



Village Hall, 262-567-2757  
Fax, 262-567-4115  
Highway Dept., 262-567-2422  
Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.summitvillage.org](http://www.summitvillage.org)

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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

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**MINUTES**  
**SUMMIT UTILITY DISTRICT #2**  
**District Commission Regular Meeting**  
**October 10, 2024**

**CALL TO ORDER**

Administrator-Clerk/Treasurer Michael called to order the Summit Utility District #2 meeting at 6:15 p.m. on Thursday, October 10, 2024 at the Summit Village Hall, 37100 Delafield Road, Summit, WI.

**ROLL CALL AND CONFIRM POSTING**

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jeff Lee, Jim Petronovich, Kraig Arenz, Sr., and Justin Phillips. Also present were: Public Works Director Kamron Nash and Administrator-Clerk/Treasurer Debbie Michael. Chairperson Jack Riley was absent

**MOTION:** (Petronovich, Phillips) *to appoint Kraig Arenz as the acting Chairperson.* Carried.

**PUBLIC COMMENT - None**

MINUTES: September 12, 2024 regular meeting

**MOTION:** (Petronovich, Lee) *to approve the September 12, 2024 minutes.* Carried.

Discussion and action on September 2024 payables and Financial Report

**MOTION:** (Petronovich, Lee) *to approve the payables in the amount of \$69,668.30 and the financial report as presented.* Carried.

Discussion on September 2024 engineering report

There was no discussion.

Discussion and action on Agreement with Excel Underground, LLC for underground facilities location services for Summit Utility District #2

Director Nash provided an update on the efforts to try and contact other locating services. The majority of the communities are using in house staff, there were a few companies that were contacted and stated they don't provide these services any longer. GPRS was contacted but haven't heard back from them yet, they are a nationwide company.

**MOTION:** (Lee, Phillips) *to move forward with a contract with Excel Underground.*

Excel is still reaching out that there is money due on previous invoices and we are still working through. Director Nash will follow up on that.

Carried.

**ADJOURN UTILITY COMMISSION MEETING**

**MOTION:** (Lee, Phillips) *to adjourn at 6:26 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: November 14, 2024**