

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, June 8, 2026 – 6:30 P.M.
Spencer Municipal Complex, 105 South Park Street

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Clerk Helgestad verified that open meeting laws were followed.

Trustees Carolfi, Jicinsky, Hoes, Schafer, Krause, Moore and Toufar were present. Clerk Helgestad, Public Works Garton and Chief Bauer were also present.

(Carolfi)(Hoes) was carried to approve the regular meeting minutes from May 11, 2026, and the special meeting minutes from May 13, 2026, as printed.

Clerk Helgestad reminded the Board of the Dairyland Rail Commission meeting on June 10 and the Joint Fire and ambulance Commission Meeting on June 11.

A brief summary of recent Public Works activity was presented by Public Works Garton.

A brief summary of recent Police activity was presented by Chief Bauer.

(Jicinsky)(Hoes) was carried to approve a variance request for a pool in the front yard of 207 N Spring Street.

(Schafer)(Krause) was carried to approve a Spencer Kids Group request for support of their Summer Recreation Program in the amount of \$3000.

(Carolfi)(Moore) was carried to approve the 2025 Financial Audit as presented by Devyn Korish of Hawkins Ash.

(Hoes)(Jicinsky) was carried to appoint Stephanie Betlinski as the Village of Spencer Deputy Clerk/Treasurer effective June 15, 2026.

(Schafer)(Carolfi) was carried to approve Resolution 2026-4, a resolution to appoint signers to the Village bank accounts.

(Jicinsky)(Schafer) was carried to approve Resolution 2026-5, a resolution relating to official bond requirements for the Administrator-Clerk/Treasurer and Deputy Clerk/Treasurer positions.

(Carolfi)(Moore) was carried to approve Ordinance 2026-2, an ordinance to increase the municipal court fees to the maximum amount allowable by Wisconsin State Statutes.

(Moore)(Hoes) was carried to approve Resolution 2026-6, a resolution allowing for the sale of fermented malt beverages in public places by the Village of Spencer.

(Schafer)(Carolfi) was carried to approve Resolution 2026-7, a resolution approving the 2025 Compliance Maintenance Annual Report.

(Hoes)(Jicinsky) was carried to approve the appointment of Troy Shull to the Police Commission with a term ending in May of 2031.

(Carolfi)(Krause) was carried to approve the appointment of Troy Shull to the Zoning Board of Appeals for a term ending in May of 2029.

(Krause)(Carolfi) was carried to approve a combination Class “A” Beer and “Class A” Liquor License for Kwik Trip.

(Carolfi)(Schafer) was carried to approve a combination Class “B” Beer and “Class B” Liquor License for Nutz Deep II North, My Brother’s Place, and Gorst Events.

(Carolfi)(Hoes) was carried to approve Operator’s Licenses for Tracy Ackman, Tanya Altman, Kaelyn Anderson, Serena Bauer, Dion Behm, Michelle Cole, Madison Cook, Mollie Dayton, Brent Drevalas, Dawn Foss, Kenneth Frank, Patricia Frisch, Becky Gorst, William Gorst, Michael Hager, Christopher Helgestad, Kole Herman, Marilyn Immerfall, Brittany Johnson, Stephine Kaiser, Heather Kramas, Olivia Leffel, Tammy Leichtman, Ashley Prusinski, Danielle Reuter, Jody Sandley, Kristi Schiferl, Roberta Schneider, Jacqueline Schoenherr, Kati Schultz, Dayna Schutz, Katie Severson, Amanda Vanderleest, Ashley Wallis, Cara Weigel, Holly Weyer, and Larry Willson.

(Carolfi)(Schafer) was carried to approve Cigarette, Tobacco, and Electronic Vaping Device Retail License Applications for Dollar General and Kwik Trip.

(Krause)(Toufar) was carried to approve Mobile Home Park License Applications for States Avenue and Willow Grove.

(Jicinsky)(Hoes) was carried to approve a Junk and Salvage Yard License Application for First Choice Recycling.

(Carolfi)(Schafer) was carried by unanimous roll call vote to approve current vouchers totaling \$256,324.82.

A brief summary of recent Clerk’s activity was presented by Clerk Helgestad.

Finance and Personnel Committee – Chairman Hoes reported on the recent meeting with members of the Public Works crew.

Parks and Buildings Committee – Chairman Moore requested a committee meeting for June 30th.

Streets and Sidewalks Committee – Chairman Jicinsky requested a committee meeting for June 30th.

Fire & Ambulance Commission – Trustee Jicinsky reported on the upcoming Fire Department projects.

(Carolfi)(Toufar) was carried to enter into Closed Session at 8:04 pm per Wisconsin Statute 19.85(1)(e): Deliberating or negotiating the purchase of public property, investing public funds, or other specific public business whenever competitive or bargaining reasons require a closed session.

The meeting reconvened in open session at 8:14 pm.

(Carolfi)(Krause) was carried to sell LOT #6 of CSM VOL 87 PG 1 in the Village of Spencer Business Park to Quality Electric at a cost of \$1500 per acre.

(Carolfi)(Krause) was carried to adjourn at 8:18 pm.

Harry Toufar, Village President

Chris Helgestad, Clerk