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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES
Village of Summit
Village Board Meeting
February 13, 2025

CALL TO ORDER

President Riley called to order the Village Board meeting at 6:30 p.m. on Thursday, February 13, 2025 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted to the Village posting board and website. Trustees present were: Jim Petronovich, Kraig Arenz, Sr., Justin Phillips and Jeff Lee. Also present were: President Jack Riley, DPW Director Kamron Nash, Planner Amy Barrows, Police Chief Mike Hartert and Administrator-Clerk/Treasurer Debbie Michael.

PUBLIC COMMENT

Kevin Rausch, Oconomowoc 5-O's parking lot potential and getting two more fields built at this complex, have 300 kids playing baseball and softball and would like to get some clarity on the future of the park, has some Village residents here to comment as well.

Ryan Nowicki, 35198 Castle Rock Drive, Village resident and volunteers as coach and board member of 5-O's the park has been a tremendous asset to the community and they'd like to utilize the space to develop a couple more fields, gives kids the opportunity to play and sets us apart from other communities and hopes to see progress out there

Kyle Schmocker, 3175 Castle Rock Drive, Village resident, coach and board member, would be an asset and in favor.

Vince Mancuso, 2143 N Waterstone Circle, echoes everything they have said and this would give them the opportunity to have more kids playing.

Tim Tower, Oconomowoc resident, been in the process of the Village Park since it's inception and started with some fields and a couple benches, they have since put a lot of work into it and have done things in a way the Village likes it, both of his kids have gone all the way through the program.

Nate Rice, 37803 Valley Road, stated he heard there could be some discussion about Pabst Farms Boulevard and helping out Oconomowoc so they can develop some land over there, and he likes to help people but he's not sure how much Oconomowoc has helped the Village of Summit over the years. He knows we have been trying to get the parkway connected and everyone in town that is a reasonable person sees how ridiculous it is to have a road that just stops. He stated he thinks the board is aware of the response times for police and fire and EMT's and that response time is compromised by the parkway not being connected and puts the kids at Silver Lake Middle school at additional risk. Oconomowoc Parkway is not delivering for the community. He added that he is here to say that if there is any leverage that the Village has with Oconomowoc, not sure how much we have and we may not have a lot in the future but suggested we should get in there and negotiate to try and get something from them instead of giving up something for nothing. Not saying the Village will do that, but they should think hard about that when making decisions related to cooperating with the city if there is a history of non-cooperation with the city when it comes to things the people in Summit want. Mr. Rice thanked the Village Board for their leadership and hopes if there is an opportunity there to take advantage of it while we can.

CONSENT AGENDA - Items listed under the Consent Agenda are considered in one motion unless a Village Board Member requests that an item be removed from the Consent Agenda

- A. Minutes of January 9, 2025 regular meeting
- B. January, 2025 payables
- C. Paid Time Off and Sick Time payouts for 2024
- D. Authorize posting of openings on Boards, Committees and Commissions
- E. Acceptance and designation of donated funds of \$2,000 for purchase of an Automated External Defibrillator (AED)
- F. Acceptance of 2024 Annual "State of the Court" for Lake Country Municipal Court

MOTION: (Lee, Phillips) *to approve the consent agenda as presented.* Carried.

President Riley *ANNOUNCED EXECUTIVE SESSION*, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *Police Lieutenant*

*The Board may return to open session following this discussion

President Riley *ANNOUNCED EXECUTIVE SESSION*, pursuant to Section 19.85(1)(g), Wisconsin State Statutes, "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: for the following purpose: *Wildwood Estates v. Village of Summit*

*The Board may return to open session following this discussion

PLANNING DEPARTMENT

Update on Plan Commission matters

Planner Barrows stated they will discuss those items as items 7.C. and 7.D. on this agenda.

Update on Zoning Code Land Use Project

Planner Barrows stated the meeting went very well and the group accomplished what she wanted to at this first meeting. They started reviewing contractor's yard, storage of boats and trailers and home. Hoping to get through all in 4 – 5 meetings. Next meeting is March 13 before Village Board meetings.

Discussion and action on request by Paul Grzeszczak, Briohn Building Corporation, for an Extraterritorial Certified Survey Map to create two lots for industrial use and an outlot on property owned by Waukesha County. The property is located at W339 S1742 CTH C in the Town of Genesee (GNT1463998)

Planner Barrows reviewed where the lands are located explaining these lands are part of a reclaimed gravel pit and the applicant wants to split into two lots and an outlot and will use lot 1 for their purposes and possibly development on lot 2. The property is within a mile and a half of the Village of Summit. Truck traffic could be an issue but impacts should be minimal. Plan Commission unanimously recommended approval.

MOTION: (Petronovich, Lee) to acknowledge the proposed Certified Survey Map for the creation of two lots and an outlot on property located at W339 S1742 CTH C, subject to the following conditions:

- A. APPROVALS FROM ALL OBJECTING AND APPROVING BODIES:** Petitioner shall satisfy all comments, conditions and concerns of the Town of Genesee and Waukesha County.
- B. SUBJECT TO REIMBURSEMENT OF EXPENSES.** As a condition precedent to this conditional CSM approval taking effect, the Petitioner shall pay all fees, costs, and assessments due and owing to the Village of Summit, and for reimbursement of any expenses, costs and disbursements which have been incurred by the Village of Summit in the drafting, review or enforcement of this conditional CSM approval, including without limitation by reason of enumeration, design, engineering, inspection and legal work.
- C. ONE YEAR TO SATISFY CONDITIONS.** Subject to the Petitioner satisfying all of the aforementioned conditions within one year of the Village Board granting acknowledgement of the CSM.

Carried.

Discussion and action on a request by Geoffrey Stein for a Certified Survey Map to transfer adjacent lands from property owned by Carol Burgess located at 37336 Sunset Drive (SUMT0708995) to property owned by Geoffrey Stein located at 37242 Sunset Drive (SUMT0708987) and to waive the inclusion of the remnant parcel on the Certified Survey Map

Planner Barrows stated the applicant is proposing to transfer some adjacent lands. Purchased the smaller property and was under the assumption that the outbuildings were on his lot but they are not. This will move the north property line so that the garage will be completely on his property. The additional two sheds will be connected into one so they don't have to get permission for a third accessory structure. The applicant is asking for a waiver from including the remnant parcel on the CSM. All the surveyor conditions and planner conditions have been met.

MOTION: (Petronovich, Phillips) *to approve the Certified Survey Map to transfer adjacent lands and to exclude the remnant parcel for the Certified Survey Map, subject to the following conditions:*

- A. APPROVALS FROM ALL OBJECTING AND APPROVING BODIES:** Petitioner shall satisfy all comments, conditions and concerns of the Wisconsin Department of Transportation, Village Engineer, Surveyor, and Planner prior to approval of the final Certified Survey Map.
- B. SUBJECT TO REIMBURSEMENT OF EXPENSES.** As a condition precedent to this conditional CSM

approval taking effect, the Petitioner shall pay all fees, costs, and assessments due and owing to the Village of Summit, and for reimbursement of any expenses, costs and disbursements which have been incurred by the Village of Summit in the drafting, review or enforcement of this conditional CSM approval, including without limitation by reason of enumeration, design, engineering, inspection and legal work.

- C. UTILITY CONNECTION FEES.** As a condition precedent to this conditional CSM approval taking effect, the Petitioner shall pay all utility connection fees owed to the Village of Summit. Note: **The CSM does not result in the creation of any new lots. Therefore, this condition does not apply.**
- D. BUSINESS OR COMMERCIAL USE.** There shall be no commercial or business use, except as specifically permitted within or pursuant to the applicable Zoning Code.
- E. ONE YEAR TO SATISFY CONDITIONS.** Subject to the Petitioner satisfying all of the aforementioned conditions within one year of the Village Board granting conditional final approval of the CSM.

Carried.

PUBLIC WORKS DEPARTMENT

Monthly Administrative Report

Director Nash reviewed the monthly report.

