



Village Hall, 262-567-2757  
Fax, 262-567-4115  
Highway Dept., 262-567-2422  
Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.summitvillage.org](http://www.summitvillage.org)

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

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**AGENDA**  
**SUMMIT UTILITY DISTRICT #2**  
**District Commission Regular Meeting**  
**May 9, 2024 at 6:15 p.m.**

At Summit Village Hall, 37100 Delafield Road, Summit, WI

1. CALL TO ORDER
2. ROLL CALL AND CONFIRM POSTING
3. PUBLIC COMMENT
4. MINUTES: April 4, 2024 regular meeting
5. Discussion and action on April 2024 payables and Financial Report
6. Discussion on April 2024 engineering report
7. Discussion and action on 34369 Elm Street sanitary sewer relocation bid results and project award
8. Discussion and action on Lift Station building improvements bid results & project award
9. ADJOURN UTILITY COMMISSION MEETING

Respectfully Submitted,

Debra J Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: June 13, 2024**

**Posted: May 3, 2024**

\*\*\*\* Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact the Village Hall at 567-2757.

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the Utility Commission noticed above.



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**MINUTES**  
**SUMMIT UTILITY DISTRICT #2**  
**District Commission Regular Meeting**  
**April 4, 2024**

**CALL TO ORDER**

Chairperson Riley called to order the Summit Utility District #2 meeting to order at 6:15 p.m. on Thursday, April 4, 2024 at Summit Village Hall, 37100 Delafield Road, Summit, Wisconsin.

**ROLL CALL AND CONFIRM POSTING**

Administrator-Clerk/Treasurer Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jim Petronovich, Justin Phillips, Jeff Lee and Kraig Arenz, Sr. Also present were: Chairperson Jack Riley, Public Works Director Kamron Nash and Administrator-Clerk/Treasurer Debbie Michael.

**PUBLIC COMMENT - None**

MINUTES: March 14, 2024 regular meeting

**MOTION:** (Petronovich, Lee) *to approve the minutes of the March 14, 2024 meeting.* Carried.

Discussion and action on March 2024 payables and Financial Report

**MOTION:** (Petronovich, Lee) *to approve the financial report and the March payables in the amount of \$24,360.94.* Carried.

Discussion on March 2024 engineering report

For review only.

Discussion and action on Sanitary Sewer Easement on 1695 Sugar Island Road (SUMT 0671.002.001) & 1671 Sugar Island Road (SUMT 0671.005)

Director Nash stated a CSM was approved last year and the sanitary sewer runs through the property so an easement is necessary.

**MOTION:** (Lee, Phillips) *to approve the Sanitary Sewer Easement Agreement for 1695 Sugar Island Road (SUMT 0671002001) and 1671 Sugar Island Road (SUMT 0671005) pending approval by Attorney Macy.* Carried.

ADJOURN UTILITY COMMISSION MEETING

**MOTION:** (Lee, Phillips) *to adjourn at 6:19 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: May 9, 2024**

2024  
April AP

**FINANCE REPORT**

**Account Balances**

Prepared for May 9, 2024

**SUMMIT UTILITY DISTRICT #2**

**Account Balances as 04/30/2024**

Town Bank Checking -	\$	2,530,679.58
April AP	\$	(789,386.40)
<b>Interest paid</b>	<b>\$</b>	<b>103.50</b>

**Total Available Funds after Payables** **\$ 1,741,293.18**

Interest Rate = Going Market Rate

Interest YTD: \$ 368.55

**LOAN INFORMATION:**

GO Fund - Payoff: 5/2027

Payments: 04/30/24 (Principal & Interest)	\$	771,617.50
November (Interest only)	\$	24,217.50
2024 Principal & Interest payment	\$	795,835.00
12/31/2024 YE Principal Balance		\$2,305,000.00

**SILVER LAKE UTILITY DISTRICT**

**Account Balances as 04/30/2024**

Town Bank Checking -	\$	179,465.77
April AP	\$	(8,461.68)
<b>Interest Paid:</b>	<b>\$</b>	<b>-</b>

**Total Available Funds after Payables** **\$ 171,004.09**

Interest Rate = .04%

Interest YTD: \$ 24.31

**LOAN INFORMATION:**

Village of Summit - Paid off 12/2017

Respectfully Submitted, Sarah LaValliere Deputy  
Clerk/Deputy Treasurer

Month	UD2	NOTE:
April Loan Pmt	\$740,000.00	Not included in totals for visibility only
April Interest	\$31,617.50	Not included in totals for visibility only
April-24	\$17,768.90	
March-24	\$24,360.94	
February-24	\$30,711.27	
January-24	\$37,245.41	
December-23	\$24,965.80	
November-23	\$44,593.63	
Total	\$179,645.95	Does Not Include Interest Payment
Average	\$29,940.99	

