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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES
Cemetery Board - Village of Summit
Special
June 17, 2024

CALL TO ORDER

Chairperson Arenz called the meeting to order at 8:30 am, Friday, June 17, 2024 at Summit Village Hall 37100 Delafield Rd Summit WI.

ROLL CALL AND CONFIRM POSTING

Deputy Clerk/Deputy Treasurer took roll and board members present were:
Greg Kummrow, & Harold Miller, Alternate Jan Gibeau arrived late.

Also present were:

- Chairperson Kraig Arenz
- Sexton Jared Beauchamp
- Public Works Director Kamron Nash
- Deputy Clerk/ Deputy Treasurer Sarah LaValliere

PUBLIC COMMENT

The meeting was opened for public comment at 8:45 AM.

There is no public comment

The meeting is closed for public comment at 8:46 AM.

DISCUSSION AND ACTION ON NAMING OF PET OSSUARY

This agenda item is taken out of order as the Alternate Jan Gibeau is not on site at the time of the discussion.

DISCUSSION AND ACTION ON PET OSSUARY LANDSCAPING

Sexton Beauchamp reviews the brick options, pricing and etch pricing for the Pet Ossuary path, grass, and mowing. There is conversation about the walkway and the pavers that should be used.

Chairperson Arenz reviewed the summary items:

1. Installation of a 4' x 16' area of pavers/bricks with brick count (Phase 1a)
2. Cost to install a 4' x 60' area of pavers/bricks with brick county (Phase 1a path to cemetery road)
3. Cost to install a 4' gravel path from cemetery road to Phase 1a walkway
4. Cost of stepping-stones from path to pvc pipe.

It is decided that Line 1, Line 3 and Line 4 should be moved on.

MOTION: (Kummrow, Harold) *to move forward with Items 1, 3 & 4 on the landscaping list as discussed.*

Carried

DISCUSSION AND ACTION ON PET OSSUARY FEE SCHEDULE

Public Works Director Nash reviews the information contained in the pack regarding the fee schedule.

Conversation is had about the size and type of animal and fees that should be assessed. At this time the board agrees that regular animals should be \$300.00 and \$500.00 for large animals.

MOTION: (Miller, Kummrow) *to move forward with pricing as recommended at \$300.00 for a regular animal or \$500.00 for large animals.* - Carried

DISCUSSION AND ACTION ON PET OSSUARY LANDSCAPING - Pedestal

As part of the landscaping conversation the Pedestal is reviewed. It is determined that there should be some sort of decision made as to the tube and pedestal. Chairperson Arenz offered to call Howard Brass for a brass pipe to get information. There is additional conversation about the tube and pedestal that would allow entrance to the ossuary.

Chairperson Arenz recommends asking staff to return with additional information for tube and cap for the Pet Ossuary.

DISCUSSION AND ACTION ON NAMING OF PET OSSUARY

Chairperson Arenz reconsiders this agenda item. Alternate Gibeau recommends Hill Rest or Hill Crest Pet Ossuary. There is conversation about naming and a fee that could be assessed for naming rights.

MOTION: Chairperson Arenz will bring up this discussion item with the Village Board.

DISCUSSION AND ACTION ON PREPAID BURIAL

Public Works Director Nash provided a summary of prepaid Burials to date, and Sexton Beauchamp provided additional comment regarding pre-paid Burials. It is determined that the recordkeeping is not substantive enough to currently accommodate pre-paid burial requests.

Village staff is directed to not allow pre-paid burial and Chairperson Arenz will inquire about pre-paid burial as policy with the Village Board.

There was additional conversation regarding Pet Ossuary landscaping and the board picked Ashbury Haze as the recommended brick color.

ADJOURN CEMETERY BOARD MEETING

MOTION: (Miller, Kummrow) to *ADJOURN the meeting at 10:00 AM.*- Carried

Respectfully Submitted,

Sarah LaValliere
Deputy Clerk/Deputy Treasurer

Next Regular Meeting: October 4, 2024