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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES
SUMMIT UTILITY DISTRICT #2
District Commission Regular Meeting
April 10, 2025

CALL TO ORDER

Chairperson Riley called to order the Summit Utility District #2 Commission meeting at 6:15 p.m. on Thursday, April 10, 2025 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Kraig Arenz, Sr., Jim Petronovich, Jeff Lee and Justin Phillips. Also, present were: Chairperson Jack Riley, Public Works Director Kamron Nash and Administrator-Clerk/Treasurer Debbie Michael.

PUBLIC COMMENT - None

MINUTES: March 13, 2025 regular meeting

MOTION: (Petronovich, Lee) *to approve the regular minutes of March 13, 2025.* Carried.

Discussion and action on March 2025 payables and Financial Report

MOTION: (Petronovich, Lee) *to approve the payables in the amount of \$42,675.86 and the Financial Report.*

Commissioner Petronovich stated in regards to the SEH bill which is \$7,836.25, he stated that is a lot of money and he doesn't understand why so he went back to the meeting in January and there was no bill for SEH so he questioned if they are billing us every couple months or how often do they bill us.

Director Nash stated that SEH does bill us every month, it just depends on when we receive the bill as to what month they are included in the payables.

Carried.

Discussion on March 2025 engineering report

The report was reviewed.

Discussion and action on award of contract for Lift Station 6 – Automatic Transfer Switch Removal and Replacement

MOTION: (Arenz, Lee) *to authorize the District Engineer, SEH, to award the Lift Station No. 6 – Automatic Transfer Switch Replacement contract to Meyers Electric in an amount not to exceed \$7,950.* Carried.

Discussion and action on Sanitary Sewer Easements on 34647 Sugar Island Road (SUMT0671023)

MOTION: (Lee, Petronovich) *to approve the Sanitary Sewer Easement Agreement for 34647 Sugar Island Road (SUMT0671023).* Carried.

Discussion and action on Sanitary Sewer Easements on 1506 Sugar Island Road (SUMT0671034002 and SUMT0671034003)

MOTION: (Lee, Phillips) *to approve the Sanitary Sewer Easement Agreement for 1506 Sugar Island Road (SUMT0671034002 and SUMT0671034003).* Carried.

ADJOURN UTILITY COMMISSION MEETING

MOTION: (Arenz, Lee) *to adjourn at 6:25 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: May 8, 2025