

Village of Spencer
Regular Board of Trustees Meeting
Monday October 13, 2025 – 6:30 P.M.
Spencer Municipal Complex, 105 South Park Street

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Verification of compliance with open meeting law
- 4) Roll Call
- 5) Agenda order changes or corrections
- 6) Approval of Minutes
 - a) Regular Board of Trustees – September 8, 2025
 - b) Special Board of Trustees – October 9, 2025
- 7) Public Comments
- 8) Announcements
 - a) Annual Joint Board of Review Meeting – October 27, 2025 at 5:15 pm for TID #3 and #4.
 - b) Special Board of Trustees Meeting – October 27, 2025 at 6:30 pm to approve 2025 loan package.
- 9) Public Works' Report – a brief summary of the Public Works Department's activity since the last meeting.
- 10) Police Chief's Report – a brief summary of the Police Department's activity since the last meeting.
- 11) President's Comments – for informational purposes only.
- 12) New Business
 - a) Discussion and possible action on the Outdoor Recreation Plan updates presented by Fred Heider of the North Central Wisconsin Regional Planning Commission.
 - b) Discussion and possible action on a Memorandum of Understanding between the Village of Spencer and Marathon County outlining WisVote/Election Services.

- c) Discussion and possible action on a Police Chief Bauer request to start a conversation with Spencer School District about the potential of a full time, year-round, SRO position.
- d) Discussion and possible action on authorizing the Police Commission to fill the vacant Police Officer position.
- e) Discussion and possible action to approve the application of a 10% surcharge on all delinquent water and sewer utility bills as of September 25, 2025 that are unpaid as of November 15, 2025.
- f) Discussion and possible action to approve authorizing the Village Clerk to place all past due bills as of September 25, 2025 and unpaid as of November 15, 2025 on the 2025 Real Estate Tax Roll for collection.
- g) * Discussion and possible action on a proposal from Ehlers Public Financial Advisors to prepare materials for, coordinate attendance of, and attend our annual Joint Board of Review for Tax Incremental Financing Districts #3 and #4 for a cost of \$2,500.00.
- h) * Discussion and possible action on appointing a Village Trustee to serve on the annual Joint Board of Review.
- i) Discussion and possible action on updates to the Employee Handbook.
- j) Discussion and possible action on Temporary Class "B" Wine Licenses for:
 - i) Spencer Kids Group, Sip N' Shop Vendor Event on November 29, 2025 @ 107 E Clark Street
- k) Discussion and possible action on Operator's Licenses for Amanda Willoughby and Diana Ventsel.

13) Discussion and action on the approval of current vouchers.

14) Clerk's Report – a brief summary of the Clerk's recent activity since the last meeting, and a listing of recent building permits.

15) Committee Reports

- a) Finance and Personnel Committee
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee

- d) Health and Emergency Government Committee
- e) Economic Development and Main Street Committee
- f) Streets and Sidewalks Committee
- g) Fire & Ambulance Commission
- h) Police Commission

16) Adjourn

Posted on October 10, 2025 at 3:00 pm at 105 S Park Street and on villageofspencerwi.gov

* Updated on October 11, 2025 at 9:00 am at 105 S Park Street and on villageofspencerwi.gov

It is possible that members of, and possibly a quorum of, other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible.