

Amended: April 7, 2025 4:15 p.m.
Corrected overall numbering of items
Added: Item 8.C. of Consent Agenda



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

AGENDA

Village Board - Village of Summit

Thursday, April 10, 2025 at 6:30 p.m.

At the Summit Village Hall, 37100 Delafield Road

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PLEDGE OF ALLEGIANCE
4. *ANNOUNCE EXECUTIVE SESSION*, pursuant to Section 19.85(1)(g), Wisconsin State Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: for the following purpose: *34339 Venice Beach Road Zoning Code Violations*

*The Board will return to open session following this discussion

5. MOTION to enter *EXECUTIVE SESSION*, pursuant to Section 19.85(1)(g), Wisconsin State Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: for the following purpose: *34339 Venice Beach Road Zoning Code Violations*

*The Board will return to open session following this discussion

6. ROLL CALL on above motion
7. PUBLIC COMMENT
8. CONSENT AGENDA - Items listed under the Consent Agenda are considered in one motion unless a Village Board Member requests that an item be removed from the Consent Agenda
 - A. Minutes of March 13, 2025 regular meeting
 - B. March, 2025 payables
 - C. **Appointment of Weed Commissioner and publication of Class II Notice for Noxious Weeds**
9. PLANNING DEPARTMENT
 - A. Update on Plan Commission matters
 - B. Update on Zoning Code Land Use Project

10. PUBLIC WORKS DEPARTMENT
 - A. Monthly Administrative Report
 - B. Discussion and action on Genesee Lake Road Park Parking Lot bid results and authorization to award

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contract

- C. Discussion and action on 2025 Road Paving Program bid results and authorization to award contract
- D. Discussion and action on proposed Resolution Proclaiming April 25, 2025 as Arbor Day in the Village of Summit

11. POLICE DEPARTMENT

- A. Monthly Report

12. WESTERN LAKES FIRE DISTRICT

- A. Monthly Report

13. VILLAGE BOARD

- A. Discussion and action on appointments to the following:
 - a. Plan Commission: 1 *three year (regular)*
 - b. Cemetery Board: 1 *three year & 1 two year (regular)*
 - c. Police Commission: 2 *five year (regular)*
 - d. Zoning Board of Appeals: 2 *three year (regular)*
 - e. Board of Review: 7 *two year (5 regular, 2 alternate)*
- B. Discussion on ATV/UTV Ordinance status
- C. Discussion and action on 2025/2026 Insurance Renewals
- D. Discussion and action on borrowing for 2025 Capital Improvements
- E. Update on Assessor 2025 activities
- F. Discussion and action to set items for May 8, 2025 regular Village Board meeting

14. ADJOURN VILLAGE BOARD MEETING

Respectfully Submitted,

Debra J. Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: May 8, 2025

Posted: April 7, 2025

**** Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Village Board noticed above.

VILLAGE OF SUMMIT
 Payables Report for
 April 10, 2025 Meeting
 Prepared by Debbie Michael

Summary of March, 2025 Payables

Paid Check Batches:

\$ Amount	Description
82,337.12	Mid month checks

Total \$ 82,337.12	

Batches For Payment:

\$ Amount	Description
306,803.05	March Payables
2,029.20	Election Inspectors
6,601.06	Credit Card

Total \$ 315,433.31	

Total March Payables for Approval: \$ 397,770.43

Approved by the Summit Village Board on this the 10th day of April, 2025

Engineering	\$	28,038.25
Village		23,554.50
Billed		4,483.75
Planning		-
Planner		
Shoreland		
Billed		
Legal	\$	6,026.50
Village		4,136.30
Billed		1,890.20

BANK 59

ALL Checks

Posted From: 3/17/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
409140	3/20/2025	CENTEC SECURITY SYSTEMS, INC 50% DOWN CCTV SYSTEM	
100-00-57400-000-000		CAPITAL PURCHASE 50% DOWN CCTV SYSTEM	9,259.00
		1129137	
		Total	9,259.00
409141	3/20/2025	MUNICIPAL INSPECTORS LLC FEB PERMITS	
100-00-52400-290-000		BUILDING INSPECT O/S SERVICES FEB PERMITS	14,034.99
		FEB 2025	
		Total	14,034.99
409142	3/20/2025	PLANNING & ZONING LLC FEB PLANNING	
100-00-56301-290-000		VILLAGE PLANNER O/S SERVICES FEB PLANNING	5,760.00
		103	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE KOSCH CSM	150.00
		103	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE KADOW CUP	198.00
		105	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE RAABE CSM/REZONE	90.00
		105	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE LURVEY SUB	120.00
		105	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE PANGA	240.00
		105	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE HANKE	120.00
		105	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE STEIN CSM	60.00
		105	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE EISCHWEILER	180.00
		105	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE BRIOHN/WAUKESHA CTY CSM	60.00
		105	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE FIEBER CSM	102.00
		105	
100-00-56302-290-000		PLANNER SPECIAL PROJECTS ZONING LAND USE PLAN PROJECT FEB 2025	780.00
		104	

BANK 59

ALL Checks

Posted From: 3/17/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			7,860.00

409143 3/20/2025 PROPHOENIX CORPORATION
ELLIS USER CONFERENCE REGISTRATION

100-00-52100-312-000	POLICE TRAINING & SUPPLY		845.00
	ELLIS USER CONFERENCE REGISTRATION	2025200	
Total			845.00

409144 3/20/2025 SECURIAN FINANCIAL GROUP INC
056302 LIFE INS

100-00-52100-132-000	POLICE INSURANCE		164.28
	056302 LIFE INS	APR 2025	
100-00-53300-132-000	PUBLIC WORKS INSURANCE		28.88
	056302 LIFE INS	APR 2025	
100-00-51420-132-000	ADMIN C/T INSURANCE		30.10
	056302 LIFE INS	APR 2025	
100-00-51422-132-000	VILLAGE OFFICE INSURANCE		11.09
	056302 LIFE INS	APR 2025	
100-00-13101-000-000	ACCOUNTS RECEIVABLE OTHER		139.61
	056302 LIFE INS	APR 2025	
Total			373.96

WDC 3/5/25 3/20/2025 EMPOWER RETIREMENT - WDC
WDC MAR 5

Manual Check

100-00-21526-000-000	457 DEF COMP		2,763.72
	WDC MAR 5	1279440902	
100-00-21525-000-000	ROTH		1,028.72
	WDC MAR 5	1279440902	
Total			3,792.44

WRS 2/2025 3/31/2025 EMPLOYEE TRUST FUNDS - RETIREMENT
GENERAL

Manual Check

100-00-53300-131-000	PUBLIC WORKS WRS		3,975.37
	GENERAL	FEB 2025	
100-00-51422-131-000	VILLAGE OFFICE WRS		507.94
	GENERAL	FEB 2025	
100-00-52100-131-000	POLICE WRS		614.62
	GENERAL	FEB 2025	
100-00-51420-131-000	ADMIN C/T WRS		1,422.86
	GENERAL	FEB 2025	

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ALL Checks

Posted From: 3/17/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52100-131-000		POLICE WRS	19,409.66
		PROTECTIVE W/SS	
	FEB 2025		
		Total	25,930.45
WDC 3/20/25	3/20/2025	EMPOWER RETIREMENT - WDC	
	WDC MAR 20		
		Manual Check	
100-00-21526-000-000		457 DEF COMP	2,762.02
	WDC MAR 20		
		1279441179	
100-00-21525-000-000		ROTH	1,027.02
	WDC MAR 20		
		1279441179	
		Total	3,789.04
APR HLTH INS	3/24/2025	EMPLOYEE TRUST FUNDS - INSURANCE	
		EMPLOYEE SHARE HLTH	
		Manual Check	
100-00-21530-000-000		INSURANCE PAYABLE	2,220.43
		EMPLOYEE SHARE HLTH	
		APR 2025	
100-00-51420-132-000		ADMIN C/T INSURANCE	944.77
		HEALTH INS VILLAGE PORTION	
		APR 2025	
100-00-52100-132-000		POLICE INSURANCE	9,808.50
		HEALTH INS VILLAGE PORTION	
		APR 2025	
100-00-53300-132-000		PUBLIC WORKS INSURANCE	3,269.50
		VILLAGE HEALTH INS PORTION	
		APR 2025	
		Total	16,243.20
PYRLFEE 2/25	3/27/2025	SIKICH LLP WI	
		ADMIN FEES FEB 21 2025	
		Manual Check	
100-00-51600-210-000		VILLAGE HALL 3RD PARTY ADMIN	209.04
		ADMIN FEES FEB 21 2025	
		83210	
		Total	209.04
		Grand Total	82,337.12

1-Apr-25			\$12 per hour	
Last Name	First Name	Hours	Pay	
Barton	Rose	15.5	\$ 186.00	
Brown	Sandy	6.35	\$ 76.20	
Butschke	Cathy	4	\$ 48.00	
Engel	Deborah	9.25	\$ 111.00	1.75 SVD
Flannery	Peter	7.5	\$ 90.00	
Frederich	Faye	7.5	\$ 90.00	
Leonard	Danielle	7.25	\$ 87.00	
Lerche	Tom	8	\$ 96.00	
Namowicz	Carrie	7	\$ 84.00	
Retzlaff	Heidi	7.15	\$ -	WAIVED
Rode	Michael	6.5	\$ 78.00	
Rode	Mary	6.25	\$ 75.00	
Shaw	Catherine	7.25	\$ 87.00	
Siebrecht	Patricia	1.75	\$ 21.00	
Storm	Robert	7.25	\$ 87.00	
Strazishar	Kathy	15	\$ 180.00	
Strazishar	Joe	15	\$ 180.00	
Styza	Stephen	7.5	\$ 90.00	
Szanja	Mary	7	\$ 84.00	
Vandenberg	Carol	11.25	\$ 135.00	
Wood	Barbara	12	\$ 144.00	1.0 SVD
	Total	176.25	\$ 2,029.20	

VILLAGE OF SUMMIT
US BANK CREDIT CARD
04/10/2025

Description	G/L Acct	\$\$\$	25-Mar-25			
Customer AR	13101-000	90.64	90.64			
VB Dues/Training	51100-315	-				
Village Brd Exp	51100-390	-				
Elections	51440-390	-				
VO Dues/Training	51422-321	-				
BOR Exp	51531-390	-				
VH Utility	51600-220	766.96	136.98	79.98	550.00	
VH Maint/Rep	51600-240	67.57	67.57			
VH Lease/Rental Equip	51600-291	-				
VH IT Subscriptions	51600-320	403.87	152.00	251.87		
VH Exp	51600-390	28.04	28.04			
Police Sqd Maint/Rep	52100-260	384.05	275.00	109.05		
PD CIP	57400-000	3,139.80	2,279.99	859.81		
Police	52100-260	22.29	22.29			
Police Dispatch/Radio	52100-270	190.05	190.05			
Police Training & Supp	52100-312	294.00	196.00	98.00		
Police Cloth Allow	52100-313	82.53	82.53			
Police Exp	52100-390	105.15	(85.69)	19.98	128.00	42.86
Comm Outreach	52105-000	146.07	111.07	35.00		
Capital Purchase	57400-000	-				
PW Dues & Training	53300-321	55.87	45.32	10.55		
PW Ice Snow	53300-340	-				
PW Equip Maint	53300-350	4.18	4.18			
PW Road Maint	53300-370	239.32	41.38	79.97	26.35	91.62
PW Exp	53300-390	159.69	159.69	90.36	(90.36)	
Cemetery Exp	54910-390	20.99	20.99			
Recreation Exp	55200-390	399.99	399.99			
Total		6,601.06				
			Total from CC Statement:			6,601.06
			Total from above			6,601.06
			Difference			0.00

Dated From: 4/11/2025 From Account:
 Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
4/11/2025 ACCURATE APPRAISAL LLC			
MARCH 2025			
100-00-51530-290-000		ASSESSOR O/S SERVICES	2,500.00
		MARCH 2025 5365	
Total			2,500.00
4/11/2025 ARC DOCUMENT SOLUTIONS LLC			
HOUSE COPIES PAID BY REQUESTER			
100-00-13101-000-000		ACCOUNTS RECEIVABLE OTHER	58.50
		HOUSE COPIES PAID BY REQUESTER 55WII9056034	
100-00-13101-000-000		ACCOUNTS RECEIVABLE OTHER	10.00
		PLAN COPIES PAID BY REQUESTER 55WII9056215	
100-00-13101-000-000		ACCOUNTS RECEIVABLE OTHER	10.00
		PLAN COPIES PAID BY REQUESTER 55WII9056130	
Total			78.50
4/11/2025 BIG JIM'S SMALL ENG SERV			
CHAIN LOCKER MOTO MIX			
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	103.18
		CHAIN LOCKER MOTO MIX 151646	
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	263.78
		CHAINS AW SHARPENING 151510	
100-00-54910-390-000		CEMETER Y EXPENSE	311.74
		BLADE SHARPENING 151510	
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	60.00
		CHAINS AW TUNE UP 151127	
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	48.00
		CHAINS AW TUNE UP 151128	
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	226.50
		CHAINS AW TUNE UP 151241	
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	279.78
		CHAIN SA W TUNE UP 151240	
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	142.84
		AIR FILTERS SA WS & BLOWERS 151242	
Total			1,435.82
4/11/2025 CITY OF OCONOMOWOC			
SUD3 ANNUAL LIC FEE 304 RES 376.50 NON			

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Dated From: 4/11/2025 From Account:
Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
240-00-53720-000-000		SUD #3 EXPENSE	184,601.29
		SUD3 ANNUAL LIC FEE 304 RES 376.50 NON INV03098	
Total			184,601.29

4/11/2025 CITY OF OCONOMOWOC POLICE DEPARTMENT
SEATBELT GRANT FEB 2025

100-00-52104-000-000		POLICE GRANT POOL PYMNT	668.28
		SEATBELT GRANT FEB 2025 FEB 2025	
Total			668.28

4/11/2025 CONLEY MEDIA LLC
TYPE E ELECTION NOTICE

100-00-51440-390-000		ELECTIONS	65.68
		TYPE E ELECTION NOTICE 6330860325-2	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	141.14
		KADOW PUBLIC HEARING NOTICE 6330860325-2	
Total			206.82

4/11/2025 CONVERGENT SOLUTIONS
PHONE SYSTEM TRAINING

100-00-51600-240-000		VILLAGE HALL REPAIRS & MAINT	111.75
		PHONE SYSTEM TRAINING 57735	
100-00-51600-240-000		VILLAGE HALL REPAIRS & MAINT	154.00
		PHONE SUPPORT 57970	
Total			265.75

4/11/2025 COREY OIL LTD
255.2 GAL GAS

100-00-52100-250-000		POLICE FUEL	697.98
		255.2 GAL GAS 388370	
100-00-52100-250-000		POLICE FUEL	1,161.80
		429.50 GAL GAS 396628	
100-00-53300-250-000		PUBLIC WORKS FUEL	483.35
		169.3 GAL DIESEL 388369	
100-00-52100-250-000		POLICE FUEL	1,025.70
		354.3 GAL GAS 396752	
Total			3,368.83

4/11/2025 DAN PLAUTZ CLEANING SERVICE, INC.
MARCH CLEANING

Dated From: 4/11/2025 From Account:
 Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51600-280-000		VILLAGE HALL CLEANING	780.00
		MARCH CLEANING	8655
Total			780.00
4/11/2025 DIVERSIFIED BENEFIT SERVICES INC			
MAR FSA ADMIN			
100-00-51600-210-000		VILLAGE HALL 3RD PARTY ADMIN	95.00
		MAR FSA ADMIN	437055
Total			95.00
4/11/2025 ELLIS WELDING LLC			
TOOL BOX MOUNTING BRACKET TRUCK 4			
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	475.00
		TOOL BOX MOUNTING BRACKET TRUCK 4	1444
Total			475.00
4/11/2025 G-BROCKS AUTO REPAIR			
2022 FORD EXPLORER LABOR			
100-00-52100-260-000		POLICE SQUAD REP & MAINT	332.05
		2022 FORD EXPLORER LABOR	155117
Total			332.05
4/11/2025 GFL ENVIRONMENTAL			
FEB 2025 2290 HH			
100-00-53620-000-000		GARBAGE & RECYCLING	40,118.25
		FEB 2025 2290 HH	247682
Total			40,118.25
4/11/2025 GLOBE LIFE			
SUPPLEMENTAL INS			
100-00-21530-000-000		INSURANCE PAYABLE	786.06
		SUPPLEMENTAL INS	APR 2025 31354
Total			786.06
4/11/2025 GRAINGER			
HVAC AIR FILTERS			
100-00-51600-240-000		VILLAGE HALL REPAIRS & MAINT	28.88
		HVAC AIR FILTERS	848992483
100-00-51600-240-000		VILLAGE HALL REPAIRS & MAINT	144.76
		HVAC AIR FILTERS	848992483

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Dated From: 4/11/2025 From Account:
Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			173.64

4/11/2025 HOOPSTER PERFORMANCE GRAPHICS
2023 EXPLORER NEW STYLE GRAPHICS PACKAGE

100-00-57400-000-000	CAPITAL PURCHASE		565.00
	2023 EXPLORER NEW STYLE GRAPHICS PACKAGE 6861		
Total			565.00

4/11/2025 ITU ABSORB TECH INC
UNIFORMS

100-00-53300-390-000	PUBLIC WORKS EXPENSE		7.40
	UNIFORMS	8502212	
100-00-53300-390-000	PUBLIC WORKS EXPENSE		7.40
	UNIFORMS	8509756	
100-00-53300-390-000	PUBLIC WORKS EXPENSE		7.40
	UNIFORMS	8498604	
100-00-51600-240-000	VILLAGE HALL REPAIRS & MAINT		140.31
	MATS AND SHOP TOWELS	8498604	
100-00-53300-390-000	PUBLIC WORKS EXPENSE		7.40
	UNIFORMS	8506002	
100-00-51600-240-000	VILLAGE HALL REPAIRS & MAINT		18.79
	MATS AND TOWELS	8506002	
Total			188.70

4/11/2025 J.F. AHERN CO
FIRE PROTECTON INSPECTION

100-00-51600-240-000	VILLAGE HALL REPAIRS & MAINT		275.00
	FIRE PROTECTON INSPECTION	720959	
100-00-51600-240-000	VILLAGE HALL REPAIRS & MAINT		350.00
	FIRE PROTECTION INSPECTION	720958	
Total			625.00

4/11/2025 KONTNEY COMPUTER GROUP
NEW BACKUP DRIVE POLICE

100-00-52100-390-000	POLICE EXPENSE		361.50
	NEW BACKUP DRIVE POLICE	25772	
Total			361.50

4/11/2025 LANGE ENTERPRISES INC
SPEED LIMIT SIGNS

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In Progress Checks - Full Report - Regular
ALL Checks by Payee
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Dated From: 4/11/2025 From Account:
Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	247.45
		SPEED LIMIT SIGNS 90784	
Total			247.45
4/11/2025 MOTOROLA SOLUTIONS, INC			
WIFI RADIO			
100-00-52100-390-000		POLICE EXPENSE	130.00
		WIFI RADIO 8282092727	
Total			130.00
4/11/2025 MUNICIPAL INSPECTORS LLC			
MAR PERMITS			
100-00-52400-290-000		BUILDING INSPECT O/S SERVICES	17,820.09
		MAR PERMITS MAR 2025	
Total			17,820.09
4/11/2025 MUNICIPAL LAW & LITIGATION GROUP SC			
MISC LEGAL FEB 2025			
100-00-51300-290-000		LEGAL EXPENSE O/S SERVICES	1,716.10
		MISC LEGAL FEB 2025 14517	
100-00-51300-290-000		LEGAL EXPENSE O/S SERVICES	2,420.20
		TRAFFIC 14517	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	145.50
		PANGA 14517	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	206.80
		KADOW 14517	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	35.00
		RAABE 14517	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	65.00
		WHITESTONE CHURCH 14517	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	786.70
		LANG CSM 14517	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	280.20
		ESCHWEILER 14517	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	60.00
		ROSEN 14517	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	60.00
		MADDEN 14517	

Dated From: 4/11/2025 From Account:
 Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	251.00
		HANKE CONF CENTER 14517	
Total			6,026.50

4/11/2025 NATHAN STANFORD
 MEMBERSHIP & CHAINSAW TRAINING

100-00-53300-321-000		PUBLIC WORKS DUES & TRAINING	500.00
		MEMBERSHIP & CHAINSAW TRAINING 20256	
100-00-13101-000-000		ACCOUNTS RECEIVABLE OTHER	500.00
		CHAINSAW TRAINING WLFD 20256	
100-00-13101-000-000		ACCOUNTS RECEIVABLE OTHER	250.00
		CITY OF OCON PARKS/FORESTRY 20256	
100-00-13101-000-000		ACCOUNTS RECEIVABLE OTHER	125.00
		CITY OF OCON PUBLIC WORKS CHAINSAW TRNG 20256	
100-00-13101-000-000		ACCOUNTS RECEIVABLE OTHER	125.00
		CITY OF DELAFIELD PUB WORKS CHAINSAW TRN 20256	
Total			1,500.00

4/11/2025 PAT'S HEATING & AIR CONDITIONING
 DIAGNOSE BANGING SOUND

100-00-51600-240-000		VILLAGE HALL REPAIRS & MAINT	388.00
		DIAGNOSE BANGING SOUND 131152	
Total			388.00

4/11/2025 PROHEALTH CARE
 2024 LAB DRAWS

100-00-52100-390-000		POLICE EXPENSE	236.34
		2024 LAB DRAWS 10006729789	
100-00-52100-390-000		POLICE EXPENSE	231.82
		2025 LAB DRAWS 10006729789	
Total			468.16

4/11/2025 PROHEALTH MEDICAL GROUP
 GREIG RANDOM DOT TEST

100-00-53300-390-000		PUBLIC WORKS EXPENSE	64.00
		GREIG RANDOM DOT TEST 325522	
Total			64.00

4/11/2025 PROVEN POWER
 JDC SERVICE

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Dated From: 4/11/2025 From Account:
Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53300-350-000		PUBLIC WORKS EQUIP MAINT	1,504.22
		JDC SERVICE 02-485965	
Total			1,504.22

4/11/2025 SHORT ELLIOTT HENDRICKSON INC
2025 ROAD PAVING PROGRAM

100-00-57400-000-000		CAPITAL PURCHASE	15,607.00
		2025 ROAD PAVING PROGRAM 484296	
100-00-53101-000-000		ENGINEERING O/S SERVICES	525.00
		FEB 2025 ON CALL ENG 484549	
100-00-53300-345-000		PUBLIC WORKS MS4	160.00
		FEB 2025 MS4 ENG 484549	
100-00-57400-000-000		CAPITAL PURCHASE	7,262.50
		GEN LAKE ROAD PARK PARKING LOT FEB 2025 484297	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	416.25
		NEUMANN 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	935.00
		PANGA 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	231.25
		STEPANIUK 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	323.75
		JONAS 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	138.75
		PLEVA 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	678.75
		KOSCH CSM 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	702.50
		MADDEN-FIEBER CSM 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	897.50
		ESCHWEILER 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	80.00
		KADOW 484289	
100-00-13100-000-000		CUSTOMER ACCOUNTS RECEIVABLE	80.00
		HANKE/CONF CENTER 484289	
Total			28,038.25

4/11/2025 SOMAR TEK LLC/SOMAR ENTERPRISES

FLARES

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Dated From: 4/11/2025 From Account:
Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52100-390-000		POLICE EXPENSE	99.00
		FLARES	103513
100-00-52100-390-000		POLICE EXPENSE	85.80
		NOTEBOOKS	103502
Total			184.80

4/11/2025 STANDARD INSURANCE COMPANY RC
STD LTD INS

100-00-52100-132-000		POLICE INSURANCE	760.53
		STD LTD INS	APR 2025
100-00-53300-132-000		PUBLIC WORKS INSURANCE	242.25
		LTD STD INS	APR 2025
100-00-51422-132-000		VILLAGE OFFICE INSURANCE	31.93
		STD LTD INS	APR 2025
100-00-51420-132-000		ADMIN C/T INSURANCE	83.49
		STD LTD INS	APR 2025
Total			1,118.20

4/11/2025 STRAND ASSOCIATES INC
N DOUSMAN RD TRL TAP REIMB

100-00-57400-000-000		CAPITAL PURCHASE	2,923.08
		N DOUSMAN RD TRL TAP REIMB	0221912
100-00-57400-000-000		CAPITAL PURCHASE	730.77
		N DOUSMAN RD TRL STEWARDSHIP GRANT	0221912
Total			3,653.85

4/11/2025 STREICHER'S
BELT LOOP, EARPIECE LIPOVSEK

100-00-52100-313-000		POLICE CLOTHING ALLOW	62.98
		BELT LOOP, EARPIECE LIPOVSEK	I1751850
Total			62.98

4/11/2025 USSI RENTALS INC
LIFT TRUCK RENTAL FOR TREE WORK

100-00-53300-370-000		PUBLIC WORKS ROAD MAINTENANCE	2,490.00
		LIFT TRUCK RENTAL FOR TREE WORK	7003086-IN
Total			2,490.00

4/11/2025 VILLAGE OF HARTLAND POLICE DEPARTMENT
SEATBELT GRANT FEB 2025

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Dated From: 4/11/2025 From Account:
Thru: 4/11/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52104-000-000		POLICE GRANT POOL PYMNT	693.66
		SEATBELT GRANT FEB 2025	
		FEB 2025	
		Total	693.66
4/11/2025 VILLAGE OF OCONOMOWOC LAKE POLICE DEPT SEATBELT GRANT FEB 2025			
100-00-52104-000-000		POLICE GRANT POOL PYMNT	1,130.92
		SEATBELT GRANT FEB 2025	
		FEB 2025	
		Total	1,130.92
4/11/2025 WAUKESHA COUNTY TECHNICAL COLLEGE CANADY, HAZELTON TRAINING			
100-00-52100-312-000		POLICE TRAINING & SUPPLY	69.80
		CANADY, HAZELTON TRAINING	
		S0857294	
		Total	69.80
4/11/2025 WAUKESHA COUNTY TREASURER INMATE FEB 2025 (4)			
100-00-52100-390-000		POLICE EXPENSE	125.08
		INMATE FEB 2025 (4)	
		2025-20040027	
100-00-53300-345-000		PUBLIC WORKS MS4	3,048.00
		2025 COMMUNITY MS4 EDUCATION FEES	
		2025-10040025	
		Total	3,173.08
4/11/2025 WISCONSIN PROFESSIONAL POLICE ASSOCIATION INC APR 2025 UNION PAC 8			
100-00-21550-000-000		UNION DUES	0.80
		APR 2025 UNION PAC 8	
		23548	
100-00-21550-000-000		UNION DUES	364.80
		APR 2025 UNION LEER 8	
		24202	
100-00-21550-000-000		UNION DUES	48.00
		APR 2025 UNION ELPP 8	
		119857E	
		Total	413.60
		Grand Total	306,803.05

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Dated From: 4/11/2025 From Account:
Thru: 4/11/2025 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	122,201.76
Total Expenditure from Fund # 240 - SUMMIT UD #3	184,601.29
Total Expenditure from all Funds	306,803.05



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MEMORANDUM

To: Village Board

From: Kamron Nash, P.E., Village Public Works Director

Date: April 7, 2025

Re: Discussion and Action on Appointment of Weed Commissioner and Publication of Class II Notice for Noxious Weeds

PURPOSE:

To request that the Village Board appoint a Weed Commissioner, effective May 15, 2025 through May 14, 2026, and to authorize the Village Clerk to public a Class II notice for noxious weeds.

BACKGROUND:

Per Village code, the Village Clerk is required to publish a Class II notice, under Wis. Stats. ch. 958, to notify Village property owners that they are required to destroy all noxious weeds on properties within the Village. A copy of a draft notice is attached for reference.

In addition, Village code states that the Village President shall appoint a Weed Commissioner prior to May 15th for a term of one year. For the previous term, the responsibility was assigned to the Public Works Director.

RECOMMENDATION:

Village staff recommends that the Village Board appoint Kamron Nash, Public Works Director, as the Weed Commissioner, effective May 15, 2025 through May 14, 2026, and to authorize the Village Clerk to publish proper notice of destruction of noxious weeds.

ATTACHMENTS:

Class II Notice – Village of Summit Notice to Destroy Noxious Weeds
(DRAFT)
Village of Summit Code of Ordinances – Sec. 18-93 Notice to destroy;
Sec. 18-94 Appointment of Weed Commissioner

FISCAL IMPACT:

Fee to post Class II notice as required in local newspaper.

RECOMMENDED MOTION:

Motion to appoint Kamron Nash, Public Works Director, as Weed Commissioner for a 1-year term beginning on May 15, 2025 and to direct the Village Clerk to publish proper notice of destruction of noxious weeds.

**STATE OF WISCONSIN
Village of Summit
Waukesha County**

**VILLAGE OF SUMMIT
NOTICE TO DESTROY NOXIOUS WEEDS**

Notice is hereby given to each and every person who owns, occupies, or controls land in the Village of Summit, County of Waukesha, State of Wisconsin, to cut or destroy all noxious weeds, including, but not limited to, Canada thistle, leafy spurge, field bindweed (creeping Jenny), nodding thistle, burdock, purple loosestrife, and bull thistle. This must be done at such time and in such manner as shall effectively prevent them from bearing seed or spreading to adjoining properties, as required by Wisconsin Statute §66.0407 and the Village of Summit Code of Ordinances §18-91.

Failure to comply could result in the Village removing noxious weeds and the expense of the removal charged to the real estate taxes applicable to the property where removed. If you have any further questions, please contact Weed Commissioner Kamron Nash at (262) 567-2757 or refer to the Village's website at www.summitvillage.org.



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MEMORANDUM

To: Village Board

From: Kamron Nash, P.E., Village Public Works Director

Date: April 4, 2025

Re: Department of Public Works Administrative Report

DPW Crew Activities

Cemetery Activity Summary

- One niche opening occurred in March, and two burials were completed in early April.
- One single niche sale occurred in March. One niche transfer was completed.
- Staff continue to work with Workhorse to implement the cemetery software program for recordkeeping.
- Village staff are working on updating the monument footing specifications and reimplementing the permitting process for installations.

Equipment Maintenance & Repair

- The fuel leak on the JCB loader was repaired by Proven Power at a total cost of \$1,504.

Park Activities

- The bathrooms have been opened and well turned on at Genesee Lake Road Park.
- The OABC is preparing fields for the upcoming baseball/softball season.

Friends of Summit Parks Update

- A Poop Scoop Clean-Up Day occurred on Saturday, March 29th from 2:00 – 3:00 p.m. at Genesee Lake Road Park. Approximately 10 people participated, and the Village provided trash bags for waste.
- The next meeting is scheduled for Monday, April 7th at 5:30 p.m.

Road Maintenance Activities

- Staff continue to address potholes as the freeze/thaw cycles continue to put stress on the roads. Several large potholes on N Dousman Rd and Delafield Rd were addressed in early April.

Facilities Maintenance

- Annual inspections were completed on the Village Hall and DPW Building's sprinkler system. J F Ahern noted that they were not able to acquire the minimum gpm's needed while attempting to flow water through the backflow preventer in the Village Hall building. This occurred because there was not a fire department check valve bypass installed. Since the building is not very old, this should have been included in the original install. It may have been left out to minimize costs, or it simply may have been missed. The past inspection reports show that Cintas skipped that water flow part of the annual inspection, likely because the bypass was not installed. The bypass allows you to flow a full 4" water stream around the check valve without having to drain the system down, remove the check valve, flow water, drain down again, reinstall the check valve, and then fill the system again. It also eliminates making a mess with all the residual water. The DPW Building is also piped without the bypass, but is a bit easier to remove and reinstall the check valve. JF Ahern is recommending that a bypass is installed on the Village Hall riser to achieve the minimum gpm's required for that building. A quote will be provided by JF Ahern for the work, and staff will confer with the Building Inspector.

Winter Season Activities

- A summary of the 2024 – 2025 winter weather response activities by the DPW crew is attached for reference.

N Dousman Road Multi-Use Trail Extension Project

The two properties on N Dousman Rd where there is no right-of-way dedicated adjacent to their properties have agreed to formally dedicate ROW by deed. Staff will work with a local title company to prepare the deeds, and a formal approval will be requested from the Village Board (likely at the May regular meeting).

After initial design was completed, two properties were identified where only 33 feet of right-of-way is dedicated from the road centerline. These properties will require Temporary Limited Easements (TLEs). Notices will be sent to affected property owners in April to advise them of the need for TLEs and to work through the process. Title searches were completed for these properties, as the TLEs will require a plat to be prepared by Strand Associates.

A Public Information Meeting was held on April 2nd from 4:00 – 6:00 p.m. at Village Hall. Approximately 10 – 12 residents attended and provided feedback on the proposed trail layout. Overall, the feedback was positive. One resident was concerned about costs of the project to the taxpayers, and staff explained that the project will be primarily (if not completely) funded by TAP, grant, and impact fee funds. Two additional residents inquired about adding field access across the path for their agricultural lands, which Strand will include as part of the project.

2025 Road Improvements Program & Genesee Lake Road Park Parking Lot Project

Award of contract for the paving program roads and parking lot will be discussed and acted upon in separate agenda items on the April 10th Village Board meeting.

Village staff were informed of a fiber installation project in which facilities will be plowed into the right-of-way the entire stretch of Delafield Rd within the Village's jurisdiction on the south

side of the road. This work is part of a larger project that is extending fiber along the I-94 corridor, and work will also be completed in Jefferson County and to the east along CTH DR. Staff and SEH are working with the fiber company to determine their schedule and any potential impacts to the paving program work.

Waterville Lake Dam Ownership Update

A member of the Waterville Lake HOA, the WDNR, and the Village Public Works director met virtually on April 2nd to discuss the Waterville Dam's recent "high risk" designation. The primary takeaways of the meeting include:

- The HOA inquired if there are any steps or projects that may be completed to reduce the risk rating to "low" or "severe" risk, but the DNR indicated that hazard ratings are assigned solely due to the effect of a failure to downstream properties.
- With a high risk rating, the dam is required to withstand a 1,000-year rain event, and the WDNR stated that they are concerned it would not withstand a 50-year event.
- Once the WDNR has officially recognized the dam with the high hazard rating, the dam will need to be brought into compliance within 5 years. Improvements are required to the auxiliary spillway (e.g., lowering, reinforcing, etc.).
 - To determine the specific work required, an engineer will need to analyze and make recommendations.
 - There are grant opportunities available through the WDNR (due in March/April annually) that may retroactively include costs related to evaluating and performing work to bring a dam into compliance. Only entities with taxing authority are eligible (e.g., municipalities, lake management districts, etc.).
- The HOA is still interested in pursuing ownership of the dam structure, but they have not yet approached all of the property owners on the lake.
 - They will continue to investigate formation of a lake management district.
 - A meeting will be held in the next month or two between the HOA and the remaining property owners along the lake. The WDNR has offered to attend to answer questions, and they HOA may request that Village staff and/or a Village Board member attend.

"Lake Street" Right-of-Way Vacation Request (Genrich's Bay Subdivision)

Nothing significant to report.

Genesee Lake Road Park Master Plan Update

Nothing significant to report.

Official Road Right-of-Way Map Update

Nothing significant to report.

National Fitness Campaign Status

No additional donations have been received for the NFC fitness court campaign. A total of \$11,000 has been donated to date.

Village Safety Program Development & Implementation

Safety Committee Meeting

The next meeting is scheduled for June 2nd at 9:00 a.m.

NIMS Training Update

Two of the DPW staff have fully completed their NIMS training. One staff member has one course remaining.

No additional Village Board members have reported completing courses since the last Village Board meeting.

ATTACHMENTS: N/A

2024 – 2025 Winter Weather Response Summary (through 4/4/2025)

Event Date(s)	Response Type	Snow (in)	Staff Hours					Est. Salt Use (Tons)	Estimated Costs (Labor, Materials)
			Full Time			Part Time			
			Reg	OT	DT	Reg	OT		
11/21/2024	Full Plow/Salt	5.30	18.25	-	-	9.00	-	15.50	\$2,094
12/4/2024	Full Residential Salt (Freezing Rain)	0.20	4.00	11.75	-	3.50	-	7.00	\$1,338
12/11/2024	Spot Plow/Salt	0.10	9.00	4.00	-	-	-	8.00	\$1,115
12/14/2024	Spot Salt (Freezing Road Conditions)	0.00	-	5.50	-	-	-	4.50	\$657
12/18 – 12/21/2024	Full Plow (including multiple full maintenance cycles and drifting day after)	3.50	50.00	50.50	-	23.75	-	39.50	\$7,692
12/23/2024	Full Plow/Salt	0.30	8.00	7.00	-	4.25	-	17.10	\$2,077
12/31/2024 – 1/1/2025	Full Plow/Salt	0.30	-	-	8.75	-	2.50	8.50	\$1,331
1/10/2025	Full Residential Salt (Freezing Rain); Full Plow/Salt	0.70	12.50	5.75	-	5.50	-	21.50	\$2,550
1/13 – 1/14/2025	Spot Plow/Salt	0.10	7.50	3.25	-	3.50	-	13.50	\$1,560
1/15 – 1/16/2025	Spot Plow/Salt	0.30	1.00	10.00	-	3.75	-	11.00	\$1,495
1/22 – 1/23/2025	Full Plow/Salt	3.20	46.00	19.25	-	18.25	-	43.40	\$6,248
2/2/2025	Spot Plow/Salt	0.30	-	-	12.75	-	4.25	5.75	\$1,405
2/5 – 2/6/2025	Full Salt (Freezing Rain)	0.00	7.25	11.00	-	5.00	-	24.50	\$2,890

Event Date(s)	Response Type	Snow (in)	Staff Hours					Est. Salt Use (Tons)	Estimated Costs (Labor, Materials)
			Full Time			Part Time			
			Reg	OT	DT	Reg	OT		
2/10 – 2/11/2025	Full Salt (Spot icing, pre-event treatment)	0.10	10.75	-	-	2.75	-	9.00	\$1,137
2/12 – 2/13/2025	Full Plow/Salt	6.00	43.00	27.75	-	22.50	-	34.50	\$5,953
2/14 – 2/16/2025	Full Plow/Salt; Drifting, icing maintenance	5.00	13.50	44.75	15.50	5.00	14.75	47.00	\$7,918
2/25/2025	Spot Salt (Icy conditions)	0.00	2.50	-	-	-	-	1.00	\$156
3/16/2025	Spot Salt (Icy conditions)	0.60	-	-	6.50	-	2.50	5.00	\$888
3/20/2025	Spot Salt (Icy conditions)	0.00	8.00	-	-	3.00	-	4.00	\$641
Totals	Responses: 19	26.50	241.25	200.50	43.50	109.75	24.00	320	\$49,147

Note: Fuel costs, pre-event preparations, and post-event equipment maintenance not included.



Building a Better World
for All of Us®

April 4, 2025

RE: Village of Summit
2025 Road Paving Program
Recommendation of Contractor Award
SEH No. SUMMV 183160 64.00

Kamron Nash
Public Works Director
Village of Summit
37100 Delafield Road
Summit, WI 53066

Dear Kamron:

At 10:00 am, on Thursday, April 3, 2025, the Village of Summit received a total of three bids for the subject project, including the Genesee Lake Rd Park Parking Lot and one alternate. The bid summary below shows that the lowest responsible bidder was Wolf Paving Co, Inc.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Total Bid Price</u>
Wolf Paving Co., Inc.	\$757,974.50	\$52,445.00	\$810,429.50
Payne and Dolan, Inc.	\$784,252.50	\$52,297.00	\$836,549.50
Stark Pavement Corp	\$869,024.50	\$63,045.00	\$932,069.50

The Village’s overall available budget for these projects is \$1,197,000.00, which is comprised of the following:

<u>Projects</u>	<u>Budget</u>
2025 Road Paving Program	
Estimated Construction Costs	\$604,000.00
Contingency (10% of Construction Costs)	\$60,400.00
Engineering & Construction Management	\$99,660.00
Total:	<u>\$766,000.00</u>
Genesee Lake Road Park Parking Lot	
Estimated Construction Costs	\$374,800.00
Contingency	\$6,000.00
Engineering & Construction Management	\$50,200.00
Total:	<u>\$431,000.00</u>
Overall Available Budget	\$1,197,000.00

Reviewing the projects separately, the anticipated actual costs for the following projects are as follows:

2025 Road Paving Program (including Alternate No. 1) will be \$593,266.00.

<u>Project Activity</u>	<u>Anticipated Costs</u>
Construction Costs	\$448,766
Contingency (~10% of Construction Costs)	\$44,900
Engineering & Construction Management	\$99,600
Total	<u>\$593,266</u>

Genesee Lake Road Park Parking Lot will be \$429,947.00.

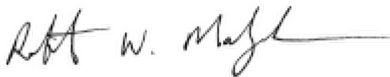
<u>Project Activity</u>	<u>Anticipated Costs</u>
Construction Costs	\$361,663.50
Contingency (~5% of Construction Costs)	\$18,083.50
Engineering & Construction Management	\$50,200.00
Total	<u>\$429,947.00</u>

Both projects appear to be under budget and have contingencies worked in to the total anticipated project costs.

Wolf Paving Co., Inc. is a well-known and often used paving contractor, and the Village has done many projects with them in the past. We do not have any concerns using them to complete this project.

Accordingly, we recommend the Village of Summit awards Wolf Paving Co. Inc. in the amount of \$810,429.50 for construction costs, including Alternate No. 1. However, should Alternate No. 1 not be accepted, the adjusted award amount should be \$757,974.50.

Sincerely,



Robbie Malzahn, PE
Project Engineer

Enclosure: Bid Tabulation for 2025 Road Program

c: Debra Michael, Village of Summit
Brian Pehl, SEH
Ole Hanson, SEH



TABULATION OF BIDS

Shaded area denotes corrected figure

2025 Road Paving Program Village of Summit SEH No.: SUMMV183160 3-Apr-25				Wolf Paving Co., Inc. 1320 Walnut Ridge Drive, Ste. 100 Hartland, WI 53029 \$810,429.50		Payne & Dolan, Inc. N3 W23650 Badinger Road Waukesha, WI 53188 \$836,549.50		Stark Pavement Corp 12845 W. Burleigh Road Brookfield, WI 53005 \$932,069.50	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Delafield Rd (Village Limits/Morgan Rd to CTH BB) (1.02 MI)									
204.0100	Remove Concrete Drive	SY	100	12.00	1,200.00	1.25	125.00	29.00	2,900.00
205.0110	Base Repair	CY	100	67.00	6,700.00	67.00	6,700.00	95.60	9,560.00
305.0500	Aggregate Shoulders (6 ft) and Drives	LF	10300	3.90	40,170.00	3.20	32,960.00	4.52	46,556.00
330.0100	Mill & Remove Existing Asphalt Pavement	SY	10500	2.00	21,000.00	1.55	16,275.00	2.50	26,250.00
330.0110	Milling Concrete Butt Joint Transitions	SY	600	8.43	5,058.00	1.22	732.00	11.35	6,810.00
355.0100	Rubblize Existing Pavement and Compact	SY	14250	2.50	35,625.00	0.15	2,137.50	2.50	35,625.00
455.0600	Tack Coat	SY	14250	0.15	2,137.50	2.65	37,762.50	0.30	4,275.00
460.5223	HMA Pavement 3 LT 58-28 S	TN	2100	64.00	134,400.00	58.48	122,808.00	67.95	142,695.00
460.5225	HMA Pavement 5 LT 58-28 S	TN	1250	72.00	90,000.00	66.70	83,375.00	74.86	93,575.00
465.0120	Asphalt Surface for Drives and Approaches	TN	75	95.00	7,125.00	60.00	4,500.00	114.30	8,572.50
643.5000	Traffic Control	LS	1	5,970.00	5,970.00	4,600.00	4,600.00	12,220.00	12,220.00
646.1020	Pavement Marking Line Epoxy 4-Inch (Double Yellow)	LF	675	1.80	1,215.00	1.80	1,215.00	1.80	1,215.00
646.1020	Pavement Marking Line Epoxy 4-Inch (White)	LF	1800	1.80	3,240.00	1.80	3,240.00	1.80	3,240.00
646.1020	Pavement Marking Line Epoxy 4-Inch (Yellow)	LF	125	1.80	225.00	1.80	225.00	1.80	225.00
646.4020	Pavement Marking Line Epoxy 10-Inch (White)	LF	70	3.00	210.00	3.00	210.00	3.00	210.00
Subtotal, Delafield Road:					354,275.50		316,865.00		393,928.50
N. Dekoven Road (Valley Rd to Private) (0.11 MI)									
205.0100	Excavation Common (Road Widening)	CY	75	42.00	3,150.00	90.00	6,750.00	67.75	5,081.25
305.0120	Base Aggregate Dense 1-1/4" (Road Widening)	TN	150	24.00	3,600.00	17.00	2,550.00	31.25	4,687.50
305.0500	Aggregate Shoulders (1') and Drives	LF	1225	1.50	1,837.50	2.40	2,940.00	4.00	4,900.00
330.0100	Mill Existing Pavement/Shoulder & Remove Material	SY	1150	5.37	6,175.50	4.55	5,232.50	7.50	8,625.00
455.0600	Tack Coat	SY	1150	0.15	172.50	0.15	172.50	0.25	287.50
460.5225	HMA Pavement 5 LT 58-28 S	TN	180	80.00	14,400.00	68.80	12,384.00	91.75	16,515.00
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	30	175.00	5,250.00	162.00	4,860.00	210.00	6,300.00
465.0120	Asphalt Surface for Drives and Approaches	TN	45	110.00	4,950.00	50.00	2,250.00	145.15	6,531.75
643.5000	Traffic Control	LS	1	2,500.00	2,500.00	200.00	200.00	6,730.00	6,730.00
Subtotal, N. Dekoven Road:					42,035.50		37,339.00		59,658.00
Genesee Lake Road Park Parking Lot									
205.0100	Excavation Common (Parking Lot & Drainage)	LS	1	55,550.00	55,550.00	76,000.00	76,000.00	83,963.75	83,963.75
305.0110	Base Aggregate Dense 3/4"	TN	550	27.00	14,850.00	23.00	12,650.00	27.02	14,861.00
305.0120	Base Aggregate Dense 1-1/4"	TN	3450	16.40	56,580.00	19.50	67,275.00	21.10	72,795.00



