

Village of Spencer
Minutes of Special Board of Trustees Meeting
Tuesday, June 30, 2026 – 6:30 P.M.
Spencer Municipal Complex, 105 South Park Street

President Toufar called the meeting to order at 6:30 pm.

Clerk Helgestad verified that open meeting laws were followed.

Trustees Carolfi, Jicinsky, Hoes, Krause, Moore and Toufar were present. Trustee Schafer was excused. Clerk Helgestad, Chief Bauer, P.W. Engevold, and Town & County Engineer Max Tibbit were also present.

Discussion was held on the next phase of the Band Shelter project.

(Carolfi)(Krause) was carried to approve Ordinance 26-3 to update the Shooting Range hours of operation.

(Carolfi)(Moore) was carried to direct Clerk Helgestad to update the lease agreement with Spencer Community Boosters to more equitably share in the electrical costs of the ARC Park.

Discussion was held on potential walking trail improvements.

Discussion was held on potential playground equipment upgrades.

Discussion was held on potential ways to improve curb appeal along the Hwy 98 and Hwy 13 corridors and other Village property.

Town & County Engineer Max Tibbit reviewed the options for the TAP Grant and Safe Routes to School Plan. He will come back to the board with a firm plan with some options.

Discussion was held on the recently completed sidewalk assessment performed by P.W. Mike Engevold and options on how to proceed.

(Carolifi)(Krause) was carried to accept an agreement with Ellis Stone Construction for damages resulting from the miscalibration of equipment in Water Treatment Plant #2 in the amount of \$12,842.32.

(Carolfi)(Jicinski) was carried to enter into Closed Session at 8:29 pm per Wisconsin Statute 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to conduct a performance review of the Village Administrator.

The meeting resumed in open session at 8:53 pm.

(Carolfi)(Toufar) was carried to adjourn at 8:54 pm.

Harry Toufar, Village President

Chris Helgestad, Clerk