

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**Monday June 9, 2025 – 6:30 P.M.**  
**Spencer Municipal Complex, 105 South Park Street**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Verification of compliance with open meeting law
- 4) Roll Call
- 5) Agenda order changes or corrections
- 6) Approval of Minutes
  - a) Regular Board of Trustees – May 12, 2025
- 7) Public Comments
- 8) Announcements
  - a) Fire & Ambulance Commission Meeting – Thursday, July 10, 2025 @ 7:00 pm
- 9) Public Works' Report – a brief summary of the Public Works Department's activity since the last meeting.
- 10) Police Chief's Report – a brief summary of the Police Department's activity since the last meeting.
- 11) President's Comments – for informational purposes only.
- 12) New Business
  - a) Discussion and possible action on a request by Jordan Marten for the use of Village property behind his house at 610 S LaSalle Street.
  - b) Discussion and possible action on a request by Patrick Long to improve the alley behind his house at 302 West Clark Street.
  - c) Discussion and possible action on the 2024 Financial Audit presented by Hawkins Ash
  - d) Discussion and possible action on the 2024 CMAR and Resolution 2025-4, "2024 Compliance Maintenance Annual Report"

- e) Discussion and possible action on a request from Wilderness Builders for a building deadline extension for Lot 35 in the Graupner Subdivision.
- f) Discussion and possible award of the Well House #3 Demolition Project
- g) Discussion and possible action to change the design of the Shooting Range to make the archery range a pistol range
- h) Discussion and possible approval of bid documents for the Shooting Range Project
- i) Discussion and possible action on fermented malt beverage and intoxicating liquor license applications:
  - i) Application for a combination Class “A” Beer and “Class A” Liquor license
    - (1) Kwik Trip @ 410 S Pacific Street
  - ii) Application for a combination Class “B” Beer and “Class B” Liquor license
    - (1) Nuts Deep II North @ 103 E Clark Street
    - (2) My Brother’s Place @ 113 E Clark Street
    - (3) Gorst Events @ 900 N Pacific Street
- j) Discussion and possible action on applications for Operator’s Licenses:

Tracy Ackman, Trish Aldrich, Tanya Altman, Kaelyn Anderson, Serena Bauer, Zackary Bauer, Zachary Baum, Dion Behm, Michelle Cole, Madison Cook, Mollie Dayton, Paige Dielmann, Ann Dieringer, Dawn Marie Foss, Patricia Frisch, Becky Gorst, William Gorst, Michael Hager, Tanner Hamer, Kole Herman, Marilyn Immerfall, Brittany Johnson, Stephine Kaiser, Heather Kramas, Olivia Leffel, Tammy Leichtman, Avery Manthe, Ashley Prusinski, Danielle Reuter, Nathan Rucker, Jody Sandley, Kristi Schiferl, Roberta Schneider, Maria Schoenfuss, Dayna Schutz, Kati Schutz, Kadie Severson, Heidi Strack, Amanda Vanderleest, Karen Vetterkind, Ashley Wallis, Cara Weigel, Larry Willson, Holly Weyer
- k) Discussion and possible action on Cigarette, Tobacco, and Electronic Vaping Device Retail License Applications:
  - i) Dollar General @ 208 S Pacific Street
  - ii) Kwik Trip @ 410 S Pacific Street
- l) Discussion and possible action on Mobile Home Park License applications
  - i) 52 Properties @ 300 S Haslow Street
  - ii) Willow Grove @ 211 E Willow Drive
- m) Discussion and possible action on Junk and Salvage Yard License application
  - i) First Choice Recycling @ 504 E Willow Drive
- n) Discussion and possible action on a Temporary Class “B” Beer license for a Back Yard Pullers event at 107 W Cedar Street on July 26<sup>th</sup>, 2025

- o) Discussion and possible action on Temporary Operator Licenses for Will Garton and Joel Dietsche for the Backyard Pullers event on July 26<sup>th</sup>, 2025
- p) Discussion and possible action on Tri-City Contractor's Change Order #1 for the 2024 Pine Street & Hemlock Street Lift Station Upgrades for total decrease of \$24,117.40
- q) Discussion and possible action on Ellis Stone Construction's Pay Application #4 for the Well #7/WTP #2 project for \$269,375.30
- r) Discussion and possible action on Ellis Stone Construction's Pay Application #6 for the Well #7/WTP #2 project for \$255,729.27

13) Discussion and action on the approval of current vouchers.

14) Clerk's Report – a brief summary of the Clerk's recent activity since the last meeting, and a listing of recent building permits.

15) Committee Reports

- a) Finance and Personnel Committee
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health and Emergency Government Committee
- e) Economic Development and Main Street Committee
- f) Streets and Sidewalks Committee
  - i) Discussion on the Clark Street / LaSalle Street intersection
  - ii) Discussion on a drainage issue at 104 & 106 E Willow Drive

16) Adjourn

Posted on June 6, 2025 at 4:00 pm at 105 S Park Street and on [villageofspencerwi.gov](http://villageofspencerwi.gov)

It is possible that members of, and possibly a quorum of, other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible.