# VILLAGE BOARD SPECIAL MEETING

## TUESDAY, OCTOBER 27, 2026 – 3:30 PM

NWTC Learning and Innovation Center in Sister Bay, 2438 S. Bay Shore Drive, Large Conference Rm.
To access the meeting electronically, click:
Deviations from the agenda order shown may occur
For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes'

## AGENDA

1. Call to Order & Roll Call (Zoom Participants Mute Devices)
2. Approve Agenda
3. Comments, Correspondence and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person)
4. Discussion/Action Item(s):
    a) Administration Update – Interim Operations and Organizational Updates
    b) Temporary Administrative Authority and Coordination of Village Operations During the Village Administrator Vacancy
    c) Village Administrator Recruitment Process and Professional Search Services
    d) Administrative Roles for a Full-Time Planning and Zoning Administrator vs. Village Administrator
5. Closed Session
    a) Move to convene in Closed Session pursuant to Wis. Stats. 19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
6. Motion to Reconvene into Open Session
7. Motion for Action if Appropriate
8. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
9. Next Meeting
10. Adjourn

**Public Notice**

Public participation at meetings and correspondence is welcome. Submit emails or letters to the Village Clerk at clerk@sisterbaywi.gov or at the Village Administration Office at 2383 Maple Drive, Sister Bay. Letters may not be read at the meeting but referenced and/or summarized. You may also email Board members directly. Questions regarding the nature of the agenda items or more detail on the items listed can be directed to the Village Administrator at administrator@sisterbaywi.gov. Copies of reports and other supporting documentation are available for review online. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Village Administration Office at 920-854-4118; (FAX) 920-854-9637; emailing the Village Clerk at clerk@sisterbaywi.gov, or, by writing to the Village Administration Office, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234 (allow adequate mail time). It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above.

***The Village of Sister Bay is an Equal Opportunity Provider and Employer***

Posted Date: 10/16/2026