TABULATION OF BIDS

Shaded area denotes corrected figure

2025 Road Paving Program Village of Summit SEH No.: SUMMV183160 3-Apr-25				Wolf Paving Co., Inc. 1320 Walnut Ridge Drive, Ste. 100 Hartland, WI 53029 \$810,429.50		Payne & Dolan, Inc. N3 W23650 Badinger Road Waukesha, WI 53188 \$836,549.50		Stark Pavement Corp 12845 W. Burleigh Road Brookfield, WI 53005 \$932,069.50	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
305.0500	Aggregate Shoulders (2' Parking Lot)	LF	1100	2.05	2,255.00	2.90	3,190.00	6.30	6,930.00
305.0501	Aggregate Shoulders (1' Path)	LF	1425	1.00	1,425.00	1.32	1,881.00	3.20	4,560.00
455.0600	Tack Coat	SY	5200	0.16	832.00	0.14	728.00	0.15	780.00
460.5223	HMA Pavement 3 LT 58-28 S	TN	775	67.00	51,925.00	67.00	51,925.00	83.13	64,425.75
460.5225	HMA Pavement 5 LT 58-28 S	TN	600	75.00	45,000.00	75.80	45,480.00	90.47	54,282.00
520.1012	Apron Endwalls for Culvert Pipe 12-Inch Polyethylene	EA	2	100.00	200.00	155.00	310.00	328.00	656.00
530.0112	Culvert Pipe Corrugated 12-Inch Polyethylene	LF	18	60.00	1,080.00	41.00	738.00	112.00	2,016.00
601.0407	Concrete Curb and Gutter 18" Vertical Face	LF	620	34.40	21,328.00	34.40	21,328.00	30.00	18,600.00
625.0500	Strip, Salvage, and Reinstall Topsoil	LS	1	31,250.00	31,250.00	68,000.00	68,000.00	35,575.00	35,575.00
628.2004	Restoration with Net-Free Erosion Matting	SY	1350	5.15	6,952.50	2.95	3,982.50	2.95	3,982.50
628.2005	Restoration with Straw Mulch	SY	2500	3.15	7,875.00	1.00	2,500.00	1.00	2,500.00
628.9000	Erosion Control	LS	1	4,000.00	4,000.00	4,000.00	4,000.00	12,345.00	12,345.00
632.0101	Trees	EA	20	395.00	7,900.00	395.00	7,900.00	395.00	7,900.00
632.0102	Shrubs	EA	42	153.00	6,426.00	153.00	6,426.00	155.00	6,510.00
646.5220	Pavement Marking Handicap Symbol Epoxy (White)	EA	5	180.00	900.00	180.00	900.00	180.00	900.00
646.5221	Pavement Marking Handicap Stall Epoxy 4-Inch (Blue)	LF	450	4.00	1,800.00	4.00	1,800.00	4.00	1,800.00
646.8305	Pavement Marking Parking Stall Epoxy 4-Inch (White)	LF	2400	3.75	9,000.00	3.75	9,000.00	3.75	9,000.00
647.0100	Parking Stops	EA	67	105.00	7,035.00	105.00	7,035.00	165.00	11,055.00
999.0100	Clay Berm Construction	LS	1	27,500.00	27,500.00	37,000.00	37,000.00	1.00	1.00
	Subtotal, Genesee Lake Road Park Parking Lot:				361,663.50		430,048.50		415,438.00
	Subtotal, Base Bid:				757,974.50		784,252.50		869,024.50
Alternate No. 1 - Delafield Road Paved Shoulders									
305.0500	Remove Aggregate Shoulders (6 ft) and Drives	LF	10400	(3.90)	(40,560.00)	(3.20)	(33,280.00)	(4.00)	(41,600.00)
305.0500	Add Aggregate Shoulder (3 ft) and Drives	LF	10400	2.00	20,800.00	1.93	20,072.00	2.82	29,328.00
455.0600	Tack Coat	SY	3500	0.15	525.00	0.14	490.00	0.15	525.00
460.5223	HMA Pavement 3 LT 58-28 S	TN	550	64.00	35,200.00	56.00	30,800.00	67.95	37,372.50
460.5225	HMA Pavment 5 LT 58-28 S	TN	325	72.00	23,400.00	65.00	21,125.00	74.86	24,329.50
646.1020	Pavement Marking Line Epoxy 4-Inch (Yellow)	LF	5300	0.85	4,505.00	0.85	4,505.00	0.85	4,505.00
646.1020	Pavement Marking Line Epoxy 4-Inch (White)	LF	10100	0.85	8,585.00	0.85	8,585.00	0.85	8,585.00
	Subtotal, Alternate No. 1:				52,455.00		52,297.00		63,045.00
	Total Bid Price (Base + Alternate):				810,429.50		836,549.50		932,069.50



TABULATION OF BIDS

2025 Road Paving Program Village of Summit SEH No.: SUMMV183160 3-Apr-25				Wolf Paving Co., Inc. 1320 Walnut Ridge Drive, Ste. 100 Hartland, WI 53029 \$810,429.50		Payne & Dolan, Inc. N3 W23650 Badinger Road Waukesha, WI 53188 \$836,549.50		Stark Pavement Corp 12845 W. Burleigh Road Brookfield, WI 53005 \$932,069.50	
<div style="border: 1px solid black; background-color: yellow; padding: 2px; display: inline-block;"> Shaded area denotes corrected figure </div>									
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
**Corrected Figures Note: Alternate No. 1 - Bid Item 305.0500 - As clarified in Addendum No. 2, the intention of this item was to remove the Aggregate Shoulders (6 ft) and Drives from the Base Bid, ultimately acting as a credit to cancel it from the contract. No work would be involved with this item. There was a misunderstanding among contractors regarding this Bid item. Contractors have been notified and are in agreement of the correction.									
TOTAL BID PRICE					\$810,429.50		\$836,549.50		\$932,069.50



CONSTRUCTION COST ESTIMATE

2025 Road Paving Program
Village of Summit
SEH No.: SUMMV 183160
March 6, 2025

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
<u>Delafield Rd (Village Limits/Morgan Rd to CTH BB) (1.02 MI)</u>					
204.0100	Remove Concrete Drive	100	SY	\$ 25.00	\$ 2,500.00
205.0110	Base Repair	100	CY	\$ 70.00	\$ 7,000.00
305.0500	Aggregate Shoulders (6 ft) and Drives	10,300	LF	\$ 5.50	\$ 56,650.00
330.0110	Mill & Remove Existing Asphalt Pavement (1.5")	10,500	SY	\$ 2.00	\$ 21,000.00
330.0110A	Milling Concrete Butt Joint Transitions	600	SY	\$ 5.00	\$ 3,000.00
355.0100	Rubblize Existing Pavement and Compact	14,250	SY	\$ 3.00	\$ 42,750.00
455.0600	Tack Coat	14,250	SY	\$ 0.15	\$ 2,137.50
460.5223	HMA Pavement 3 LT 58-28 S (2.5")	2,100	TN	\$ 70.00	\$ 147,000.00
460.5225	HMA Pavement 5 LT 58-28 S (1.5")	1,250	TN	\$ 80.00	\$ 100,000.00
465.0120	Asphalt Surface for Drives and Approaches	75	TN	\$ 115.00	\$ 8,625.00
643.5000	Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00
646.1020	Pavement Marking Line Epoxy 4" (Double Yellow)	675	LF	\$ 3.00	\$ 2,025.00
646.1020	Pavement Marking Line Epoxy 4" (White)	1,800	LF	\$ 3.00	\$ 5,400.00
646.1020	Pavement Marking Line Epoxy 4" (Yellow)	125	LF	\$ 3.00	\$ 375.00
646.4020	Pavement Marking Line Epoxy 10" (White)	70	LF	\$ 20.00	\$ 1,400.00
Subtotal, Delafield Road:					\$ 404,862.50
<u>N. Dekoven Road (Valley Rd to Private) (0.11 MI)</u>					
205.0100	Excavation Common (Road Widening)	75	CY	\$ 35.00	\$ 2,625.00
305.0120	Base Aggregate Dense 1-1/4" (Road Widening)	150	TN	\$ 25.00	\$ 3,750.00
305.0500	Aggregate Shoulders (1 ft) and Drives	1,225	LF	\$ 1.50	\$ 1,837.50
330.0100	Mill Existing Pavement/Shoulder & Remove Material	1,150	SY	\$ 2.50	\$ 2,875.00
455.0600	Tack Coat	1,150	SY	\$ 0.15	\$ 172.50
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	180	TN	\$ 80.00	\$ 14,400.00
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	30	TN	\$ 150.00	\$ 4,500.00
465.0120	Asphalt Surface for Drives and Approaches	45	TN	\$ 125.00	\$ 5,625.00
643.5000	Traffic Control	1	LS	\$ 1,000.00	\$ 1,000.00
Subtotal, N. Dekoven Road:					\$ 36,785.00
Construction Total					\$ 441,647.50
Contingency (10%)					\$ 44,164.75
Engineering and Construction Management					\$ 99,660.00
Overall Base Project Costs					\$ 585,472.25



CONSTRUCTION COST ESTIMATE

2025 Road Paving Program
Village of Summit
SEH No.: SUMMV 183160
March 6, 2025

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
Alternate No. 1 - Delafield Road Paved Shoulders					
305.0500	Remove Aggregate Shoulders (6 ft) and Drives	10,400	LF	\$ (5.50)	\$ (57,200.00)
305.0500	Add Aggregate Shoulders (3 ft) and Drives	10,400	LF	\$ 2.75	\$ 28,600.00
455.0600	Tack Coat	3,500	SY	\$ 0.15	\$ 525.00
460.5223	HMA Pavement 3 LT 58-28 S (2.5")	550	TN	\$ 70.00	\$ 38,500.00
460.5225	HMA Pavement 5 LT 58-28 S (1.5")	325	TN	\$ 80.00	\$ 26,000.00
646.1020	Pavement Marking Line Epoxy 4" (Yellow)	5,300	LF	\$ 3.00	\$ 15,900.00
646.1020	Pavement Marking Line Epoxy 4" (White)	10100	LF	\$ 3.00	\$ 30,300.00
Subtotal, Alternate No. 1:					\$ 82,625.00

Base Project Costs	\$ 441,647.50
Construction Total of Alternate No. 1	\$ 82,625.00
Subtotal of Construction Costs	\$ 524,272.50
Contingency (10%)	\$ 52,427.25
Engineering and Construction Management	\$ 99,660.00
Overall Project Costs with Alternate No. 1	\$ 676,359.75

Village's Road Paving Budget: \$766,000.00



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MEMORANDUM

To: Village Board

From: Kamron Nash, P.E., Village Public Works Director

Date: April 4, 2025

Re: Discussion and Action on Genesee Lake Road Parking Lot Bid Results and Authorization to Award Contract

PURPOSE:

To present bid results for the Genesee Lake Road Parking Lot Project and request approval and authorization from the Village Board to award a contract to the lowest responsible bidder.

BACKGROUND:

The Genesee Lake Road Park Parking Lot was bid out with the 20205 Road Paving Program, and bids were due on April 3, 2025. A bid tabulation has been included for reference. A total of three contractors submitted bids, and the overall lowest responsible bidder was Wolf Paving, Inc. A comparison of the estimated construction costs and the low bid results is summarized below, and a cost calculations worksheet has been attached for reference:

Base Bid (CIP Borrowed Funds)

Delafield Rd (Village limit/Morgan Rd to CTH BB/N Golden Lake Rd)

N Dekoven Rd (CTH B/Valley Rd to terminus)

Estimated construction costs (prior to bid)	\$485,813	<i>includes 10% contingency</i>
Actual bid construction costs	<u>\$435,942*</u>	<i>includes 5% contingency</i>
Difference	- \$ 49,871	<i>under estimate</i>

**Note that the actual bid construction costs include the addition of landscape screening on the east side of the new lot, as directed by the Plan Commission at the March 20, 2025 meeting.*

2025 Approved CIP/Budget Summary (CIP Borrowed Funds):

Construction	\$374,800
Contingency	\$ 6,000
Engineering/Construction Management	<u>\$ 50,200</u>
Total 2025 Road Paving Budget	\$431,000

RECOMMENDATION:

SEH and Village staff recommend that the Village Board approve the construction costs as summarized below for the Genesee Lake Road Park Parking Lot.

The total cost of this recommendation is summarized below:

Base Bid & Alternate Bid No. 1 Construction Costs	\$379,747	<i>includes 5% contingency</i>
Engineering/Construction Management	<u>\$ 50,200</u>	<i>previously approved</i>
Total Recommendation	\$429,947	<i>\$1,053 under budget</i>

RECOMMENDATION:

Village staff recommends that the Village Board approve the recommendation outlined above and authorize SEH to proceed with awarding the contract to the lowest responsible bidder, Wolf Paving, Inc.

ATTACHMENTS:

SEH Memorandum RE: 2025 Road Program Recommendation of Contractor Award (dated April 4, 2025)

Village of Summit 2025 Road Paving Program Bid Tabulation

Cost Calculations Worksheet for Genesee Lake Road Park Parking Lot

FISCAL IMPACT:

The 2025 approved budget for this work is \$431,000 in borrowed funds. The total expenditure of the recommended option will be \$429,947 that includes contingency and engineering/construction management.

RECOMMENDED MOTION:

Motion to approve the bid results for the Genesee Lake Road Park Parking Lot and to authorize SEH to proceed with awarding the contract to the lowest responsible bidder, Wolf Paving, Inc., as part of the 2025 Road Paving Program.



