

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**Monday August 11, 2025 – 6:30 P.M.**  
**Spencer Municipal Complex, 105 South Park Street**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Verification of compliance with open meeting law
- 4) Roll Call
- 5) Agenda order changes or corrections
- 6) Approval of Minutes
  - a) Regular Board of Trustees – July 14, 2025
- 7) Public Comments
- 8) Announcements
  - a) Music in the Park, every Wednesday in August
  - b) Personnel & Finance Committee Meeting – Wednesday, August 20, 2025 @ 6:30 pm
- 9) Public Works' Report – a brief summary of the Public Works Department's activity since the last meeting.
- 10) Police Chief's Report – a brief summary of the Police Department's activity since the last meeting.
- 11) President's Comments – for informational purposes only.
- 12) New Business
  - a) Discussion and possible action on a Services Agreement by Funktion Design Studio for Phase 2 of the Band Stage.
  - b) Discussion and possible action on an Accelerated Fee Schedule for the payout of the 3M Phase 1 PFAS Settlement.
  - c) Discussion and possible action on setting new Wastewater Rates effective January 1, 2026.
    - i) Residential Rate of \$11.79 per 1000 gallons, no change
    - ii) Land O'Lakes OM&R Rate of \$5.85 per 1000 gallons, no change

iii) Surcharge Rates:

- (1) TSS Surcharge: \$0.24 per pound, down from \$0.26
- (2) BOD Surcharge: \$0.41 per pound, down from \$0.44
- (3) TP Surcharge: \$14.27 per pound, up from \$9.54
- (4) NH3 Surcharge: \$0.44 per pound, no change

iv) Holding Tank Rate: \$18.68 per pound, up from \$17.81

- d) Discussion and possible action on a request by Wilderness Builders to sell lot 35 in the Graupner Subdivision to Vision Project LLC.
- e) Discussion and possible action on Midwest Grading and Excavating Pay Request #1 for the Well House #3 demolition project for \$11,999.50.
- f) Discussion and possible action on Midwest Grading and Excavating Change Order #1 for the Well House #3 demolition project for an increase of \$12,000.00.
- g) Discussion and possible action on Midwest Grading and Excavating Pay Request #2 for the Well House #3 demolition project for \$12,000.00.
- h) Discussion and possible action on Ellis Stone Construction's Work Change Directive #3 for the Well #7/WTP #2 project for an increase of \$3,341.00.
- i) Discussion and possible action on Ellis Stone Construction's Pay Application #8 for the Well #7/WTP #2 project for \$495,238.75.
- j) Discussion and possible action on Tri-City's Final Pay Application #5 for the Pine & Hemlock Street Lift Station project for \$33,556.88.
- k) Discussion and possible action on Tri-City's Change Order #3 for the Business Park Storm Sewer & Street Extension project for an increase of \$3,032.00.
- l) Discussion and possible action on Tri-City's Change Order #4 for the Business Park Storm Sewer & Street Extension project for an increase of \$4,118.50.
- m) Discussion and possible action on Tri-City's Final Pay Application #7 for the Business Park Storm Sewer & Street Extension project for \$18,263.99.

13) Discussion and action on the approval of current vouchers.

14) Clerk's Report – a brief summary of the Clerk's recent activity since the last meeting, and a listing of recent building permits.

15) Committee Reports

- a) Finance and Personnel Committee

- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health and Emergency Government Committee
- e) Economic Development and Main Street Committee
- f) Streets and Sidewalks Committee
- g) Fire & Ambulance Commission

16) Adjourn

Posted on August 8, 2025 at 2:30 pm at 105 S Park Street and on [villageofspencerwi.gov](http://villageofspencerwi.gov)

It is possible that members of, and possibly a quorum of, other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible.