



VILLAGE BOARD MEETING
TUESDAY, APRIL 21, 2026 – 6:00 PM

Sister Bay Liberty Grove Fire Station, 2258 Mill Rd., Large Meeting Rm.

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=97063638580>

Meeting ID 443 990 1723, Code 304078; Connect by Phone 1-301-715-8592, Meeting ID 4439901723#

[Deviations from the agenda order shown may occur](#)

For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes'

AGENDA

1. Call to Order & Roll Call (Zoom Participants Mute Devices)
2. Approve Agenda
3. Approve Meeting Minutes: N/A
4. Comments, Correspondence, and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person)
5. Presentations
 - a) Broad Band Update; Door County; Jessica Hatch
6. Ordinances & Resolutions
 - a) Ord. 2026-001; Amending the Village of Sister Bay Future Land Use Map
 - b) Ord. 2026-002; Adopting a New Zoning Map for the Village of Sister Bay
7. Discussion/Action Items
 - a) Savor BBQ Company, Inc. 10663 N. Bay Shore Drive Class B Beer Class C wine
 - b) Operational Agreement - Boathouse
 - c) Future Administration Building; RFP for Architecture and Engineering Services
 - d) Pavilion Rental – Waterfront Park; Fee Schedule
 - e) Technology Device and Cloud Services Policy; Discussion
 - f) Grants and Projects Overview
 - g) Monthly Financial Report & Appropriations
8. Staff Reports
9. Committee Reports (See below committee listing)
10. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
11. Next Meetings
 - a) Monday, April 27, 2026; Proposed Special Meeting
 - b) Tuesday, May 19, 2026 - 6:00 PM; Regular Meeting
12. Adjourn

1. Finance Committee	10. Parks, Property & Streets Committee
2. Fire Board	11. Personnel Committee
3. Green Tier Legacy Community Committee	12. Plan Commission
4. Historical Society	13. Sewer and Water Utility Committee
5. Holiday Lighting	14. SBAA
6. Housing Committee	15. Technology & Telecomm Committee
7. Library Commission	16. Tourism Zone Commission
8. Marina Committee	17. Village Hall Planning Task Force
9. Parking Committee	

Public Notice

Public participation at meetings and correspondence is welcome. Submit emails or letters to the Village Clerk at clerk@sisterbaywi.gov or at the Village Administration Office at 2383 Maple Drive, Sister Bay. Letters may not be read at the meeting but referenced and/or summarized. You may also email Board members directly. Questions regarding the nature of the agenda items or more details on the items listed can be directed to the Village Administrator at administrator@sisterbaywi.gov. Copies of reports and other supporting documentation are available for review online and at the Village Administration Office during operating hours (8 a.m. to 4 p.m. Mondays – Thursdays, 8 a.m. to noon on Fridays).

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids or accommodations at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Village Administration Office at 920-854-4118; (FAX) 920-854-9637; emailing the Village Clerk at clerk@sisterbaywi.gov, or, by writing to the Village Administration Office, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234 (allow adequate mail time).

It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above.

The Village of Sister Bay is an Equal Opportunity Provider and Employer

Posted Date: 04/17/2026

Ben Andrews

From: Ben Andrews
Sent: Monday, April 13, 2026 9:23 AM
To: Haley Simpson
Subject: RE: Letter for Upcoming Board Meeting

Hello Haley,

Thanks for submitting your letter. I can include your letters in the comments, correspondence, and concerns sections of the public portion of the April 21st Village Board meeting agenda packet.

Regards,

**Benjamin Andrews**

Village Administrator/Zoning Administrator

Village of Sister Bay

PO Box 769

Sister Bay, WI 54234

administrator@sisterbaywi.gov

From: Haley Simpson <haley@northerndoorrec.com>
Sent: Friday, April 10, 2026 4:36 PM
To: Ben Andrews <administrator@sisterbaywi.gov>
Subject: Letter for Upcoming Board Meeting

Hi Ben,

I'm writing to share a letter I'd like to have included in the upcoming board meeting on 4/13, re.

Could you include it in the meeting materials? Please let me know if you need anything specific from me or if there's a deadline I should be aware of. I've attached the letter here.

Thank you for your help with this and have a great weekend!

Haley

--

Haley Simpson

Manager | Northern Door Sports and Recreation

Peninsula Aquatics Center & Edge of Park Rentals LLC

www.northerndoorrec.com

To whom it may concern,

I am writing in support of Mary and Nick Deviley and their Wiltse Woods Community Development. I am 31 years old and have lived full-time in Sister Bay for nearly 10 years. I love Door County and this community, but I've been struggling to find a long-term housing solution. I've been lucky to stay in a few great rentals, but as is often the case here, those situations eventually come to an end. I'm once again at a point where I need to move because my landlords have other plans for the property.

My boyfriend and I have been saving for a home and finally feel like we're in a place to buy. However, like many others, we're facing a market where starter homes are either out of our price range or require more time and money than we can realistically take on. I know I'm not alone in this, and it probably sounds like a broken record, but it's a very real challenge for people trying to stay in this community long-term.

When I heard about the Wiltse Woods Development and the thoughtfulness Mary and Nick Deviley are putting into it, I felt genuinely excited and hopeful. The idea of being able to own a home in Door County that is attainable for someone like me (and designed with community in mind!) means a lot. This type of development would be more than just a starter home to me, it would be an opportunity to put down roots and continue building my life here.

What stands out most is that this project is being developed by people who are part of this community. Mary and Nick are not outside developers, they are our neighbors, and the development is right next to their own home. It's clear they care deeply about what they're creating, and that gives me a lot of confidence in the kind of community this will become. I would feel incredibly lucky to live there and to have them and their family as neighbors.

I strongly encourage the Village to support this project through TIF funding so it can remain a realistic option for those of us trying to live and work here long-term. Without that support, the project may still move forward, but not at a price point that serves the people it's intended for.

Thank you for your time and consideration.

Sincerely,
Haley Simpson

Door County Broadband Committee Phase II

**The Benefits of Broadband Adoption and
Skill Building**

Village of Sister Bay

- Verizon/Frontier is doing fiber work through the Village. I recommend trying to get confirmation on the locations included in their build out.
- 7 WI DOT permit extensions for fiber work by Verizon/Frontier in the Village sent to the Village Administrator.
- Talk to Todd Kruse about Verizon community programs for small businesses and job upskilling tech tools for individuals
- Consider a Village Committee of volunteers for digital skill building and help.

Broadband Adoption and Digital Skill Building



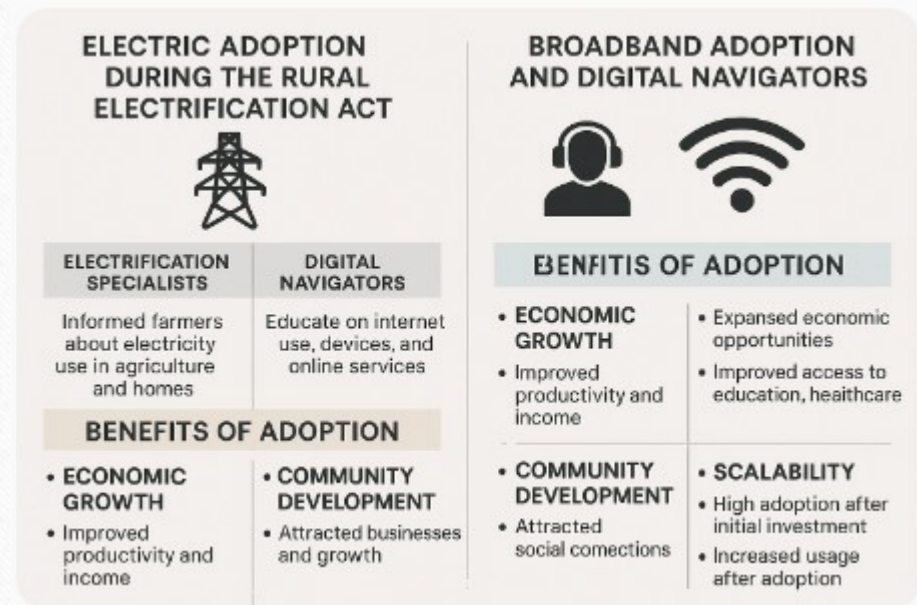
The digital divide has both deployment and nondeployment components. Nondeployment components are broadband adoption and digital skill building.

These two components build “last mile” human capacity by teaching residents how to use devices, applications and online services for work, learning, health and civic life.

It focuses on safe and informed use, privacy, security, avoiding scams and evaluating information so broadband and devices become tools for opportunity rather than sources of risk.

Lessons From Rural Electrification For Wisconsin's Broadband Adoption

- The Rural Electrification Act (REA) of 1936 transformed rural America by extending electricity to communities that private utilities had deemed unprofitable.
- Adoption was not automatic – federal investment in infrastructure was paired with **electrification specialists**, who educated farmers on practical applications like electric pumps, and refrigeration.
- This combination of **access + education** drove rapid adoption, improved productivity, and elevated rural living standards.



Key Benefits of Adoption

Community Development: Connectivity fosters civic engagement, education, equity, and social inclusion.

Economic Growth: Broadband enables remote work, e-commerce, and telehealth –critical for rural economic resilience, similar to how electricity enabled mechanized farming and rural industry.

-
- This provides opportunity for lifelong learning and entertainment, keeping the community engaged and connected to family, friends and society.
 - Greater civic engagement as residents more easily access information and participate in local government
 - Improved education outcomes – for students of all ages with access to digital learning.
 - More effective healthcare access – via telehealth, reducing travel and improving care.
 - Modernized agriculture and industry, boosting productivity and competitiveness.
 - Digital skills enable us to reach our shared aspirations
 - Enhanced communication, the way to do “People to People” stuff better and faster.
 - Increased social connectedness, helps combat social isolation by enabling easy access to video calls, online communities, and telehealth services, fostering meaningful social interaction and support.
 - Stronger local economy – business growth, entrepreneurship, and job creation.
 - Enhanced public safety with better emergency communication and response systems.

United Way – Digital Access Door County

- Door County Broadband Office has a partnership in place with the United Way to work on digital skill building. There is currently a grant funded to issue laptops to community members.
- Volunteers are needed throughout the County to work with community members on building digital skills and understanding how to use technology.
- Helping people build digital skills with trusted community members makes technology less intimidating and more useful. When residents learn from people they know, they gain confidence to access online healthcare, apply for jobs, and stay connected. It strengthens both individual opportunity and community resilience.
- Door County Broadband Office is partnering with UW Extension for a community digital skills survey to gain feedback on what residents and businesses about the types of digital skills training they would find valuable. It would be helpful to have the survey on municipal websites.



United Way is distributing laptops and info on usage to qualifying Door County residents.

Pre-registration is required. Scan the QR code to be added to a wait list or call 920-493-2237.




FiberNet: fibernetdoorcounty.org

Digital Skill Building & Broadband Adoption Resources

fibernetdoorcounty.org/1141/Door-County-FiberNet

Create a Website Account Manage notification subscriptions, save form progress and more



Home | Community Resources | Door County FiberNet

Door County FiberNet

Digital Skill Building & Broadband Adoption

Online Safety

Making Broadband Internet Affordable

Local IT Companies

Door County Broadband Survey



FiberNet Door County Recorded Informational Presentations

Broadband Planning Maps

National Consumer Protection Week March 1-7

This year National Consumer Protection Week will occur from Sunday, March 1 through Saturday, March 7. Government and nonprofit partners highlight information and resources to help consumers avoid scams and decrease their chances of becoming victims of fraud. The Federal Communications Commission wants consumers to understand their rights and make informed decisions when it comes to their telecommunications needs during and beyond National Consumer Protection Week. Follow the topics the FCC is highlighting throughout the week by visiting the **FCC Consumer Help Center**.

You can find **Consumer Protection Outreach Toolkits** from the Department of Agriculture, Trade and Consumer Protection, as well as the Federal Trade Commission **Consumer Advice**.

Broadband Coordinator
Jessica Hatch

Government Center
421 Nebraska Street
Sturgeon Bay, WI 54226

Phone: (920)-746-2289
Email: [Broadband](mailto:Broadband@fibernetdoorcounty.org)

fibernetdoorcounty.org/1174/Digital-Skill-Building-Broadband-Adoptio

Create a Website Account Manage notification subscriptions, save form progress and more

Home | Community Resources | Door County FiberNet | Digital Skill Building & Broadband Adoption

Digital Skill Building & Broadband Adoption

The digital divide has both deployment and nondeployment components. Nondeployment components are broadband adoption and digital skill building, these two components are truly the 'last mile' in broadband deployment.

Digital skills or digital literacy broadly refer to the individual's ability to interact with and wield today's current technology effectively. Digital skills determine whether residents and businesses can fully participate in today's economy, access services, and benefit from public investments in infrastructure and digital skilling programs.

This work builds "last-mile" human capacity by teaching residents how to use devices, applications, and online services for work, learning, health and civic life. It focuses on safe and informed use, privacy, security, avoiding scams and evaluating information so broadband and devices become tools for opportunity rather than sources of risk. 92% of all jobs require some digital skills and if you have digital skills your average income increases by 23% providing a great economic opportunity.

Digital skills are a barrier to broadband adoption and locally we would like to see an effective use of public investments. If we want local tax levies that were used for this infrastructure, and BEAD funding to succeed, we need to ensure people are adopting and connecting to the networks that are being built. This work provides trusted local support from libraries, schools, nonprofits, local government and digital navigators to help people overcome fear, low confidence, and lack of experience with technology. These trusted sources turn infrastructure into real outcomes by pairing technical build-out with user education and support.

Current work and discussions about broadband adoption and digital skill building are to grow and strengthen the digital skills ecosystem throughout Door County.

- Access - promotes the availability of reliable, broadband technology through stakeholder outreach and engagement. Advances the online accessibility of public resources and services.
- Affordability - promotes awareness of existing programs that help low-income households afford broadband service. Offers Internet equipment and software at low or no cost.
- Adoption and skill building - Narrows adoption disparities across covered populations by engaging with diverse stakeholders. Implements programs that include digital skills and literacy training, technical support and workforce

United Way Community Upskill

National Digital Inclusion Alliance

AARP Senior Planet

NEW BOOST

United Way 211 Digital Resource Navigator

Baileys Harbor Broadband Project Workshops

UW Extension

Do Good Door County

Digital Inclusion in Racine

State of WI Digital Equity Plan

Thank you! Questions?

JESSICA HATCH | BROADBAND COORDINATOR

Office of the County Administrator | 421 Nebraska Street | Sturgeon Bay, WI 54235
920-746-2289(office) | 920-493-2237(cell)

Website: www.fibernetdoorcounty.org | Email: jhatch@co.door.wi.gov

Working to improve broadband for **EVERYONE** in Door County



STAFF REPORT

Date: April 21, 2026

To: Village Board
Re: Ord. 2026-001; Amending the Village of Sister Bay Future Land Use Map
Author(s): Benjamin Andrews, Village/Zoning Administrator

BACKGROUND INFORMATION

The Plan Commission held a public hearing to consider amending the Village of Sister Bay 2025 Comprehensive Plan, Map 7.2, Future Land Use, to change the land use classifications. The Plan Commission identified changes to the GIS shape of an easement and made changes to parcel identifications along the Hwy 57 corridor.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

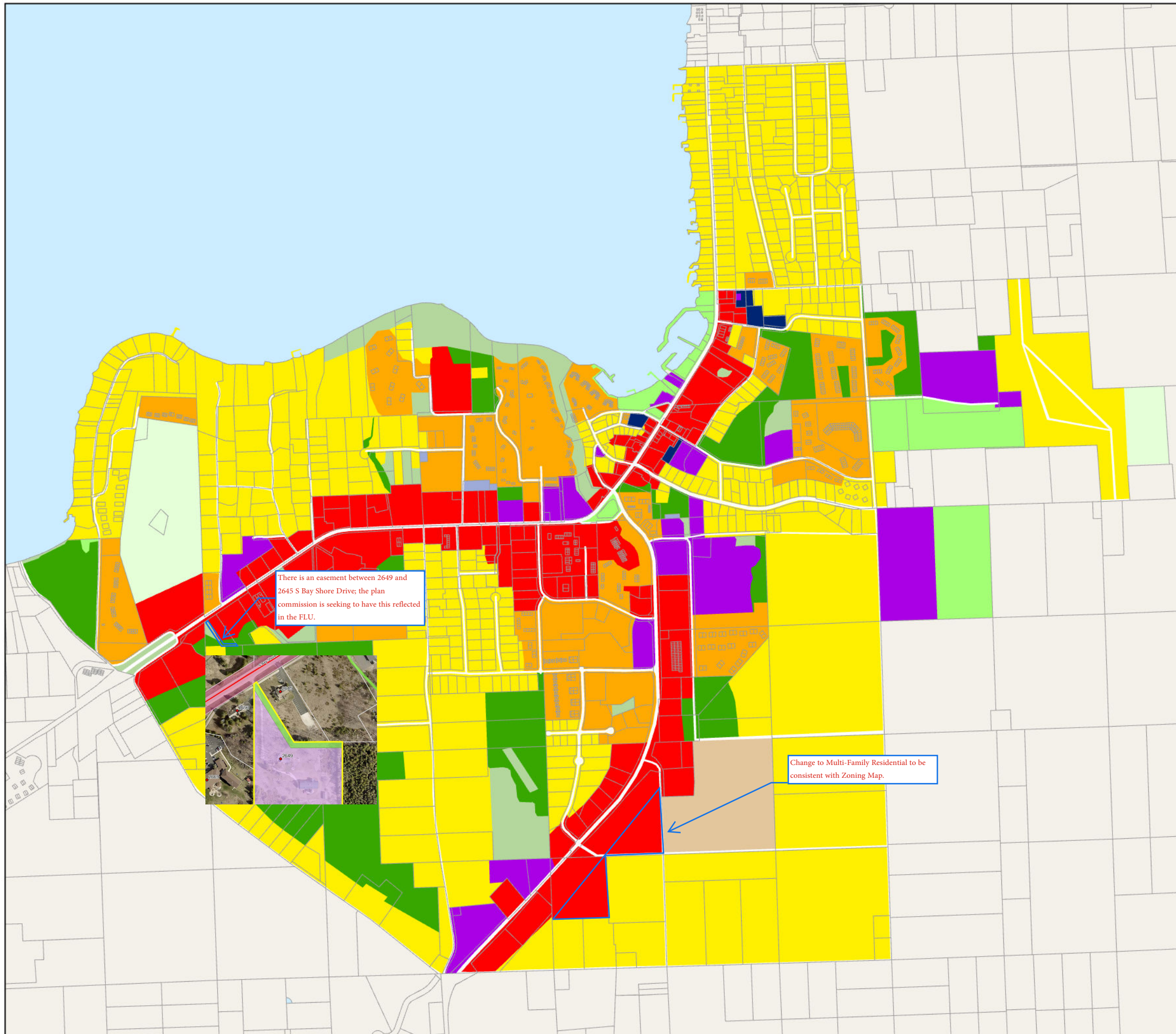
- Motion for Adopting Ordinance 2026-001
- Motion for Adopting Ordinance 2026-001 with Modifications
- Deny
- Table for Further Review

ATTACHMENT(S)

1. Future Land Use Map; Draft 3/5/2026 w/ Notes
2. Future Land Use Map; Draft 04/13/2026
3. Ord. 2026-001; Amending the Village of Sister Bay Future Land Use Map

Draft 3/5/26

Proposed Future Land Use for the Village of Sister Bay, Door County, Wisconsin

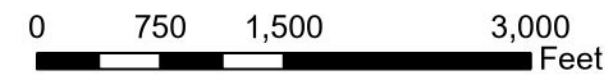


There is an easement between 2649 and 2645 S Bay Shore Drive; the plan commission is seeking to have this reflected in the FLU.

Change to Multi-Family Residential to be consistent with Zoning Map.

Future Land Use

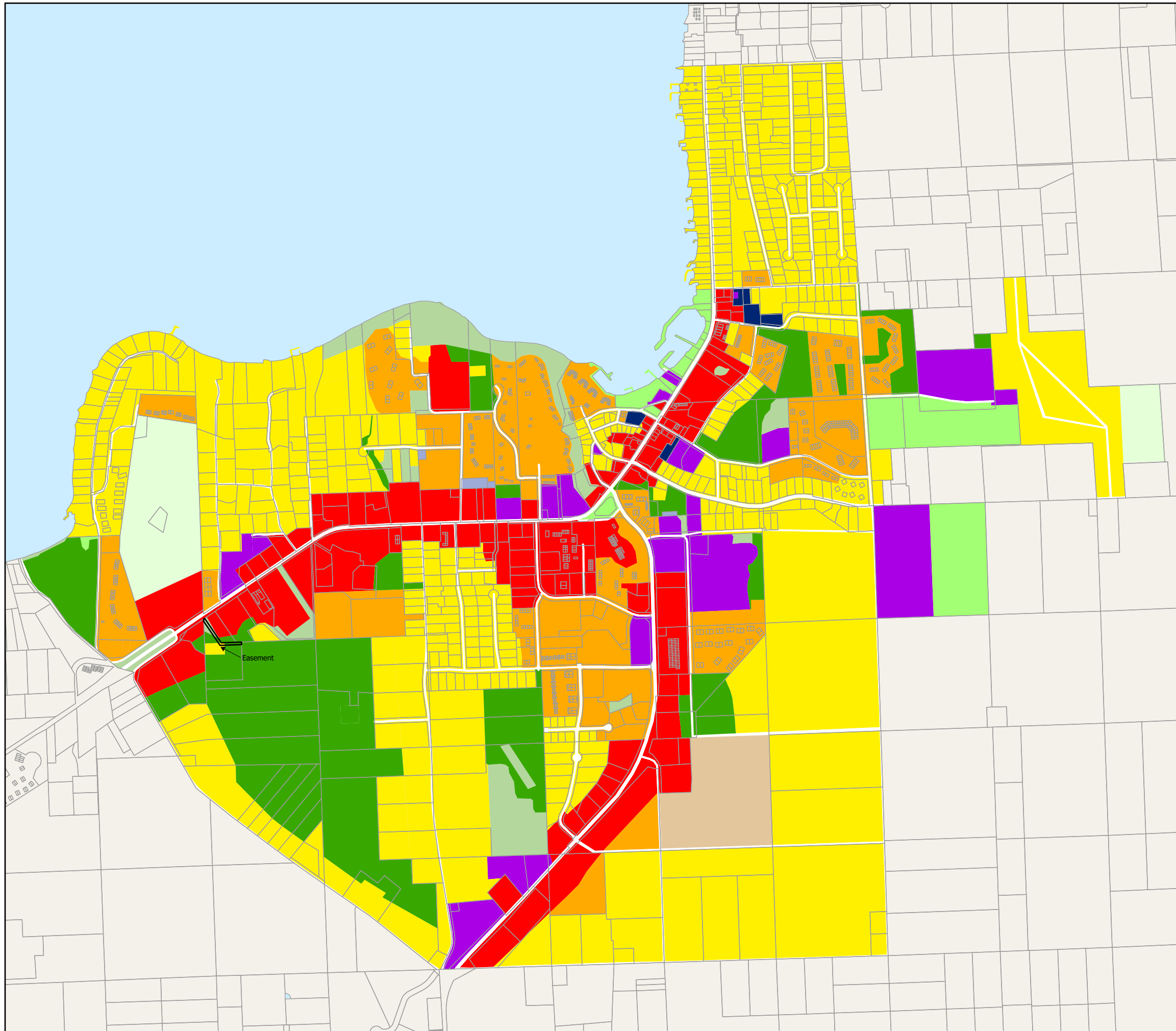
- Agriculture
- Commercial
- Communications/Utilities
- Institutional/Government
- Multi-Family
- Natural Areas
- Open Lands
- Parks and Recreation
- Residential
- Right-of-Way
- Transportation
- Woodlands



This draft future land use map is based upon parcel and property boundary maps maintained by Door County. The right-of-way widths for public and private streets vary and the map shows a representation of the easements or rights-of-way. This map is neither a legally recorded map, nor a survey, and is not intended to be used as one. This drawing is a compilation of records, information, and data used for reference purposes only. Bay-Lake RPC is not responsible for any inaccuracies.

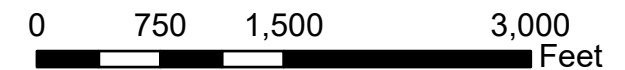
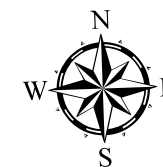
Draft
4/13/26

Proposed Future Land Use for the Village of Sister Bay, Door County, Wisconsin



Future Land Use

- Agriculture
- Commercial
- Communications/Utilities
- Institutional/Government
- Multi-Family
- Natural Areas
- Open Lands
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1 **SECTION 4. Effective Date.**

2 This ordinance shall take effect and be in full force from and after April 21, 2026.

3

4 **SECTION 5. Severability.**

5 If a court of competent jurisdiction adjudges any section, clause, provision, or portion of this ordinance
6 unconstitutional or invalid, the remainder of this ordinance shall not be affected thereby.

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VILLAGE OF SISTER BAY

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By:

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Nate Bell, Village President

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15 **ATTEST:**

16

17 _____

Ayes: _____ Nays: _____

18 Julie Thyssen, Village Clerk

19

Filed/Posted: 04/18/2026

20

Village Administration Office, 2383 Maple Drive

21

Sister Bay Post Office, 10685 N Bay Shore Drive

22

Sister Bay Liberty Grove Library, 2323 Mill Road

23

Effective Date: February 19, 2025

24

25 ATTACHMENT: Map 7.2 Future Land Use Map

26

27 *Draft Date: 03/06/2026*



STAFF REPORT

Date: April 21, 2026

To: Plan Commission
Re: Ord. 2026-002; Adopting a New Zoning Map for the Village of Sister Bay
Author(s): Benjamin Andrews, Village/Zoning Administrator

BACKGROUND INFORMATION

The Plan Commission is holding a public hearing to consider amending the Village of Sister Bay Zoning Map. The Plan Commission identified various changes along the Hwy 42 corridor on the 03/05/2026 draft map.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

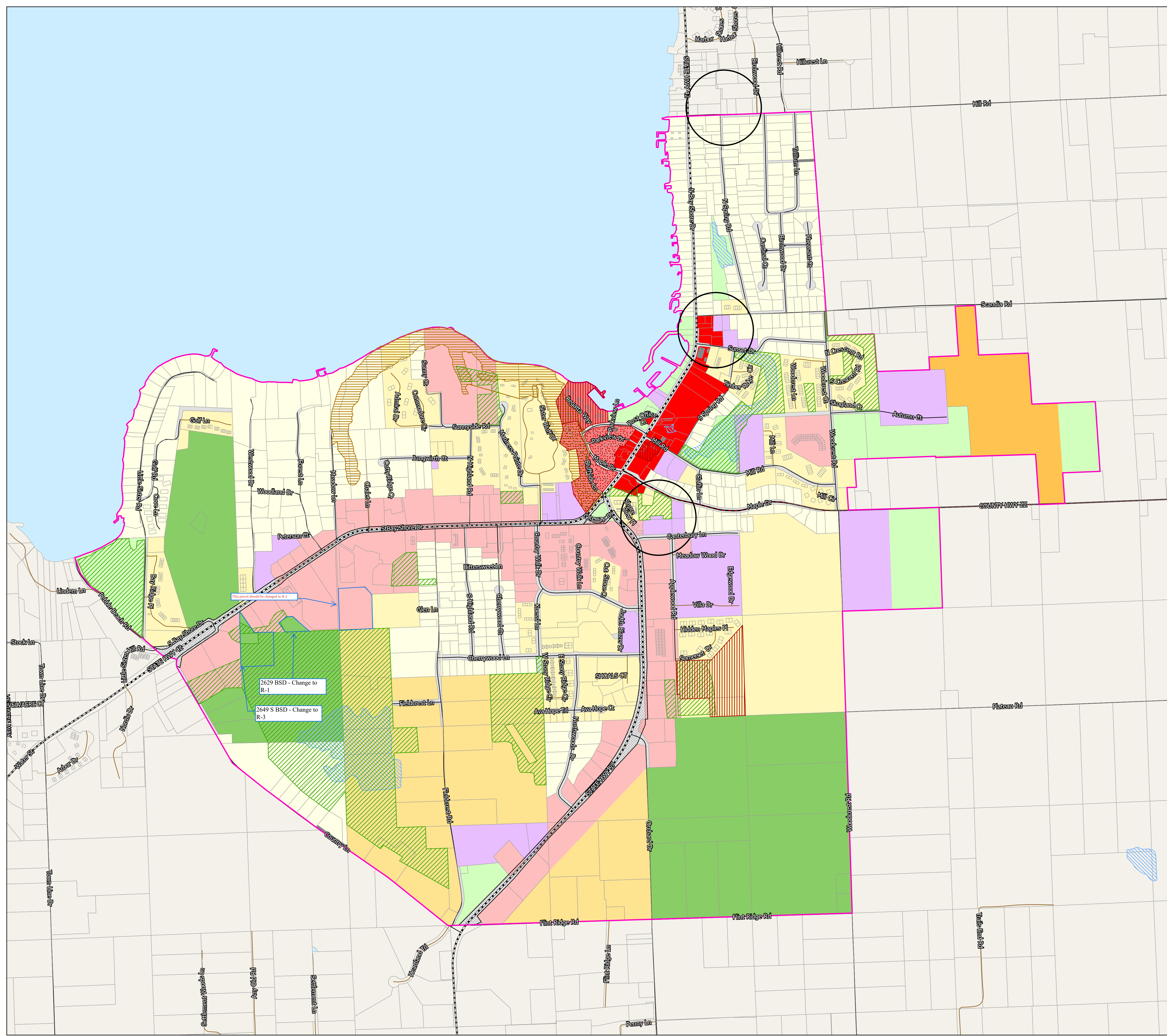
- Motion for Adopting Ordinance 2026-002
- Motion for Adopting Ordinance 2026-002 of Modifications
- Deny
- Table for Further Review

ATTACHMENT(S)

1. Zoning Map; Draft 3/5/2026 w/ Notes
2. Zoning Map; Draft 04/13/2026
3. Ord. 2026-002; Adopting a New Zoning Map for the Village of Sister Bay

Proposed Zoning Map for the Village of Sister Bay, Door County, Wisconsin

Draft as of 3/5/26



Zoning Districts

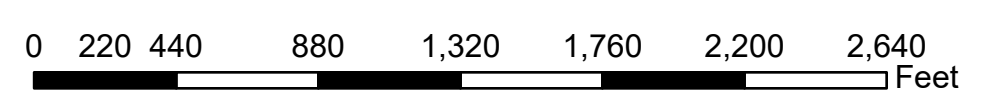
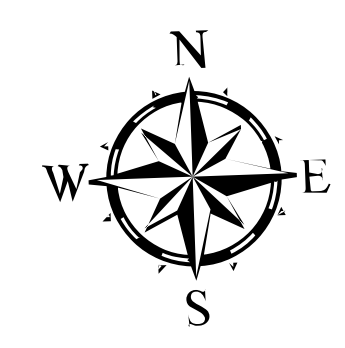
- (B-1) General Business
- (B-2) Downtown Business Transition
- (B-3) Downtown Business
- (CS-1) Countryside
- (I-1) Institutional
- (P-1) Parks and Recreation
- (R-1) Single-Family Residence
- (R-2) Multiple-Family Residence
- (R-3) Large Lot Residence
- (R-4) Small Lot Residence

Overlay Districts

- Woodland Overlay District
- (W-1) Wetland Overlay
- (BP) Bluff Protection Overlay
- (PUD) Planned Unit Development Overlay
- (HL) Highway Landscape Overlay
- B-2 Historic Overlay District
- (WHP) Wellhead Protection Overlay
- Road ROW Overlay

Certification:
 I, the undersigned Village President of the Village of Sister Bay, Door County, Wisconsin, do hereby certify that this "Zoning Map of the Village of Sister Bay, Door County, Wisconsin" was amended and approved as part of "The Village of Sister Bay Zoning Ordinance, Door County, Wisconsin" effective on _____ and is available in the office of the Village Clerk. Amendments to the Zoning Map shall take effect upon adoption by the Village Board, and the filing of proof of posting or publication thereof in the office of the Village Clerk.

