



Village Hall, 262-567-2757
Fax, 262-567-4115
Highway Dept., 262-567-2422
Police Dept., 262-567-1134
Building Inspector, 262-490-4141
www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES
Silver Lake Utility District Commission
Special Meeting Minutes
November 2, 2023

CALL TO ORDER

Chairperson Riley called to order the Silver Lake Utility District Commission Special meeting at 6:08 pm on Thursday, November 2, 2023 at Summit Village Hall, 37100 Delafield Road, Summit, WI.

ROLL CALL AND CONFIRM POSTING

Administrator Michael took roll call and confirmed that the meeting was noticed to the local media as required and requested and posted on the Village posting board and website. Commissioners present were: Jim Petronovich, Justin Phillips, Kraig Arenz, Sr., and Jeff Lee. Also present were: Chairperson Jack Riley, and Administrator-Clerk/Treasurer Debbie Michael

PUBLIC COMMENT - None

MINUTES: September 12, 2022 Budget Workshop

Minutes were not provided.

Discussion and action on determination of sewer connection to the pressure sewer main for 2983 N. Silver Cedar Road

Administrator Michael reviewed the information related to this matter. Commissioner Petronovich was on site when this was discovered. A new house is being built and the owners were having the sewer line bored but when they got to the road, they were unable to locate the hook up from the main. It was then discovered that the Anderson home hooked up using the box on the northern property line but there also was an available hookup at the south portion of that lot which is now under their driveway. The City of Oconomowoc sent someone out to meet with Inspector Sindorf and Trustee Petronovich to look at the site. The City then followed up with an email stating they are not responsible for this matter. Upon further investigation, the hookup for the Anderson property is on their property not 2983 N. Silver Cedar Road and it appeared that

there was no hookup on the as builds for this property. Administrator Michael stated she went back and looked at the three properties in this area to make sure that each paid for the sewer special assessment and that was confirmed. After looking at the surveys on file for this lot, there was a note on the grading plan showing “water shut-off valve” in an area that would appear to be on the lot which the new house is being built on. Administrator Michael reached out to Yahnke & Jahnke and spoke with a surveyor to inquire what equipment they would use to locate a water (sewer) shut-off valve and place that on a survey. The person she spoke with stated that they don’t use locate equipment, they only include things that they have physically seen on site. Administrator Michael then called the City and talked to Kevin and shared the information from the surveyor. Yesterday afternoon, there was notification from the City stating that they found the valve, the top was broken off but there is a connection there. The contractor, Herr, will need to come out and dig down to make sure it is a usable connection. If that is the case, then the property will be able to make their hook up.

MOTION: (Arenz, Lee) *to investigate the current information that we have and allow staff to expedite getting a connection for the property owner, should there not be one found.* Carried.

ADJOURN Utility Commission Meeting

MOTION: (Phillips, Arenz) *to adjourn at 6:24 p.m.* Carried.

Respectfully Submitted,

Debra J. Michael, WCMC
Village Administrator-Clerk/Treasurer

Next Regular Meeting: TBD