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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES
SUMMIT UTILITY DISTRICT #2
District Commission Regular Meeting
December 12, 2024

CALL TO ORDER

Chairperson Riley called to order the Summit Utility District #2 Commission Meeting at 6:33 p.m. on Thursday, December 12, 2024 at the Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jeff Lee, Jim Petronovich, and Kraig Arenz, Sr. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash and Administrator-Clerk/Treasurer Debbie Michael. Commissioner Justin Phillips was absent.

PUBLIC COMMENT - none

MINUTES: November 14, 2024 regular meeting

MOTION: (Petronovich, Lee) *to approve the November 14, 2024 regular meeting minutes.*
Carried.

Discussion and action on November 2024 payables and Financial Report

MOTION: (Petronovich, Arenz) *to approve the November 2024 payables in the amount of \$39,713.61 and the Financial Report as presented.* Carried.

Discussion on November 2024 engineering report

SEH Engineer, Robert Malzahn, reviewed the monthly report.

Discussion and action on Maintenance & Technical Service Agreement Sanitary Sewer & Pumping System between Summit Utility District #2 & Area Septic Installation, Inc.

MOTION: (Arenz, Lee) *to approve the 2025 Maintenance and Technical Service Agreement between Area Septic Installation, Inc. and the Village of Summit Utility District #2.* Carried.

ADJOURN UTILITY COMMISSION MEETING

MOTION: (Arenz, Lee) *to adjourn at 6:40 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: January 9, 2025