# SUMMIT UTILITY DISTRICT #2

04/30/24 10:55 AM

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## Payments

Current Period: April 2024

Payments Batch 2024APRILAP		\$789,386.40	
Refer	382 VILLAGE OF SUMMIT	-	
Cash Payment	E 600-57410-231 MAINTENANCE OF LIF Amazon order 11432879617735436 Lift Station		\$231.30
Invoice	051324 5/13/2024		
Transaction Date	4/30/2024	Checking	11100
		<b>Total</b>	<b>\$231.30</b>
Refer	383 VILLAGE OF SUMMIT	-	
Cash Payment	E 600-57410-200 CONTRACTUAL SERVI April Admin		\$5,083.34
Invoice	040124 4/1/2024		
Transaction Date	4/30/2024	Checking	11100
		<b>Total</b>	<b>\$5,083.34</b>
Refer	384 AREA SEPTIC INSTALLATION INC.	-	
Cash Payment	E 600-57410-200 CONTRACTUAL SERVI March Technician		\$6,029.00
Invoice	3902 4/4/2024		
Transaction Date	4/30/2024	Checking	B 11100
		<b>Total</b>	<b>\$6,029.00</b>
Refer	385 BANYON DATA SYSTEMS	-	
Cash Payment	E 600-57410-200 CONTRACTUAL SERVI Utility Software Service Fee		\$1,087.50
Invoice	00165146UD2 4/1/2024		
Transaction Date	4/30/2024	Checking	B 11100
		<b>Total</b>	<b>\$1,087.50</b>
Refer	386 EXCEL UNDERGROUND, LLC	-	
Cash Payment	E 600-57410-200 CONTRACTUAL SERVI Locate Service		\$263.50
Invoice	11278 3/31/2024		
Transaction Date	4/30/2024	Checking	B 11100
		<b>Total</b>	<b>\$263.50</b>
Refer	387 SEH	-	
Cash Payment	E 600-57410-190 PRO. SER./ENGINEERI April Engineering		\$3,192.63
Invoice	465304 4/12/2024		
Transaction Date	4/30/2024	Checking	B 11100
		<b>Total</b>	<b>\$3,192.63</b>
Refer	388 STARNET TECHNOLOGIES	-	
Cash Payment	E 600-57410-200 CONTRACTUAL SERVI Quarterly Service Fee/ Monitoring		\$360.00
Invoice	92608-IN 4/10/2024		
Transaction Date	4/30/2024	Checking	B 11100
		<b>Total</b>	<b>\$360.00</b>
Refer	389 WE ENERGIES	<u>Ck# 005940E 4/30/2024</u>	
Cash Payment	E 600-57410-240 UTILITIES April Utilities		\$1,521.63
Invoice	041824 4/18/2024		
Transaction Date	4/30/2024	Checking	2761 TB 11100
		<b>Total</b>	<b>\$1,521.63</b>
Refer	390 DEPOSITORY TRUST	<u>Ck# 005941E 4/30/2024</u>	
Cash Payment	E 600-57410-620 INTEREST EXPENSE 2024 Interest Expense A		\$31,617.50
Invoice	928 4/30/2024		
Transaction Date	4/30/2024	Checking	B 11100
		<b>Total</b>	<b>\$31,617.50</b>
Refer	391 DEPOSITORY TRUST	<u>Ck# 005942E 4/30/2024</u>	
Cash Payment	G 600-29400 BONDS PAYABLE 2024 Bonds Payable		\$740,000.00
Invoice	477 4/30/2024		
Transaction Date	4/30/2024	Checking	B 11100
		<b>Total</b>	<b>\$740,000.00</b>

# SUMMIT UTILITY DISTRICT #2

04/30/24 10:55 AM

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## Payments

Current Period: April 2024

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### Fund Summary

	Checking 2761 TB
600 SUMMIT UTILITY#2	<u>\$789,386.40</u>
	\$789,386.40

Pre-Written Checks	\$773,139.13
Checks to be Generated by the Computer	<u>\$16,247.27</u>
Total	\$789,386.40

# SILVER LAKE UTILITY

05/01/24 1:11 PM

Page 1

## Payments

Current Period: April 2024

Payments Batch 2024APRILAPSLUD		\$8,461.68	
Refer	20 CITY OF OCONOMOWOC	Ck# 000266E 4/30/2024	
Cash Payment	E 800-51000-240 UTILITIES	2024 March Utility	\$5,325.12
Invoice	2024APRILSLUD 4/5/2024		
Cash Payment	E 800-51000-240 UTILITIES	2024 March Utility	-\$0.01
Invoice	2024APRILSLUD 4/5/2024		
Transaction Date	4/30/2024	TOWN Bank CKG	<b>Total</b> \$5,325.11
Refer	21 WE ENERGIES	Ck# 000267E 4/16/2024	
Cash Payment	E 800-51000-240 UTILITIES	Atkins Knoll	\$18.69
Invoice	041624 4/16/2024		
Transaction Date	4/16/2024	TOWN Bank CKG	<b>Total</b> \$18.69
Refer	22 WE ENERGIES	Ck# 000268E 4/16/2024	
Cash Payment	E 800-51000-240 UTILITIES	Forest Dr	\$17.88
Invoice	041624FD 4/16/2024		
Transaction Date	4/16/2024	TOWN Bank CKG	<b>Total</b> \$17.88
Refer	23 BANYON DATA SYSTEMS	Ck# 000269E 5/10/2024	
Cash Payment	E 800-51000-200 CONTRACTUAL SERVI	2024 Service Silver Lake	\$1,087.50
Invoice	00165146 4/1/2024		
Transaction Date	4/16/2024	TOWN Bank CKG	<b>Total</b> \$1,087.50
Refer	24 VILLAGE OF SUMMIT	Ck# 000270E 5/10/2024	
Cash Payment	E 800-51000-200 CONTRACTUAL SERVI	2024 April Admin	\$2,012.50
Invoice	040124 4/1/2024		
Transaction Date	4/16/2024	TOWN Bank CKG	<b>Total</b> \$2,012.50

### Fund Summary

800 SILVER LAKE UTILITY	OWN Bank CKG
	\$8,461.68
	<u>\$8,461.68</u>

Pre-Written Checks	\$8,461.68
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<b>\$8,461.68</b>



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## MEMORANDUM

TO: Summit Utility District No. 2  
FROM: Robbie Malzahn, PE  
DATE: April 30, 2024  
RE: Monthly Engineering Report  
SEH No. 158569 14.00

The following information describes the status of the sewer system operations and maintenance.

