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Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

MINUTES
Cemetery Board - Village of Summit
Monday, May 20, 2024

CALL TO ORDER

Chairperson Kraig Arenz called the Cemetery Board meeting to order at 8:08 am Monday May 20, 2024, at the Village of Summit Cemetery – 36000 Delafield Rd, Summit WI 53066 at 8:05 pm.

ROLL CALL AND CONFIRM POSTING

Deputy Clerk/Deputy Treasurer Sarah LaValliere took roll and confirmed the meeting was noticed to the local media and as required and posted to the Village Posting Board and website.

Members present were Greg Kummrow, Alternate Jan Gibeau
Also present were Chairperson Kraig Arenz, Department of Public Works Director Kamron Nash, Sexton Jared Beauchamp, and Deputy Clerk/Deputy Treasurer Sarah LaValliere.

PUBLIC COMMENT

Chairperson Kraig Arenz opened the meeting for public comment.

There is no public comment, and Chairperson Arenz closes the Public Comment at 8:10 am.

DISCUSSION AND ACTION ON APPROVAL OF CEMETERY BOARD MEETING MINUTES:

- A. OCTOBER 6, 2023, REGULAR MEETING
- B. JANUARY 19, 2024, SPECIAL MEETING

MOTION: (Gibeau, Arenz) *to approve the minutes as presented.* – Carried

Chairperson Arenz requests regular agenda Item 5E taken out of order.

MOTION: (Arenz, Kummrow) *to take regular agenda 5E out of order to accommodate attendee schedule.* -Carried

DISCUSSION AND ACTION ON LOT 626, GRAVE 7 OWNERSHIP AND BURIAL OF INFANT CREMAINS

Bridget Laughlin – 138 S Maple St, Oconomowoc WI 53066
Valerie St George – 422 Main St, Oconomowoc WI 53066
Lance Cantwell – 505 Silver Lake St #1, Oconomowoc WI 53066

Are in attendance for the meeting to discuss the dispute regarding the burial of cremains on the subject gravesite without the permission of the owner.

There is conversation about the dispute regarding the burial of cremains on the subject gravesite without the permission of the owner and request to receive direction regarding resolution.

The draft policy that is proposed is reviewed Part V. Interments

Petitioners request proof of policy be provided to them.

Additional conversation ensues and three options are presented:

1. Payback of site of \$800.00
2. A Single open gravesite at the Village of Summit Cemetery – Original offer
3. One new site/ One Site at ½ Price and 1 Site at full cost of \$800.00 (2019 site price)

MOTION: (Gibeau, Kummrow) *to offer one grave at the Village of Summit Cemetery Option #2. (2024 value of \$935.00 resident/ \$1,155.00 Nonresident) to the petitioners. - Carried*

DISCUSSION AND ACTION ON FINANCIAL REPORT

Cemetery Sexton Beauchamp reviewed the items included in the Cemetery Meeting pack. There was conversation about financials and prepaid burials. There is interest in adding prepaid burial conversation to the next meeting agenda.

MOTION: (Kummrow, Gibeau) *to approve the financial report as presented. - Carried*

DISCUSSION AND ACTION ON SEXTON REPORT

Sexton Jared Beauchamp reviewed the Sexton report contained in the meeting pack.

MOTION: (Gibeau, Kummrow) *to approve the sexton report as presented. - Carried*

DISCUSSION AND ACTION ON NAMING OF PET OSSUARY

MOTION: (Kummrow, Gibeau) *to table topic until next meeting. - Carried*

DISCUSSION AND ACTION ON PET OSSUARY MONUMENT AND LANDSCAPE

Cemetery Sexton Beauchamp reviewed activity to date regarding brick and landscaping.

MOTION: (Gibeau, Kummrow) *to table until next meeting.* - Carried

Special Cemetery meeting requested for June 17, 2024 @ 8:30 am to discuss Pet Ossuary, and additional Cemetery topics.

ADJOURN CEMETERY BOARD MEETING

MOTION: (Kummrow, Gibeau) *to adjourn the Village of Summit Cemetery Board meeting at 9:48am.* – Carried

Topics to be included in the next Cemetery Board meeting:

- Prepaid Burial
- Pet Ossuary
- Columbarium Procurement

Respectfully Submitted,

Sarah LaValliere
Deputy Clerk/Deputy Treasurer

Next Regular Meeting: October 4, 2024