



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

AGENDA

Summit Utility District #2 Commission Meeting Thursday, September 11, 2025, at 6:15 p.m.

At Summit Village Hall, 37100 Delafield Road, Summit, WI

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PUBLIC COMMENT
4. MINUTES: August 12, 2025 regular meeting
5. Discussion and action on August 2025 payables and Financial Report
6. Discussion on August 2025 engineering report
7. Discussion and action on lift station transducer replacements
8. ADJOURN UTILITY COMMISSION MEETING

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: October 9, 2025

Posted: September 5, 2025

**** Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Utility Commission noticed above.



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MINUTES
Summit Utility District #2 Commission Meeting
August 12, 2025

CALL TO ORDER

Chairperson Riley called to order the Summit Utility District #2 Commission meeting at 6:15 p.m. on Tuesday, August 12, 2025 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator-Clerk/Treasurer Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jim Petronovich, Justin Phillips, and Kraig Arenz, Sr. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash, Engineer Robert Malzahn and Administrator-Clerk/Treasurer Debbie Michael. Commissioner Jeff Lee was absent.

PUBLIC COMMENT – None.

MINUTES: July 10, 2025 regular meeting

MOTION: (Petronovich, Phillips) *to approve the July 10, 2025 meeting minutes.* Carried.

Discussion and action on July 2025 payables and Financial Report

MOTION: (Petronovich, Arenz) *to approve the July payables in the amount of \$61,432.40 and the Financial Report as presented.* Carried.

Discussion on July 2025 engineering report

Engineer Robbie Malzahn, SEH, stated there was an imbalance of power at Lift Station #5 and we are waiting for WE Energies to respond with a report.

Discussion and action on Bioxide chemical treatment alternatives

Engineer Robbie Malzahn, SEH, stated they looked at a few options. Veolia has an option for ProSweet and they are offering a trial at Lift Station #5 and we can purchase a drum and that should be able to treat about a month of wastewater. Could save the district approximately \$30,000. Earlier this spring they looked at mechanical options. The cost of the Titus Twister Mixing Aerator is \$183,000 with equipment and installation for the three Lift Stations. In the grand scheme of things 1 year of bioxide would cover the cost of that equipment.

Chairperson Riley asked if there are other communities that are using the Titus Twister. Mr. Malzahn stated not really in Wisconsin but they have tried to reach out to places in other states. This would eliminate most of the chemical. There are maintenance costs associated with these units, ASI would need to clean weekly and every few years replace the diaphragm.

Commissioner Arenz likes that the ProSweet is a more concentrated product, his suggestion was to start with that and head towards the twister or another mechanical option to be put in long-term build out.

MOTION: (Arenz, Petronovich) *to move forward with ProSweet OC2543 trial with Veolia and ask SEH to investigate and move forward with the district for options for long-term treatments similar to the Titus Twister with a plan within a two to three year timeframe.*

ADJOURN UTILITY COMMISSION MEETING

MOTION: (Arenz, Phillips) *to adjourn at 6:32 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: September 11, 2025

UTILITY DISTRICTS
MONTHLY FINANCIAL REPORT

SUMMIT UTILITY DISTRICT #2	Amount \$\$
Bank 59 Balance 08/30/2025	\$ 2,003,829.03
AP AUGUST 2025	\$ (41,494.30)
LOAN PAYMENT PRINCIPAL	\$ -
LOAN PAYMENT INTEREST	\$ -
Interest Paid Bank 59 @ 4.49%	\$ 6,795.05
Available Funds	\$ 1,962,334.73
Interest Paid YTD Bank 59	\$ 57,896.59
LOAN INFORMATION:	
GO Fund - Payoff: 5/2027	
Payments: 04/29/2025(Principal & Interest)	\$ 779,217.50
11/01/2025 November (Interest only)	\$ 16,667.50
2025 Principal & Interest payment	\$ 795,885.00
12/31/2025 YE Principal Balance	\$ 1,550,000.00
Silver Lake Utility District	Amount \$\$
Bank 59 Balance 08/30/2025	\$ 199,596.61
AP AUGUST 2025	\$ (10,406.53)
Interest Paid Bank 59 @ 4.54%	\$ 707.06
Available Funds	\$ 189,190.08
Interest Paid YTD Bank 59	\$ 5,739.25

SUMMIT UTILITY DISTRICT #2
6 MONTHS OF EXPENSES

MONTH	UD2	NOTE:
September-25	\$41,494.30	
August-25	\$61,432.40	
July-25	\$39,207.85	
June-25	\$42,773.07	
May-25	\$817,210.57	Loan Payment/INT \$779,217.50
April-25	\$42,675.86	
Total	\$1,044,794.05	
	\$227,583.48	Loan PMT Deducted from Total
Average	\$37,930.58	

9/05/2025 11:31 AM

In Progress Checks - Full Report - Manual
ALL Checks by Payee
BANK 59 SUD#2Page: 1
ACCT

Dated From: 9/12/2025

From Account:

Thru: 9/12/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	9/12/2025	AREA SEPTIC INSTALLATION INC	
		Maintenance/Service Contract	Manual Check Nbr: 08112025
620-00-53659-000-000		CONTRACTUAL SERVICES	3,168.00
		MAINTENANCE/SERVICE CONTRACT 4321	
			Total 3,168.00
	9/12/2025	DELAFIELD-HARTLAND WATER POLLUTION CONTROL	
		TREATMENT 747 DUES	Manual Check Nbr: 08152025
620-00-53632-000-000		TREATMENT EXPENSE	15,313.51
		TREATMENT 747 DUES 08152025	
			Total 15,313.51
	9/12/2025	DORNER CO	
		WETWELL PUMP REPAIR	Manual Check Nbr: 2024 PARTS
620-00-53635-000-000		MAINTENANCE OF LIFT STATIONS	1,406.72
		WETWELL PUMP REPAIR 512747	
620-00-53635-000-000		MAINTENANCE OF LIFT STATIONS	2,320.00
		WETWELL PUMP REPAIRS - PARTS 512408	
			Total 3,726.72
	9/12/2025	EVOQUA Water Technologies LLC	
		3901 GAL BIOXIDE	Manual Check Nbr: 08012025
620-00-53636-000-000		CHEMICAL TREATMENT	16,852.32
		3901 GAL BIOXIDE 907149065	
			Total 16,852.32
	9/12/2025	MUNICIPAL LAW & LITIGATION GROUP SC	
		JULY 2025 LEGAL	Manual Check Nbr: LEGAL JUL 25
620-00-53658-000-000		LEGAL FEES	165.00
		JULY 2025 LEGAL 15462	
			Total 165.00
	9/12/2025	SHORT ELLIOTT HENDRICKSON INC	
		JUL 2025 ENG	Manual Check Nbr: ENG JUL 25
620-00-53631-000-000		PRO. SER./ENGINEERING	2,268.75
		JUL 2025 ENG 493482	
			Total 2,268.75
Grand Total			41,494.30



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MEMORANDUM

TO: Summit Utility District No. 2
FROM: Steve Yoss, PE
DATE: September 4, 2025
RE: Monthly Engineering Report
SEH No. 158569 14.00

The following information describes the status of the sewer system operations and maintenance.

Action Items: 1A – Lift Station Transducer Upgrades – this will be discussed and acted on with a separate agenda item.

1. Lift Station Transducer Upgrades
 - A. SEH forwarded a letter of recommendation to Village staff for the replacements of the transducers at LS 1, 4, 5, & 6.
2. Lift Station Reporting and System Maintenance
 - A. Area Septic Installation (ASI) continues to perform weekly and monthly maintenance duties.
 - B. Lift Station (LS) No. 3 – One motor needs repair and the other spare motor shorts out. LS down to one pump.
 - C. The Expeditors plan to perform second wet well cleanings on 9/5/2025.
 - D. Xylem/Flygt – Planned to perform annual pump maintenance Sept. 8-10th.
3. Bioxide Alternatives
 - A. Veolia Water Technologies and Solutions - SEH is working with the Village and ASI to execute agreement, schedule shipment, and start of treatment.
4. We Energies Power Imbalance to LS 5
 - A. There have not been any power imbalance issues reported by ASI recently.
 - B. On 9/4/25, we reached out to We Energies for an update on the power imbalance monitoring.
5. Lift Station 6 – Automatic Transfer Switch
 - A. Meyers Electric plans to replace the ATS at LS 6 on September 17th.
6. Service Agreements Updates
 - A. ASI – Current through 2025.
 - B. Starnet – 1 full-service days and then pay for service on an as needed basis.
 - C. Evoqua Bioxide Rate – Current through April 30, 2026.

SMY

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351

262.646.6855 | 888.908.8166 fax | sehinc.com

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MEMORANDUM

To: Summit Utility District No. 2 Commission

From: Kamron Nash, P.E., Village Public Works Director

Date: September 5, 2025

Re: Discussion and Action on Replacement of Transducers for Lift Station Nos. 1, 4, 5, and 6

PURPOSE:

To receive SUD2 Commission approval to replace the failing transducers at lift station nos. 1, 4, 5, and 6.

BACKGROUND:

In the 2025 SUD2 CIP, \$100,000 was included for control panel repairs and upgrades. The District has been working with Starnet on various options for replacement of the panel for Lift Station 5. A more recent estimate from Starnet was closer to \$150,000 for this work, and there is insufficient budget to cover the entirety of the work. SEH and ASI have looking into alternatives to a complete panel replacement (e.g., replacing specific components), but the overall condition of the panel and some serious safety issues with the existing configuration warrant a total panel replacement.

There is a more immediate need to replace the transducers at lift station nos. 1, 4, 5, and 6. The existing transducers are not reading levels in the wetwells accurately, which is leading to issues with the pump system and system efficiency. A quote for the work was received by Starnet at a cost of \$24,000. The District has used Starnet for various projects in the past. ASI and SEH are recommending that the District replace the transducers now utilizing funds budgeted for the control panel repairs and upgrades and to defer the panel replacement at lift station 5 to 2026. SEH will continue to work with Starnet to get costs for the panel work so that it can be ordered at the beginning of the year, assuming this work is approved in the 2026 CIP.

RECOMMENDATION:

Village staff, the District Engineer, SEH, and ASI recommend that the SUD2 Commission authorize staff and SEH to contract with Starnet to replace the failing transducers at lift stations 1, 4, 5 and 6, as proposed.

ATTACHMENTS:

SEH Memorandum RE: Lift Station Control Monitoring Devices
(dated September 3, 2025)

FISCAL IMPACT: Total cost not to exceed \$24,000. \$100,000 was included in the 2025 CIP and budget for control panel repairs and upgrades, which will not be completed in 2025. SEH and staff are proposing utilizing these funds to complete this urgent work.

RECOMMENDED MOTION: Motion to authorize SEH and Village staff to work with Starnet to complete the transducer replacement work at lift station nos. 1, 4, 5, and 6 at a cost not-to-exceed \$24,000, utilizing funding approved in the 2025 CIP and budget for control panel repairs and upgrades.



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September 3, 2025

RE: Summit Utility District No. 2
Lift Station Control Monitoring Devices -
Starnet Quote - Letter of
Recommendation
SEH No. SUMMV 158569 14.00

Kamron Nash
Village Public Work Director
Village of Summit
37100 Delafield Road
Oconomowoc, WI 53066

To the District Board:

On Thursday, August 22, 2025, the Summit Utility District No. 2 (SUD2) received a price quote for the subject maintenance work. The quote summary below shows the cost and option breakdown provided from Starnet Technologies.

<u>Contractor</u>	<u>Total Quote</u>
Starnet Technologies	
Existing Control Panel Primary Device Level Monitoring	
a. Transducer Retrofits for LS 1, 4, 5, and 6. Includes installation of equipment and startup services/operator training.	
Totals:	\$24,000.00

The overall 2025 budget for this maintenance work is \$100,000 for control panel repairs and upgrades. This work was not anticipated but has an immediate need and could be allocated as part of the upgrades budget. This budget is based on the approved Village of Summit 2025 Capital Improvements and Operating budget.

Starnet Technologies is a well-known and often used contractor, and the district has done many projects in the past with them. We do not have any concern about using them to complete this project.

Accordingly, we recommend the Summit Utility District No. 2 (SUD2) awards Starnet Technologies in the amount of **\$24,000.00**.

Sincerely,

Steve Yoss, PE
Project Engineer

Enclosed: Quote Sheet from Starnet Technologies

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351

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September 3, 2025
Page 2

C: Debbie Michael, Village of Summit
Robert Malzahn, SEH



Phone: (262) 886-0228
Fax: (262) 886-0221
8520 Hollander Drive
Franksville, WI 53126 – 0374

QUOTATION- R2

Date: August 22, 2025

Attention: Robert Malzahn, PE
Steve Yoss, PE
Short Elliott Hendrickson, Inc. (SEH®)

Project: Pump Station Upgrades

Location: Summit Utility District No.2
Summit, Wisconsin

The proposal is based upon the information provided at the time of the quotation. Changes in project requirements will affect final pricing.

Starnet Technologies is pleased to submit a formal proposal for the installation of a new pressure transducer at the existing lift station sites and provide a complete functional system.

ITEM A

Existing Control Panel Primary Device Level Monitoring – Transducer Retrofits for Lift Station #1, #4, #5 and #6

One (1) Lot labor and materials including modification/removal existing level components and installation of one (1) new Primary Wet Well Sensor Submersible Pressure Transducer, **4-20 mAdc/0-10V- 0-15- psi (0-34.65 feet of water)**; and **system integration on existing PLC controller program to verify level scaling to match new submersible level transducers** to provide control and monitoring functions.

One (1) Lot of freight, materials & labor for installation of the above equipment, startup services/operator training,

Total Price Listed Item A – \$ 24,000.00

Respectfully Submitted,

Nicholas Valdez/Dave Bloch
Starnet Technologies

Please note:

The remaining (1) day service agreement time has been accounted for in the pricing above.

The price is based on a single service trip and to retrofit-add components for all (4) lift stations.

Given the current market volatility, purchases beyond the initial 90 days may be subject to price adjustments due to tariffs.

SPECIFICALLY EXCLUDED ITEMS

Customer Check List, items not included in the above pricing:

- Concrete Floor or sidewalk, rebar, saw cutting
- PLC or HMI or schematic revisions of any kind
- Additional onsite service trip or services,
- Generator or ATS including Natural Gas Metering or Connections to Generator
- Field Installation
- Pumping equipment or accessories
- Mini Flood Switches, Exterior area lights.
- Gas Detection System
- Chemical Feed Systems or piping/control of any kind
- Exterior Temperature detectors
- Service on Pumping Equipment
- Meter Disconnect/Meter Socket
- Magnetic Flowmeter or Flowmeter Transmitter
- Sales or use taxes
- Bond costs
- License fees or permits of any kind.
- Spare parts of any kind
- Incoming wire termination or making of any kind.
- Excavation or backfill of any kind.
- Concrete work of any kind
- Exterior conduit or conduit fittings of any kind.
- Field instrumentation/device mounting brackets, plates, anchor bolts, or hardware (unless specifically noted).
- Grounding of equipment or associated ground rods or conductors.
- Specialty electrical testing of any kind (i.e. resistance, insulation, etc.)
- Exterior Panel mounting hardware/supports of any kind.
- Incoming power wire, cable, or conduit to panels (reuse existing).
- Power Company metering or transformers of any kind.
- Interconnecting wire, cable, or conduit between TJB and wet wells/valve vault
- Flange nuts/bolts or pipe spacers.
- Allowances
- Arc Flash Studies (Unless noted)
- Tax(es) [Add if Applicable]
- Any Items and Services not listed in the Proposal

TERMS AND CONDITIONS OF THIS PROPOSAL

ITEMS AND SERVICES

Scope of Supply is limited to the items and services that are specifically named and/or described within the Quotation.

PRICING AND PAYMENT

Pricing is valid for ninety (90) days. Terms are NET 30. Add 1.5% per month for late payment. Pricing is based on the information available at the time of this proposal. Pricing includes items listed in this proposal within the nature outlined in this document. Seller may charge partial payments, progress payments, for item(s) as they are available for delivery even if the customer is not ready to receive the item(s).

TAXES

In Wisconsin we will add tax unless the customer has provided a resale or exemption certificate with the purchase order. Purchases made outside of Wisconsin; the customer is responsible for paying state use tax directly if applicable.

PURCHASE

Starnet Technologies requires either a signed and returned copy of this proposal or a purchase order which references this proposal. Starnet Technologies is an equipment manufacturer and supplier, not a subcontractor, and as such will not accept a subcontract.

CANCELLATION

Cancellation of purchase is only allowed with sufficient notice as determined by the seller. Seller may charge a percentage of the total sale price for partial completion occurring prior to order cancellation.

RETURNS AND EXCHANGES

Full or partial returns and/or exchanges are subject to the seller's discretion. Additional charges may be added for exchanges if it is evident that the exchange is due to design or specification errors or inadequacies which are outside of the seller's control or influence. Charges for exchanges will be based on the cost(s) for additional time and material as determined by the seller. Additional charges will be added for returns if they are not covered under warranties agreed upon during the warranty period.

FORCE MAJEURE

Seller is not responsible for any damage or losses that are due to forces outside of its reasonable control. These include but are not limited to acts of God, improper handling or storage by purchaser, acts of government or government agencies, floods, fires, lightning strikes, etc. The seller will be given adequate time added to project deadlines to provide replacements for items covered under warranty or purchased in addition to original order.

SUBMITTALS

Submittal documents, if required and included in this proposal, One (1) Electronic Copy, if required, will be provided upon request after receipt of purchase. Each additional Hard Copy submittal required will be charged at one-hundred dollars (\$100.00) per copy. Return of approved submittal and/or signed copy of approved review sheet is treated as notice to begin production. Resubmittal(s), if required, will be provided at no additional charge if originals are returned for edits/additions/replacements. Resubmittal(s), if required, will be charged at one-hundred dollars (\$100.00) per copy if originals are not returned.

EQUIPMENT CABLES

If cables are provided as integral to equipment (e.g. Floats, Transducer, Mag. Meter Cables) they will be provided at fifty (50) feet length standard. Each additional foot will be charged as an adder with pricing being dependent on equipment manufacturer's current rate.

DELIVERY

Freight, whether prepaid or prepaid & added, is FOB origin. Freight for items included in this proposal is provided for shipment to one location. The location of delivery is presumed to be either the job site or the customer's facility. Offloading equipment upon delivery is not included. Customer or Contractor must provide means for offloading equipment. Some equipment may require a crane or forklift to offload, if a machine is required for offloading it is to be provided and scheduled by the Customer or Contractor.

INSURANCE

Insurance will be provided for equipment stored at our facility and in transport when delivered by a Starnet Technologies provided truck. Starnet provided insurance does not cover equipment once it is in the possession of the Customer or Contractor.

SCHEDULING

A two (2) week notice for scheduling of any site visits is recommended. Starnet technicians who perform start-up and similar duties often have appointments and obligations up to two (2) weeks out. Starnet will try to accommodate with shorter notice if we have someone available. Scheduling is based on a first come first served basis.

START-UP

If Start-up is applicable to this project and listed in the "Scope of Supply" for this proposal, one day of on-site or phone support is included. A time and material charge will be added for additional site visits if they are due to insufficient facilities or causes outside of the responsibility of Starnet Technologies.

WARRANTIES

A one (1) year warranty is provided standard on Starnet provided equipment. On-site work for warranty covered replacements is not included and will be charged at standard time and material rates as applicable. Warranties may be voided by improper installation, unauthorized modifications, or inadequate storage of provided equipment. The warranty period begins at start-up time.

TRAINING

If Training is applicable to this project and listed in the "Scope of Supply" for this proposal, one day of on-site training is included. Additional time required for training will be charged at our standard rates.

OPERATION AND MAINTENANCE MANUALS

Operation and maintenance manuals, if applicable and listed in this proposal, will be available at or after startup of provided equipment. These manuals, if provided, will not be provided until receipt of final payment. One (1) Electronic Copy, if required, are included in this proposal. Each additional Hard Copy of Operation and Maintenance required will be charged one hundred dollars (\$100.00) per copy.

CONFIDENTIALITY

This proposal has been provided with the confidence that it will not be shared with or presented in whole or in part to anyone who is a competitor of Starnet Technologies. The information contained in this document is confidential in nature and is strictly intended to be viewed by customers and official representatives of Starnet Technologies and/or specific product lines manufactured by Starnet Technologies (e.g. Arrow Products).

LIABILITY

It is understood and agreed that the seller's liability whether in contract, in tort, under any warranty, in negligence or otherwise shall not exceed the return of the amount of purchase price paid by buyer and under no circumstances shall the seller be liable for special, indirect or consequential damages. The price stated for the merchandise is a consideration in limiting seller's liability. No action, regardless of form, arising out of the transaction under this agreement may be brought by buyer more than one year after the cause of the action has accrued.

AGREEMENT

By signing and returning or providing a purchase order which references this proposal the purchaser acknowledges that they have read, understand, and agree to the terms and conditions of this proposal. If there are any questions or comments regarding any of the items, services, terms, or conditions of this proposal please contact Starnet Technologies or an official representative as applicable.