1. Discussion and Action Items
  - A. Lift Station Building Improvements Request for Quotes (RFQ). The Village received four quotes for the work, with very competitive prices. Please see the Village recommendation included in the meeting packet.
2. Lift Station Reporting and System Maintenance
  - A. Area Septic Installation (ASI) continues to perform weekly and monthly District maintenance duties.
3. Lift Station No. 3 Check Valve Maintenance Follow-up
  - A. ASI previously identified that the plug valve (shutoff) leading to Pump No. 2 was unable to be shut, so ASI could not perform the preventative maintenance. Also, there were a few a flange bolts missing from the Pump No. 1 check valve, however, ASI replaced those while on-site. Working with ASI and the Village on next steps for LS No. 3 follow-up check valve maintenance, ASI would drain the 4-inch pressure main back into the wet well from the closest plug valve, remove the check valve and clean. At the same time, ASI will try and work on unseizing the shutoff valve as well. Based on the as-builts, the LS will be able to accept the entire backflow volume. ASI is requesting that a pump truck be on-hand as a precaution. Village staff acknowledges the identified work needs to be completed and is now emergency work. Village staff authorizes ASI to move forward to complete the follow-up repairs. We anticipate the emergency follow-up repair costs will be approximately \$1,500, including the pump truck. SEH will coordinate with ASI to schedule work.
4. Remote Water Reading for Commercial Properties
  - A. On 4/25, Village staff provided Rogers Behavioral Health (RBH) with a letter of summary and estimated costs for installation of remote water metering technology. On 4/30, SEH met virtually with RBH to discuss and clarify questions on the information presented. RBH is requesting a little more clarification on a couple prices. We intend to meet again on 5/8 for follow-up and any next steps.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351

262.646.6855 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

5. Service Agreements Updates

- A. ASI – Renewed for 2024
- B. Starnet – Waiting on Starnet (typically late spring).
- C. Evoqua Bioxide Rate Change – Typically receive new information in June.

RWM



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**MEMORANDUM**

To: Summit Utility District No. 2 Commission

From: Kamron Nash, P.E., Village Public Works Director

Date: April 30, 2024

Re: Discussion and Action on 34369 Elm Street Sanitary Sewer Relocation Bid Results and Project Award

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**PURPOSE:**

To resent bid results for the 34369 Elm Street Sanitary Sewer Relocation project and request approval and authorization from the Summit Utility District No. 2 Commission to award the project work to the lowest responsible bidder.

**BACKGROUND:**

The sewer relocation for this property was approved in 2023 and included in the 2024 approved budget by the SUD2 Commission. Since Elm Street is scheduled to be resurfaced in 2024, Village staff directed SEH to include this work in the 2024 Road Paving Program bid package. The lowest responsible bidder for the paving program is Wolf Paving, Inc., and staff will be recommending that they are awarded the contract. Since funding for the sewer relocation will be coming from the SUD2 operating budget, approval of the project award is sought by the SUD2 Commission. A comparison of the estimated construction costs and the low bid results is summarized below:

**34369 Elm Street Sanitary Sewer Relocation (SUD2 Operating Budget Funds):**

Estimated construction costs (prior to bid):	\$ 26,250 (includes 5% contingency)
Actual bid construction costs:	<u>\$ 18,375</u> (includes 5% contingency)
Difference:	-\$ 7,875 under estimate

**RECOMMENDATION:**

Village staff and SEH recommend that the Village Board approve the award of this work to Wolf Paving, Inc. at a cost not to exceed \$18,375.

**ATTACHMENTS:** Village of Summit 2024 Road Paving Program Bid Tabulation (refer to blue highlighted line item)

**FISCAL IMPACT:** \$25,000 was budgeted in 2024 in the SUD2 operating budget under Account 230 – Sewer Line Maintenance. The proposed not-to-exceed amount of \$18,375 (including 5% contingency) is below the approved budget.

**RECOMMENDED MOTION:** Motion to approve the proposed costs for the 34369 Elm Street Sanitary Sewer Relocation project and authorize SEH to enter into an agreement with Wolf Paving, Inc. as part of the 2024 Road Paving

**Program contract at a cost not to exceed \$18,375 utilizing Summit Utility District No. 2 operating budget funds.**



# TABULATION OF BIDS

2024 Road Paving Program Village of Summit SEH No.: SUMMV 176655 Bid Date: April 4, 2024				Shaded area denotes corrected figure		Wolf Paving Co., Inc. 1320 Walnut Ridge Dr., Ste. 100 Hartland, WI 53029 \$387,937.50		Payne and Dolan, Inc PO Box 781 Waukesha, WI 53187 \$460,652.55		Stark Pavement Coproration 12845 W. Burleigh Road Brookfield, WI 53005 \$496,306.75	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
<b>S. Waterville Road - USH 18 to Village Limit</b>											
305.0500	Aggregate Shoulders (2') and Drives	LF	2700	1.00	2,700.00	1.32	3,564.00	1.70	4,590.00		
330.0100	Mill (2") Existing Pavement and Shoulder & Remove	SY	4725	2.75	12,993.75	2.15	10,158.75	3.60	17,010.00		
455.0600	Tack Coat	SY	4125	0.08	330.00	0.15	618.75	0.15	618.75		
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	600	67.00	40,200.00	77.00	46,200.00	80.55	48,330.00		
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	25	120.00	3,000.00	200.00	5,000.00	160.00	4,000.00		
465.0310	Asphaltic Mountable Curb	LF	100	3.00	300.00	1.85	185.00	3.00	300.00		
643.5000	Traffic Control	LS	1	100.00	100.00	3,000.00	3,000.00	5,460.00	5,460.00		
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	2680	1.60	4,288.00	1.60	4,288.00	1.60	4,288.00		
<b>Subtotal, S. Waterville Road:</b>					<b>63,911.75</b>		<b>73,014.50</b>		<b>84,596.75</b>		
<b>Elm Street - S.Sawyer Road to Termini</b>											
305.0500	Aggregate Shoulders (2') and Drives	LF	4570	0.90	4,113.00	1.25	5,712.50	1.50	6,855.00		
330.0100	Mill (1.5") Existing Pavement and Shoulder & Remove	SY	7000	2.50	17,500.00	2.12	14,840.00	3.40	23,800.00		
455.0600	Tack Coat	SY	5975	0.08	478.00	0.15	896.25	0.15	896.25		
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	875	70.00	61,250.00	77.00	67,375.00	76.95	67,331.25		
460.5225A	HMA Pavement 5 LF 58-28 S - Base Patch	TN	45	118.00	5,310.00	200.00	9,000.00	130.00	5,850.00		
465.0315	Asphalt Surface Flume	EA	1	690.00	690.00	900.00	900.00	1,500.00	1,500.00		
611.8110	Adjust Manhole Casting	EA	1	1,500.00	1,500.00	1,432.00	1,432.00	275.00	275.00		
611.8115	Adjust Valve Box	EA	10	100.00	1,000.00	627.00	6,270.00	150.00	1,500.00		
643.5000	Traffic Control	LS	1	100.00	100.00	1,500.00	1,500.00	5,250.00	5,250.00		
999.1000	SUD2 Sewer Relocation @ 34369 Elm Street	LS	1	17,500.00	17,500.00	14,200.00	14,200.00	14,200.00	14,200.00		
<b>Subtotal, Elm Street:</b>					<b>109,441.00</b>		<b>122,125.75</b>		<b>127,457.50</b>		
<b>Sugar Island Road - S. Sawyer Road to Terminus</b>											
305.0500	Aggregate Shoulders (2') and Drives	LF	2080	1.10	2,288.00	1.45	3,016.00	1.50	3,120.00		
330.0100	Mill (1.5") Existing Pavement and Shoulder & Remove	SY	2550	3.35	8,542.50	2.38	6,069.00	3.70	9,435.00		
455.0600	Tack Coat	SY	2100	0.08	168.00	0.15	315.00	0.15	315.00		
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	325	72.00	23,400.00	80.00	26,000.00	82.55	26,828.75		
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	15	150.00	2,250.00	200.00	3,000.00	210.00	3,150.00		
611.8110	Adjust Manhole Casting	EA	1	1,500.00	1,500.00	1,432.00	1,432.00	275.00	275.00		
611.8115	Adjust Valve Box	EA	4	100.00	400.00	627.00	2,508.00	150.00	600.00		
643.5000	Traffic Control	LS	1	100.00	100.00	1,500.00	1,500.00	4,710.00	4,710.00		
<b>Subtotal, Sugar Island Road:</b>					<b>38,648.50</b>		<b>43,840.00</b>		<b>48,433.75</b>		



