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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES
VILLAGE OF SUMMIT
Village Board Special Meeting
December 12, 2024

CALL TO ORDER

President Riley called to order the special Village Board meeting to order at 4:04 p.m. on Thursday, December 12, 2024 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Trustees present were: Jim Petronovich, Justin Phillips, and Kraig Arenz, Sr. Also present were: President Jack Riley and Administrator-Clerk/Treasurer Debbie Michael. Trustee Jeff Lee arrived at 4:05 p.m.

President Riley ANNOUNCED EXECUTIVE SESSION, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *staff evaluations*:

Administrator-Clerk/Treasurer - Deputy Clerk/Deputy Treasurer – Administrative Assistant - Public Works Director - Highway Crew - Police Chief - Police Lieutenant - Police Sergeant - Police Officers - Police Clerk

*The Board will return to open session following this discussion

MOTION: (Arenz, Pentronovich) *TO GO INTO EXECUTIVE SESSION, pursuant to Section 19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – staff evaluations of employees listed above.*

ROLL CALL VOTE

Trustee Petronovich – aye, Trustee Phillips – aye, Trustee Arenz – aye, Trustee Lee – aye, President Riley – aye. Carried.

Discussion and action on 2025 Salary/Wage Adjustments

MOTION: (Lee, Petronovich) *to approve 2025 Salary/Wage Adjustments as discussed in closed session.*

Carried.

ADJOURN SPECIAL VILLAGE BOARD MEETING

MOTION: (Lee, Arenz) *to adjourn at 6:33 p.m.* Carried.

Respectfully Submitted,

Debra J. Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: December 12, 2024