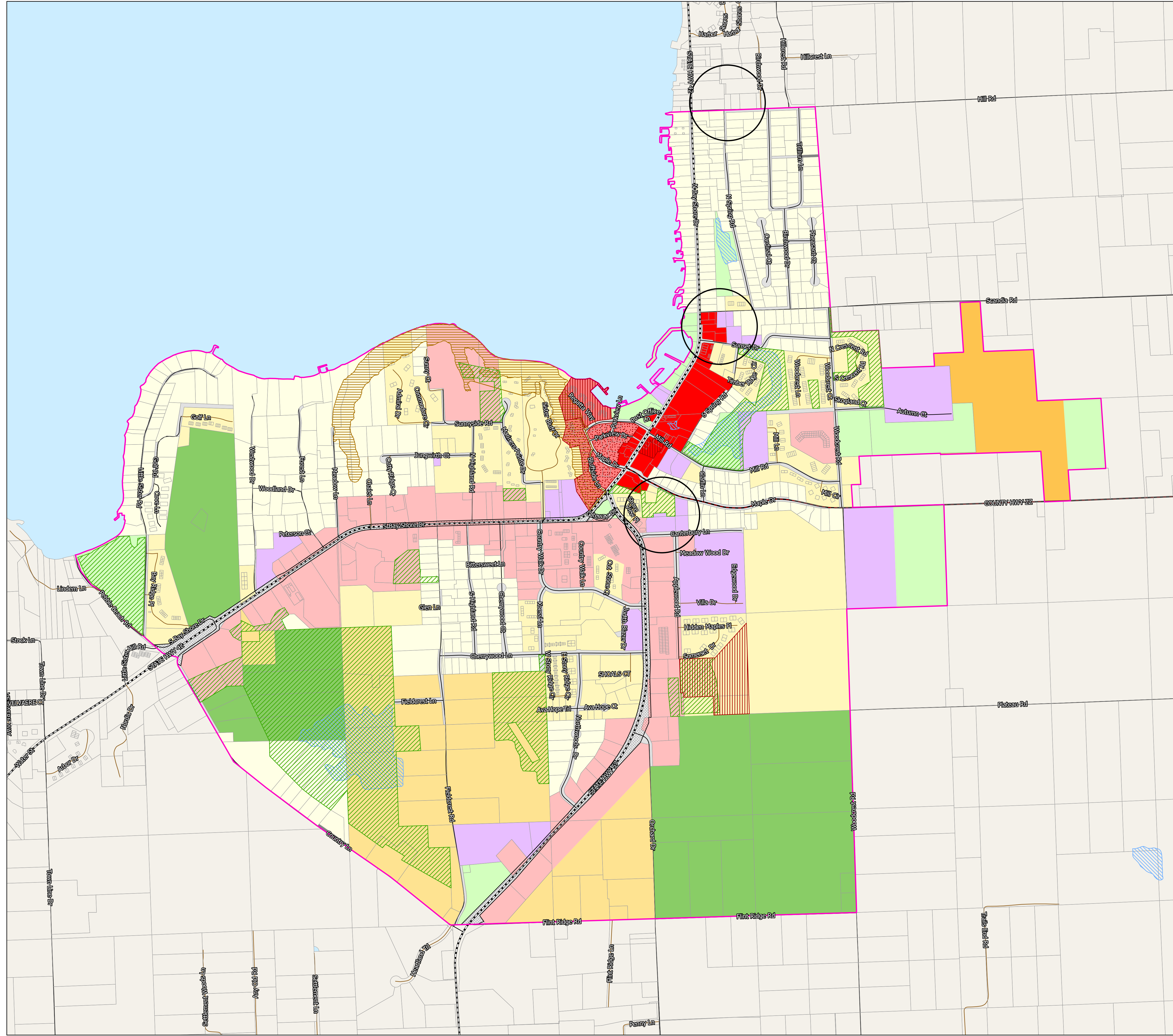
Attention:
 Nate Bell _____ Date _____ Julie Thyssen _____ Date _____



This zoning map is based upon parcel and property boundary maps maintained by Door County. The right-of-way widths for public and private streets vary and the map shows a representation of the easements or rights-of-way. Questions regarding the Zoning Map, the Zoning Code, the Building Code, and development regulations should contact the Zoning Administrator: 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234.
 More information can be found on the Village's website: www.sisterbaywi.gov
 The contact information for the Administrator is: administrator@sisterbaywi.gov and 920-854-4118
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 Map created for the Village of Sister Bay by the Bay-Lake Regional Planning Commission: 1861 Nimitz Drive, De Pere, Wisconsin 54301.

Proposed Zoning Map for the Village of Sister Bay, Door County, Wisconsin

Draft as of 04/13/26



Zoning Districts

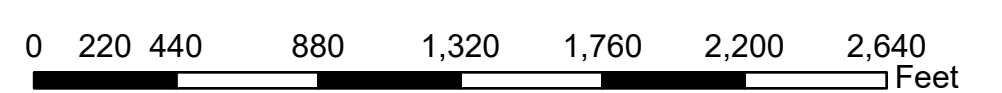
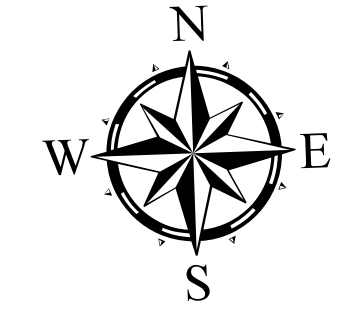
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Attention:
 Nate Bell _____ Date _____ Julie Thyssen _____ Date _____



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 Map created for the Village of Sister Bay by the Bay-Lake Regional Planning Commission: 1861 Nimitz Drive, De Pere, Wisconsin 54301.

ORDINANCE NO. 2026-002**ADOPTING A NEW ZONING MAP FOR THE VILLAGE OF SISTER BAY**

WHEREAS, on March 26, 2025, the Village of Sister Bay updated their 20-year comprehensive land use plan, which included a new future land use map; and,

WHEREAS, upon finding errors on the adopted future land use map, on February 17, 2025, the Village Board revised the map; and,

WHEREAS, Wisconsin Statutes 66.1001 requires a municipality's zoning map to be consistent with the adopted comprehensive plan, which incorporates the future land use map, and therefore, the Plan Commission created a draft revised zoning map and held a public hearing on March 31, 2026; and,

WHEREAS, the Plan Commission, after public testimony and consideration, voted to recommend that the Village Board adopt the new Village zoning map.

NOW, THEREFORE, on April 21, 2026, the Village Board of the Village of Sister Bay voted to adopt the new zoning map, as shown on the attachment; said map is to be incorporated into Chapter 66-Zoning Code.

SECTION 1. Adoption of New Zoning Map. As shown on the attachment, the map serves as the official Zoning Map for the Village of Sister Bay.

SECTION 2. Available for Inspection.

A copy of this ordinance shall be permanently on file and open to public inspection in the Village Administration Office at least thirty days prior to its adoption and after its enactment. The Village Clerk is directed to file a copy of the adopted new Zoning Map for the Village of Sister Bay with the following:

1. The Clerk for the town of Liberty Grove.
2. The Wisconsin Department of Administration
3. The Bay-Lake Regional Plan Commission
4. The Sister Bay-Liberty Grove Library

SECTION 3. Ordinances in Conflict.

All other ordinances and zoning maps in conflict herewith be, and the same hereby are repealed.

SECTION 4. Effective Date.

This ordinance shall take effect and be in full force from and after April 21, 2026.

SECTION 5. Severability.

If a court of competent jurisdiction adjudges any section, clause, provision, or portion of this ordinance unconstitutional or invalid, the remainder of this ordinance shall not be affected thereby.

1 **VILLAGE OF SISTER BAY**

2

By:

3

4

Nate Bell, Village President

5

6

7 **ATTEST:**

8

Ayes: _____ Nays: _____

9

Julie Thyssen, Village Clerk

10

11

Filed/Posted: 04/21/2026

12

Village Administration Office, 2383 Maple Drive

13

Sister Bay Post Office, 10685 N Bay Shore Drive

14

Sister Bay Liberty Grove Library, 2323 Mill Road

15

Effective Date: April 22, 2026

16

17 ATTACHMENT: New Village of Sister Bay Zoning Map

18

19 *Draft Date: 03/02/2026*



STAFF REPORT

Date: April 21, 2026

Author: Julie Thyssen

REQUEST

Savor BBQ Co Inc, d/b/a **Savor BBQ Co**, with **Corey Brydon** as agent, has made application to the Village of Sister Bay for a **Class “B” Beer License & Class “C” Wine License** for the period ending June 30, 2026, for the premises located at **10663 N. Bay Shore Drive**.

BACKGROUND INFORMATION

The applicant has submitted a complete application for a regular annual Class “B” Beer License and Class “C” Wine License as provided under Wis. Stat. § 125.04. All required fees that have been paid, and a notice of application was properly published. **The application is for regular annual licenses.**

The proposed use of the license would allow Savor BBQ Co Inc to **provide beer and wine refreshments to bridal parties as part of scheduled bridal services**. No other alcohol beverages are proposed. Wine will be stored in a locked cabinet within the salon suite when not in use.

REVIEW

The application meets statutory requirements, the proposed use is limited in scope, and staff are not aware of any compliance concerns associated with the premises or the applicant.

RECOMMENDED ACTION

Staff recommends approval of the **Class “B” Beer License & Class “C” Wine License** for **Savor BBQ Co Inc**, with **Corey Brydon as agent**, for the license period ending June 30, 2026, subject to compliance with all applicable state statutes and local ordinances.

From: Randy J. Nesbitt <rjn@lcojlaw.com>
Sent: Wednesday, April 8, 2026 4:13 PM
To: Ben Andrews <administrator@sisterbaywi.gov>
Subject: Historical Society agreements

Good Afternoon Ben,

I spoke to Atty. Dineen, and he sent me an email about his concerns with the lease agreement.

His concern is that there is inconsistency between the terms of the lease, and the terms of the operating agreement.

This particularly applies to default or termination. The lease provides for a 60 day time period to cure while the operating agreement provides for a 6 month cure period. Atty. Dineen has suggested removing the default term in the lease entirely, and I agree that would resolve the problem. The terms of the operating agreement should serve fine if a problem arises. Those terms in the operating agreement, which would continue to apply, are as follows:

Section 1.3 – Surrender and Termination: Lessee agrees that at the expiration of this Lease or any extension thereof, Lessee will surrender peaceful possession of the described Premises to the Landowner.

- (a) Landowner reserves the right to early termination of this Agreement but only in the event Lessee fails to remodel the boathouse within twenty-four (24) months of this Agreement, or, operate the waterfront museum approved by the Development Agreement on June 17, 2025, at any time during the period May through September immediately preceding the notice of termination provided however the Landowner may only terminate this Agreement under this Section upon written notice to Lessee detailing the default of Lessee under this Section, describing the steps required by the Landowner to cure the alleged default and allowing Lessee a reasonable period of time but not to exceed six (6) months to cure such default.

- (b) Landowner further reserve the right to early termination of this Agreement In the event Lesse materially fails, refuses, or neglects to keep or perform any of the terms and conditions of this Agreement agreed to be kept and performed by the Lessee, or the terms of the Operational Agreement between Landowner and Lessee, then Landowner may terminate and cancel any rights that the Lessee may have under this Agreement. Said Agreement may not be terminated, however, without prior written notice to Lessee detailing the default of Lessee, describing the steps required by the Landowner to cure the alleged material default and allowing Lessee a reasonable period of time but not to exceed six (6) months to cure such default.

My suggestion is that this not be again routed through the committee, but go back to the board for their consideration and approval. This is a matter of fine-tuning the agreements, without changing the essential terms.

I have attached a copy of the lease agreement showing the removal of the default paragraph, which would require approval of the Village Board. Please let me know if you have any questions.

Randall J. Nesbitt

Attorney



Law Firm of

CONWAY, OLEJNICZAK & JERRY, S.C.



Law Firm of Conway Olejniczak & Jerry, S.C.

231 S. Adams Street | P.O. Box 23200 Green Bay, WI 54305

P: 920-437-0476 F: 920-437-2868

E: RJN@lcojlaw.com | lcojlaw.com



2015 – 2023 & 2025 winner of Best of the Bay – Best Law Firm

BOATHOUSE LEASE AGREEMENT

This **BOATHOUSE LEASE AGREEMENT** (“Lease”) made this 17th day of February 2026, by and between the VILLAGE OF SISTER BAY (the “Landowner”), and the SISTER BAY HISTORICAL SOCIETY, INC. (the “Lessee”), collectively known as the “Parties”.

Landowner grants a lease to Lessee for a thirty (30) year term, beginning on January 1, 2026, and ending on December 31, 2055, for the right to remodel the Village of Sister Bay Marina Boathouse and operate it as a waterfront museum located on the real estate known as Tax Parcel No. 181-00-05312841N1, at Fire Number 10697 North Bay Shore Drive (the “Premises”).

The Parties to this Lease for and in consideration of the mutual covenants contained in this Lease agree with each other as follows:

SECTION 1. PAYMENT

In consideration of the use of the Premises to remodel and maintain a waterfront museum thereon, the Landowner shall charge the Lessee an annual sum of \$1, payable within ten (10) days of signing this Lease and annually by the first of the year thereafter. To ensure the Sister Bay Marina does not lose revenue historically relied upon by the leasing of the premises, the Landowner agrees to reduce the actual calculated annual payment in lieu of taxes (PILOT) by \$10,000 annually, adjusted and compounding, based on changes in the Consumer Price Index (CPI).

SECTION 2. RIGHT TO RENEW

This Lease shall automatically renew for a subsequent ten (10) year period so long as Lessee is in good standing hereunder, and there is no change in the PILOT limit in Section 1 above, unless either party gives notice to the other of their intent to not renew at least nine (9) months prior to the end of the current term. In the event such notice is given by Landowner, and Lessee desires to nevertheless continue with this Lease, the Parties agree to engage in good faith negotiations to address the Landowner’s concerns. Any renewal will be on the same terms and conditions as set forth herein, excepting the Parties recognize there may be a change in the PILOT limit in Section 1 above, unless otherwise agreed in writing.

SECTION 3. SURRENDER AND TERMINATION

Lessee agrees that at the expiration of this Lease or any extension thereof, Lessee will surrender peaceful possession of the described Premises to the Landowner.

- (a) Landowner reserves the right to early termination of this Agreement but only in the event Lessee fails to remodel the boathouse within twenty-four (24) months of this Agreement, or, operate the waterfront museum approved by the Development Agreement on June 17, 2025, at any time during the period May through September immediately preceding the notice of termination provided however the Landowner may only terminate this

Agreement under this Section upon written notice to Lessee detailing the default of Lessee under this Section, describing the steps required by the Landowner to cure the alleged default and allowing Lessee a reasonable period of time but not to exceed six (6) months to cure such default.

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SECTION 4. TAXES AND ASSESSMENTS

Landowner agrees to pay all taxes and assessments for the demised Premises, if any.

SECTION 5. CARE OF BOATHOUSE

Lessee agrees, at all times during the term of this Lease, to abide by the Operational Agreement dated February 17, 2026, and the Development Agreement dated June 17, 2025. Failure to enter into such Agreements or the termination of such Agreements shall render this Lease void.

SECTION 6. INSURANCE

The Lessee agrees, both generally and specifically with respect to the leasing of said Premises, and services to be provided herein, that it will procure and maintain insurance against such risks in such amounts as are customarily insured for such properties and services. The minimum coverage shall be a minimum of three hundred thousand dollars (\$300,000) for the premises and one million dollars (\$1,000,000) per person with a maximum of two million dollars (\$2,000,000) aggregate. Such insurance shall be obtained by purchasing and maintaining in place during and for such time as it has an obligation to the Landowner under this Lease a policy or policies of insurance issued by licensed and reputable insurance companies authorized and qualified to underwrite such risks. The insurance binder shall be provided to the Village Clerk no later than November 1 of each year. The Lessee shall further require all contractors, or others with whom it may partner in connection with the renovation of the boathouse or operation of the museum provided hereunder, or any event organizer, to have and maintain general liability and worker's compensation insurance coverage consistent with the nature and extent of such third party's interest and involvement in any project or event arising under this Lease. The Lessee shall name the Village of Sister Bay as an "additionally insured". In turn, the Landowner will procure and maintain its own insurance against such risks, in such amounts as are customarily insured for such properties and services.

SECTION 8. ACCESS TO PREMISES

Landowner, Lessee, and their contractors, and visitors of the waterfront museum, shall be entitled to access the Premises from the public roadways, adjacent Park and Marina lands, and across the Premises. Any damage caused to adjoining property used for ingress and egress attributable to Lessee's acts or omissions shall be repaired by the Lessee at the Lessee's expense.

SECTION 9. ENTIRE LEASE AGREEMENT

This Lease contains the entire Lease Agreement between the Parties with respect to the transactions contemplated by this Lease and matters related thereto and does hereby supersede and render null and void and of no further force or effect any and all prior Leases, drafts of Leases or Agreements, and understandings between the Parties, excepting therefrom the Operational Agreement dated February 17, 2026, and, the Development Agreement dated June 17, 2025.

SECTION 10. MODIFICATION OF LEASE AGREEMENT

Any modification of this Lease or additional obligation assumed by either party in connection with this Lease shall be binding only if in writing signed by each party of an authorized representative of each party.

SECTION 11. NO WAIVER

The failure of either party to this Lease to insist on the performance of any of the terms and conditions of this Lease, or the waiver of any breach of any of the terms and conditions of this Lease, shall not be constructed as thereafter waiving any such terms and conditions, but such terms and conditions shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

SECTION 12. BINDING EFFECT

This Lease shall be binding upon the Parties hereto, their heirs, executors, administrators, and assigns.