# TABULATION OF BIDS

2024 Road Paving Program Village of Summit SEH No.: SUMMV 176655 Bid Date: April 4, 2024				Wolf Paving Co., Inc. 1320 Walnut Ridge Dr., Ste. 100 Hartland, WI 53029 \$387,937.50		Payne and Dolan, Inc PO Box 781 Waukesha, WI 53187 \$460,652.55		Stark Pavement Coproration 12845 W. Burleigh Road Brookfield, WI 53005 \$496,306.75	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>Oak Openings - S. Sawyer Road to Terminus</b>									
204.0100	Remove Concrete Driveway	SY	20	52.00	1,040.00	10.00	200.00	35.50	710.00
305.0500	Aggregate Shoulders (2') and Drives	LS	1100	1.15	1,265.00	1.45	1,595.00	1.50	1,650.00
330.0100	Mill (1.5") Existing Pavement and Shoulder & Remove	SY	2200	3.25	7,150.00	4.00	8,800.00	3.86	8,492.00
455.0600	Tack Coat	SY	1950	0.08	156.00	0.15	292.50	0.15	292.50
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	300	72.00	21,600.00	85.00	25,500.00	84.85	25,455.00
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	15	150.00	2,250.00	200.00	3,000.00	210.00	3,150.00
643.5000	Traffic Control	LS	1	250.00	250.00	1,500.00	1,500.00	5,260.00	5,260.00
	<b>Subtotal, Oak Openings:</b>				<b>33,711.00</b>		<b>40,887.50</b>		<b>45,009.50</b>
<b>N. Lake Drive - CTH DR to Terminus</b>									
305.0500	Aggregate Shoulders (1') and Drives	LF	1070	1.00	1,070.00	1.70	1,819.00	2.55	2,728.50
330.0100	Mill (1.5") Existing Pavement and Shoulder & Remove	SY	1100	4.25	4,675.00	4.75	5,225.00	7.10	7,810.00
445.0600	Tack Coat	SY	925	0.08	74.00	0.15	138.75	0.20	185.00
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	175	74.00	12,950.00	87.00	15,225.00	105.00	18,375.00
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	10	150.00	1,500.00	200.00	2,000.00	230.00	2,300.00
611.8110	Adjust Manhole Casting	EA	2	1,500.00	3,000.00	1,432.00	2,864.00	275.00	550.00
643.5000	Traffic Control	LS	1	100.00	100.00	1,500.00	1,500.00	6,060.00	6,060.00
	<b>Subtotal, N. Lake Drive:</b>				<b>23,369.00</b>		<b>28,771.75</b>		<b>38,008.50</b>
<b>N. North Drive - Delafield Road to Terminus</b>									
305.0500	Aggregate Shoulders (1') and Drives	LF	500	1.20	600.00	2.18	1,090.00	2.25	1,125.00
330.0100	Mill (1.5") Existing Pavement and Shoulder & Remove	SY	550	6.50	3,575.00	4.90	2,695.00	7.40	4,070.00
445.0600	Tack Coat	SY	500	0.08	40.00	0.15	75.00	0.20	100.00
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	100	80.00	8,000.00	90.00	9,000.00	98.00	9,800.00
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	10	150.00	1,500.00	200.00	2,000.00	175.00	1,750.00
611.8110	Adjust Manhole Casting	EA	1	1,500.00	1,500.00	1,432.00	1,432.00	300.00	300.00
643.5000	Traffic Control	LS	1	100.00	100.00	1,500.00	1,500.00	2,855.00	2,855.00
	<b>Subtotal, N. North Drive:</b>				<b>15,315.00</b>		<b>17,792.00</b>		<b>20,000.00</b>
<b>N. Peninsula Road - Delafield Road to Terminus</b>									
305.0500	Aggregate Shoulders (1') and Drives	LF	950	1.00	950.00	1.70	1,615.00	2.25	2,137.50
330.0100	Mill (1.5") Existing Pavement and Shoulder & Remove	SY	825	5.31	4,380.75	4.45	3,671.25	7.40	6,105.00
445.0600	Tack Coat	SY	725	0.08	58.00	0.15	108.75	0.20	145.00
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	150	72.00	10,800.00	90.00	13,500.00	98.00	14,700.00

Shaded area denotes corrected figure



## TABULATION OF BIDS

2024 Road Paving Program Village of Summit SEH No.: SUMMV 176655 Bid Date: April 4, 2024				Shaded area denotes corrected figure		Wolf Paving Co., Inc. 1320 Walnut Ridge Dr., Ste. 100 Hartland, WI 53029 \$387,937.50	Payne and Dolan, Inc PO Box 781 Waukesha, WI 53187 \$460,652.55	Stark Pavement Coproration 12845 W. Burleigh Road Brookfield, WI 53005 \$496,306.75	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	15	150.00	2,250.00	200.00	3,000.00	175.00	2,625.00
465.0105	Asphalt Shouldering	LF	35	8.00	280.00	2.38	83.30	5.00	175.00
611.8115	Adjust Valve Box	EA	8	100.00	800.00	627.00	5,016.00	150.00	1,200.00
643.5000	Traffic Control	LS	1	100.00	100.00	1,500.00	1,500.00	3,205.00	3,205.00
646.7520	Marking Stop Line Epoxy 18-Inch (White)	LF	10	17.00	170.00	17.00	170.00	17.00	170.00
<b>Subtotal, N. Peninsula Road:</b>					<b>19,788.75</b>		<b>28,664.30</b>		<b>30,462.50</b>
<b>Hartwell Place - N. Sawyer Road to Mariners Circle</b>									
305.0500	Aggregate Shoulders (2') and Drives	LF	1600	1.20	1,920.00	1.32	2,112.00	1.50	2,400.00
330.0100	Mill (1.5") Existing Pavement and Shoulder & Remove	SY	2400	3.41	8,184.00	2.18	5,232.00	4.20	10,080.00
455.0600	Tack Coat	SY	2000	0.08	160.00	0.15	300.00	0.15	300.00
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	315	72.00	22,680.00	124.00	39,060.00	78.05	24,585.75
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	15	150.00	2,250.00	200.00	3,000.00	177.00	2,655.00
643.5000	Traffic Control	LS	1	100.00	100.00	1,500.00	1,500.00	2,317.50	2,317.50
<b>Subtotal, Hartwell Place:</b>					<b>35,294.00</b>		<b>51,204.00</b>		<b>42,338.25</b>
<b>Mariners Circle - N. Sawyer Road to Hartwell Place</b>									
305.0500	Aggregate Shoulders (2') and Drives	LF	2575	1.10	2,832.50	1.32	3,399.00	1.50	3,862.50
330.0100	Mill (1.5") Existing Pavement and Shoulder & Remove	SY	3500	3.10	10,850.00	2.18	7,630.00	4.20	14,700.00
455.0600	Tack Coat	SY	2825	0.08	226.00	0.15	423.75	0.15	423.75
460.5225	HMA Pavement 5 LT 58-28 S (2.5")	TN	425	74.00	31,450.00	88.00	37,400.00	78.05	33,171.25
460.5225A	HMA Pavement 5 LT 58-28 S - Base Patch	TN	20	150.00	3,000.00	200.00	4,000.00	177.00	3,540.00
643.5000	Traffic Control	LS	1	100.00	100.00	1,500.00	1,500.00	4,302.50	4,302.50
<b>Subtotal, Mariners Circle:</b>					<b>48,458.50</b>		<b>54,352.75</b>		<b>60,000.00</b>
<b>TOTAL BID PRICE</b>					<b>\$387,937.50</b>		<b>\$460,652.55</b>		<b>\$496,306.75</b>
<b>N.Venice Beach Road - Delafield Road to Delafield Road</b>									
201.0100	Clearing & Grubbing	LS	1	14,250.00	14,250.00	15,000.00	15,000.00	14,400.00	14,400.00
203.0100	Remove Pipe Culvert	EA	1	1,500.00	1,500.00	500.00	500.00	250.00	250.00
204.0125	Remove Excess Material	CY	80	25.00	2,000.00	27.00	2,160.00	46.70	3,736.00
205.0105	Drainage Excavation	LF	705	28.35	19,986.75	20.75	14,628.75	25.56	18,019.80
205.0110	Base Repair	CY	100	52.00	5,200.00	76.00	7,600.00	84.95	8,495.00
305.0500	Aggregate Shoulders (2') and Drives	LF	1900	1.00	1,900.00	2.80	5,320.00	2.90	5,510.00
325.0100	Pulverize and Shape Existing Pavement	SY	2475	3.40	8,415.00	4.15	10,271.25	3.90	9,652.50
455.0605	Tack Coat	SY	2275	0.08	182.00	0.15	341.25	0.15	341.25



