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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

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**MINUTES**  
**SUMMIT UTILITY DISTRICT #2**  
**District Commission Regular Meeting**  
**September 12, 2024**

**CALL TO ORDER**

Chairperson Riley called to order the Summit Utility District #2 meeting at 6:15 p.m. on Thursday, September 12, 2024 at the Summit Village Hall, 37100 Delafield Road, Summit, WI.

**ROLL CALL AND CONFIRM POSTING**

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jeff Lee, Jim Petronovich, Kraig Arenz, Sr., and Justin Phillips. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash and Administrator-Clerk/Treasurer Debbie Michael.

**PUBLIC COMMENT - None**

MINUTES: August 8, 2024 regular meeting

**MOTION:** (Petronovich, Phillips) *to approve the August 8, 2024 minutes.* Carried.

Discussion and action on August 2024 payables and Financial Report

**MOTION:** (Petronovich, Arenz) *to approve the 2024 payables in the amount of \$52,048.89 and the financial report.* Carried.

Discussion on August 2024 engineering report

Report on file. Director Nash stated ASI keeps finding things because this is an aging system.

Discussion and action on Agreement with Excel Underground, LLC for underground facilities location services for Summit Utility District #2

Director Nash stated that Commissioner Lee and her met with the owner of Excel Underground based on his request for payback of some of the short-paid invoices. He said he would issue a credit for those and close that matter. He is interested in continuing services for the district but

has proposed a new agreement. Calls outside district would be charged at \$2. The proposed rates are double what they have been in the past.

**MOTION:** (Arenz, Phillips) *to table to next regularly scheduled meeting.* Carried.

Discussion and action on monthly user fee price increase from Delafield-Hartland Water Pollution Control Commission

Administrator Michael stated a response to the questions raised last month about ownership and process for rate increases was provided from the manager of Del-Hart. Ehler's provided and updated version of the cash flow projections with the new expenses.

Trustee Arenz stated that the ownership piece was litigated with Kathy Gutenkunst and that the result was that we would have substantial input, although we are unsure of what the weight or percentage of that is. President Riley added that the outlet pipe is located in the Village and that the agreement was a result of a Waukesha County Court case.

The effect of the \$3 increase for treatment will be further reviewed during the budget discussions and cash flow analysis with Ehlers.

ADJOURN UTILITY COMMISSION MEETING

**MOTION:** (Lee, Phillips) *to adjourn at 6:39 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: October 10, 2024**