Discussion and action on repair of Police Department squad damaged by Village plow in snow and ice control event

Director Nash stated that a Police Department squad was damaged during an ice event, the plow punched a small hole in the side of the patrol vehicle. This squad is going out of service from the Police Department with the intent that it would go to the DPW. If the damage is reported to the insurance company there would be a \$500 insurance deductible and the estimate that was received is approximately \$4,800.

Chief Hartert stated we can get a junk yard door for \$400-\$500 and Lt. Wraalstad would help install it. Their plan is that this squad will go out of service in approximately a month.

The board discussed whether or not the Village should be submitting a claim, President Riley's opinion was to put a new door on it ourselves because the DPW will be using it for a few years.

MOTION: (Lee, Phillips) *to move forward with replacing the door on the squad prior to transferring it to the DPW.* Carried.

Discussion and action on purchase of medium duty truck chassis and municipal winter build package

Director Nash stated they'd like to stick with Ford for consistency and can get state contract pricing from Ewald Hartford.

There was discussion on the winter upfit because it costs almost as much as the chassis. Trustee Petronovich questioned if we will be keeping the other 1-ton. Director Nash stated yes, the reason we are pushing this

replacement now is because the existing truck is being used for stuff that it isn't built for.

MOTION: (Lee, Phillips) *to authorize Village staff to place orders for the purchase of a Ford F550 Super Duty Truck and Chassis from Ewald's Hartford Ford LLC at the state contract cost of \$68,295 and the purchase of the municipal winter package build as specified at a cost of \$57,675 from Badger Truck Equipment utilizing borrowed funds. Carried.*

Discussion and action on sale of old Village street name signs

Director Nash stated that this was brought forward and direction was given to do an auction, but she is proposing something a bit more straightforward that another community has used.

MOTION: (Lee, Phillips) *to approve the sale of old street name signs using the flat-fee schedule on a first-come, first-served basis, as proposed. Carried.*

Discussion and action on Oconomowoc Area Baseball Club (OABC) proposal to construct additional new baseball fields and batting cages at Village Park

Director Nash reviewed the information that was pulled from the Comprehensive Outdoor Recreation Plan (CORP) update and the information on the draft Master Plan for the park. The direction was that we didn't want to incorporate too many more resources and costs to complete the Master Plan and that staff should spend some time internally, the discussion trended towards keeping passive activities to the South and more active uses to the North.

President Riley asked if the area for the parking has already been determined. Director Nash replied yes, they are already working on the plans. Trustee Lee asked how big are the batting cages. Director Nash stated she isn't certain on the size. There was discussion if this property is in the Genesee Lake Utility District. Trustee Arenz stated it is not.

Director Nash stated the 5-O's are looking for feedback if there is support for the addition of two fields.

MOTION: (Arenz, Petronovich) *to direct staff to continue to work with OABC with a similar plan for expansion of two ball fields in alignment with existing facilities and parking area and bring back to this group.*

Trustee Arenz stated we have talked about a 4 plex and this brings us to a 6 plex and there is a lot of open areas here to work with but there are other users that would like to be considered.

Director Nash stated that after the parking lot design is solidified, would there be consideration given if they have to move further south with the fields with a condition of buffering along the residential border.

Trustee Lee is curious if they are natural fields or artificial fields. Kevin stated natural would be the fastest way to get kids on the field. We are going to get negative impact from residents to the east and the south. Not against this and not against baseball but we need to be careful in design and how to protect those existing residential properties and cause the least amount of disruption to the people that live there.

President Riley asked if we have sized the parking lot accordingly to have the size we need including additional fields. Director Nash replied she believes so. President Riley asked if we have a count of how many cars we will need additionally. Director Nash stated there are a lot of cars that park out there when we have both LaCrosse and ball games at the same time. We are proposing a minimum of 120 additional parking spaces and hope that it will

capture some of the future uses like pickleball and thinks that we still would have room for that to the north of the site.

President Riley asked how many ball diamonds 5-O's use in the City of Oconomowoc. Kevin responded that Champion Field is a 3-field complex which they can use until slow pitch softball starts and then those are off limits for the youth program. The only other 90-foot full diamonds are Roosevelt and High School. President Riley stated he will go back to his naming idea that the group should be called the 2-M's.