# TABULATION OF BIDS

2024 Road Paving Program Village of Summit SEH No.: SUMMV 176655 Bid Date: April 4, 2024				<div style="border: 1px solid black; background-color: yellow; padding: 2px; display: inline-block;">Shaded area denotes corrected figure</div>		Wolf Paving Co., Inc. 1320 Walnut Ridge Dr., Ste. 100 Hartland, WI 53029 \$387,937.50		Payne and Dolan, Inc PO Box 781 Waukesha, WI 53187 \$460,652.55		Stark Pavement Coproration 12845 W. Burleigh Road Brookfield, WI 53005 \$496,306.75	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
460.5223	HMA Pavement 3LT 58-28 S	TN	350	64.00	22,400.00	77.00	26,950.00	86.90	30,415.00		
460.5225	HMA Pavement 5 LT 58-28 S	TN	210	78.00	16,380.00	88.00	18,480.00	94.55	19,855.50		
465.0120	Asphalt Surface for Drives and Approaches	TN	50	90.00	4,500.00	85.00	4,250.00	142.20	7,110.00		
521.1012	Apron End Section Steel 12"	EA	2	250.00	500.00	275.00	550.00	275.00	550.00		
521.3112	Culvert Pipe Corrugated Aluminized Steel 12-Inch	LF	45	130.00	5,850.00	60.80	2,736.00	60.80	2,736.00		
611.3015	Nyloplast Drain Basin 15-Inch	EA	1	2,500.00	2,500.00	3,850.00	3,850.00	3,850.00	3,850.00		
611.8115	Adjust Valve Box	EA	4	100.00	400.00	545.00	2,180.00	545.00	2,180.00		
612.0406	Underdrain Cleanout 6-Inch	EA	3	700.00	2,100.00	1,500.00	4,500.00	872.00	2,616.00		
612.0408	Pipe Underdrain Wrapped 6-Inch	LF	335	40.00	13,400.00	45.00	15,075.00	45.00	15,075.00		
628.1504	Silt Fence	LF	25	5.00	125.00	10.50	262.50	5.00	125.00		
628.2002	Restoration with Channel Erosion Matting, Class I, Type B	SY	1015	8.50	8,627.50	9.98	10,129.70	8.50	8,627.50		
628.7504	Temporary Ditch Checks - Sediment Logs	LF	40	10.00	400.00	13.13	525.20	10.00	400.00		
632.0101	Trees Arborvitae 5-Foot	EA	20	165.00	3,300.00	342.00	6,840.00	165.00	3,300.00		
643.5000	Traffic Control	LS	1	100.00	100.00	1,500.00	1,500.00	3,260.00	3,260.00		
999.2000	Privacy Fencing, Cedar Wood	LF	60	42.00	2,520.00	52.50	3,150.00	42.00	2,520.00		
<b>Subtotal, N.Venice Beach Road:</b>						<b>136,536.25</b>		<b>156,799.65</b>		<b>163,024.55</b>	



Village Hall, 262-567-2757  
Fax, 262-567-4115  
Highway Dept., 262-567-2422  
Police Dept., 262-567-1134  
Building Inspector, 262-490-4141  
[www.summitvillage.org](http://www.summitvillage.org)

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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

**MEMORANDUM**

To: Summit Utility District No. 2 Commission

From: Kamron Nash, P.E., Village Public Works Director

Date: April 30, 2024

Re: Discussion and Action on 2024 Lift Station Improvements Bid Results and Project Award

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**PURPOSE:**

To review the proposals received in response to the Request for Quote – Exterior Improvements to Lift Station Buildings and to award the project to the apparent low bidder.

**BACKGROUND:**

As part of the 2024 Summit Utility District No. 2 operating budget, \$10,000 was approved for miscellaneous lift station building repairs that were identified by SEH during a facilities inspection/inventory in late 2023. An RFQ was prepared by SEH for improvements that Village staff are unable to address. A copy of the RFQ is attached for reference.

