



PERSONNEL COMMITTEE MEETING

Tuesday, October 6, 2026, at 9:00 A.M.

Sister Bay Liberty Grove Fire Station – 2258 Mill Road, Large Conference Room

AGENDA

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve Minutes:
 - a) August 5, 2026
 - b) August 11, 2026
 - c) September 22, 2026
5. Comments, Correspondence, and Concerns from the Public
6. Executive Session
 - a) Per Wisc. Stats. 19.85(1)(c), the Personnel Committee, by majority roll call approval, may go into executive session to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i. Parks and Streets Department; Personnel Matters
 - b) Per Wis. Stats. § 19.85(1)(f), the Personnel Committee, by majority roll call vote, may convene in closed session to consider financial, medical, social or personal histories or disciplinary data of specific persons, or preliminary consideration of specific personnel problems which, if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such histories or data:
 - i. Village Administrator
 - c) Reconvene into Open Session
 - d) Motion or Action, as Appropriate
7. Discussion/Action Items
 - a) Job Description Review; Utility Department
 - b) Compensation Schedule Reviews
 - c) Employee Certification Programs; Requirements and Compensation/Incentives
8. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
9. Next Meeting Date
10. Adjourn

Public Notice

Questions regarding the nature of the Agenda items or more detail on the items listed can be directed to Benjamin Andrews, Village Administrator, at administrator@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids or accommodations at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118, (FAX) 854-9637, or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review online.

The Village of Sister Bay is an Equal Opportunity Provider and Employer