Carried.

Discussion and action on appointment of Commissioner to the Pabst Farms Joint Stormwater District Commission

MOTION: (Arenz, Petronovich) *to approve the appointment of Trustee Phillips to the Pabst Farms Joint Stormwater District.* Carried.

Discussion and action on address signs for Genesee Lake Road residential properties on private access

Director Nash explained that Trustee Arenz brought up this matter and realized there are four address signs in the right of way next to a private road/shared driveway but once you turn onto the private road, each of the individual driveways for the 4 properties do not have any type of marking. They talked to the Police Department and Fire Department and they agree for safety reasons that it is recommended that the property owners be required to place address signs at their individual properties, we still want to keep the signs in the right of way as well. Since we updated the policy there is a provision to make exceptions for unusual circumstances to be determined by the Village Board.

MOTION: (Arenz, Petronovich) *to move forward with placing address signs at each of the individual properties on the unnamed private road/shared driveway with the cost and installations of the new address signs of \$120 to be expensed and billed to the property owners.* Carried.

Discussion and action on request from City of Oconomowoc for shared access on Pabst Farms Boulevard for OCOC0630999017 & SUMT0629998012 and OCOC0630999016 & SUMT0629998011 along the municipal border

Director Nash explained that the City of Oconomowoc approached the Village to discuss the creation of a common driveway or private road access along the municipal line on Pabst Farms Blvd. if approved, it would straddle four parcels, two parcels in the Village and two in the City. There is a potential developer on Parcel XI and is working with the City and the landowner, Pabst Farm. Brian Bell and Administrator Frey were available for questions. City looking for two approvals: determine whether the Village would conditionally approve a shared access between Parcels 11 & 12 on the south side and Parcels 13 & 14 on the north side. The proposal includes the construction of a signalized intersection that will bi-sect the municipal boundary and there will be shared private roadways/driveways that serve the adjacent parcels on both the north and south sides of the boulevard. City has agreed to take on responsibility for the infrastructure of the intersection that lies within the Village, particularly for the traffic signals. There are existing access restrictions in place for both Parcels 12 and 13 in the Village. A CSM was included in the packet that shows where the restrictions are for those two lots. Parcel 12 only allows access in the far western segment along the frontage with Pabst Farms Blvd. so it is very restricted.

The second proposal that the City is asking for consideration of is a jurisdictional transfer of the entire segment of

Pabst Farms Blvd. that is located within the Village. This would exclude the roundabout and anything under the States jurisdiction. There has always been a bit of confusion around this segment of road. When it was originally constructed there never was an official transfer but WisDOT did confirm that it automatically reverts to the municipality that it falls within, so that would be the Village and it is currently our responsibility. The City does currently plow that section of the roadway but she is not aware of any maintenance or improvements and that the Village has not done any improvements on the roadway because it is still relatively in good shape. In the future there will need to be repairs and expense with maintaining that roadway. The main benefit for the Village to maintain control of that roadway is to have access to those two parcels and staff feels the shared access and signalized intersection being proposed takes some of that uncertainty away and guarantees access to our parcels. The land owner has mentioned that they are open to considering the inclusion of language that provides a secondary access to the Village parcels and another point along those private roadways. If the jurisdictional is completed there would not need to be a separate agreement between the City and the Village for the maintenance of the intersection. If we transfer to the City, that intersection responsibility falls to the City. If the Village maintains jurisdiction of that segment of the roadway, we would need to come to an agreement with the City on whose going to be responsible for that infrastructure. Staff recommendation, regardless of the users on the parcels, is that the proposed shared access will be beneficial to both the property owners, future developers, and to the Village in general. The shared access will provide adequate ingress and egress to Parcels XII & XIII on both sides of the boulevard, despite restrictions in place and will eliminate potential conflicts and congestion in the area due to multiple access points. If the City were to construct the intersection and they move it so it doesn't straddle the municipal line, the Village is still obligated to provide access to their parcels and the proximity would create access issues. The proposed motion states that approval would be subject to incorporation of a secondary access to Parcels XI and XII and includes language that states that City shall not prevent the addition of a future right in/right out access for both of those parcels provided that WisDOT approves it.

Director Nash explained that there are two options included in the motion based on whether or not they want to include the jurisdictional transfer or enter into an Intermunicipal Agreement.

Trustee Petronovich asked if the cost of Macy's time and Planner Any's time is going to be paid by them. Director Nash stated that is what we are proposing and everything up to this point, we have not asked for reimbursement as they are just asking for Village Board support on this.

President Riley asked if they had the latest drawing that was in their packet and Director Nash replied yes for the site plans. President Riley stated all the parking spots are right up on the lot line.

Director Nash added that one of the conditions is that staff would review the grading and drainage as part of this plan as well. Trustee Arenz agreed stating there will be lots of earthwork required due to the topography changes.

President Riley stated the first question is the shared access point. He thinks it benefits both to do this as long as it is half and half and can't tell from the drawing if it is 50/50. Trustee Arenz stated it benefits both of us, we as a community need to have that for additional development of those lots.

Brian Bell, Pabst Farms, stated that they have tried to move it over to have it better center-lined but there are some restrictions with the existing road contours.

Trustee Lee stated there hasn't been a great spirit of cooperation between the City and Village over the years. Most recently, there's been talk of our issues with Valley Road and things we wanted to do with Valley Road and the response from some of the council members was if it doesn't benefit the city, it's not going to happen and they

aren't going to spend money on it. We have talked about the extension of the parkway and the mayor promised, or at least made comments, that this has to happen in the next 3 or 4 years and that was when he was elected and it still hasn't happened and doesn't think it's even on the table to talk about. There was a resident here tonight who talked about the fact that if we are going to do something like this, what else is on the table. If we are going to cooperate with this project which is a large retail distribution, gas station, parking lot with a ton of impervious surface going right next to the Village of Summit, what else is on the table to talk about.

Trustee Petronovich agrees with Trustee Lee and that he gets so many calls on that pipe coming out of Paganica, that's all he hears about from the residents on Valley Road. The traffic on Valley Road is atrocious and we get complaints from Village residents about that also. He stated he is for their project and likes what they are doing here but hopes in the future that we are given consideration for that stretch of Valley Road.

Trustee Lee added that he has only lived here since 2013 but heard that Target Distribution went in without accommodations made for the Village of Summit. There was screening that was put in and in the last few years that screening has all been cut and you can totally see what's going on in there because they took all the trees down. Now there is a large storage facility going up over here (Winnesota) and most Village residents aren't very happy about that. It seems like there isn't a lot of concern for what goes next to the Village of Summit. The east side of Dousman Road which is maintained by the City, it is not maintained well and there are potholes there continuously, there's even tree branches that have fallen into the road and some of our people had to pull them out because we couldn't get people over there to take care of it. It doesn't seem like a spirit of cooperation and for him to get behind a project like this and put his vote on it, it's really hard for him to do that.

Trustee Phillips added and this has nothing to say about lawsuits going on because other communities want to do things and the City wants to flex on them.

President Riley stated this project is really beneficial for us as well. Trustee Phillips acknowledged that there is value in it for Parcel 12. President Riley asked what would happen if we said no, they would put the intersection down away and then we would have to put an access right next to it. Trustee Phillips stated he thinks they all understand that, but there isn't a whole lot of cooperation from the other side of the table it seems like when it comes to big issues. Trustee Lee stated if we were asking the same thing, what do you think the answer would be.

Trustee Arenz stated we have a representative here who has been around to hear some of these things but he agrees with President Riley that this is the right thing to do when you look at the parcels. We need to try and make the right decisions we can now and we can ask them to bring back the message, just like Trustee Lee said. For example, Valley Road, because he thinks we've been through three mayors with those discussions and we ramp up and there's going to be something and then nothing happens. That could change with the next administration and get wildly better or wildly worse but Trustee Arenz stated he thinks the overarching comment is in the spirit of cooperation that we talk and we usually don't get listened to. We'd like the ability to try and be heard and if we could get any traction with Valley Road, for example, to at least have a real discussion no matter what the outcome is on this topic and there is someone here who heard that. We still have to do the right thing at the right time. We could wait and there could be different board here in the future and they could still do this all on their parcel, but that might not be the right thing to do. Trustee Arenz thinks we have to move forward with this and agrees with the concerns that were brought up here and asks that if we try and act in the spirit of cooperation here, the city would hear that and try to respond accordingly to some of our previous requests.

MOTION: (Arenz, Petronovich) *to approve the design and construction of an intersection on Pabst Farms Boulevard that bisects the municipal boundary with shared private roadways that serve Parcels*

(OCOC06300999017) and (SUMT0629998012) and Parcels (OCOC0630999016) and (SUMT0629998011), respectively, with the following conditions:

- **APPROVALS FROM ALL AFFECTED GOVERNING BODIES:** The Petitioner shall satisfy of all comments, conditions, and concerns of the City of Oconomowoc, Village of Summit, Waukesha County, and Wisconsin Department of Transportation.
- **SUBJECT TO REIMBURSEMENT OF EXPENSES:** The Developer shall pay all fees, costs, and assessments due and owing to the Village of Summit, and for reimbursement of any expenses, costs, and disbursements which have been incurred by the Village of Summit in the drafting, review or enforcement of this conditional approval, including without limitation by reason of enumeration, design, engineering, inspection and legal work.
- **SUBJECT TO REVIEW OF FINAL DESIGN AND CONSTRUCTION OF INFRASTRUCTURE IMPROVEMENTS:** The Village Engineer and the Village Public Works Director shall review and approve the final design and construction of the proposed intersection and shared access improvements, including grading and drainage patterns.
- **SUBJECT TO INCORPORATION OF SECONDARY ACCESS POINT FROM PRIVATE ROADWAY ON PARCEL XI (OCOCO0630999017) TO PARCEL XII (SUMT0629998012) IN THE RECIPROCAL EASEMENT AGREEMENT BETWEEN THE DEVELOPER OF PARCEL XI AND THE LANDOWNER, PABST FARMS LAND COMPANY LLC:** The option to provide a secondary access from Parcel XI in the City to Parcel XII in the Village at a point south of the existing proposed access shall be incorporated into the reciprocal easement agreement as part of the development of Parcel XI. Said agreement shall be reviewed and approved by the Village Board, subject to Village Attorney review.
- **SUBJECT TO APPROVAL OF FUTURE RIGHT-IN/RIGHT-OUT ACCESS ON PABST FARMS BLVD FOR PARCEL XII (SUMT0629998012) AND PARCEL XIII (SUMT0629998011):** The City of Oconomowoc shall not prevent the addition of a future right-in/right-out access for Parcel XII and/or Parcel XIII, provided that approval of such access is granted by the Wisconsin Department of Transportation.

Carried. Lee opposed.

President Riley stated now we need to have discussion on a Maintenance Agreement or Jurisdictional Transfer for this same portion of Pabst Farms Blvd.

President Riley stated we don't know what will happen on that chunk of land in Summit so he would be hesitant to give up jurisdiction of the road without knowing what's going on until it's developed and makes more sense. His recommendation is to not transfer the road and enter into an agreement.

MOTION: (Riley, Arenz) *to enter into an Intermunicipal Agreement for maintenance of the road between the new intersection and the roundabout and responsibility of infrastructure improvements.*

Trustee Petronovich asked does this mean we are not handing it over to the City and that is because of what. President Riley responded that he thinks we wouldn't want to do that until we know for sure what's going on down there because we might need more access points. Trustee Petronovich asked if the Village then would take responsibility of the traffic light. Trustee Arenz stated that would be part of the Intermunicipal Agreement.

Brian Bell stated on Parcel XII there isn't any access point on CTH P per the Certified Survey Map. It is zoned Business Park and once this user on Parcel XI is announced that there will be opportunity for some synergy to be on Parcel XII, but no users have been identified.

President Riley stated he is not saying that at some point we might want to transfer the road but we won't know what's going on down there until something comes up. Mr. Bell asked for consideration as to how does maintenance of a left turn stacking lane with a potential signalized intersection jurisdiction fall with that. This would relate to the Village having to add turn lanes. We want to keep the option open for right in/right out. The way the parcels are laid out now Parcel XIII could have additional access off of CTH P.

Trustee Petronovich doesn't think there would be an advantage to owning that. Trustee Lee added he doesn't know why you'd want to. Trustee Arenz stated that it would keep the decision making process under the Village's roof. Trustee Phillips stated we can always do it later, there isn't a shovel in the ground yet. Trustee Arenz stated the benefit is that we have both sides of the road, unlike Dousman Road where we have issues with who does what and just heard some of those issues.

Mr. Bell stated they are conducting a TIA in this area to explore the proposed curb cuts and their strong recommendation is for the southeast parcel within Summit, they'd like the right in and right out be on CTH P, in between the two roundabouts. It gives better functionality for that site with the current shared drive. Ultimately they will get recommendations on that. Trustee Petronovich stated it reminds him of Valley Road and makes more sense for the City to own it.

Trustee Phillips stated he is not ready to give up jurisdiction.

Carried. Petronovich opposed.

POLICE DEPARTMENT

Monthly Report

Chief reviewed the monthly report.

Discussion and action on Wisconsin Professional Police Associate Contract Memorandum of Understanding

Chief Hartert explained that it was discovered that the officers would be double taxed by doing the uniform allowance this way so they'd like to revert back to the previous way.

MOTION: (Lee, Phillips) *to approve the Memorandum of Understanding between the Village of Summit and the Wisconsin Professional Police Association related to 'Uniform Allowance'.* Carried.

WESTERN LAKES FIRE DISTRICT

Monthly Report

There was not a representative present at the meeting.

VILLAGE BOARD

Discussion and action on cisterns or in lieu of fees for fire suppression in new developments

Administrator Michael stated this was requested by Trustee Petronovich so she gathered some information from other communities.

Trustee Petronovich stated that after he reviewed the documentation, he can see where this does seem like an impact fee. Trustee Arenz agreed with that.

Update on ATV/UTV access – Waukesha County meeting

Trustee Arenz reported on January 17 he had a meeting with folks at Waukesha County, Allison and Hans were there from Department of Public Works. During 2025 the County will only be allowing access to the Town and Village of Eagle as a pilot program to be implemented May 1. This month the County will set standards for what it will take to get access on County Roads. We will wait until we get the complete list and that should be out middle to end of February. Timeline: Eagle pilot for 2025 and in 2025 additional municipalities will be considered, April, 2025 municipalities can bring in request, June/July municipality would bring in a map, August/September the County DPW would review and send to County Board for the upcoming year implementation. They would allow access on County roads from May 1 – November 1, 2026. County requesting a work group with representative from any municipality that will be requesting access. Been in contact with Ottawa and by end of the month will have the work group and who the individuals are. When we get the standards we will get together with our staff and because the way our Ordinance is written it can't be implemented.

Discussion and action to set date for strategic planning workshop

After the Spring Election. May 5th at 8:30 am – Noon.

Discussion and action to set items for March 13, 2025 regular Village Board meeting

Items to be determined.

MOTION: (Arenz, Phillips) to enter *EXECUTIVE SESSION*, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *Police Lieutenant*

-AND-

to enter *EXECUTIVE SESSION*, pursuant to Section 19.85(1)(g), Wisconsin State Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: for the following purpose:

Wildwood Estates v. Village of Summit

*The Board may return to open session following this discussion

ROLL CALL on above motion

Trustee Petronovich – aye, Trustee Phillips – aye, Trustee Arenz – aye, Trustee Lee – aye, President Riley – aye. Carried.

MOTION: (Lee, Arenz) to return to open session. Carried.

Discussion and action on 2024 pay discrepancy for Police Lieutenant

MOTION: (Arenz, Petronovich) *to forgo the July 1, 2025 increase and continue at the same pay rate until October 10, 2025.* Carried.

ADJOURN VILLAGE BOARD MEETING

MOTION: (Lee, Arenz) *to adjourn at 8:54 p.m.* Carried.

Respectfully Submitted,

Debra J. Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: March 13, 2025