Proposals were due on Friday, April 19<sup>th</sup>, and a bid tabulation is attached for reference. A total of four contractors submitted. An Alternate Bid was requested for the painting of the entire building at Lift Station No. 6.

There are two options that SEH and Village staff considered:

**Option 1** – Award Base Bid to JA Homeworx LLC at a cost of \$9,352.97.

*This option would defer painting of Lift Station No. 6 until 2025, and the budget would not exceed the \$10,000 approved for the project in 2024.*

**Option 2** – Award Base Bid and Alternate Bid to Precise Construction LLC at a cost of \$11,955.00.

*This option would allow for all required work to be completed in 2024. It is possible that the cost for painting would come in higher if bid as an independent project at a later time. The budget for lift station building maintenance would be exceeded by \$1,955 under this option. The total construction cost for the Elm Street sewer relocation project is approximately \$7,000 less than estimated, and this fund may be reallocated to account for the overage.*

**RECOMMENDATION:**

Village staff and SEH recommend that the Village Board select Option 2 to ensure the best pricing and to complete all required work in 2024.

ATTACHMENTS: Request for Quotes – Exterior Improvements to Lift Station Buildings (dated April 4, 2024)  
Bid Tabulation - 2024 Lift Station Improvements (dated April 19, 2024)

FISCAL IMPACT: Financial impact discussed in background information.

**RECOMMENDED MOTION: Motion to award the 2024 Lift Station Improvements project to Precise Construction LLC for the base and alternate bids at a cost not to exceed \$11,955 to be paid by Summit Utility District No. 2 operating budget funds.**



Building a Better World  
for All of Us®

April 4, 2024

RE: Summit Utility District No. 2  
Request for Quote - Exterior  
Improvements to Lift Station Buildings  
SEH No. 158569 14.00

To Whom It May Concern:

The Village of Summit Utility District No. 2 (SUD2) is requesting price quotes from qualified contractors for the following work:

- Exterior improvements at six lift station buildings including recaulking, capping/sealing holes, and minor structural repairs.
- Alternate price to paint entire Lift Station No. 6 building.

On the proceeding pages, please see the provided information for work specifics such as the site locations, scope of work, permits, basis of payment, and existing site photos. Please note all information provided should be verified by the Contractor.

Quotes are due into the office of Short Elliott Hendrickson, Inc. located at 501 Maple Avenue, Delafield, WI 53018 by 12:00 P.M. on Friday, April 19, 2024. Only the "PRICE QUOTATION" sheet needs to be emailed to dreynolds@sehinc.com or mailed to the SEH office.

Please note that the SUD2 will review and act on any quotes at their May 9, 2024, District Board meeting. After which, SEH will coordinate the Contractor for any future work to be scheduled and completed.

If you have any questions regarding this work or to schedule a walk-thru of facilities, please feel free to contact Dillon Reynolds at 262-313-7205 or dreynolds@sehinc.com, respectively.

Sincerely,

*Dillon Reynolds*

Short Elliott Hendrickson, Inc.

Dillon Reynolds  
Project Engineer

C: Debra Michael, Village Administrator  
Kamron Nash, Village Public Works Director  
Mike Sindorf, Village Building Inspector

Enclosure: Request for Quote  
Photo Page

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351  
SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 262.646.6855 | 888.908.8166 fax

**Introduction**

The SUD2 is requesting quotes for exterior improvements at six of their lift station buildings. Each building is slightly over 20 years old and are now in need of some maintenance. The lift stations are spread out throughout the Village of Summit in Waukesha County. Shown below are the addresses for each of the sites, as well as a site map for Lift Station No. 6 where most of the work is required.

Lift Station No.	Address
1	3695 North Hickory Lane
2	3505 North Sawyer Road
3	34995 Breezeland Drive
4	1515 North Waterville Road
5	2000 North Waterville Road
6	34835 Delafield Road



Figure 1 - Site location of Lift Station No. 6 along Delafield Road

**Scope**

As mentioned previously, the majority of the improvements will take place at Lift Station No. 6 with minor repairs at Lift Stations No. 1 through 5. Below is a breakdown of repairs for each lift station.

- Lift Station No. 1: Cap and seal interior/exterior holes (2 identified) and recaulk areas around trim, vents, or where else needed.
- Lift Station No. 2: Recaulk areas around trim, vents, or where else needed. Also, replace baseboard trim on east and west sides of bulding where damaged or rotten.
- Lift Station No. 3: Recaulk areas around trim, vents, or where else needed. Also, replace baseboard trim on southeast and northwest corners of bulding where damaged or rotten.

- Lift Station No. 4: Recaulk areas around trim, vents, or where else needed. Also, replace damaged wall vent.
- Lift Station No. 5: Cap and seal interior/exterior holes (2 identified) on east wall of building and recaulk areas around trim, vents, or where else needed.
- Lift Station No. 6:
  - Replace wood fascia and paint where damaged or rotten (assumed 40 ft)
  - Install metal fascia (assumed 100 ft)
  - Replace and paint siding batten strips where damage and rotten (assumed 175 LF)
  - Recaulk areas around trim, vents, or where else needed.
- Alternate price (Lift Station No. 6) to paint entire building (approx. 550 sf).

Contractors are welcome to travel to the sites to verify work prior to submitting a quote. If you have any questions regarding this work or to schedule a walk-thru of facilities, please feel free to contact Dillon Reynolds at 262-313-7205 or dreynolds@sehinc.com.