SECTION 13. MEDIATION

In the event of any claims, disputes, and other matters in question arising out of or relating to this Lease or the breach thereof wherein a method of resolving same is not otherwise specified herein, and, if agreement cannot be reached by the Parties the Parties shall first participate in non-binding mediation by a mediator mutually agreed to by the Parties, or if they are unable to agree to a mediator, with a mediator selected in accordance with a conflict resolution service. The Parties agree to use their best efforts to resolve any claim or dispute by conflict resolution rather than by formal arbitration proceedings.

Notwithstanding anything to the contrary herein, the Landowner, upon breach of this Lease by the Lessee, may exercise their rights of re-entry and/or repossession of the premises along with any other equitable or legal remedies available to them.

IN WITNESS, WHEREOF, the Parties have hereunto set their hands and seals on the day first above written.

Landowner: The Village of Sister Bay

By: _____
Nate Bell, Village President

Personally came before me this _____ day of _____, 2026, the above-named Nate Bell, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:
My commission expires:

Lessee: Sister Bay Historical Society, Inc.

By: _____
John Lijewski, President

Personally came before me this _____ day of _____, 2026, the above-named _____, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:
My commission expires:



STAFF REPORT

Date: April 21, 2026

To: Parks, Property and Streets Committee

Re: Future Administration Building; RFP for Architecture and Engineering Services

Author(s): Benjamin Andrews, Village Administrator

Action(s) Requested: Ordinance Resolution Motion Discussion

POLICY ISSUE(S)

“Should the Village Board approve the RFP for architecture and engineering services for the Village’s Future Administration Building?”

PRIOR ACTION/REVIEW

December 16, 2025: Village Board finalized the location for the new administration building: Mill Road site (former Parks Building). Motion passed 4–3 after extensive debate on parking, expansion, and infrastructure.

February 2, 2026: The Parks Committee reviewed next steps for the future Village Administration Building at the Mill Road site, discussing the roles of staff, committees, and the Village Board, as well as the need to clearly define building requirements before hiring architectural or engineering services. The Committee agreed that public engagement should begin soon and unanimously approved a motion directing staff to include a public informational meeting at the March 2026 Parks Committee meeting.

March 2, 2026: The public information meeting was held prior to this agenda item. The Parks Committee had the opportunity to review the information presented at the public information meeting (including public input) and to outline next steps. After discussion, the committee reached a consensus to move forward with developing an RFP for architecture and engineering services, to be reviewed at the next meeting before issuance.

April 6, 2026: Village Staff prepared a draft RFP for architecture and engineering services, which was reviewed by the Parks Committee. The Parks Committee members made multiple recommendations, which were incorporated into the proposed RFP draft.

BACKGROUND INFORMATION

The Village's procurement processes require competitive procurement of professional services. Approving the RFP is the appropriate process for moving forward with the project.

OBJECTIVE FOR AGENDA ITEM

The objective of this discussion is for the Village to review the presented RFP and make any necessary modifications before directing staff to issue it.

REQUESTED MOTION(S)

"I move to approve the RFP as presented."

"I move to approve the RFP with the following modifications **[listed modifications]**."

ATTACHMENT(S)

1. RFP for Administration Building Design Services_v3 (Redline and Clean Versions)

REQUEST FOR PROPOSALS
DRAFT (04/21/2026)

**ARCHITECTURAL/CONSTRUCTION DESIGN SERVICES
NEW VILLAGE ADMINISTRATION BUILDING
SISTER BAY, WIS.**

DATE ISSUED

[DATE]

PROPOSAL DUE DATE AND TIME

[DATE], X:XX [AM/PM] CST



REQUEST FOR PROPOSALS ARCHITECTURAL/CONSTRUCTION DESIGN SERVICES

SUBMISSION DEADLINE: [DATE] by X:XX [AM/PM] CST, submitted to the Village of Sister Bay Administrative Office located at 2383 Maple Dr., PO Box 769, Sister Bay WI, 54234 or electronically (PDF) to administrator@sisterbaywi.gov. It shall be the responsibility of the proposer to ensure their submission was received.

All questions concerning this solicitation should be directed to Benjamin Andrews, Village Administrator, at administrator@sisterbaywi.gov on or before 4:00 PM CST on [DATE]. All questions will be answered to the best of the Village Staff's ability on [DATE]. ~~The deadline for respond to questions, and and~~ all questions and ~~answers-responses will be~~ posted to the Village website that same day by 4:00 PM to ensure all proposers have access to the same information. To view the questions and responses, visit www.sisterbaywi.gov and scroll towards the bottom of the home page to the *Bids & RFPs* tab.

PROJECT DESCRIPTION: Utilizing site information and the ~~in-house~~ needs development for a new administration building that will house the Village of Sister Bay Administrative Offices ~~and Village Board Meeting Room~~, along Mill Road, in Sister Bay.

OVERVIEW/SOLICITATION: The Village of Sister Bay seeks proposals for architectural and design services to ~~finalize the~~ design of the proposed administration building ~~and meeting room~~, and prepare a complete set of construction drawings that can be used to solicit construction bids.

~~The proposed building design is available on the Village's website at www.sisterbaywi.gov, under the *Bids & RFPs* tab.~~

The building site is the former Village Maintenance building on 2313 Mill Rd in the Village of Sister Bay. The site currently has a building that will be demolished prior to the project's construction phase. The building is situated next to the Sister Bay/Liberty Grove Library and ~~a~~ neighboring residential parcels.

The proposer shall also include in their proposal an on-site inspection of the subject property to ensure they are familiar with the site, grades, and character of the area; up to two in-person meetings with the oversight committee and up to four virtual meetings; and an in-person meeting to present the final plans and estimated cost of construction to the Village Board. The successful proposer shall also oversee the bid process.

A schedule of the construction design process shall be included in the proposal so the Village can compare the anticipated time required to prepare a final set of construction drawings.

Although the Village is not expecting plans to be developed within a month, they do want the proposer to be mindful of bidding and construction timelines to complete the construction of the facility by [YEAR]. Civil site design ~~is not~~ has not been to be included in the proposal as an attachment, but will be conducted/provided as part of the design process. The village will utilize its own engineer for such services.

There is no survey of the property showing existing building locations or grades, but a tour can be scheduled by phoning the Parks and Streets Director, Erik Linczmaier, at 920-421-3200 or emailing erik.linczmaier@sisterbaywi.gov. They will make arrangements for the tour if requested by phone or in writing.

I. Instruction to Proposers

- All respondents (proposers) must submit contact information, including: Business name, contact person, corporate ownership, address, phone number, email address, and website.
- All costs associated with submission of this Request for Proposals are the sole responsibility of the respondent.
- All submissions are considered public record, and as such, may be searched or requested by members of the public.
- The Village of Sister Bay offers no guarantee of financial success to the respondent(s), and respondents should use their own business acumen to determine if they are endeavoring in a financially viable enterprise.
- This is a Request for Proposals, not an invitation to bid. Responses will be evaluated on the basis of the relative merits of the proposal.

II. Submission Materials

The following should be incorporated into each submission:

Format: Electronic submissions preferred (PDF), but in-person delivery or mail delivery is acceptable, provided the proposal is delivered to the contact by the delivery due date and time.

General Information. Business name, contact person, corporate ownership, address, phone number, email address of contact person, website, and insurance information. Please include a narrative introducing the company, its operating history, relevant staff, the total number of employees, and its capacity to serve the Village.

Project Proposal. At a minimum, provide information on approach, services, ideas, costs, and timeline.

Prior Experience. A narrative explaining prior experience with designing similar projects and compliance with state and federal laws, as well as examples.

References. A minimum of three references from similar projects designed is required.

III. Evaluation and Selection

Evaluation Process

The Village has established a proposal evaluation instrument that uses objective criteria and weights them on a 0-5 scale for each rating category. Each Parks, Property & Streets Committee member will serve as an evaluator, and an average will be calculated from the scores assigned by the members. ~~The average score will be compared with the average scores of other submissions to determine who will be awarded a contract.~~ calculated scores will be considered as part of the evaluation process, however, the Village reserves the right to contract with the right to select any proposal which in the opinion and sole discretion of the Village will be in the best interest of and/or most advantageous to the Village.

Selection Criteria

The following are the criteria used as rating categories and are listed in particulare order or preference:

1. Qualifications
2. Knowledge of State and Federal Laws and Trends
3. Experience, in particular, experience designing similar projects in Wisconsin
4. Level of Understanding of the Need Identified
5. References
6. Cost

If at any point in the review process, any proposal is found to be substantially non-responsive, it will be dropped from further consideration.

The Village, at its sole election, may require presentations by respondents clearly in consideration for the award. Other submissions, certifications, or affirmations may be required, as appropriate.

IV. Award

Upon final selection, all respondents will be notified by the Village via email.

The Village reserves the right to accept or reject any or all responses, to award on the basis of merit alone, and to act in its best interests and the interests of the public.

The Village reserves the right to make an award or to reject any or all proposals based on what it considers to be in its best interests. A contract will be required to effectuate service.

V. Administrative Contact

Name: Benjamin Andrews
Title: Village Administrator
E-Mail: administrator@sisterbaywi.gov
Mailing/Physical Address: Village Administrator
2383 Maple Drive PO Box 769
Sister Bay, WI 54234

**REQUEST FOR PROPOSALS
DRAFT (04/21/2026)**

**ARCHITECTURAL/CONSTRUCTION DESIGN SERVICES
NEW VILLAGE ADMINISTRATION BUILDING
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V. Administrative Contact

Name:	Benjamin Andrews
Title:	Village Administrator
E-Mail:	administrator@sisterbaywi.gov
Mailing/Physical Address:	Village Administrator 2383 Maple Drive PO Box 769 Sister Bay, WI 54234



STAFF REPORT

Date: April 21, 2026

To: Village Board

Re: Pavillion Rental – Waterfront Park; Fee Schedule

Author(s): Benjamin Andrews, Village Administrator

Action(s) Requested: Ordinance Resolution Motion Receive/File

POLICY ISSUE(S)

“Should the Village Board revise the fee schedule for the Pavilion Fee at Waterfront Park?”

BACKGROUND INFORMATION

At the March 2026 Parks Committee meeting, there was a discussion regarding the Facility Rental Fees and Pricing for Non-Profit Organizations. As part of the discussion, it was brought up that the Pavilion at Waterfront Parks is not included in the 2026 Fee Schedule.

Per the Village Facility Rental Agreement for the Pavilion at Waterfront Park, the use fee is as follows:

- \$2500/event (non-profit organizations)
- \$3500/event, plus tax (for profit or individual)

At the April 2026 Parks Committee meeting, the members discussed the few and made a recommendation to the Village Board to place the fee at \$200 per event, without classifications of non-profit or for-profit organizations

RECOMMENDED ACTION(S)

Village Staff recommends that the Village Board evaluate the facility rental use fees and set appropriate fees for inclusion in the fee schedule.

If the Village Board were in favor of this policy action, the following motion may be made:

“I move to revise the Village of Sister Bay Fee Schedule to include Pavilion user fees in the amount of... [Amount (\$)].”

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Accept Fee Schedule Recommendation from Parks Committee
- Set Alternative Fee
- No Action Alternative
- Postpone

ATTACHMENT(S)

1. 2026 Fee Schedule – Draft
2. Facility Rental Agreement – Pavilion at Waterfront Park

ATTACHMENT A
VILLAGE OF SISTER BAY FEE SCHEDULE

Effective January 1, 2026

(Fees Are Per Code Unless Listed Herein)

ZONING AND DEVELOPMENT

Preliminary Subdivision Plats	\$1000 plus \$50 per lot
Final Plat (County has recording fees too)	\$1000
Residential Condominium Plat	\$500 plus \$50 per lot
Final Plat (County has recording fees too)	\$1000
Commercial Condominium Plat	\$500 plus \$50 per business unit
Final Plat (County has recording fees too)	\$1000
Certified Survey Maps	\$500
Final Map (County has recording fees too)	No Charge
Driveway/Approach Permits	\$150
Land Disturbance	\$500 plus \$1000 retainer to ensure completion
Plan Comm. Site Plan and Building Plan Review	\$1500
Plan Comm. Preliminary/Courtesy Review	\$500
Change Plans After Initial Review	\$200 each new staff review required/\$500 each new Plan Comm review required
Landscaping Plan Review (if not part of Site Plan Review)	\$500 max (hourly)
Parking Plan Review (if not part of Site Plan Review)	\$500 max (hourly)
Festival and Tent Permit	\$25
Sign Permit	\$100
Sandwich Board Sign – Text changes	\$100
Sandwich Board – No Text change	\$200
Special Event or Fundraising	\$100 (no fee to VOSB non-profit organizations)
Special Plan Commission or Board Meeting	\$750 min (fee based on actual costs)
STR Plan Commission Request	\$500
Official Map Amendment	\$1500
Plan Amendment	\$2000
Zoning Code Text Amendment	\$1500
Conditional Use Permit - Residential	\$500
Conditional Use Permit -Commercial	\$1000
Amendment to Conditional Use Permit	\$500
Reconsideration of Plan Commission	\$1000
Planned Unit Development	\$2,000 min + \$50 per unit
Appeal to Zoning Board of Appeals	\$1000
Appeal STR Decision to Board	\$500
Standard Zoning Permit	\$500
Zoning Permit Accessory Use Structure	\$100
Floodplain Zoning Permit	\$500
Engineering Analysis	Cost
Village Property Status Reports	\$50
Development Agreement/Agreement Amendment	\$500
Fee in Lieu of Parking	\$1000 per stall per year
Road Cut Fee	\$300 plus \$2000 retainer to ensure completion
Work in Right-of-Way	\$300 plus \$2000 retainer to ensure completion
Razing Permit	\$200
Project Started or Completed w/o Permit	Double permit fee
Property Addressing	Contact county directly
Telecommunications Appeal to Village Board	Same as an appeal to the Zoning Board of Appeals

BUILDING INSPECTION FEES**Contractor: Brett Guilette****A. RESIDENTIAL - 1 & 2 Family**

1. New Structure 1 & 2 Family Homes:
Fees include building, electric, plumbing, HVAC and erosion
(Fees based on sq. ft. of all living area, full basement, deck, and garage)

0 - 1499 sq. ft.	\$850.00
1500 – 1999 sq. ft.	\$1000.00
2000 – 2499 sq. ft.	\$1100.00
2500 – 3000 sq. ft.	\$1150.00
>3000 sq. ft.	\$1150.00 + \$.15 per sq. ft. > 3000 sq. ft.
- Manufactured Dwellings (modular) \$500.00 + any additions or garage per
#3 State Seal \$40.00 (all new homes)
Community Development Fee \$300/occupancy unit
2. Additions/Remodeling/ Alterations:

Building	\$.12 per sq. ft. (all areas) \$75.00 minimum
Electric, Plumbing, HVAC	0 to 500 sq. ft. \$50.00 (each)
	501 to 1000 sq. ft. \$60.00
	(each) 1001 to 1300 sq. ft. \$75.00
	(each) 1301 to 2000 sq. ft. \$100.00
	(each) 2001 to 2500 sq. ft. \$125.00
	(each)
	> 2500 sq. ft. \$.05 per sq. ft. (each)
Erosion	\$40.00 additions only (below grade > 400 sq. ft.)
Community Development Fee	\$300/additional occupancy unit
3. Electric Service \$75.00 Residential
4. Manufactured Homes \$300.00 (fee includes slab, electric service,
occupancy) (HUD homes or house trailers)
Community Development Fee \$300/additional occupancy unit
5. Temporary Occupancy \$50.00
6. Early Start \$50.00 (footing and foundation only)

B. ACCESSORY STRUCTURES - Detached Garages, Storage Buildings & Decks (all sizes)

Building	\$0.12 per sq. ft.	\$50.00 minimum
Electric, Plumbing, HVAC	\$0.05 per sq. ft.	\$40.00 minimum (each)

C. COMMERCIAL - Non-State Reviewed Plans

1. New buildings, additions, alterations, remodels:

Building	\$0.14 per sq. ft. \$75.00 minimum
Electric, plumbing, HVAC	0 to 600 sq. ft. \$60.00 (each)
	601 to 1250 sq. ft. \$75.00 (each)
	1251 to 1700 sq. ft. \$100.00 (each)
	1701 to 2100 sq. ft. \$125.00 (each)
	2100 to 2500 sq. ft. \$150.00 (each)
	>2500 sq. ft. \$0.06 per sq. ft. (each)
Storage buildings, warehouse, detached garage	\$.12 per sq. ft.
Community Development Fee	\$500/occupancy unit
2. Temporary Occupancy, Change of Use, Occupancy. \$50.00
3. Early Start \$100.00
4. Electric Service \$100.00
5. Erosion Control \$75.00

6. Plan Review (plans that do not require state review) \$100.00

D. COMMERCIAL - State Reviewed Plans Only

Building	\$0.20 per sq. ft.	\$200.00 minimum
Electric, Plumbing, HVAC	\$0.10 per sq. ft.	\$75.00 minimum (each)
Community Development Fee	\$500/occupancy unit	

E. MISCELLANEOUS

Re-inspection fee		\$60.00
Failure to call for inspection		\$60.00
Double fees are due if work is started before permit is issued		
Extension to permit (permits are valid for 24 months)		25% of original
fees Agricultural buildings	\$.05 per sq. ft.	\$50 minimum

(Fees continued on next page...)

