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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES
SUMMIT UTILITY DISTRICT #2
District Commission Regular Meeting
May 9, 2024

CALL TO ORDER

Chairperson Riley called to order the Summit Utility District #2 meeting at 6:15 p.m. on Thursday, May 9, 2024 at the Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Kraig Arenz, Sr., Jeff Lee, Jim Petronovich and Justin Phillips. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash and Administrator-Clerk/Treasurer Debbie Michael.

PUBLIC COMMENT - None

MINUTES: April 4, 2024 regular meeting

MOTION: (Petronovich, Lee) *to approve the April 4, 2024 minutes as presented.* Carried.

Discussion and action on April 2024 payables and Financial Report

MOTION: (Petronovich, Phillips) *to approve the financial report and payables in the amount of \$789,386.40.* Carried.

Discussion on April 2024 engineering report

The monthly report was reviewed.

Discussion and action on 34369 Elm Street sanitary sewer relocation bid results and project award

Director Nash explained that this work was approved in the 2024 budget of \$25,000 and was bid out as part of the overall road paving program.

MOTION: (Lee, Arenz) *to approve the proposed costs for the 34369 Elm Street sanitary sewer relocation project and authorize SEH to enter into an agreement with Wolf Paving, Inc. as part of the 2024 Road Paving Program contract at a cost not to exceed \$18,375 utilizing Summit Utility District #2 operating budget funds.* Carried.

Discussion and action on Lift Station building improvements bid results & project award

Director Nash stated SEH put out an RFP for this work, it doesn't include some minor items that the DPW staff will take care of. She reviewed the two options.

MOTION: (Arenz, Petronovich) *to award the 2024 Lift Station Improvements project to Precise Construction LLC for the base and alternate bids at a cost not to exceed \$11,955 to be paid by Summit Utility District #2 operating budget funds.* Carried.

ADJOURN UTILITY COMMISSION MEETING

MOTION: (Lee, Phillips) *to adjourn at 6:23 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: June 13, 2024