

AD HOC GREEN TIER LEGACY COMMUNITY COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 10, 2026
(Approved as Amended)

1. Call to Order & Roll Call

The June 10, 2026 meeting of the Green Tier Legacy Community Committee was called to order by Chair Louise Howson at 10:30 A.M.

Present: Louise Howson, Jill Wiebe, Lisa O’Hearn. Mary Smythe- Excused, Paula Anschutz- Absent.

Staff: Benjamin Andrews Village Administrator, Sarah Bertges Administrative Assistant

2. Approval of the Agenda

Motion by O’Hearn to approve the agenda as presented, second by Wiebe. Motion carried- all ayes.

3. Approval of the Minutes – May 20, 2026

Motion by Wiebe to accept the minutes as presented, second by O’Hearn. Motion carried-all ayes.

4. Comments, Correspondence, and Concerns from the Public

No correspondence was received.

5. Discussion/Action Items

a. Updates; Budget Request Consideration for Bags and Composting Equipment

Andrews provided a budget update. He reported that the Finance Committee had reviewed the Green Tier budget and, recognizing that the 2026 budget had been reduced and capped at \$2,500, authorized an additional \$2,500 to bring the total annual budget in line with the prior year's level of \$5,000.

The Committee then reconciled the current budget position. Starting from the original \$2,500 allocation, approximately \$1,900 remained after prior expenditures. The Committee noted a commitment of \$850 toward composting bucket costs in partnership with the Climate Change Coalition, offset by \$231 in donations received at the tree giveaway. With the additional \$2,500 authorized by the Finance Committee, the working balance was estimated at approximately \$3,781, pending receipt of outstanding printing invoices from Innovative Printing, which were expected to reduce the available balance by approximately \$200–\$300. For planning purposes, the Committee agreed to work from an approximate figure of \$3,500.

Action Items:

- Howson to contact Jess to clarify the nature of the \$850 payment (donation vs. vendor invoice) and obtain the Coalition's mailing address.

b. Strategic Planning; Green Tier Legacy Committee

Andrews introduced the strategic planning discussion aimed at defining long-term goals and turning them into actionable items over three years, using a live document to be updated annually. O'Hearn recalled notes from a 2023 exercise that included initiatives like a compost site, community garden expansion, electric vehicle charging, and more. The Committee prioritized the food waste/composting program, planning for its expansion and public awareness. Plastic-free initiatives would continue at major events.

The reusable bag program deliberated on designs with three styles considered, with plans to distribute them at Marina Fest. For education, the Committee will add to the Earth Day tree

giveaway, considering topics like invasive species due to Climate Change Coalition's strong tree programming presence. The dark sky initiative may be divided into public education and broader policy development. New ideas included a water refill station at the sports complex and a plan for invasive species education with potential volunteer involvement. Discussions on optimizing communications and exploring grants and partnerships underscored the need for strategic collaborations, particularly with the Climate Change Coalition, and engaging the Village Board and Parks Committee.

Andrews committed to structuring the draft strategic plan into categories for Committee review before the next meeting: Community Engagement, Sustainability, Organizational Governance, and Policy and Programs. Some initiatives like charging stations were noted as "horizon items" for future development.

Action Items:

- Andrews to compile all goals and objectives into a structured live working document and distribute to Committee members prior to the next meeting.
- Howson to contact the Sister Bay Business Association (SBAA) regarding the possibility of a booth at Marina Fest for bag distribution.
- Howson to follow up with Jess regarding Egg Harbor bag specifications, sourcing, and vendor information.
- Howson to contact Erik regarding whether water access is available at the Logerquist property to allow for a single-step bucket rinsing process, rather than rinsing at the Community Garden.
- Howson to investigate the Door County Invasive Species Team (DCIST) contact information and existing programs.
- Committee members to review and contribute to the live strategic planning document before the next meeting.

6. Matters to be Placed on Future Agenda, Referred to a Committee, Official or Employee

The Committee identified the following items for placement on future agendas:

- Continued discussion and development of the Green Tier Strategic Plan.
- Follow-up on reusable bag program sourcing and Marina Fest booth coordination.

7. Next Meeting

The next regular meeting of the Green Tier Legacy Community Committee was scheduled for Wednesday, July 8, 2026, at 10:30 AM, to be held in person in the small conference room at the fire station, with hybrid/Zoom participation available.

8. Adjournment

A motion was made by Wiebe, second by O'Hearn to adjourn the June 10, 2026 meeting of the Green Tier Legacy Community Committee at 12:00 P.M. Motion carried – all ayes.

Respectfully submitted by Sarah Bertges, Administrative Assistant