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**MINUTES**  
**SUMMIT UTILITY DISTRICT #2**  
**District Commission Regular Meeting**  
**November 14, 2024**

**CALL TO ORDER**

Chairperson Jack Riley called to order the Summit Utility District #2 meeting at 6:15 p.m. on Thursday, November 14, 2024 at the Summit Village Hall, 37100 Delafield Road, Summit, WI.

**ROLL CALL AND CONFIRM POSTING**

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jeff Lee, Jim Petronovich, Kraig Arenz, Sr., and Justin Phillips. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash and Administrator-Clerk/Treasurer Debbie Michael.

**PUBLIC COMMENT - None**

**MINUTES:** October 10, 2024 regular meeting

**MOTION:** (Petronovich, Phillips) *to approve the minutes from the October 10, 2024 regular meeting.* Riley – abstained. Carried.

**Discussion and action on October 2024 payables and Financial Report**

**MOTION:** (Petronovich, Arenz) *to approve the financial report and the October payables in the amount of \$80,185.12.* Carried.

**Discussion on October 2024 engineering report**

Director Nash stated the manhole inspections have been completed and looks like there are approximately four manholes that will need to be lined in the future. She also added that we are working with Roger's on a meter reading issue.

Discussion and action to rescind the October 7, 2024 Summit Utility District #2 2025 Budget Approval

Administrator Michael explained that we were recently notified by Del-Hart that they are looking to increase the treatment expense from \$19.50 to \$20.50 per month. It was noted that they gave us short notice earlier this year of a \$3 increase effective July 1, 2024.

**MOTION:** (Arenz, Phillips) *to rescind the October 7, 2024 Utility District #2 2025 Budget approval.* Carried.

Discussion and action on Summit Utility District #2 2025 budget

Administrator Michael explained that the net effect is zero because the revenues and expenses will both be increased. \$5,512.00 was added for the 2025 connection charge which is shown as a revenue and an expense. Del-Hart Sewage Service will be increased by \$1 in both the revenue and expense. Del-Hart's meeting is November 19 for consideration of these costs.

**MOTION:** (Arenz, Lee) *to approve the 2025 Utility District #2 2025 budget as presented on November 14 with expenses of \$1,927,594.00 and revenues of \$1,238,928.80.*

Commissioner Arenz requested that Chairperson Riley reach out to Del-Hart and since we are a near owner, we get charged the same as them, to help them understand that a neighboring municipality doesn't have the ability to change fees mid-cycle and ask them to do things on an annual basis or at least give them a heads up. This \$19.50 to \$20.50 is a perfect example of that. We would like them to understand how that applies to us.

Carried.

ADJOURN UTILITY COMMISSION MEETING

**MOTION:** (Arenz, Phillips) *to adjourn at 6:25 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: December 12, 2024**