



Village Hall, 262-567-2757  
Fax, 262-567-4115  
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Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.summitvillage.org](http://www.summitvillage.org)

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

## AGENDA

### Village Board - Village of Summit

Thursday, July 11, 2024 6:30 p.m.

At the Summit Village Hall, 37100 Delafield Road

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. **ANNOUNCE EXECUTIVE SESSION**: pursuant to Section 19.85(1)(e), Wisconsin State Statutes, “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” for the following purposes: *Police Union Contract Negotiations*  
  
\*The Village Board will not return to open session following this executive session
6. **ANNOUNCE EXECUTIVE SESSION**, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *Deputy Clerk/Deputy Treasurer*  
  
\*The Village Board will not return to open session following this executive session
7. CONSENT AGENDA - Items listed under the Consent Agenda are considered in one motion unless a Village Board Member requests that an item be removed from the Consent Agenda
  - A. Minutes of June 13, 2024 regular meeting & June 12, 2024 Special Meeting
  - B. June 2024 payables
  - C. Release of Letter of Credits: Lake Country Village Phase 6 & Interlaken Village Phase 2
8. PUBLIC HEARING
  - A. Receive comments regarding a request by Margaret Daigneau, applicant on behalf of Lake Country Classical Academy, to amend the Village of Summit Future Land Use Map, which is part of the Village of Summit 2045 Comprehensive Plan, from the Industrial/Business Park category to the Institutional category in order to accommodate a day school on property currently owned by Pabst Farms Land Company located in the northwest corner of Pabst Farms Boulevard and N. Sawyer Road (SUMT0629998011). The property is more specifically described as Lot 2 of Certified Survey Map No. 11510, Book 114, Page 310-319, part of the NE ¼ and SE ¼ of Section 14 and part of the SE ¼ and SW ¼ of Section 11, T7N R17E.

9. PLANNING DEPARTMENT

- A. Discussion and action on request by Margaret Daigneau, applicant on behalf of Lake Country Classical Academy, to amend the Village of Summit Future Land Use Map, which is part of the Village of Summit 2045 Comprehensive Plan, from the Industrial/Business Park category to the Institutional category in order to accommodate a day school on property currently owned by Pabst Farms Land Company located in the northwest corner of Pabst Farms Boulevard and N. Sawyer Road (SUMT0629998011). The property is more specifically described as Lot 2 of Certified Survey Map No. 11510, Book 114, Page 310-319, part of the NE ¼ and SE ¼ of Section 14 and part of the SE ¼ and SW ¼ of Section 11, T7N R17E.
- B. Discussion and action on proposed text amendment of the Village of Summit Zoning and Shoreland Protection Ordinance initiated by the Zoning Administrator. The request includes an amendment to Section 111-347(e)(1)j, reducing the accessory structure minimum front/street setback from 75 ft. to 50 ft. in the R-1 Estate Residential District.
- C. Discussion and action on request of James Stoffer to combine multiple lots as part of a Certified Survey Map, including review based on Article X of Chapter 109 Subdivision of Land Ordinance, on property located at 3348 N. Silver Lake Drive (SUMT0612031).
- D. Discussion and action on request of Robert Zahn to reconfigure a lot as part of a Certified Survey Map on property owned by Colton and Victoria Ziemanski located on N. Golden Cedar Lane and Cedar Lane (SUMT0695039).
- E. Discussion and action on request from Sunset Family Farms, LLC as the petitioner/responsible party and property owner at 37736 Sunset Drive, and Rebekah Carsey, White Stag 1894, LLC, as the agent to amend the text of the Village of Summit Zoning and Shoreland Protection Ordinance to allow the rental of agricultural buildings in the A-1 Agricultural District as a Conditional Use provided conditions are met. Specifically, the applicant is proposing to create Section 111-357(d)(3) to allow rental of agricultural buildings for private activities or events in the A-1 Agricultural District as a Conditional Use and create Section 111-321(7) to provide the standards and conditions that must be met in order for the rental of agricultural buildings to be considered.

10. PUBLIC WORKS DEPARTMENT

- A. Monthly Administrative Report
- B. Discussion and action on drainage easement agreement between Village of Summit and Upper Nemahbin Lake Management District
- C. Discussion and action on 2024 Capital Improvement Plan amendment for N Dousman Road trail extension project
- D. Discussion and action on salt brine pre-wet system installation on patrol trucks
- E. Discussion and action on draft License Agreement for Use of Genesee Lake Road Park by Pirate Lacrosse LLC
- F. Discussion and action on Department of Natural Resources Grant Contract for the Dousman Road trail extension project
- G. Discussion and action on Park Impact Fee use for Capital Improvement Plan Development
- H. Discussion and action on acceptance of resignation of Jared Beauchamp, DPW Operator
- I. Discussion and action on Resolution 24-464 Recognizing Jared Beauchamp for his employment with the Village of Summit
- J. Discussion and action on Resolution 24-465 Recognizing Allen Bouton for his employment with the Village of Summit
- K. Discussion and action on replacement of vacant DPW positions
- L. Discussion and action on Resolution Amending Cemetery Charges and Fees pursuant to Ordinance No. 22-2014
- M. Discussion and action on consideration of the establishment of a Park Committee or creation of a Friends

Group

- N. Discussion and action on request for waiver of Park Rental Fees and permission to use fireworks at Genesee Lake Road Park
- O. Discussion and action on Sealcoating and Pavement Marking of Village Park Parking Areas & Access Road

11. POLICE DEPARTMENT

- A. Monthly Report

12. WESTERN LAKES FIRE DISTRICT

- A. Monthly Report

13. VILLAGE BOARD

- A. Discussion and action on request of Lower Nashotah Lake Association to consider the restriction of artificial wake-enhancement on Lower Nashotah Lake
- B. Discussion and action on financing for 2024 Capital Improvement Projects
- C. Discussion and action on a Resolution related to Upper Nemahbin Lake Management District Board of Commissioners appointment
- D. Discussion and action on Assessor contract expiring December 31, 2024
- E. Discussion and action on next meeting date and possible agenda items

14. MOTION to go into EXECUTIVE SESSION: pursuant to Section 19.85(1)(e), Wisconsin State Statutes, “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” for the following purposes: *Police Union Contract Negotiations*

\*The Village Board will not return to open session following this executive session

15. **MOTION to go into EXECUTIVE SESSION**, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *Deputy Clerk/Deputy Treasurer*

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16. ROLL CALL VOTE

17. ADJOURN VILLAGE BOARD MEETING

Respectfully Submitted,

Debra J. Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: August 8, 2024**

**Posted: July 10, 2024**

\*\*\*\* Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact

**\*\*AMENDED: July 10, 2024 12 p.m.  
Added 2<sup>nd</sup> Executive Session**

the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Village Board noticed above.