a 12-lot single-family conservation type subdivision on property owned by Mark and Eileen Lurvey Trust. The subject property is in part of the NW ¼ & SW ¼ of Section 35 T7N, R17E, at 543 S. Wayfare Trail (SUMT0714999001). – Approved subject to staff review and approval

UPDATE regarding Zoning Code Land Use Project

- Discuss provisions for the commercial storage of boats, trailers, and other vehicles and equipment - Finalized.
- Discuss provisions for limited family businesses – Forwarded with recommendations.
- Discuss provisions for landscape businesses and nurseries – Next month.
- Initiate discussion related to event facilities and agri-business uses.
 - a. Summary of comments from May 29, 2025, public listening session
 - b. Initial feedback and establish informational needs for next meeting.

Next meeting date for the Sub-Committee is in November.

ADJOURN Plan Commission meeting.

MOTION: (Schmitter, Murray) *to adjourn the Plan Commission meeting at: 6:00 p.m.* Carried.

Respectfully submitted,

Sarah Lavalliere, MPA
Deputy Clerk/ Deputy Treasurer

Next meeting date: October 16, 2025