COMMERCIAL PLAN REVIEW FEES**Contractor: E-Plan Exam****(Per Contract Dated 12/22/22, Amended 1/17/23)**

COMMERCIAL PLAN REVIEW FEE SCHEDULE – BUILDING/HVAC/FIRE ALARM/FIRE SUPPRESSION				
1. New construction, additions, alterations and parking lots fees are computed per this table.				
2. New construction and additions are calculated based on total gross floor area of the structure.				
3. A separate plan review fee is charged for each type of plan review.				
Area (Square Feet)	Building Plans	HVAC Plans	Fire Alarm System Plans	Fire Suppression System Plans
Less than 2,500	\$300	\$180	\$100	\$100
2,500 - 5,000	\$350	\$250	\$100	\$100
5,001 - 10,000	\$600	\$350	\$150	\$150
10,001 - 20,000	\$800	\$450	\$200	\$200
20,001 - 30,000	\$1,200	\$600	\$250	\$250
30,001 - 40,000	\$1,600	\$900	\$400	\$400
40,001 - 50,000	\$2,100	\$1,200	\$550	\$550
50,001 - 75,000	\$2,900	\$1,600	\$800	\$800
75,001 - 100,000	\$3,600	\$2,200	\$1,100	\$1,100
100,001 - 200,000	\$6,000	\$2,900	\$1,400	\$1,400
200,001 - 300,000	\$10,500	\$6,700	\$3,300	\$3,300
300,001 - 400,000	\$17,500	\$9,800	\$4,800	\$4,800
400,001 - 500,000	\$18,500	\$12,000	\$6,300	\$6,300
Over 500,000	\$20,000	\$13,500	\$7,100	\$7,100
Note:	1. A Plan Entry Fee of \$200.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.			
	2. At the sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.			
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.			
Structural Plans and other Component Submittals	When submitted separately from the general building plans, the review fee for structural plans, precast concrete, laminate wood, beams, cladding elements, other facade features or other structural elements, the review fee is \$250.00 per plan with an additional \$200.00 plan entry fee per each plan set.			
Accessory Buildings	The plan review fee for accessory buildings less than 500 square feet shall be \$125.00 with the plan entry fee waived.			
Early Start	The plan review fee for permission to start construction shall be \$125.00 for all structures less than 2,500 sf. All other structures shall be \$200.00. The square footage shall be computed as the first floor of the building or structure.			
Plan Examination Extensions	The fee for the extension of an approved plan review shall be 50% of the original plan review fee, not to exceed \$3,000.00.			
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be \$75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.			

Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of \$500.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.			
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.			
COMMERCIAL PLAN REVIEW FEE SCHEDULE – PLUMBING				
1. New construction, alterations and remodeling fees are computed per the following table				
2. New construction fee is calculated based on square footage of the area constructed.				
3. Alterations and remodeling fee is based on the number of plumbing fixtures.				
Area (Square Feet) (New Construction & Additions)	Plumbing Plan Review Fee		Number of Fixtures (Alteration, Remodeling, and Site Work)	Plumbing Plan Review Fee
Less than 3,000	\$300		<15	\$200
3,001 - 4,000	\$400		16-25	\$300
4,001 - 5,000	\$550		26-35	\$450
5,001 – 6,000	\$650		36-50	\$550
6,001 – 7,500	\$700		51-75	\$800
7,501 – 10,000	\$850		76-100	\$900
10,001 – 15,000	\$900		101-125	\$1,050
15,001 – 20,000	\$950		126-150	\$1,150
20,001 – 30,000	\$1,100		>151	\$1,150
30,001 – 40,000	\$1,250		Plus \$160 for each additional 25 fixtures (rounded up) beyond 150 Fixtures	
40,001 – 50,000	\$1,550			
50,001 – 75,000	\$2,100			
Over 75,000	\$2,500			
Plus \$0.0072 per each additional sq. ft. over 75,000 sq. ft.				
Note:	1. A Plan Entry Fee of \$200.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.			
	2. At the Sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.			
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.			
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be \$75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.			
Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of \$500.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees and base fees applied to a project.			
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.			

CITATIONS (VIOLATIONS OF MUNICIPAL CODE)

County fees may change, depending on county revising their fee schedule

	Basic Deposit (Forfeiture)	Penalty Surcharge (26%)	Jail Surcharge & Crime	Automation, Court Support & Justice Info Fees	Court Costs (Clerk's Fee)	Total Deposit
Disorderly Conduct	\$100.00	\$26.00	\$23.00	\$89.50	\$25.00	\$263.50
Parking Citations (First Offense)	\$55.00	\$14.30	\$23.00	\$89.50	\$25.00	\$206.80
Parking Citations (Second Offense)	\$75.00	\$19.50	\$23.00	\$89.50	\$25.00	\$232.00
Park Regulation Violations	\$55.00	\$14.30	\$23.00	\$89.50	\$25.00	\$206.80
Zoning Violations (Citation increases by \$50 for second and subsequent offenses of the same code section)	\$250.00	\$65.00	\$23.00	\$89.50	\$25.00	\$452.50
Sign Violations	\$250.00	\$65.00	\$23.00	\$89.50	\$25.00	\$452.50
Land Division Violations	\$50-200.00	\$Varies	\$23.00	\$89.50	\$25.00	\$Varies
Nuisance Code Violations (First Offense)	\$100.00	\$26.00	\$23.00	\$89.50	\$25.00	\$263.50
Nuisance Code Violations (Second Offense)	\$250.00	\$65.00	\$23.00	\$89.50	\$25.00	\$452.50
Other Violations	\$25.00	\$6.50	\$23.00	\$89.50	\$25.00	\$169.00
Negligent or Willful Septage Discharge (Basic forfeiture increases by \$250 for every subsequent violation thereafter)	\$500.00	\$130.00	\$23.00	\$89.50	\$25.00	\$767.50
Failure to Clean Septage Receiving Screen	\$100	\$26.00	\$23.00	\$89.50	\$25.00	\$263.50
Short-Term Rental Violation Forfeitures per Ord No. 2023-006 plus surcharges and fees above						

LICENSES & MISCELLANEOUS FEES

<u>License</u>	
Dog License– Unaltered	\$10
Dog License - Spayed or Neutered	\$5
Dog License Late Fee (after March 31)	\$25
Operator’s License – 1 year	\$15
Operator’s License – 2 year	\$25
Short-Term Rental License	\$1500 initial license; \$1000 if licensed in previous year, plus \$150 each time an application must be returned for completion or additional information
Mobil Food Vendor License	\$500
Cigarette, Electronic Vaping Device & Tobacco Retailers	\$50
Temporary Class “B” Beer (Picnic) License	\$10
Class “A” Beer License	\$100
“Class A” Liquor License	\$500
Class “B” Beer License	\$100
“Class B” Liquor License	\$500
Class “C” Wine License	\$100
300-Seat “Class B” Liquor License	\$500 (subject to licensing criteria and initial issuance fee*)
*Initial Issuance Fee – Reserve Liquor Licenses	\$20,000
Liquor License Publication Fee	\$30

Fees & Taxes

Register of Deed Recording Fees	County fees plus \$75 minimum (varies by document type, pages, County recording fees, staff time, mileage)
Copies of Recorded Documents	County fees plus staff time and mileage – minimum of \$2 first page, \$1 each additional page above county fee
Notary Services	\$5/document
Public Records Copying Fee	\$0.25/page, plus postage, if applicable (research fee may be applied if the record is not readily available)
Fax Charge	\$0.25/page
Public Records Requests	\$0.25/page, plus postage and staff time (hourly rate, deposit required)
Special Assessment Letter Request – Village	\$30
Special Assessment Letter Request – Utilities	\$30
Sales Tax	5.50%
Room Tax	8.00%
Premier Resort Area Tax	0.05%
Nonsufficient Fees Charge	\$25

Rental Fees (Security deposit may be required; tax is additional)

Facility Rentals:

Village Hall	\$200/day
Gazebo – Waterfront Park	\$150/day
Pavillion – Waterfront Park	\$200/event
TKH Building	\$75/day
Sports Complex Pavilion	\$150/day
Sports Complex Ball Fields	\$50/day
Sports Complex Tennis/ Pickleball Courts	\$20 2 hr. time Fire
Station – Lg. Meeting Rm	\$50/day
Fire Station – Sm. Meeting Rm	\$25/day

Park/Special Rentals: (Cost is Friday-Monday to accommodate tent rental companies)

Waterfront Park (May, June, Sept, Oct.)	\$2500
Waterfront Park (July & August)	\$3500
Marina Park (May, June, Sept, Oct.)	\$2000
Marina Park (July & August)	\$2500
Ice Rink Tournaments	\$1500 plus \$1000 retainer for clean-up and repair
Tents left beyond timeframe	\$1000/day

SEWER & WATER

As prescribed by the Public Service or Commission or adopted by the Sewer and Water Utility Committee in the preceding summer. Refer to Committee minutes for most recent rate schedule.

MARINA

Launch Fees:

Daily Launch Pass	\$10.00
Non-Commercial Seasonal Launch Pass	\$100.00
Commercial Seasonal Launch Pass	\$300.00

Dockage Rates:

Seasonal Slip - Sister Bay Property Owner	\$156.50/ft. of slip
Seasonal Slip – Non-Sister Bay Prop. Owner	\$165.50/ft. of slip
In-Season Transient dockage (Based on Length of boat) - May 13-Oct. 14	\$3.05 + tax/per foot 20'-39' \$3.16 + tax/per foot 40'-49' \$3.28 + tax/per foot 50'-59' \$3.40 + tax/per foot 60'-69' \$3.50 + tax/per foot 70'+
Late Season Transient dockage – Lmtd. Avail. Su-Th ONLY, weekends are regular rates Sept. 15 - Oct. 13	\$35.00/day (Su-Th ONLY)
Failure to Remove Boat at Close of Season (Oct. 13 is Marina Closing)	\$2.50/ft. per day, 20' minimum

Commercial Vendor Fees:

1.5 x Seasonal Property Owner Rate for 2025

Miscellaneous:

Sanitary Pump Out	\$25.00 (up to 60 gallons) – PAY IN ADVANCE
Ice – 7.5 lb. bag	\$3.00 + tax
Ice – 10 lb. block	\$4.00 + tax
Water & Gatorade	\$2.00 + tax
Candy	\$2.00 + tax
Washer/Dryer Use	Washer \$2.00/load; Dryer \$2.00 load
Laundry Detergent, Fabric Sheets	\$1.00 + tax

All fees are due upon receipt of service unless alternate arrangements have been made with the Marina Manager. Late payment charge of 1%, but not less than \$0.50, applies and will be assessed on a monthly basis.

ICE RINK

All rentals and concessions require tax to be added.

Skate rental	\$8
Skate sharpening	\$9
Equipment rental	\$5
Gatorade & hot drinks	\$3
Soda	\$4
Water	\$2
Candy	\$4
Popcorn	\$2
Deluxe Pizza	\$11
Pizza (other)	\$10



**VILLAGE OF SISTER BAY
Village Facility Rental Agreement**

PAVILION AT WATERFRONT PARK – 2362 Mill Road

(OR OTHER OUTDOOR MUSIC EVENT ON VILLAGE PROPERTY)

Applicant/Organization Name: _____

(The village reserves the right to perform a criminal background check on the applicant to ensure public safety is upheld.)

Address: _____

Phone: _____ **Email:** _____

Date(s) Requested: _____

(Note: The village likely will not approve the application if the event is on a holiday or conflicts with an approved SBAA event)

Location Requested: _____

Type of Event & Name of Event:

Security Deposit*: \$1000 **Use Fees:** \$2500/event (non-profit organizations)
\$3500/event, plus tax (for profit or individual)

**Security deposits are deposited into a Trust Account and returned after satisfactory inspection of the grounds and/or facilities. The committee reserves the right to require a higher security deposit.*

THIS APPLICATION MUST BE SUBMITTED AT LEAST FOUR MONTHS PRIOR TO THE EVENT TO ALLOW ADEQUATE TIME FOR THE PARKS, PROPERTY & STREETS COMMITTEE TO REVIEW THE REQUEST. ONLY UNDER EXEMPTION BY THE COMMITTEE WILL THIS APPLICATION PERIOD BE REDUCED. THE COMMITTEE RESERVES THE RIGHT TO WAIVE ANY OF THE REQUIREMENTS BELOW.

Video: The applicant (organizer) shall submit three links to videos showing the performance to be presented. The committee reserves the right to deny the application if there is concern the event will be ill-attended, too large for the event area, or for other reason of public interest or concern.

Video Link 1: _____
Video Link 2: _____
Video Link 3: _____

References: The applicant is to provide references from three public locations where they have previously performed. Submit name, event date performed, phone and email address. Use additional pages, if necessary.

Reference 1: _____

Reference 2: _____

Reference 3: _____

Hours: Access to facility is available beginning at 7:00 AM and activities are to be concluded by 10:00 PM (be advised this includes set up and tear down).

Hours Requested: _____

Security: Events with an anticipated attendance in excess of 200 persons shall provide private security or arrange for public security. Security is to be paid for by the applicant.

Security Company/Company Website/Contact Name and Phone Number:

Restrooms: Public restrooms are located at the corner of Mill Road and N Bay Shore Dr. However, port-a-potties must be provided for events with an anticipated attendance larger than 100 people. Applicant shall pay for the porta-potties. Placement of the portable units must be coordinated with the Village Parks & Streets Director. Falsifying anticipated attendance may result in the applicant not being able to rent village property in the future.

Decorations: Applicant may not stake anything into the ground without first consulting with the Parks & Streets Director - this includes banner or other sign stakes. Damage to underground utilities caused by the applicant or attendees at an event hosted by the applicant, will be retained from the security deposit. Damages will be billed at 125% of the total cost of repair. All signage may not be erected prior to the day of the event and must be removed within one hour of the close of the event. Security deposits will not be returned if sign removal is required by village staff.

Alcohol: Alcohol is strictly prohibited from being sold during your event, except in the case where an eligible organization has obtained the proper license from the Village Clerk. A licensed operator must be on premise at all times that alcohol is being served or sold. Fencing may be required around the area where alcohol is to be sold or consumed to prevent access by minors.

Food: Food trucks or tents are not allowed unless approved by the Committee. All food stations require approval by Door County Public Health.

Cleaning: Trash must be collected and taken with you when you leave. Security deposits will not be returned if additional clean-up is required by village staff.

Parking: Parking shall be only in lawful, authorized parking areas on the street or in designated parking lots (Autumn Court lot, Mill Road lot, Sports Complex). Vehicles may not be parked on lawns or where prohibited per village ordinance. No overnight parking is permitted. Security or event staff must monitor parking to ensure compliance. Citations may be issued if village ordinances are not adhered to.

Noise: Outdoor music may not exceed decibel levels as set by the Village of Sister Bay. A decibel meter may be available to verify that levels are acceptable, but if it is not available, applicant is responsible for bringing their own meter and monitoring noise throughout the event. If you are found in violation of the village's decibel limit, you are required to adjust sound levels or stop the music immediately. Citations may be issued if village

ordinances are not adhered to. No amplified music may be played after 9:00 P.M. or the security deposit will be forfeit.

Liability Insurance: "For profit" or "individual" events held at village facilities are obligated to provide, prior to their use of the facility, a Certificate of Liability Insurance in the minimum amount of \$1,000,000 naming the Village of Sister Bay as certificate holder.

Cancellation: The Village of Sister Bay reserves the right to cancel a reservation if the village requires use of the facility, in which case the security deposit and use fee will be refunded. Cancellations made by the applicant at least 48 hours in advance may receive a refund.

Public: Keep in mind that the beach and surrounding areas are public spaces. The village cannot guarantee that the public won't be present during your event.

Emergency: IN THE EVENT OF AN EMERGENCY, dial 911. Contact the Parks & Streets Director to determine where an AED is located.