#### **Permits**

The Village of Summit will not require permits be obtained for this work. However, work will still need to be performed to industry standards in accordance with any state requirements. For any questions, please contact the Village's Building Inspector, Mike Sindorf, between the hours of 7:00 am and 4:00 pm (Monday – Friday) at 262-490-4141 or bi@summitvillage.org.

#### **Basis of Measurement and Payment**

Work will be measured by the lump sum for work completed to perform repairs at each lift station, as acceptably installed. Payment for work performed will be based on the percentage of lump sum price quoted. All labor, equipment, materials, and tools required to perform improvements shall be included in the lump sum price. All other work necessary shall be considered incidental to the improvements but is not limited to: design and planning for improvements, coordination between entities (SEH and Village of Summit), etc.

#### **Agreement**

Prior to starting any work, the Contractor must provide a Certificate of Insurance and execute a notice to proceed with the SUD2.

**Existing Photos Page**

**Photo 1** Lift Station No. 1: Exterior hole



**Photo 2** Lift Station No. 2: Existing sealant pulling away from exterior vent.



**Photo 3** Lift Station No. 3: Baseboard trim damages.



**Photo 4** Lift Station No. 5: Exterior holes



**Existing Photos Page**

**Photo 5** Lift Station No. 6: Siding batten strips dried out and deteriorated.



**Photo 6** Lift Station No. 6: Southside wood fascia damaged.



## PRICE QUOTATION

The following is the breakdown for the quote requested:

Item No.	Item Description	Unit Qty	Unit	Unit Price	Total Price
1	Lift Station No. 1 Building Improvements	1	LS	\$ _____	\$ _____
2	Lift Station No. 2 Building Improvements	1	LS	\$ _____	\$ _____
3	Lift Station No. 3 Building Improvements	1	LS	\$ _____	\$ _____
4	Lift Station No. 4 Building Improvements	1	LS	\$ _____	\$ _____
5	Lift Station No. 5 Building Improvements	1	LS	\$ _____	\$ _____
6	Lift Station No. 6 Building Improvements	1	LS	\$ _____	\$ _____
<b>Subtotal:</b>				\$ _____	
7	Alternate Price: Lift Station No. 6 Paint Building	1	LS	\$ _____	
<b>Total Contract Price:</b>				\$ _____	

Company Name: \_\_\_\_\_

Company Address (1): \_\_\_\_\_

Company Address (2): \_\_\_\_\_

Company Phone: \_\_\_\_\_

Company Email: \_\_\_\_\_

Printed Name of Preparing Person: \_\_\_\_\_

Signature of Person Preparing this Quote: \_\_\_\_\_

Indicate Approximate Start Date: \_\_\_\_\_



TABULATION OF BIDS

2024 Lift Station Improvements  
Summit Utility District No. 2

SEH No.: SUMMV 158569

Quotes Due: 12:00 PM, Friday April 19, 2024

				1		2		3		4	
				JA Homeworx LLC		JR's Lake Country Home Maintenance LLC		MC Home Exterior Repair LLC		Precise Construction LLC	
				N52W35324 W Lake Drive		N67W28493 Hawthorne Road		418 Kennedy Court W		1925 N Oak Grove Road	
				Oconomowoc, WI 53066		Hartland, WI 53029		Colgate, WI 53017		Oconomowoc, WI 53066	
				P.O. Box 3045 Merton, WI 53056							
				\$ 12,352.97		\$ 12,025.00		\$ 13,350.00		\$ 11,955.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Lift Station No. 1 Building Improvements	LS	1	\$ 1,274.80	\$ 1,274.80	\$ 1,300.00	\$ 1,300.00	\$ 1,200.00	\$ 1,200.00	\$ 1,450.00	\$ 1,450.00
2	Lift Station No. 2 Building Improvements	LS	1	\$ 1,274.80	\$ 1,274.80	\$ 1,380.00	\$ 1,380.00	\$ 1,500.00	\$ 1,500.00	\$ 1,450.00	\$ 1,450.00
3	Lift Station No. 3 Building Improvements	LS	1	\$ 1,274.80	\$ 1,274.80	\$ 1,450.00	\$ 1,450.00	\$ 1,500.00	\$ 1,500.00	\$ 1,450.00	\$ 1,450.00
4	Lift Station No. 4 Building Improvements	LS	1	\$ 1,274.80	\$ 1,274.80	\$ 995.00	\$ 995.00	\$ 1,500.00	\$ 1,500.00	\$ 450.00	\$ 450.00
5	Lift Station No. 5 Building Improvements	LS	1	\$ 1,274.80	\$ 1,274.80	\$ 1,150.00	\$ 1,150.00	\$ 1,200.00	\$ 1,200.00	\$ 1,450.00	\$ 1,450.00
6	Lift Station No. 6 Building Improvements	LS	1	\$ 2,978.97	\$ 2,978.97	\$ 3,800.00	\$ 3,800.00	\$ 3,600.00	\$ 3,600.00	\$ 4,055.00	\$ 4,055.00
<b>TOTAL QUOTE WITHOUT ALT.</b>					\$ 9,352.97		\$ 10,075.00		\$ 10,500.00		\$ 10,305.00
7	Alternate Price: Lift Station No. 6 Paint Building	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 1,950.00	\$ 1,950.00	\$ 2,850.00	\$ 2,850.00	\$ 1,650.00	\$ 1,650.00
<b>TOTAL QUOTE WITH ALT.</b>					\$ 12,352.97		\$ 12,025.00		\$ 13,350.00		\$ 11,955.00