



Village Hall, 262-567-2757  
Fax, 262-567-4115  
Highway Dept., 262-567-2422  
Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.summitvillage.org](http://www.summitvillage.org)

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

## AGENDA

### **Village Board - Village of Summit** **Thursday, January 11, 2024 at 6:30 p.m.** At the Summit Village Hall, 37100 Delafield Road

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PLEDGE OF ALLEGIANCE
  
4. PUBLIC COMMENT
  
5. *ANNOUNCE EXECUTIVE SESSION*, pursuant to Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Public Works Director  
  
    \*The Board may return to open session following this discussion
  
6. CONSENT AGENDA - Items listed under the Consent Agenda are considered in one motion unless a Village Board Member requests that an item be removed from the Consent Agenda
  - A. Minutes of December , 2023 regular meeting
  - B. December 2023 payables
  - C. Letter of Credit Reductions – Interlaken Village Phase 2: \$15,587.60 & Lake Country Village Phase 6: \$39,192.60
  - D. Letter of Credit Release – Lake Country Village Phase 4: \$4,631.40
  - E. Appointment of Election Inspector – Karen Rasmussen
  
7. PLANNING DEPARTMENT
  - A. Discussion and action to adopt an ordinance that detaches land located at 36818 Sunset Drive, (SUMT0711996001) and abutting Dousman Road and US-18 road rights-of-ways from the Village of Summit to the Village of Dousman in accordance with the Cooperative Boundary Plan Between Town of Summit and Towns of Delafield, Oconomowoc and Ottawa and the Villages of Dousman and Oconomowoc Lake
  - B. Discussion and action regarding the implementation of a complaint form for Village of Summit code violations
  
8. PUBLIC WORKS DEPARTMENT
  - A. Monthly Administrative Report
  - B. Discussion and action on designation of \$500 donated funds for fitness courts at Village Park
  
9. POLICE DEPARTMENT
  - A. Monthly Report

- B. Discussion and action on designation of \$500 donated funds for purchase of handheld remote broadcast system

10. WESTERN LAKES FIRE DISTRICT

- A. Monthly Report

11. VILLAGE BOARD

- A. Discussion and action on formula for Fire Department Services related to Veterans Tax Credits
- B. Discussion and action to set date for strategic planning session
- C. Discussion and action to set items for February 8, 2024 regular Village Board meeting

13. *MOTION TO GO INTO EXECUTIVE SESSION*, pursuant to Section 19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Public Works Director

14. ROLL CALL VOTE

\*The Board may return to open session following this discussion

15. Discussion and action on 2024 Salary Schedule

16. ADJOURN VILLAGE BOARD MEETING

Respectfully Submitted,

Debra J. Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: February 8, 2024**

**Posted: January 5, 2024**

\*\*\*\* Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Village Board noticed above.