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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

**MINUTES**  
**Summit Utility District #2 Commission Meeting**  
**December 14, 2023**

**CALL TO ORDER**

Chairperson Riley called to order the Summit Utility District #2 Commission meeting at 6:15 pm on Thursday, December 14, 2023 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

**ROLL CALL AND CONFIRM POSTING**

Administrator-Clerk/Treasurer Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Trustees present were: Jeff Lee, Jim Petronovich, Kraig Arenz, Sr., and President Riley, Public Works Director Kamron Nash and Administrator-Clerk/Treasurer Debbie Michael. Commissioner Justin Phillips was absent.

**PUBLIC COMMENT** - None

**MINUTES:** November 9, 2023

**MOTION:** (Petronovich, Lee) *to approve the November 9, 2023 minutes.* Carried.

Discussion and action on November, 2023 payables and Financial Report

**MOTION:** (Petronovich, Lee) *to approve the financial report and payables in the amount of \$44,593.63.* Carried.

Discussion on November 2023 engineering report

Public Works Director Nash stated Robbie is not in attendance but she could answer any questions.

Discussion and action on 2024 Service Agreement with Area Septic Installation

**MOTION:** (Lee, Arenz) *to approve the 2024 Maintenance and Technical Service Agreement between Area Septic Installation, Inc. and the Village of Summit Utility District No. 2.* Carried.

Discussion and action on Banking Services proposal from Bank 59

Commissioner Arenz explained the discussions that he and Administrator Michael had with the representatives of Bank59 and what programs and proposal they have for the Utility District funds to better manage and achieve higher interest rates.

**MOTION:** (Arenz, Lee) *to direct staff to work with Bank 59 to transfer the current funds from Town Bank during the 1<sup>st</sup> quarter of 2024.* Carried.

**ADJOURN UTILITY COMMISSION MEETING**

**MOTION:** (Arenz, Lee) *to adjourn at 6:27 p.m.* Carried.

Respectfully Submitted,

Debra J Michael, WCMC  
Village Administrator-Clerk/Treasurer

**Next Regular Meeting: January 11, 2024**