Building a Better World
for All of Us®

April 4, 2025

RE: Village of Summit
2025 Road Paving Program
Recommendation of Contractor Award
SEH No. SUMMV 183160 64.00

Kamron Nash
Public Works Director
Village of Summit
37100 Delafield Road
Summit, WI 53066

Dear Kamron:

At 10:00 am, on Thursday, April 3, 2025, the Village of Summit received a total of three bids for the subject project, including the Genesee Lake Rd Park Parking Lot and one alternate. The bid summary below shows that the lowest responsible bidder was Wolf Paving Co, Inc.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Total Bid Price</u>
Wolf Paving Co., Inc.	\$757,974.50	\$52,445.00	\$810,429.50
Payne and Dolan, Inc.	\$784,252.50	\$52,297.00	\$836,549.50
Stark Pavement Corp	\$869,024.50	\$63,045.00	\$932,069.50

The Village’s overall available budget for these projects is \$1,197,000.00, which is comprised of the following:

<u>Projects</u>	<u>Budget</u>
2025 Road Paving Program	
Estimated Construction Costs	\$604,000.00
Contingency (10% of Construction Costs)	\$60,400.00
Engineering & Construction Management	\$99,660.00
Total:	<u>\$766,000.00</u>
Genesee Lake Road Park Parking Lot	
Estimated Construction Costs	\$374,800.00
Contingency	\$6,000.00
Engineering & Construction Management	\$50,200.00
Total:	<u>\$431,000.00</u>
Overall Available Budget	\$1,197,000.00

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351

262.646.6855 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

Reviewing the projects separately, the anticipated actual costs for the following projects are as follows:

2025 Road Paving Program (including Alternate No. 1) will be \$593,266.00.

<u>Project Activity</u>	<u>Anticipated Costs</u>
Construction Costs	\$448,766
Contingency (~10% of Construction Costs)	\$44,900
Engineering & Construction Management	\$99,600
Total	<u>\$593,266</u>

Genesee Lake Road Park Parking Lot will be \$429,947.00.

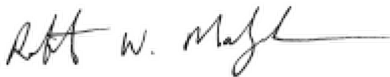
<u>Project Activity</u>	<u>Anticipated Costs</u>
Construction Costs	\$361,663.50
Contingency (~5% of Construction Costs)	\$18,083.50
Engineering & Construction Management	\$50,200.00
Total	<u>\$429,947.00</u>

Both projects appear to be under budget and have contingencies worked in to the total anticipated project costs.

Wolf Paving Co., Inc. is a well-known and often used paving contractor, and the Village has done many projects with them in the past. We do not have any concerns using them to complete this project.

Accordingly, we recommend the Village of Summit awards Wolf Paving Co. Inc. in the amount of \$810,429.50 for construction costs, including Alternate No. 1. However, should Alternate No. 1 not be accepted, the adjusted award amount should be \$757,974.50.

Sincerely,



Robbie Malzahn, PE
Project Engineer

Enclosure: Bid Tabulation for 2025 Road Program

c: Debra Michael, Village of Summit
Brian Pehl, SEH
Ole Hanson, SEH



TABULATION OF BIDS

Shaded area denotes corrected figure

2025 Road Paving Program Village of Summit SEH No.: SUMMV183160 3-Apr-25				Wolf Paving Co., Inc. 1320 Walnut Ridge Drive, Ste. 100 Hartland, WI 53029 \$810,429.50		Payne & Dolan, Inc. N3 W23650 Badinger Road Waukesha, WI 53188 \$836,549.50		Stark Pavement Corp 12845 W. Burleigh Road Brookfield, WI 53005 \$932,069.50	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Delafield Rd (Village Limits/Morgan Rd to CTH BB) (1.02 MI)									
204.0100	Remove Concrete Drive	SY	100	12.00	1,200.00	1.25	125.00	29.00	2,900.00
205.0110	Base Repair	CY	100	67.00	6,700.00	67.00	6,700.00	95.60	9,560.00
305.0500	Aggregate Shoulders (6 ft) and Drives	LF	10300	3.90	40,170.00	3.20	32,960.00	4.52	46,556.00
330.0100	Mill & Remove Existing Asphalt Pavement	SY	10500	2.00	21,000.00	1.55	16,275.00	2.50	26,250.00
330.0110	Milling Concrete Butt Joint Transitions	SY	600	8.43	5,058.00	1.22	732.00	11.35	6,810.00
355.0100	Rubblize Existing Pavement and Compact	SY	14250	2.50	35,625.00	0.15	2,137.50	2.50	35,625.00
455.0600	Tack Coat	SY	14250	0.15	2,137.50	2.65	37,762.50	0.30	4,275.00
460.5223	HMA Pavement 3 LT 58-28 S	TN	2100	64.00	134,400.00	58.48	122,808.00	67.95	142,695.00
460.5225	HMA Pavement 5 LT 58-28 S	TN	1250	72.00	90,000.00	66.70	83,375.00	74.86	93,575.00
465.0120	Asphalt Surface for Drives and Approaches	TN	75	95.00	7,125.00	60.00	4,500.00	114.30	8,572.50
643.5000	Traffic Control	LS	1	5,970.00	5,970.00	4,600.00	4,600.00	12,220.00	12,220.00
646.1020	Pavement Marking Line Epoxy 4-Inch (Double Yellow)	LF	675	1.80	1,215.00	1.80	1,215.00	1.80	1,215.00
646.1020	Pavement Marking Line Epoxy 4-Inch (White)	LF	1800	1.80	3,240.00	1.80	3,240.00	1.80	3,240.00
646.1020	Pavement Marking Line Epoxy 4-Inch (Yellow)	LF	125	1.80	225.00	1.80	225.00	1.80	225.00
646.4020	Pavement Marking Line Epoxy 10-Inch (White)	LF	70	3.00	210.00	3.00	210.00	3.00	210.00
Subtotal, Delafield Road:					354,275.50		316,865.00		393,928.50
N. Dekoven Road (Valley Rd to Private) (0.11 MI)									
205.0100	Excavation Common (Road Widening)	CY	75	42.00	3,150.00	90.00	6,750.00	67.75	5,081.25
305.0120	Base Aggregate Dense 1-1/4" (Road Widening)	TN	150	24.00	3,600.00	17.00	2,550.00	31.25	4,687.50
305.0500	Aggregate Shoulders (1') and Drives	LF	1225	1.50	1,837.50	2.40	2,940.00	4.00	4,900.00
330.0100	Mill Existing Pavement/Shoulder & Remove Material	SY	1150	5.37	6,175.50	4.55	5,232.50	7.50	8,625.00
455.0600	Tack Coat	SY	1150	0.15	172.50	0.15	172.50	0.25	287.50
460.5225	HMA Pavement 5 LT 58-28 S	TN	180	80.00	14,400.00	68.80	12,384.00	91.75	16,515.00
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	30	175.00	5,250.00	162.00	4,860.00	210.00	6,300.00
465.0120	Asphalt Surface for Drives and Approaches	TN	45	110.00	4,950.00	50.00	2,250.00	145.15	6,531.75
643.5000	Traffic Control	LS	1	2,500.00	2,500.00	200.00	200.00	6,730.00	6,730.00
Subtotal, N. Dekoven Road:					42,035.50		37,339.00		59,658.00
Genesee Lake Road Park Parking Lot									
205.0100	Excavation Common (Parking Lot & Drainage)	LS	1	55,550.00	55,550.00	76,000.00	76,000.00	83,963.75	83,963.75
305.0110	Base Aggregate Dense 3/4"	TN	550	27.00	14,850.00	23.00	12,650.00	27.02	14,861.00
305.0120	Base Aggregate Dense 1-1/4"	TN	3450	16.40	56,580.00	19.50	67,275.00	21.10	72,795.00



TABULATION OF BIDS

Shaded area denotes corrected figure

2025 Road Paving Program Village of Summit SEH No.: SUMMV183160 3-Apr-25				Wolf Paving Co., Inc. 1320 Walnut Ridge Drive, Ste. 100 Hartland, WI 53029 \$810,429.50		Payne & Dolan, Inc. N3 W23650 Badinger Road Waukesha, WI 53188 \$836,549.50		Stark Pavement Corp 12845 W. Burleigh Road Brookfield, WI 53005 \$932,069.50	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
305.0500	Aggregate Shoulders (2' Parking Lot)	LF	1100	2.05	2,255.00	2.90	3,190.00	6.30	6,930.00
305.0501	Aggregate Shoulders (1' Path)	LF	1425	1.00	1,425.00	1.32	1,881.00	3.20	4,560.00
455.0600	Tack Coat	SY	5200	0.16	832.00	0.14	728.00	0.15	780.00
460.5223	HMA Pavement 3 LT 58-28 S	TN	775	67.00	51,925.00	67.00	51,925.00	83.13	64,425.75
460.5225	HMA Pavement 5 LT 58-28 S	TN	600	75.00	45,000.00	75.80	45,480.00	90.47	54,282.00
520.1012	Apron Endwalls for Culvert Pipe 12-Inch Polyethylene	EA	2	100.00	200.00	155.00	310.00	328.00	656.00
530.0112	Culvert Pipe Corrugated 12-Inch Polyethylene	LF	18	60.00	1,080.00	41.00	738.00	112.00	2,016.00
601.0407	Concrete Curb and Gutter 18" Vertical Face	LF	620	34.40	21,328.00	34.40	21,328.00	30.00	18,600.00
625.0500	Strip, Salvage, and Reinstall Topsoil	LS	1	31,250.00	31,250.00	68,000.00	68,000.00	35,575.00	35,575.00
628.2004	Restoration with Net-Free Erosion Matting	SY	1350	5.15	6,952.50	2.95	3,982.50	2.95	3,982.50
628.2005	Restoration with Straw Mulch	SY	2500	3.15	7,875.00	1.00	2,500.00	1.00	2,500.00
628.9000	Erosion Control	LS	1	4,000.00	4,000.00	4,000.00	4,000.00	12,345.00	12,345.00
632.0101	Trees	EA	20	395.00	7,900.00	395.00	7,900.00	395.00	7,900.00
632.0102	Shrubs	EA	42	153.00	6,426.00	153.00	6,426.00	155.00	6,510.00
646.5220	Pavement Marking Handicap Symbol Epoxy (White)	EA	5	180.00	900.00	180.00	900.00	180.00	900.00
646.5221	Pavement Marking Handicap Stall Epoxy 4-Inch (Blue)	LF	450	4.00	1,800.00	4.00	1,800.00	4.00	1,800.00
646.8305	Pavement Marking Parking Stall Epoxy 4-Inch (White)	LF	2400	3.75	9,000.00	3.75	9,000.00	3.75	9,000.00
647.0100	Parking Stops	EA	67	105.00	7,035.00	105.00	7,035.00	165.00	11,055.00
999.0100	Clay Berm Construction	LS	1	27,500.00	27,500.00	37,000.00	37,000.00	1.00	1.00
	Subtotal, Genesee Lake Road Park Parking Lot:				361,663.50		430,048.50		415,438.00
	Subtotal, Base Bid:				757,974.50		784,252.50		869,024.50
Alternate No. 1 - Delafield Road Paved Shoulders									
305.0500	Remove Aggregate Shoulders (6 ft) and Drives	LF	10400	(3.90)	(40,560.00)	(3.20)	(33,280.00)	(4.00)	(41,600.00)
305.0500	Add Aggregate Shoulder (3 ft) and Drives	LF	10400	2.00	20,800.00	1.93	20,072.00	2.82	29,328.00
455.0600	Tack Coat	SY	3500	0.15	525.00	0.14	490.00	0.15	525.00
460.5223	HMA Pavement 3 LT 58-28 S	TN	550	64.00	35,200.00	56.00	30,800.00	67.95	37,372.50
460.5225	HMA Pavment 5 LT 58-28 S	TN	325	72.00	23,400.00	65.00	21,125.00	74.86	24,329.50
646.1020	Pavement Marking Line Epoxy 4-Inch (Yellow)	LF	5300	0.85	4,505.00	0.85	4,505.00	0.85	4,505.00
646.1020	Pavement Marking Line Epoxy 4-Inch (White)	LF	10100	0.85	8,585.00	0.85	8,585.00	0.85	8,585.00
	Subtotal, Alternate No. 1:				52,455.00		52,297.00		63,045.00
	Total Bid Price (Base + Alternate):				810,429.50		836,549.50		932,069.50



TABULATION OF BIDS

2025 Road Paving Program Village of Summit SEH No.: SUMMV183160 3-Apr-25				Wolf Paving Co., Inc. 1320 Walnut Ridge Drive, Ste. 100 Hartland, WI 53029 \$810,429.50		Payne & Dolan, Inc. N3 W23650 Badinger Road Waukesha, WI 53188 \$836,549.50		Stark Pavement Corp 12845 W. Burleigh Road Brookfield, WI 53005 \$932,069.50	
<div style="border: 1px solid black; background-color: yellow; padding: 2px; display: inline-block;"> Shaded area denotes corrected figure </div>									
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
**Corrected Figures Note: Alternate No. 1 - Bid Item 305.0500 - As clarified in Addendum No. 2, the intention of this item was to remove the Aggregate Shoulders (6 ft) and Drives from the Base Bid, ultimately acting as a credit to cancel it from the contract. No work would be involved with this item. There was a misunderstanding among contractors regarding this Bid item. Contractors have been notified and are in agreement of the correction.									
TOTAL BID PRICE					\$810,429.50		\$836,549.50		\$932,069.50



