

Village of Spencer
Regular Board of Trustees Meeting
Monday April 13, 2026 – 6:30 P.M.
Spencer Municipal Complex, 105 South Park Street

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Verification of compliance with open meeting law
- 4) Roll Call
- 5) Agenda order changes or corrections
- 6) Approval of Minutes
 - a) Regular Board of Trustees – March 9, 2026
 - b) Special Board of Trustees – March 12, 2026
- 7) Public Comments
- 8) Announcements
 - a) Assessment Roll Open Book starts Thursday, April 30, 2026 during normal office hours
 - b) Village Assessor Office Hours Thursday, April 30, 2026 from 12:30 pm to 2:30 pm
 - c) Board of Review First 2-Hour Meeting Thursday, May 14, 2026 from 6:00 pm to 8:00 pm
 - d) Arbor Day – April 24
- 9) Public Works' Report – a brief summary of the Public Works Department's activity since the last meeting.
- 10) Police Chief's Report – a brief summary of the Police Department's activity since the last meeting.
- 11) President's Comments – for informational purposes only.
- 12) New Business
 - a) Discussion and possible action on Resolution 2026-2, a resolution requested by the City of Marshfield to order a special election for the position of Marshfield Area Judge.
 - b) Discussion and possible action on the purchase of a new mower for a cost not to exceed \$20,422.

- c) Discussion and possible action on a Clerk recommendation to set our sewer, garbage and recycling late fees at 3% to match our water late fee, effective on new bills dated after April 22, 2026.
- d) Discussion and possible action on a Planning Commission recommendation to approve a driveway width variance request for First Choice recycling at 504 E Willow Drive allowing for two 60-foot-wide driveways.
- e) Discussion and possible action on a Planning Commission recommendation to approve a setback variance request for an accessory structure for Quality Electric at 409 W Willow Drive allowing for side lot line and back lot line setbacks of 10 feet.
- f) Discussion and possible action on a Clerk request to change the policy for multi-dog permits to wave the 300-foot neighbor notification requirement on annual renewal permits.
- g) Discussion and possible action on appointing Board of Review members.
- h) Discussion and possible action on Ellis Stone Pay Request #16 for the Well #7/WTP #2 project for \$47,359.34.
- i) Discussion and possible action on a 6-month Class “B” Beer license for Spencer Community Boosters for the period of May through October, 2026.
- j) Discussion and possible action on a temporary “Class B” Wine and Class “B” Beer License for the Spencer Kids Group Mother’s Day Bingo event on May 10, 2026.

13) Discussion and action on the approval of current vouchers.

14) Clerks Report– a brief summary of the Clerk’s recent activity since the last meeting and a listing of recent building permits.

15) Committee Reports

- a) Finance and Personnel Committee
 - i) Recommend a meeting to review applications for Deputy Clerk/Treasurer and Summer Helper.
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health and Emergency Government Committee

- e) Economic Development and Main Street Committee
- f) Streets and Sidewalks Committee
- g) Fire & Ambulance Commission

16) Adjourn

Posted on April 10, 2026 at 3:00 pm at 105 S Park Street and at villageofspencerwi.gov

It is possible that members of, and possibly a quorum of, other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible by calling 715-659-5423.