CONSTRUCTION COST ESTIMATE

Genesee Lake Road Parking Lot
Village of Summit
SEH No.: SUMMV 183258
March 6, 2025

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
Genesee Lake Road Park Parking Lot					
205.0100	Excavation Common (Parking Lot & Drainage)	1	LS	\$ 35,000.00	\$ 35,000.00
305.0120	Base Aggregate Dense 1-1/4"	3,950	TN	\$ 25.00	\$ 98,750.00
305.0500	Aggregate for Shoulders (2' Parking Lot)	1,100	LF	\$ 3.00	\$ 3,300.00
305.0501	Aggregate for Shoulders (1' Path)	1,425	LF	\$ 2.00	\$ 2,850.00
455.0600	Tack Coat	5,200	SY	\$ 0.15	\$ 780.00
460.5223	HMA Pavement 3 LT 58-28 S	775	TN	\$ 75.00	\$ 58,125.00
460.5225	HMA Pavement 5 LT 58-28 S	600	TN	\$ 85.00	\$ 51,000.00
520.1012	Apron Endwalls for Culvert Pipe 12-Inch Polyethylene	2	EA	\$ 250.00	\$ 500.00
530.0112	Culvert Pipe Corrugated Polyethylene 12-Inch	18	LF	\$ 75.00	\$ 1,350.00
601.0407	Concrete Curb and Gutter 18" Vertical Face	620	LF	\$ 50.00	\$ 31,000.00
625.0500	Strip and Salvage Topsoil	1	LS	\$ 20,000.00	\$ 20,000.00
628.2004	Restoration with Net-Free Erosion Matting	6,000	SY	\$ 5.00	\$ 30,000.00
628.9000	Erosion Control	1	LS	\$ 2,000.00	\$ 2,000.00
632.0101	Trees	20	EA	\$ 500.00	\$ 10,000.00
646.1020	Pavement Marking Parking Stall Epoxy 4" (white)	2,400	LF	\$ 3.00	\$ 7,200.00
646.5220	Pavement Marking Handicap Symbol Epoxy (white)	5	EA	\$ 300.00	\$ 1,500.00
646.5221	Pavement Marking Handicap Stall Epoxy 4" (white)	450	LF	\$ 3.00	\$ 1,350.00
647.0100	Parking Stops	67	EA	\$ 175.00	\$ 11,725.00
999.0100	Fill Berm Construction	1	LS	\$ 5,000.00	\$ 5,000.00

Subtotal, Genesee Lake Road Park Parking Lot: \$ 371,430.00

Construction Total	\$ 371,430.00
Contingency	\$ 6,000.00
Engineering and Construction Management	\$ 50,200.00
Overall Base Project Costs	\$ 427,630.00

Village's Parking Lot Budget: \$430,870.00



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MEMORANDUM

To: Village Board

From: Kamron Nash, P.E., Village Public Works Director

Date: April 4, 2025

Re: Discussion and Action on 2025 Road Paving Program Bid Results and Authorization to Award Contract

PURPOSE:

To present bid results for the 2025 Village of Summit Paving Program and request approval and authorization from the Village Board to award a contract to the lowest responsible bidder.

BACKGROUND:

Bids for the Village's 2025 Road Paving Program were due on April 3, 2025. A bid tabulation has been included for reference. A total of three contractors submitted bids, and the overall lowest responsible bidder was Wolf Paving, Inc. A comparison of the estimated construction costs and the low bid results is summarized below, and a cost calculations worksheet has been attached for reference:

Base Bid (CIP Borrowed Funds)

Delafield Rd (Village limit/Morgan Rd to CTH BB/N Golden Lake Rd)

N Dekoven Rd (CTH B/Valley Rd to terminus)

Estimated construction costs (prior to bid)	\$485,813	<i>includes 10% contingency</i>
Actual bid construction costs	<u>\$435,942</u>	<i>includes 10% contingency</i>
Difference	- \$ 49,871	<i>under estimate</i>

Alternate Bid No. 1 (CIP Borrowed Funds):

Delafield Rd Paved Shoulders (Village limit/Morgan Rd to CTH BB/N Golden Lake Rd),
including pavement markings

Estimated construction costs (prior to bid)	\$ 90,888	<i>includes 10% contingency</i>
Actual bid construction costs	<u>\$ 57,701</u>	<i>includes 10% contingency</i>
Difference	- \$ 33,187	<i>under estimate</i>

2025 Approved CIP/Budget Summary (CIP Borrowed Funds):

Construction	\$605,000
Contingency	\$ 61,000
Engineering/Construction Management	<u>\$100,000</u>
Total 2025 Road Paving Budget	\$766,000

RECOMMENDATION:

SEH and Village staff recommend the following to the Village Board for approval regarding the 2025 road paving program: **Approval of Base Bid and Alternate Bid No. 1**

The total cost of this recommendation is summarized below:

Base Bid & Alternate Bid No. 1 Construction Costs	\$493,666	<i>includes 10% contingency</i>
Engineering/Construction Management	<u>\$ 99,660</u>	<i>previously approved</i>
Total Recommendation	\$593,266	<i>\$172,734 under budget</i>

RECOMMENDATION:

Village staff recommends that the Village Board approve the recommendation outlined above and authorize SEH to proceed with awarding the contract to the lowest responsible bidder, Wolf Paving, Inc.

ATTACHMENTS:

SEH Memorandum RE: 2025 Road Program Recommendation of Contractor Award (dated April 4, 2025)

Village of Summit 2025 Road Paving Program Bid Tabulation

Cost Calculations Worksheet for 2025 Road Paving Program

FISCAL IMPACT:

The 2025 approved budget for this work is \$766,000 in borrowed funds. The total expenditure of the recommended option will be \$593,266 that includes contingency and engineering/construction management.

RECOMMENDED MOTION:

Motion to approve the recommended paving program option inclusive of the Base Bid and Alternate Bid No. 1 and to authorize SEH to proceed with awarding the 2025 Village of Summit Road Paving Program contract to the lowest responsible bidder, Wolf Paving, Inc.



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MEMORANDUM

To: Village Board

From: Kamron Nash, P.E., Village Public Works Director

Date: April 4, 2025

Re: Consideration and Action on a Proposed Resolution Proclaiming April 25, 2025 as Arbor Day in the Village of Summit

PURPOSE:

Arbor Day is a secular day of observance in which individuals and groups are encouraged to plant trees. Arbor Day is celebrated throughout the US, as well as in many countries across the world.

BACKGROUND:

In August 2022, the Village Board directed Village staff to complete the protocol and steps that would allow the Village to pursue Tree City USA designation. One of the requirements of this recognition is to observe the holiday, as well as to pass an official Arbor Day proclamation.

RECOMMENDATION:

Village staff recommends that the Village Board adopt Resolution 25-470 proclaiming April 25, 2025 as Arbor Day in the Village of Summit.

ATTACHMENTS: Resolution 25-470 2025 Arbor Day Proclamation (DRAFT)

FISCAL IMPACT: None

RECOMMENDED MOTION: **Motion to adopt Resolution 25-470 Proclaiming April 25, 2025 as Arbor Day in the Village of Summit.**

STATE OF WISCONSIN

VILLAGE OF SUMMIT

WAUKESHA COUNTY

RESOLUTION NO. 25-470

2025 ARBOR DAY PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and,

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and,

WHEREAS, Arbor Day is now observed throughout the nation and the world on the last Friday of April each year; and,

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and,

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and,

WHEREAS, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community.

NOW, THEREFORE, I, Jack Riley, President of the Village of Summit, do hereby proclaim April 25, 2025 as **ARBOR DAY** in the Village of Summit, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

Adopted this 10th day of April, 2025.

Jack Riley, Village President

ATTEST:

Debra J. Michael, Village Administrator-Clerk/Treasurer

Proposed by: Village Administration

Prepared by: Kamron Nash, P.E., Public Works Director



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MEMORANDUM

To: Village Board

From: Debbie Michael, Village Administrator-Clerk/Treasurer

Date: April 4, 2025

Re: Appointment to Boards, Committees, Commissions

BACKGROUND: Appointments are usually up in May of each year.
See attached matrix and applications/emails from those that are interested in serving.

ATTACHMENTS: Applications, emails of interest and matrix

FISCAL IMPACT: paid positions have been included in the 2025 budget at the current rate
(most are \$50 per meeting)

Staff recommends appointment based on discussion of Village Board

****All appointments are made by the board, except for the Plan Commission spot**

VILLAGE OF SUMMIT
FOR CONSIDERATION OF APPOINTMENT - 2025

Plan Commission 1 Three Yr (1 reg)	Cemetery Board 1 three Yr 1 two Yr (1 reg, 1 board)	Police Commission 2 Five Yr (reg)	Zoning Board of Appeals 2 Three Yr (1 reg/1 alt)	Board of Review 7 Two Yr (5 reg/2 alt)
Jim Siepman	Harold Miller	Sean Osborne		Stephen Styza
Lisa Mellone 1.	Kraig Arenz, Sr.	Bruce Wickert	Jodie Wright 1.	Matt Schmitz
	Lisa Mellone 1.	Lisa Mellone 1.	Lisa Mellone 1.	Lisa Mellone
				Jodie Wright 3.

Expiring Term

No response:
John Taylor

No response:
Curly Wentland
Justin Phillips
Thomas Adams



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MEMORANDUM

To: Village Board

From: Debbie Michael, Village Administrator-Clerk/Treasurer

Date: April 4, 2025

Re: Discussion on ATV/UTV ordinance status

BACKGROUND: The Village Board has been getting regular updates related to the status of the ATV/UTV ordinance that was passed in 2024.

Trustee Arenz requested this item for updates/discussion to include the following:

- Delaying implementation based on unavailability of connector roads
- Updates to Village Ordinance moving forward
- Information from Waukesha County related to their Agreement with Eagle for a Test District

ATTACHMENTS: Draft Agreement County and Eagle

Agreement Between Waukesha County, Village of Eagle and Town of Eagle for an ATV/UTV Test District on County Trunk Highways within the Town and Village of Eagle

This Agreement between Waukesha County, the Village of Eagle and the Town of Eagle for an ATV/UTV Test District on County Trunk Highways (CTHs) within the Village of Eagle and Town of Eagle boundaries ("Agreement") is made and executed by and between Waukesha County through its Department of Public Works, a governmental entity, with a principal place of business located at Waukesha County Administration Center, 515 W. Moreland Blvd., Waukesha, WI 53188 ("County"), the Village of Eagle, a governmental entity, with a principal place of business located at 820 E. Main Street, Eagle, WI 53119 ("Village") and Town of Eagle, a governmental entity, with a principal place of business located at 820 E Main Street, Eagle, WI 53119 ("Town").

1. General.

a. Purpose.

The sole purpose of this ATV/UTV Test District is to ascertain if County wishes to designate portions of its CTHs as ATV/UTV routes within the County while ensuring the safe and controlled use of All-Terrain Vehicles ("ATVs") and Utility Terrain Vehicles ("UTVs") on CTHs, balancing recreational opportunities with possible risks to public health and safety, terrain involved, traffic density, and history of automobile traffic on potential and existing routes.

b. Authority.

- i. The authority for the creation of this Test District is found in Wisconsin Statutes § 23.33(8)(b)2., Wisconsin Statutes § 59.02. and Wis. Admin. Code § NR.64.12.
- ii. Criteria for signage on all-terrain vehicle (ATV) and utility terrain vehicle (UTV) routes on County Trunk Highways is adopted pursuant to Sections 23.33(8)(e) and 86.07(2), Wisconsin Statutes.
- iii. In addition, the provisions of Section 23.33, Wisconsin Statutes, and the provisions of Wisconsin Administrative Code Chapter NR 64 regulating ATV/UTV operations are hereby adopted.
- iv. With respect to the portions of CTHs designated as ATV/UTV routes within the boundaries of the Village and Town and only for the duration of the ATV/UTV Test District term, Waukesha County Code Section 15-85(a) shall not be enforced by the Waukesha County Sheriff.

c. Term.

The term of the ATV/UTV Test District is from May 26, 2025 through September 1, 2025 (“2025 Season”) and may be terminated at the discretion of County at any time. Upon conclusion of the 2025 Season, the County will evaluate the ATV/UTV Test District and take further action at its discretion.

d. Notices.

Any notice required or permitted by this Agreement must be in writing and be delivered personally; sent by certified mail, return receipt requested and postage prepaid; or sent by nationally recognized overnight courier services, in each case to the following at the addresses indicated:

If to County: Allison Bussler, Director
Waukesha County Department of Public Works
515 W. Moreland Blvd., Room AC-220
Waukesha, WI 53188

If to the Village: Richard Spurrell, President
Village of Eagle
820 E. Main Street
Eagle, WI 53119

If to the Town: Chris Mommaerts, Town Chair
Town of Eagle
820 E Main Street
Eagle, WI 53119

e. Compliance.

The parties agree to comply with all applicable federal, state and local laws, regulations and ordinances.

2. Designated Routes

a. Test District

- i. Proposed routes must undergo safety and impact assessments by County.
- ii. Proposed routes must be approved by county ordinance and are subject to review and temporary closure for safety or maintenance.
- iii. Proposed routes will be limited to CTHs NN in the Village and Town of Eagle, E, LO, N and ZZ in the Town.
- iv. County will furnish a map of the test district prior to the start of the 2025 season.

b. Approved Routes

The following routes are approved for ATV/UTV operation on CTHs as part of this Test District:

- i. CTH NN from STH 67 to Town of Eagle east municipal border in the Village and Town for 13,400 feet.
- ii. CTH NN from CTH Z/ Town of Eagle west municipal border /Waukesha/Jefferson County line to STH 67 in the Town for 9,300 feet.
- iii. CTH E from Town of Eagle south municipal border Waukesha/Walworth County line to CTH LO in the Town for 6,600 feet.
- iv. CTH LO from Shearer Road to Markham Road in the Town for 5,300 feet.
- v. CTH N from CTH Z/Town of Eagle west municipal border /Waukesha/Jefferson County line to CTH ZZ in the Town for 5,850 feet.
- vi. CTH N from CTH ZZ to STH 59 in the Town of Eagle for 16,000 feet.
- vii. CTH ZZ from CTH Z/Town of Eagle west municipal border /Waukesha/Jefferson County line to CTH N in the Town for 7,340 feet.
- viii. CTH Z from STH 59 north to CTH ZZ in the Town of Eagle for 9,400 feet.

3. Village and Town Responsibilities.

In addition to the Village and Town's responsibilities described elsewhere in this Agreement:

a. Application.

- i. Village and Town shall apply to the Highway Commissioner requesting a portion or portions of CTHs, within the Village and Town's jurisdictional areas, be designated as ATV/UTV routes.
- ii. Applications shall be completed on the form prescribed by the Highway Commissioner for the designation of ATV/UTV routes. Village and Town must further commit to pay for the cost to make, install, and maintain the necessary ATV/UTV route signage.
- iii. Application Requirements: An application for designation of an ATV/UTV route, at a minimum, shall include the following:
 1. An application fee in the amount of \$_____.
 2. A completed application form.
 3. A map showing the proposed ATV/UTV route on the county highway system.
 4. A map showing any existing ATV/UTV routes leading to or are proposed connections to the proposed route.

5. A statement explaining why the proposed route should be designated as an ATV/UTV route.
6. A statement that the applicant will be financially responsible for payments for the installation and maintenance of required ATV/UTV route signs.

b. Signage of Routes on CTHs.

- i. Any ATV/UTV Route within the limits of County for ATV/UTV use must be posted with proper signage on a CTH prior to use.
- ii. Village and Town are responsible for the costs of developing an ATV/UTV route sign plan, and the acquisition/manufacture, installation, and maintenance of the ATV/UTV route signs in accordance with Wis. Admin. Code § NR 64.12(7), Wisconsin DNR Guidelines, and the Manual on Uniform Traffic Control Devices (MUTCD), including the Wisconsin Supplement (WMUTCD).
- iii. The ATV/UTV routes signs shall be acquired/made, installed and maintained by the County's Department of Public Works and the costs will be billed to the Village and Town, respectively.

4. County Responsibilities.

a. Designation of Routes for Test District.

- i. County shall consider the Applications received from the Village and Town for the designation of ATV/UTV routes on CTHs in accordance with the requirements of Wisconsin Statutes § 23.33, Wisconsin Administrative Code Chapter NR 64.
- ii. County shall designate which portions of CTHs are ATV/UTV routes.
- iii. County shall ensure that all routes designated pursuant to this Agreement are properly posted.

b. Termination of Routes.

County may suspend any route at any time for any reason during the term of this Agreement.

c. Route Maintenance.

Designation of portions of CTHs as ATV/UTV routes do not impose upon the County a greater duty of care or responsibility for maintenance of those CTHs. Operators of ATVs/UTVs on CTHs assume all the usual and normal risks of riding that vehicle. County accepts no liability for the operation of ATVs/UTVs on any CTH under this Agreement.

5. Regulation of ATV/UTVs.

Except as otherwise provided herein, the statutory provisions of Wisconsin Statutes § 23.33 and Wis. Admin. Code NR 64, which create, describe, and define regulations with respect to ATVs and UTVs, are adopted and, by reference, made a part of this Agreement as if fully set forth herein.

6. Rules of Operation.

The operation of an ATV/UTV on a portion of a CTH that is an ATV/UTV route in County designated pursuant to Wis. Stat. § 23.33(8)(b)1, is subject to the following rules of operation:

- a. Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including those outlined in Wis. Stat. § 23.33 and Wis. Admin Code Chapter NR 64. All ATV/UTV rules of operation outlined in Wis. Stat. § 23.33 and Wis. Admin. Code Chapter NR 64 are adopted and incorporated in this Agreement.
- b. Operators may only operate on a designated ATV/UTV route if route is properly signed in accordance with Wis. Stat. § 23.33(8)(e) and Wis. Admin. Code § NR 64.12(7).
- c. Speed Limit: Posted speed limit of the highway unless a specific ATV/UTV speed limit is posted.
- d. Operation on the unimproved right-of-way or ditch, outside of the regular traveled portion of the highway is prohibited.
- e. ATVs/UTVs shall yield the right-of-way to all other vehicular traffic and pedestrians.
- f. Hours of operation restrictions: 5:00 a.m. to 11:00 p.m.
- g. No person under the age of 16 may operate an ATV/UTV on any designated route on a CTH.

7. Enforcement.

- a. Any act that is required or prohibited by any statute or administrative code provision incorporated herein by reference is required or prohibited by this Agreement.
- b. The County Sheriff's Office and local law enforcement agencies shall have authority to enforce this Agreement pursuant to Wis. Stat. § 23.33(12).

8. Insurance.

- a. County is a municipal body corporate that self-funds for liability under §893.80 and 895.46(1) of the Wisconsin Statutes, and automobile liability under Statute §345.05. County is also permissibly self-insured under Wisconsin Statute §102.28(2)(bm) for Workers' Compensation. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others. County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program.

- b. Village and Town shall maintain the same insurance coverage requirements as the County, including self-insurance or appropriate policies, to cover the potential liability of their officers, employees, and agents while acting within the scope of their employment or agency.

9. No Indemnification.

The parties agree that each party is and shall solely be responsible for any claim or damage resulting from its own negligent acts or omissions. This Agreement shall not be construed to require a party to indemnify any other party, nor does it restrict the right of either party to pursue remedies in a court of law.

10. Termination.

- a. This Agreement may be terminated as follows:

- i. By Mutual Agreement.

- County, Village and Town may terminate this Agreement at any time and on any terms to which they agree in writing.

- ii. Cause.

- This Agreement may be terminated with cause, as described below, in the event County, Village, and/or Town fails in any substantial manner to perform as required herein:

- (1) Upon a material breach of any provision of this Agreement by a party(ies), the other party(ies) shall, not less than sixty (60) days prior to termination, provide written notice to the breaching party(ies) that states the intention of the non-breaching party(ies) to terminate this Agreement, the nature of the material breach giving rise to termination, and shall permit the breaching party reasonable opportunity to cure such material breach during the sixty (60) day period.

- (2) If the material breach is not resolved to the satisfaction of the non-breaching party(ies) during the sixty (60) day period as provided above, the non-breaching party(ies) may immediately give the breaching party(ies) written notice of termination of the Agreement.

- iii. Change in Circumstances.

- In the event there are changes within County, Village and/or Town that materially and adversely impact the ability of such party(ies) to perform its obligations under this Agreement, the affected party(ies) may terminate this Agreement upon thirty (30) days' notice.

- iv. Effect of Termination.

No party shall have any further obligation after termination, except for obligations accruing under the terms of this Agreement prior to the date of termination.

11. Governing Law.

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Wisconsin without regard to principles of conflicts of laws.

12. Assignment.

No party may assign any rights or obligations under this Agreement without the prior written consent of the other party.

13. Amendments.

This Agreement may be amended at any time with the written approval of the parties. Such amendments or modifications shall be typed separately and signed by the parties and made a part of this Agreement.

14. Binding Effect.

This Agreement will be binding upon, and will inure to the benefit of, County, Village and Town and their respective elected officials, employees and agents.

15. Severability.

If any provision of this Agreement or any other agreement entered into pursuant hereto is contrary to, prohibited by or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible. If any provision of this Agreement may be construed in two or more ways, one of which would render the provision invalid or otherwise voidable or unenforceable and another of which would render the provision valid and enforceable, such provision shall have the meaning which renders it valid and enforceable.

16. Final Agreement.

This Agreement terminates and supersedes all prior agreements (oral or otherwise) on an ATV/UTV Test District between County, Village and Town.

Each person signing this Agreement warrants that he or she has full legal authority to do so and that the signature binds the party for which he or she signs.

County: _____
Allison Bussler
Director, Department of Public Works
Waukesha County
_____ Date

Village: _____
Richard Spurell
President
_____ Date

Town: _____
Chris Mommaerts
Town Chair
_____ Date

(Name)
Town Clerk
_____ Date

DRAFT



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MEMORANDUM

To: Village Board

From: Debbie Michael, Village Administrator-Clerk/Treasurer

Date: April 7, 2025

Re: Borrowing for 2025 Capital Improvements Budget

BACKGROUND: The Village has historically used the BCPL to fund capital improvement budgets. The last borrowing was in 2024. Current rates follow:
Current General Obligation Loan Interest Rates (eff. 02/26/2025)

Loan Term	Interest Rate
2 Years	5.50%
3 - 5 Years	5.50%
6 - 10 Years	5.75%
11 - 20 Years	6.00%

Administrator Michael has reached out to Bank Five Nine to see if they would have a proposal that would be better for the Village.

ATTACHMENTS: Copy of CIP budget tracking for 2025 YTD, Loan Calculator Sample

FISCAL IMPACT: TBD

SUGGESTED MOTION: **Motion to direct staff to move forward with _____ for financing the 2025 CIP.**

State Trust Fund Loan Calculator Sample Data

Loan Amount: \$1,213,547.00
 Number of Years: 5
 Interest Rate: 5.5%
 Yearly Payment: \$280,919.11
 Final Payment: \$280,919.10
 Total All Payments: \$1,404,595.54
 Total Principal Paid: \$1,213,547.00
 Total Interest Paid: \$191,048.54

Sample Amortization Table

Payment	Payment Date	Yearly Payment	Principal	Interest	Total Interest	Balance
1	3/15/2026	\$280,919.11	\$228,985.95	\$51,933.16	\$51,933.16	\$984,561.05
2	3/15/2027	\$280,919.11	\$226,768.25	\$54,150.86	\$106,084.02	\$757,792.80
3	3/15/2028	\$280,919.11	\$239,126.32	\$41,792.79	\$147,876.81	\$518,666.48
4	3/15/2029	\$280,919.11	\$252,392.45	\$28,526.66	\$176,403.47	\$266,274.03
5	3/15/2030	\$280,919.10	\$266,274.03	\$14,645.07	\$191,048.54	\$0.00
Total:		\$1,404,595.54	\$1,213,547.00	\$191,048.54		