Any group who fails to follow the aforementioned regulations may be prohibited from use of village facilities in the future.

I acknowledge that I have read and agree to the regulations listed above:

Applicant Signature: _____ Date: _____

If other than the applicant, name and contact information for individual responsible for answering questions during the event, including set-up and take-down (i.e. event planner):

Name: _____

Phone: _____



Date Received: _____

Parks Cmte Meeting Date: _____

Date Approved: _____

Use Fee Collected: _____

Sec. Dep. Check #: _____

Facility Inspection: _____

Sec. Dep. Return Date: _____



STAFF REPORT

Date: April 21, 2026

To: Village Board

Re: Technology Device and Cloud Services Policy (Draft)

Author(s): Benjamin Andrews, Village Administrator

Action(s) Requested: Ordinance Resolution Motion Discussion

POLICY ISSUE(S)

“Should the Village transition from providing Village-owned devices to elected and appointed officials to a stipend-based model in which officials use personally owned devices to access Village cloud platforms?”

AGENDA ITEM OBJECTIVE

The purpose of this agenda item is not to adopt the policy, but to determine whether such a policy has merit, whether the draft contains the right components, and what the next steps should be.

BACKGROUND INFORMATION

The Village currently issues tablets or other hardware to many elected and appointed officials to conduct Village business. This approach creates logistical and administrative challenges, including device management, replacement cycles, support, and implications for Wisconsin public records law.

The attached Technology Device and Cloud Services Policy (Draft) proposes discontinuing this practice in favor of a \$600 annual technology stipend for officials to obtain and maintain the devices and services needed to perform Village duties. It also establishes a cloud-first requirement, mandating that all Village business be conducted and stored within the Village’s Microsoft 365 tenant, thereby preserving compliance with public records requirements while reducing the risk of personal devices being subject to public records requests.

PRIOR ACTION/REVIEW

This is the first formal presentation of the draft policy to the Village Board. No prior action has been taken.

FINANCIAL INFORMATION**FISCAL IMPACT:**

- | | |
|------------------------------|------------------------------------|
| 1. Is There a Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes – Somewhat</u> |
| 3. If Budgeted, Where: | <u>GENERAL GOVERNMENT</u> |
| | <u>LEGISLATIVE - VILLAGE BOARD</u> |
| | <u>COMPUTER SOFTWARE/HARDWARE:</u> |
| | <u>100-51100-310-000</u> |
| 4. Amount: | <u>\$4,000</u> |

The Village has consistently budgeted \$4,000 for computer/software expenses annually.

BENEFITS/CHALLENGES**Potential Benefits**

- Reduces Village involvement in procurement, maintenance, and replacement of hardware.
- Improves compliance with public records law by centralizing Village business in Microsoft 365 (if followed).
- Allows officials to choose devices that best fit their working style.

Potential Challenges / Questions

- Is the \$600 annual stipend appropriate and sufficient?
- Will all officials be comfortable relying solely on their personal devices?
- Should additional support or training be provided during the transition?
- Are there legal or IT security concerns that may need further evaluation?

OPTIONS FOR BOARD CONSIDERATION

1. Determine if the policy is feasible and appropriate for the Village of Sister Bay.
2. Provide feedback on the draft policy and direct staff to revise for future consideration.
3. Request additional analysis, such as legal review, IT security recommendations, or cost comparisons.
4. Determine whether to schedule the policy for formal adoption at a future meeting once revisions are complete.
5. Determine that a policy is not needed and discontinue further work.

ATTACHMENT(S)

1. Technology Device and Cloud Services Policy (DRAFT)

**VILLAGE OF SISTER BAY
ELECTED OFFICIALS AND APPOINTED BOARD MEMBERS
TECHNOLOGY DEVICE AND CLOUD SERVICES POLICY (DRAFT)**

Effective Date: [DATE]

1. Purpose

This policy establishes the framework for providing elected officials and appointed board members with technology resources necessary to conduct Village business while maintaining compliance with Wisconsin open records law and protecting personal devices from discovery requests.

2. Scope

This policy applies to all elected and appointed officials of the Village of Sister Bay. i.e., members of the Village Board and other governing bodies.

3. Annual Technology Stipend

Each eligible official shall receive an annual technology stipend of six hundred dollars to acquire and maintain electronic devices and related services necessary for conducting Village business.

4. Eligible Expenses

Eligible expenses under the technology stipend include, but are not limited to:

- a. Computing devices (laptops, tablets, desktop computers)
- b. Mobile devices (smartphones)
- c. Peripheral equipment (printers, monitors, keyboards)
- d. Professional installation and configuration services for approved cloud applications
- e. Any other electronic device or service reasonably necessary to access and utilize approved village cloud platforms

The stipend reimburses actual documented expenses up to the annual maximum. Officials must provide a signed attestation stating the amount expended on the eligible item.

5. Reimbursement and Approval Process

- a. Officials submit a signed attestation of expenses incurred, including the item purchased and the amount spent.
- b. Reimbursement requests are reviewed and approved by either the Village Administrator OR Village President.
- c. Approved reimbursement requests up to the annual six hundred dollar maximum shall be processed by the village.
- d. Any expenses exceeding the six hundred dollar annual cap shall be the responsibility of the official and shall not be reimbursed by the Village.
- e. Reimbursement requests may be submitted at any time during or after the year in which expenses are incurred.

**ELECTED OFFICIALS AND APPOINTED BOARD MEMBERS
TECHNOLOGY DEVICE AND CLOUD SERVICES POLICY (DRAFT)**

6. Cloud-First Work Requirement

All official village business materials, documents, and communications must be created, stored, and managed through the village's approved cloud platform (Microsoft 365). Personal devices serve as access terminals only and shall not be used as repositories for official documents.

7. Trigger for Cloud Storage

Once a document is shared with any village official, employee, or board member, it shall immediately be transferred to and maintained within the Village's approved cloud platform.

8. Personal Email Prohibition

Officials shall not conduct Village business using personal email accounts. All Village business communications shall occur through official village email or approved cloud collaboration tools.

9. Device Protection and Open Records Compliance

By limiting official work to cloud-based platforms accessed through personal devices, officials' personal devices are protected from open records requests. Public records requests are directed to the Village's official cloud platform, where all Village business records are maintained and accessible.

10. Approved Cloud Platform Changes

Any changes to the Village's approved cloud platform require approval by the Village Board before implementation.

11. Technology Support

The Village shall provide configuration and technical support limited to:

- a. Setup and configuration of Outlook on the official's chosen device or platform
- b. Troubleshooting access to the Village's approved cloud platform
- c. Guidance on cloud-first document workflows

Officials are responsible for general device maintenance, software updates, and technical support beyond cloud platform access.

**ELECTED OFFICIALS AND APPOINTED BOARD MEMBERS
TECHNOLOGY DEVICE AND CLOUD SERVICES POLICY (DRAFT)**

12. Transition and Grandfather Provision

- a. Elected officials and appointed board members currently serving and currently using Village-provided tablets may continue to use those devices without participating in the technology stipend program.
- b. All newly elected or appointed officials who do not already have official Village-provided devices shall participate in the technology stipend program and shall not receive village-provided hardware.

13. Separation from Service

When an official leaves office:

- a. The official shall remove all non-public documents from personal devices within seven days of departure.
- b. The official shall refund any unused portion of the annual stipend within sixty days of departure. If more than one year has elapsed since receipt of the stipend, refund is not required.
- c. The village makes no claim to personal devices acquired through the stipend.

14. Definitions

Approved Cloud Platform: The village's official Microsoft 365 tenant and associated cloud services.

Personal Device: Any computing device owned by the official and not provided by the village.

Village Business: Any work, communication, or documentation performed in an official capacity on behalf of the village.

Non-Public Documents: Any materials not in the public domain, including closed session materials, draft documents, and work product created prior to sharing with other village officials.

15. Privacy Recommendations

While outside the scope of this policy, the Village recommends that officials consider establishing a separate phone number (such as through Google Voice) for village business communications to maintain separation between personal and official communications.

16. Effective Date and Review

This policy becomes effective [DATE]. The village board shall review this policy annually and may amend it as needed.



STAFF REPORT

Date: April 21, 2026

To: Village Board

Re: Overview of State and Federal Grant Opportunities for Village Projects

Author(s): Benjamin Andrews, Village Administrator

Action(s) Requested: Ordinance Resolution Motion Receive/File

POLICY ISSUE(S)

“Should the Village Board review and discuss available state and federal funding programs in order to identify viable grants for upcoming capital improvement projects?”

BACKGROUND INFORMATION

The purpose of this agenda item is to provide the Village Board with information on grant opportunities that align with the Village’s planned or potential future projects. As funding needs increase for infrastructure, utilities, park amenities, and community development initiatives, leveraging grant programs will be essential for long-term planning and fiscal sustainability.

PRIOR ACTION/REVIEW

This is an informational item; no prior formal action has been taken on this specific summary of grant programs in 2026.

ATTACHMENT(S)

1. Summary of CIP (2026-2030)
2. Funding Programs by Category

CATEGORY:	PROJECT:	YEAR:
Collections	Sunnyside Lift Station Pumps	2026
Collections	Forest Lane Lift Station Pumps	2026
Collections	Crows Nest Lift Station Pumps	2026
Collections	2016 Truck Replacement	2026
Collections	Crane for Truck	2026
Collections	Main Lift Check Valves	2026
Collections	Sanitary Sewer Extension	2026
Fire	FD Maintanance	2026
General Government & Administration	Village-wide Broadband	2026
General Government & Administration	Wayfinding & Facilities Signage	2026
Library	Exterior Painting	2026
Library	Cement Step Work	2026
Marina	C Dock Main Floating Dock	2026
Marina	Boathouse TBD	2026
Marina	C Dock Finger Piers	2026
Public Works Vehicles & Equipment	Carbon Steel Chipping Cap	2026
Streets	Wiltse Property Infrastructure	2026
Streets	Flint Ridge Road	2026
Water	Meters	2026
Water	Well No. 2 Rebuild/Inspection	2026
Water	Well No. 3 Rebuild/ Inspection	2026
Water	2016 Truck Replacement	2026
Water	Booster Pump Replacement	2026
Water	PRV Installation	2026
Water	Water Extension	2026
WWTP	2016 Truck Replacement	2026
WWTP	Crane for Truck	2026
WWTP	Ditch 1 and 2 Mud Valve Replacement	2026
WWTP	NPW System Improvements	2026
WWTP	Replace Digested Sludge Pump 2	2026
Collections	Fieldcrest Lift Station Upgrade	2027
Collections	Little Sister Lift Station Pumps	2027
General Government & Administration	PW Buildings Demo	2027
General Government & Administration	Village Hall Future Engineering-Renovation	2027
Ice Rink	Rink Concrete & Coils	2027
Ice Rink	Refrigeration System	2027
Library	Interior Painting - Lower Walls	2027
Marina	Marina Building Reconstruction	2027
Marina	Boardwalk/E Dock	2027
Marina	Vendor Tables	2027
Parks	HWY 57 Trail	2027
Parks	Marina Public Restrooms	2027
Parks	Dog Park Renovations	2027
Public Works Vehicles & Equipment	Bobcat Skidsteer & Accessories	2027
Public Works Vehicles & Equipment	2005 Truck Replacement	2027
Public Works Vehicles & Equipment	2011 Ranger #2 Replacement	2027
Public Works Vehicles & Equipment	Zero Turn Lawnmower II	2027

Streets	Mill Rd Triangle	2027
WWTP	Sludge Dryer System	2027
WWTP	BOD Incubator	2027
Collections	2018 Truck Replacement	2028
General Government & Administration	Administration Building	2028
Library	Sound Reduction Panels	2028
Marina	Launch Ramp Piers	2028
Parks	Pebble Beach Parking, Restrooms, Overlook	2028
Water	2018 Truck Replacement	2028
WWTP	UV Light Replacement	2028
WWTP	2018 Truck Replacement	2028
Collections	Submersible Sewer Pump	2029
Fire	Tender 11 Replacement	2029
Fire	SCBA Air Packs and Spare Bottles	2029
Fire	Turn Out Gear	2029
Library	New Tech Patio Awning	2029
Marina	2008 Club Car Carryall Replacement	2029
Parks	Hwy 42 Trail to Ephraim	2029
Public Works Vehicles & Equipment	Robot Mowers	2029
Public Works Vehicles & Equipment	Zero Turn Lawnmower III	2029
WWTP	Tuttnauer- Digital Autoclave Model #2340M	2029
Collections	Autumn Court Sanitary Line	2030
Collections	Sanitary Relining SBD/Country Walk	2030
Collections	Waters End Lift Station Pumps	2030
Collections	Pheasant Park Lift Station Pumps	2030
Fire	Radios	2030
Fire	Engine 6	2030
General Government & Administration	IT Update	2030
General Government & Administration	Village Server	2030
General Government & Administration	Post Office Building	2030
General Government & Administration	2313 Mill Rd Plan	2030
Ice Rink	Hockey Boards	2030
Ice Rink	Community Center-Warming House	2030
Library	Carpeting	2030
Marina	B Dock Finger Piers	2030
Parks	Waterfront Playground Equipment	2030
Parks	Misc. Trails	2030
Parks	Ava Hope Community Park	2030
Public Works Vehicles & Equipment	2000 Ford F350 Dump Truck Replacement	2030
Public Works Vehicles & Equipment	Trackless	2030
Public Works Vehicles & Equipment	Brush Chipper	2030
Public Works Vehicles & Equipment	2020 Dump Truck Replacement	2030
Public Works Vehicles & Equipment	Genie Lift - 2001	2030
Public Works Vehicles & Equipment	2019 PW Truck Replacement	2030
Public Works Vehicles & Equipment	2020 Golf Cart	2030
Streets	Yearly Street Improvements	2030
Streets	Extension of Canterbury Lane East to Woodcrest Road	2030
Streets	Extension of Applewood Road to Woodcrest	2030

Water	Well No. 1 Rebuild/ Inspection	2030
Water	PRV Refurbishment	2030
WWTP	Concentrated Sludge Pump	2030

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
Bike/Pedestrian			
<p>Transportation Alternatives Program (TAP)</p> <ul style="list-style-type: none"> Multi-modal program that incorporates former Bicycle & Pedestrian Facilities Program (BPPF), Safe Routes to School (SRTS), and Transportation Enhancement (TE) grant programs. <p>Eligible categories include:</p> <ul style="list-style-type: none"> Construction, planning and design of on-road and off-road trail facilities for non-motorized transportation (pedestrians and bicyclists) Construction, planning and design of infrastructure-related projects/systems that will provide safe routes for non-drivers Conversion and use of abandoned railroad corridors for non-motorized transportation (pedestrians and bicyclists) Construction of turnouts, overlooks and viewing areas Community improvement activities related transportation such as to outdoor advertising, historic preservation, vegetation management and archaeological activities Environmental mitigation activities Recreational trails programs Safe Routes to Schools programs to create safer walking and biking routes for children ages K-8 Planning, designing or constructing boulevards or other roadways largely in the right-of-way of former interstate routes or other divided highways. 	<p>Reimbursement program; 20% local match required.</p> <p>Infrastructure projects must be \$300,000 or greater; non-infrastructure projects must be \$50,000 or greater.</p>	<p>Applications deadline on October 31st.</p>	<p>WDOT</p>
Stewardship Program (See Parks/Recreation/Forestry)			
Brownfields/Redevelopment			
<p>Brownfields Site Assessment Grant (SAG)</p> <p>Funds Phase I and II Environmental Site Assessments (ESA), site investigations, demolition, asbestos removal associated with demolition, removal of abandoned containers, and removal of underground storage tanks (USTs).</p>	<p>Requires at least 20% local match (50% needed for project to be considered competitive).</p>	<p>Continuous</p>	<p>WEDC</p>
<p>Brownfields Grant Program</p> <ul style="list-style-type: none"> Formerly Blight Elimination and Brownfield Redevelopment (BEBR) program. Funds brownfield redevelopment or associated environmental remediation activities on sites with demonstrated soil and/or groundwater contamination following completion of Phase I and Phase II Environmental Reports of an abandoned, idle or underused industrial or commercial facility or site. 	<p>Usually requires 70% match.</p>	<p>Continuous</p>	<p>WEDC</p>
<p>Federal Brownfield Assessment Grants</p> <ul style="list-style-type: none"> Funds inventorying and assessment of brownfield areas for contamination from petroleum and hazardous substances. 	<p>Awards vary; no match required.</p>	<p>Usually mid-November</p>	<p>EPA</p>
<p>Federal Brownfield Site Cleanup Grants</p> <ul style="list-style-type: none"> Funds cleanup of specific brownfield properties with contamination from petroleum and hazardous substances. 	<p>Maximum award of \$200,000; 20% match required.</p>	<p>Usually mid-November</p>	<p>EPA</p>

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
<p>Federal Brownfields Revolving Loan Fund Grants</p> <ul style="list-style-type: none"> Funding for local governments to establish a loan and sub-grant program for cleanup of petroleum and hazardous substances. 	Up to \$1 million award; 20% match required	Usually mid-November	EPA
<p>Ready for Reuse Loan and Grant Program</p> <ul style="list-style-type: none"> Funds environmental cleanup of hazardous substances or petroleum at owner's brownfields sites. 	0% interest loans for projects greater than \$250,000 and grants up to \$200,000; requires 22% match.	Continuous	DNR
Public/Community Facilities			
<p>Community Development Block Grant – Public Facilities (CDBG-PF)</p> <ul style="list-style-type: none"> Funds municipal infrastructure reconstruction and/or replacement. Water treatment and supply, waste water collection and treatment, storm water collection, community centers, libraries, fire stations, and other facilities are eligible. Program aimed to assist communities and neighborhoods with a higher percentage of low- to moderate-income households. 	Maximum award \$1,000,000; 2:1 match required.	Annually in late spring (usually May)	DOA
<p>Community Facilities Direct Loans & Grants</p> <ul style="list-style-type: none"> Funds essential community facilities in rural areas, such as municipal buildings, day care centers, and health and safety facilities. Cities and villages must have fewer than 20,000 residents, based on the 2010 census. Priority given to small, low-income communities. Loan guarantees also available to private lenders that extend commercial credit to eligible communities. 	Low interest loans and possibility for grant assistance, based on project cost.	Continuous	USDA Rural Dev't
<p>Water & Waste Disposal Loans & Grants</p> <ul style="list-style-type: none"> Funds community clean and reliable drinking water, sewer, storm sewer, and solid waste systems serving rural areas with fewer than 10,000 people. 	Low interest loans and possibility for grant assistance, if necessary to keep user costs reasonable.	Continuous	USDA Rural Dev't
<p>Emergency Community Water Assistance Grants</p> <ul style="list-style-type: none"> Funds the preparation for, or recovery from, an emergency such as drought, flood, tornado, disease outbreak or chemical spill, that threatens the availability of safe, reliable drinking water for households and businesses. Eligible communities are low-income rural areas and towns with less than 10,000 residents. 	Maximum \$150,000 for water transmission line grants; maximum \$500,000 for water source grants. No match required.	Continuous	USDA Rural Dev't
<p>Special Evaluation Assistance for Rural Communities and Households in Wisconsin (SEARCH)</p> <ul style="list-style-type: none"> Funds predevelopment planning costs for feasibility studies, design assistance and technical assistance on proposed water and waste disposal projects for small, financially distressed rural communities. Eligible communities are rural areas with populations less than 2,500 and a median household income below 80% of statewide non-metropolitan median household income. 	Maximum award \$30,000; minimal match requested	Continuous	USDA Rural Dev't

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
<p>Safe Drinking Water Loan Program (SDWLP)</p> <ul style="list-style-type: none"> Provides loans to public water systems to build, upgrade, or replace water supply infrastructure to protect public health and address federal and state safe drinking water requirements. Scoring ranks projects based on the type of project and also accounts for municipal size and MHI. Principal forgiveness (at pre-determined percentages) may be available based on MHI, population and other parameters, as well as availability. 	<p>Low-interest loans at DNR market rate, depending on municipal median household income (MHI). The maximum loan term is currently 20 years.</p>	<p>Notice of Intent due October 31. All applications are due June 30.</p>	<p>DNR</p>
<p>Clean Water Fund Program (CWFP)</p> <ul style="list-style-type: none"> Provides loans to municipalities for wastewater treatment and urban storm water projects that provide treatment. Project must include construction in order to include other costs unless it is a pilot project. Interest rate incentives for septage receiving and phosphorus removal. Eligible Projects: Wastewater treatment and collection projects for existing facilities (compliance maintenance projects), new facilities or projects for the correction of water quality and human health problems in unsewered areas, and storm water treatment. Principal forgiveness (at pre-determined percentages) may be available based on MHI, population and other parameters. Small Loan program utilizes Board of Commissioners of Public Lands (BCPL or 'state trust fund') loan money and buys down the interest rate. Available for loans under typically \$1M, if existing loans are compatible. Principal forgiveness (at pre-determined percentages) may be available based on MHI, population and other parameters. 	<p>Low interest loans at DNR market rate depending on municipal MHI) for planning, design, and construction. Maximum loan term typically 20 years, up to 30 years allowed under certain circumstances.</p>	<p>File Notice of Intent To Apply due by October 31. Applications pursuing principal forgiveness are due by the following September 30th. Other applications are accepted throughout the year.</p>	<p>DNR</p>
<p>Community Development Block Grant – Emergency Program (CDBG-EAP) Emergency response program to help restore or replace critical infrastructure damaged or destroyed as a result of a natural or man-made catastrophe.</p>	<p>Maximum grant \$500,000, dependent on need and fund availability</p>	<p>Apply within 90 days of the disaster.</p>	<p>DOA</p>
<p>State Trust Fund Loan Program (See General Loan Program)</p>			
<p>Community Development Block Grant – Public Facilities Economic Development (CDBG-PFED) (see Economic Development)</p>			

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
Economic Development			
<p>Community Development Block Grant-Public Facilities for Economic Development (CDBG-PFED)</p> <ul style="list-style-type: none"> Funds public infrastructure projects that support business expansion or retention, such as new or improved water and sewer service and streets that result in business expansion. Program aimed to increase job opportunities; at least 51% of hires must be low- to moderate- income individuals. 	50% match required. Maximum grant \$750,000; up to \$35,000 per job created.	Continuous	DOA
<p>Community Development Block Grant – Economic Development (CDBG – ED)</p> <ul style="list-style-type: none"> Funds awarded to a municipality, which in turn loans funds to a business to support job creation with purchase of equipment or providing working capital. Assisted businesses must match 50% of funds and at least 51% of hires must be low- to moderate- income individuals. 	Loans up to \$1 million per project; maximum award \$35,000 per job created.	Continuous	DOA
<p>Capacity Building Grants</p> <ul style="list-style-type: none"> Funds economic development competitive assessments, the development of a comprehensive economic development strategy and other economic development initiatives. 	Maximum award \$50,000	Continuous	WEDC
<p>Community Development Investment Grant</p> <ul style="list-style-type: none"> Funds planning and implementation efforts for development projects. 	Maximum award \$250,000	Continuous	WEDC
<p>Idle Industrial Site Redevelopment Program</p> <ul style="list-style-type: none"> Funds implementation of redevelopment plans for large commercial or industrial sites that have been idle, abandoned or underutilized for at least 5 years. 	Maximum award of \$250,000	Continuous	WEDC
<p>Rural Business Development Grants</p> <ul style="list-style-type: none"> Consolidated Rural Business Enterprise Grant (RBEG) and Rural Business Opportunity Grant (RBOG) Enterprise grant funds to finance and develop small and emerging private businesses with less than \$1 million in revenues, and which will have fewer than 50 employees. Funds can be used for technical assistance, revolving loan program, incubator/industrial buildings, and industrial park improvements Opportunity grant funds for community economic development, planning and training. 	Awards generally range from \$10,000 to \$500,000; no match required	End of March	USDA Rural Dev't

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
<p><i>Economic Development Administration (EDA) Grants</i> <i>Public Works and Economic Development Facilities</i></p> <ul style="list-style-type: none"> Funds construction or rehabilitation of essential public infrastructure and facilities necessary to generate or retain private sector jobs and investments, attract private sector capital, and promote regional competitiveness, innovation and entrepreneurship. <p><i>Economic Adjustment Assistance Program</i></p> <ul style="list-style-type: none"> Funds to address the needs of distressed communities experiencing adverse economic changes that may occur suddenly over time, and generally result from industrial or corporate restructuring, new Federal laws or requirements, reduction in defense expenditures, depletion of natural resources, or natural disaster. <p><i>Technical Assistance</i></p> <ul style="list-style-type: none"> Funds three technical assistance programs, including a local program for regions with severe unemployment and low per capita income. Technical assistance is used to provide information, data, resources and toolkits practitioners and policymakers can use when evaluating, shaping and implementing specific projects and programs in economically distressed regions. <p><i>Partnership Planning</i></p> <ul style="list-style-type: none"> Funds planning activities to develop strategies that inform future economic development actions in order to stimulate and guide the creation and/or retention of higher-skill, higher-wage jobs, particularly for unemployed and underemployed in economically distressed regions. 	Dependent on project and local census data	Continuous	EDA
<p><i>Broadband Expansion Grants</i></p> <ul style="list-style-type: none"> Reimburses cost of equipment and construction expenses incurred to extend or improve broadband telecommunications service in underserved areas of the state. Local governments must work with a qualified organization or telecommunications utility to be eligible. 	\$1,500,000; no match required, but projects with local match are given greater priority.	February	PSC
<p><i>Economic Development Tax Credit</i></p> <ul style="list-style-type: none"> Awards of tax credits to eligible business projects to be claimed for job creation or retention, capital investment, employee training and corporate headquarters retention or location projects. 	Tax credit; not direct funding	Continuous	WEDC
<p><i>Historic Preservation Tax Credit</i></p> <ul style="list-style-type: none"> Provides state income tax credit to owners of eligible historic buildings for qualified rehabilitation expenditures. 	Tax credit up to 20% of qualified expenditures; not direct funding	Continuous	WEDC
<ul style="list-style-type: none"> <i>Transportation Economic Assistance Program (TEA) Grant</i> (see Transportation) 			

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
Fire/ Emergency Response/Homeland Security			
<p>Forest Fire Protection (FFP) Grants</p> <ul style="list-style-type: none"> Funds for fire departments to expand use of local fire departments to augment and strengthen overall initial-attack fire suppression capabilities on forest fires. 	50% project reimbursement. \$1,500 minimum, \$10,000 maximum grant award.	July 1	DNR
<p>Assistance to Firefighters Grant (AFG)</p> <ul style="list-style-type: none"> Funds for fire departments to help meet the firefighting and emergency response needs, such as obtaining critically needed equipment, protective gear, emergency vehicles, training and other resourced needed to protect the public and emergency personnel from fire and related hazards. Waivers for economic hardship available. 	Maintenance of Effort and local match required; amount of match based on number of residents.	Mid-January	FEMA
<p>Staffing for Adequate Fire & Emergency Response (SAFER)</p> <ul style="list-style-type: none"> Funds awarded directly to fire departments and volunteer firefighter interest organizations in order to help them increase the number of trained, "front-line" firefighters available in their communities. 	No local match requirement.	March	FEMA
<p>Fire Prevention & Safety Grants (FP&S)</p> <ul style="list-style-type: none"> Funds fire prevention activities and to research and develop improvements to firefighter safety. Grants are designed to reach high-risk target groups and mitigate incidences of deaths and injuries caused by fire and related hazards Waivers for economic hardship available. 	Maintenance of Effort and 5% local match required, subject to economic hardship waiver	April	FEMA
General Loan Program			
<p>State Trust Funds Loan Program</p> <ul style="list-style-type: none"> School Districts and municipalities may borrow money from the State Trust Fund Loan Program for a wide variety of purposes including buildings, roads, water and sewer facilities, equipment, recreational facilities, industrial development, or other public purposes. 	Low interest loans with varying rates based on term and type	Continuous	BCPL
Housing			
<p>Community Development Block Grant – Small Cities Housing Program</p> <ul style="list-style-type: none"> Funds local government housing program which primarily benefit low- and moderate-income (LMI) households, including rehabilitation of housing units, homebuyer assistance and small neighborhood public facility projects. Local governments may use repaid CDBG housing loans to establish a local revolving loan fund for the same housing activities. 	Based on scope of project.	Annual grant	DOA
Lakes and Rivers			
<p>Aquatic Invasive Species Prevention and Control Grants</p> <ul style="list-style-type: none"> Funds aquatic invasive species education programs and control projects for any waters of the state including lakes, rivers, streams, and the Great Lakes under 5 subprograms: a) education, prevention and planning; b) early detection and response; c) established population control; d) maintenance and containment; and e) research and demonstration. Part of new Surface Water Grants program. 	25% local match required; maximum grant varies by subprogram	December 10, February 1, or Continuous, depending on subprogram	DNR

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
<p>Lake Management Planning Grant</p> <ul style="list-style-type: none"> • Small-scale projects are intended to address the planning needs of lakes where education, enhancing lake organizational capacity, and obtaining information on specific lake conditions are the primary project objectives. • Large-scale projects are intended to address the needs of larger lakes and lakes with complex and technical planning challenges, the result of which will be a lake management plan. • Part of new Surface Water Grants program. 	<p>33% local match required. Small-scale grant maximum \$3,000 Large-scale maximum is \$25,000.</p>	<p>December 10</p>	<p>DNR</p>
<p>Lake Protection Grants</p> <ul style="list-style-type: none"> • Funds implementation of lake protection and restoration projects that protect or improve water quality, habitat, or the elements of lake ecosystems under 4 subprograms: a) land acquisition; b) wetland and shoreline habitat restoration; c) lake classification and local ordinance development; and d) lake plan implementation. Part of new Surface Water Grants program. 	<p>25% local match required; maximum grant varies by subprogram</p>	<p>February 1</p>	<p>DNR</p>
<p>Lake Classification Grants and Local Ordinance Development Grants</p> <ul style="list-style-type: none"> • Funds lake studies to assign management classifications to guide regulatory and management strategy plans and the development of local regulations to protect or improve lake water quality or ecosystem. Part of new Surface Water Grants program. 	<p>25% local match required.</p>	<p>December 10</p>	<p>DNR</p>
<p>River Planning and Protection Management Grants</p> <ul style="list-style-type: none"> • Designed to protect rivers, water quality, fisheries habitat, and natural beauty from deteriorating as the number of homes and recreational, industrial, and other uses increases along rivers under three subprograms: a) river planning; b) river management; and c) land/easement acquisition. Part of new Surface Water Grants program. 	<p>25% local match; maximum grant varies by subprogram</p>	<p>River planning December 10; remaining subprograms February 1</p>	<p>DNR</p>
<p>Costal Management Grants</p> <ul style="list-style-type: none"> • Funds restoration, preservation, protection and enhancement of areas in costal zones, including counties adjacent to Lakes Superior and Michigan. 	<p>50% match for projects \$60,000 or less; 60% match for projects greater than \$60,000</p>	<p>Early November</p>	<p>DOA</p>

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
Parks and Recreation			
<p><i>Recreational Trails Program Grant</i></p> <ul style="list-style-type: none"> Eligible projects include: maintenance and restoration of existing trails, development and rehabilitation of trailside and trailhead facilities and trail linkages, construction of new trails, and acquisition of easement or property for trails. May only be used on trails which have been identified in or which further a specific goal of a local, county or state trail plan included or reference in a statewide comprehensive outdoor recreation plan required by the federal LWCF Program. 	50% match required; reimbursed on costs incurred <i>after</i> project approval.	May 1	DNR
<p><i>Snowmobile Trail Aids</i></p> <ul style="list-style-type: none"> Funds for county snowmobile bridge rehabilitation, trail rehabilitation, maintenance and development. 	Match based on project type; reimbursed on costs incurred <i>after</i> project approval.	April 15 August 1	DNR
<p><i>All Terrain Vehicle (ATV) Trail Aids</i></p> <ul style="list-style-type: none"> Provide funds to acquire, insure, develop and maintain ATV trails, areas, and routes: <ol style="list-style-type: none"> 1) maintenance of existing approved trails, areas, and routes 2) purchase of liability insurance 3) acquisition of easements 4) major rehabilitation of bridge structures or trails 5) acquisition of land in fee and development of new trails and areas. 	Up to 100% funded, depending on project type	April 15	DNR
<p><i>Utility Terrain Vehicle (UTV) Trail Aids</i></p> <ul style="list-style-type: none"> Funds maintenance of trails, minor development, gates and signage. Companion to the ATV Trail Aids program. 	Maximum \$100/mile for ATV trails that allow UTV under specific conditions, based on available funding	April 15	DNR
<p><i>Recreational Boating Facilities Grant</i></p> <ul style="list-style-type: none"> Funds construction of capital improvements to provide safe recreational boating facilities and for feasibility studies related to the development of safe recreational facilities. Also includes purchase of navigation aids, dredging of channels of waterways, and chemically treating Eurasian water milfoil. 	50% match required	Established quarterly	DNR
<p><i>Sports Fish Restoration (SFR)</i></p> <ul style="list-style-type: none"> Funds construction of fishing piers and motorboat access projects, including boat ramp construction and renovation and related amenities such as parking lots, accessible paths, lighting, and restroom facilities. 	Dependent upon project and available funds	February 1	DNR
<p><i>Boating Infrastructure Grant (BIG)</i></p> <ul style="list-style-type: none"> Funds construction, renovation and maintenance of boating infrastructure facilities for transient recreational vessels at least 26 feet long. 	25% match; Award dependent upon project and available funds	End of August	DNR

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
<p>Knowles-Nelson Stewardship Program Funds acquisition of land and easements for conservation and recreation purposes, development and improvement recreational facilities, and restoration of wildlife habitat. This is an umbrella program that funds the following grants:</p> <p>Aids for the Acquisition and Development of Local Parks (ADLP)</p> <ul style="list-style-type: none"> • Purchase land or easements and develop or renovate local park and recreation area facilities for nature based outdoor recreation purposes (e.g., trails, fishing access, and park support facilities). <p>Urban Green Space (UGS)</p> <ul style="list-style-type: none"> • Purchase land or easements in urban or urbanizing area to preserve the scenic and ecological values of natural open spaces for nature based outdoor recreation, including non-commercial gardening. <p>Urban Rivers (UR)</p> <ul style="list-style-type: none"> • Purchase land on or adjacent to river flowing through urban or urbanizing areas to preserve or restore the scenic and environmental values of riverways for nature based outdoor recreation. <p>Acquisition of Development Rights Grants (ADR)</p> <ul style="list-style-type: none"> • Purchase development rights (easements) for the protection of natural, agricultural, or forestry values, that would enhance nature based outdoor recreation. 	50% match required	May 1	DNR
<p>Urban Forestry</p> <ul style="list-style-type: none"> Funds community urban forestry programs. Three grant types include: 1) regular grants to support new, innovative projects that develop sustainable urban forestry programs; 2) startup grants to communities to start or restart an urban forestry program; and 3) catastrophic storm grants for tree repair, removal or replacement within urban areas following a storm for which the Governor has declared a State of Emergency. 	50% local match required; reimbursable grants range from \$1,000 to \$25,000, depending on grant type.	October 1	DNR
<p>Urban Wildlife Damage and Abatement Control Grant (UWDAC)</p> <ul style="list-style-type: none"> Funds development of wildlife plans, implementation of specific wildlife damage and/or control measures for white-tailed deer and Canada geese. Only eligible urban areas may apply. 	50% match required; \$5,000 maximum grant award	December 1	DNR

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
Transportation			
<p>Local Bridge Improvement Assistance Program</p> <ul style="list-style-type: none"> Funds rehabilitation and replacement of the most seriously deficient local bridges on locally owned public roadways. Counties review and prioritize eligible bridge projects within the county. 	20% match required; funds allocated by formula to each county	Spring of odd-numbered years	WDOT
<p>State Infrastructure Bank Program (SIB)</p> <ul style="list-style-type: none"> Provides range of loans and credit options, including low interest loans, to help communities finance eligible surface transportation projects preserve, promote and encourage economic development or to improve transportation efficiency and mobility. <p>Eligible Projects Include:</p> <ul style="list-style-type: none"> Improve an interchange for a new industrial park or commercial development; enhance a road leading up to a contaminated (brownfields) property; provide for better access to facilitate increased auto or truck traffic near commercial or industrial sites; repair or reconstruct a bridge linking downtown businesses with a major state highway(s); provide signal lights, turn lanes and pedestrian walkways a busy highway intersection; construct or widen a road linking an intermodal facility, (i.e. airport, harbor, railroad); widen a highway to improve safety and truck movements for a warehousing/distribution center; and construct parking facilities; bicycle lanes and pedestrian walk-ways to better facilitate customer traffic on or near retail centers and tourist attractions. 	2% interest rate loans for terms up to 25 years	Continuous	WDOT
<p>Local Roads Improvement Program (LRIP) Grant</p> <ul style="list-style-type: none"> Funds seriously deteriorating county highways, town road, and city and village streets: County Highway Improvement (CHIP); Town Road Improvement (TRIP); and Municipal Street Improvement (MSIP). Three additional discretionary programs (CHIP-D, TRIP-D and MSIP-D) allow municipalities to apply for additional funds for high-cost road projects. Eligible projects include but are not limited to: <ul style="list-style-type: none"> Design or Feasibility Studies Reconstruction Resurfacing Bridge Replacement or Rehabilitation Asphalt purchasing 	Distributed by LRIP Committee; Reimbursement program requiring 50% local match.	November 1 of odd-numbered years.	WDOT
<p>Transportation Economic Assistance Program (TEA) Grant</p> <ul style="list-style-type: none"> Road, rail, harbor and airport projects that attract employers to Wisconsin or encourage business and industry to remain and expand in the state. 	Maximum award \$1,000,000; 50% match required.	Continuous	WDOT
<p>Disaster Damage Aids and Emergency Relief</p> <ul style="list-style-type: none"> Funds repair of disaster damage from a severe storm, flood, tornado, mudslide, or other natural event to certain public highways (not a State Trunk or Connecting Highway system) and federal aid highways. Certain criteria must be met to be eligible. 	Match ranges from 0% to 50%, based on costs and type.	Within 60 days of disaster event; 180 days for federal highways	WDOT

Planning			
<p>Community Development Block Grant – Planning (CDBG – PLNG)</p> <ul style="list-style-type: none"> Funds plans that address major local economic or community development proposes or unexpected economic activities that adversely impact the community. 	Maximum grant \$25,000 for community-wide plans and up to \$15,000 for site-specific plans; 50% match required.	Annually in late spring (usually May)	DOA
<p>Wisconsin Land Information Grants</p> <ul style="list-style-type: none"> Funds county land information program activities in three areas: 1) Training & Education Grants for training and education of county employees for the design, development and implementation of land information system (\$1,000 max); 2) Strategic Initiative Grants to create a statewide digital parcel map and post parcel information online (max \$50,000); 3) Base Budget Grants to develop, maintain and operate a basic land information system and implement land information plan (only certain counties are eligible). 	Maximum award based on grant type	December 31	DOA
Special Evaluation Assistance for Rural Communities and Households in Wisconsin (SEARCH) (See Public/Community Facilities)			
Surface Water			
<p>Municipal Flood Control Grant</p> <ul style="list-style-type: none"> Local Assistance Grants that support municipal flood control administrative activities. Acquisition and Development Grants to acquire and remove floodplain structures, elevate floodplain structures, restore riparian areas, acquire land and easements for flood storage, construct flood control structures, and fund flood mapping projects. 	50% match required	Every two years in March	DNR
<p>Municipal Dam Grant Program</p> <ul style="list-style-type: none"> Funds eligible engineering and construction costs for dam maintenance, repair, modification or abandonment and removal. 	Maximum \$400,000; required match 0%, 50% or 75%, based on project type and cost	Mid-January	DNR
<p>Dam Removal Grant Program</p> <ul style="list-style-type: none"> Funds dam removal costs, including labor, materials and equipment. May not receive a grant from both the Municipal Dam program and the Dam Removal program for removal of the same dam 	Reimbursement program; maximum award \$50,000 and no local match required.	Continuous	DNR
<p>Well Compensation and Abandonment Grants</p> <ul style="list-style-type: none"> Provides financial assistance to replace, reconstruct or treat contaminated private water supplies, or properly abandon unused private wells 	Only eligible for private land owners Funding dependent on income	Continuous	DNR

<p>Local Water Quality Management Planning Aids Grant</p> <ul style="list-style-type: none"> Funds to assist in the development and implementation of area-wide water quality management planning activities. Eligible projects include local and regional water resource management and watershed planning activities; sewer service area plans and amendments; regional wastewater facility planning initiatives; and, identification and protection of water quality sensitive areas known as environmental corridors. 	Determined on project basis	Continual	DNR
<p>Target Runoff Management Grants</p> <ul style="list-style-type: none"> Funds activities for controlling nonpoint source (NPS) for agriculture or urban runoff management practices in targeted, critical geographic areas with surface water or groundwater quality concerns. 	30% local match required Maximum award depends on project size; small-scale project grants \$150,000	April 15	DNR
<p>Urban Nonpoint Source & Stormwater Grants (UNPS&SW)</p> <ul style="list-style-type: none"> Funds for planning or construction projects to control polluted runoff in urban project areas. Eligible projects must have a population density of at least 1,000 people per square mile, or non-permitted commercial land use, or is a municipally-owned industrial land use. Areas that are expected to become urban within 20 years are also eligible 	70% match required for planning and 50% match required for construction; maximum grants \$85,000 for planning and \$150,000 for construction	April 15	DNR
<p>Clean Water Fund Program (CWFP) (See Public/Community Facilities)</p>			
<p>Safe Drinking Water Loan Program (SDWLP) (See Public/Community Facilities)</p>			
<p>Recycling</p>			
<p>Recycling Grants to Responsible Units</p> <ul style="list-style-type: none"> Funds residential and 2-4 unit household recycling and yard waste program costs (net of sale of recovered materials). Must have a DNR-approved Effective Recycling Program to qualify. 	Depends on available funding	October 1	DNR
<p>Recycling Consolidation Grants to Responsible Units</p> <ul style="list-style-type: none"> Provides supplemental funding to the basic recycling grant program for residential and 2-4 unit household recycling and yard waste program costs. Must have a DNR-approved Effective Recycling Program and meet certain criteria. 	Depends on available funding	October 1	DNR
<p>Agriculture</p>			
<p>Notice of Intent/Discharge Cost-Share Grants</p> <ul style="list-style-type: none"> Funds to governmental units working with livestock operation owners or operators with pollution discharge concerns resulting in the issuance of a Notice of Discharge (NOD) or a Notice of Intent to Issue a Notice of Discharge (NOI) from DNR. 	Varies based on project	Continuous; applications reviewed in mid-April, mid-June and mid-August	DNR & DATCP
Updated 12/9/15			

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Only paid invoices included.
- Invoice Detail.Input date = 03/21/2026-04/17/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
10005									
10005	ACTION ELECTRIC INC	2907	DOCK MAINTENANCE	03/26/2026	381.89	381.89	04/03/2026		690
10007									
10007	ACTION APPRAISERS INC	3813	2026 MAINTENANCE WORK	04/01/2026	4,076.00	4,076.00	04/03/2026		100
12242									
12242	GA COMPUTER SERVICES	7266	MARINA SECURITY UPDATES	04/06/2026	400.00	400.00	04/09/2026		690
12242	GA COMPUTER SERVICES	INV-7264	WORK VSB - UTILITIES OFFIC	03/13/2026	68.00	68.00	03/26/2026		610
12242	GA COMPUTER SERVICES	INV-7264	WORK VSB - UTILITIES OFFIC	03/13/2026	118.00	118.00	03/26/2026		620
12242	GA COMPUTER SERVICES	INV-7264	WORK VSB - UTILITIES OFFIC	03/13/2026	14.00	14.00	03/26/2026		630
12242	GA COMPUTER SERVICES	INV-7268	MARINA- INTERNET BACKUP-A	03/15/2026	900.00	900.00	03/26/2026		690
12242	GA COMPUTER SERVICES	INV-7298	ESET INTERNET SECURITY	04/02/2026	59.95	59.95	04/09/2026		100
12242	GA COMPUTER SERVICES	INV-7312	ADMIN- IT MONTHLY SECURITY	04/13/2026	590.00	590.00	04/16/2026		100
12242	GA COMPUTER SERVICES	INV-7313	WORK VSB - UTILITIES OFFIC	04/13/2026	68.00	68.00	04/16/2026		610
12242	GA COMPUTER SERVICES	INV-7313	WORK VSB - UTILITIES OFFIC	04/13/2026	118.00	118.00	04/16/2026		620
12242	GA COMPUTER SERVICES	INV-7313	WORK VSB - UTILITIES OFFIC	04/13/2026	14.00	14.00	04/16/2026		630
12242	GA COMPUTER SERVICES	INV-7314	PW- IT SECURITY UPDATES	04/13/2026	150.00	150.00	04/16/2026		100
12242	GA COMPUTER SERVICES	INV-7316	TABLET- UPDATE AND CLEAN F	04/13/2026	200.00	200.00	04/16/2026		100
13260									
13260	BHIRDO'S BY THE BAY	FEB 2026	VILLAGE GAS	04/01/2026	518.84	518.84	04/09/2026		100
13261									
13261	DENISE BHIRDO	March 2026	REIMBURSE COPY CHARGES	03/19/2026	14.75	14.75	03/26/2026		100
14309									
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	PIGGLY WIGGLY- SNACKS- THA	03/20/2026	17.35	17.35	03/26/2026		100
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	DC GIFT BOOK- GIFT BASKET	03/20/2026	21.09	21.09	03/26/2026		100
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	ADOBE	03/20/2026	21.09	21.09	03/26/2026		100
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	BEEN VERIFIED	03/20/2026	28.37	28.37	03/26/2026		100
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	HEYGOV-CLERK MINUTES	03/20/2026	269.10	269.10	03/26/2026		100
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	USPS -CLERK STAMPS FOR BA	03/20/2026	234.00	234.00	03/26/2026		100
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	A&J MOBILITY- VEHICLE REPAI	03/20/2026	372.73	372.73	03/26/2026		100
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	FLAGS - WALMART- PW	03/20/2026	590.73	590.73	03/26/2026		100
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	NELSON TRUE VALUE- HYDRA	03/20/2026	3.59	3.59	03/26/2026		610
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	HEYGOV-CLERK MINUTES	03/20/2026	9.57	9.57	03/26/2026		610
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	DMA EPAY EPCRA SERVICE (C	03/20/2026	281.88	281.88	03/26/2026		610
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	NELSON TRUE VALUE- HYDRA	03/20/2026	6.22	6.22	03/26/2026		620
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	HEYGOV-CLERK MINUTES	03/20/2026	17.64	17.64	03/26/2026		620
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	DMA EPAY EPCRA SERVICE (W	03/20/2026	338.25	338.25	03/26/2026		620
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	NELSON TRUE VALUE- HYDRA	03/20/2026	.73	.73	03/26/2026		630
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	HEYGOV-CLERK MINUTES	03/20/2026	2.69	2.69	03/26/2026		630
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	THE ASSOC OF MARINA INDUS	03/20/2026	25.00	25.00	03/26/2026		690
14309	ELAN FINANCIAL SERVICES	03/20/2026 Acc	HOME DEPOT-ORANGE SAFET	03/20/2026	77.34	77.34	03/26/2026		690
14310									
14310	CAPTAIN COMMODOES INC	14099	PRETREATMENT PORTA POTTY	03/18/2026	125.00	125.00	03/26/2026		620
14310	CAPTAIN COMMODOES INC	14270	COMMODE RENTAL - DOG PAR	04/06/2026	125.00	125.00	04/09/2026		100
14310	CAPTAIN COMMODOES INC	14429	PRETREATMENT PORTA POTTY	04/15/2026	125.00	125.00	04/16/2026		620
17506									
17506	CELLCOM	920181 Acct#	CELLPHONES- PARKS	04/05/2026	269.70	269.70	04/09/2026		100
17506	CELLCOM	920181 Acct#	CELLPHONES - ZONING	04/05/2026	80.14	80.14	04/09/2026		100
17506	CELLCOM	920181 Acct#	CELLPHONE - MARINA	04/05/2026	71.89	71.89	04/09/2026		690
17506	CELLCOM	920705	CELLPHONES- W	04/05/2026	107.21	107.21	04/09/2026		610
17506	CELLCOM	920705	CELLPHONES- WWV	04/05/2026	186.04	186.04	04/09/2026		620
17506	CELLCOM	920705	CELLPHONES- C	04/05/2026	22.07	22.07	04/09/2026		630

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
17517									
17517	TR COCHART INC	26026	SKID STEER TIRE- PUBLIC WO	03/05/2026	169.00	169.00	04/16/2026		100
17525									
17525	CULLIGAN OF STURGEON	1117762 3/27/	WATER - ADMIN	03/27/2026	35.00	35.00	04/09/2026		100
20007									
20007	DELTA DENTAL OF WIS	2542431	DENTAL INSURANCE - MAY 202	04/16/2026	617.42	617.42	04/16/2026		100
20438									
20438	DEPT OF EMPLOYEE TRUS	125300020260	HEALTH INS. - EMPLOYER AMT	04/02/2026	22,816.35	22,816.35	04/03/2026		100
20438	DEPT OF EMPLOYEE TRUS	125300020260	HEALTH INS. - EMPLOYEE AMT	04/02/2026	4,026.41	4,026.41	04/03/2026		100
20438	DEPT OF EMPLOYEE TRUS	125300020260	DENTAL INS. - EMPLOYER AMT	04/02/2026	878.34	878.34	04/03/2026		100
20438	DEPT OF EMPLOYEE TRUS	125300020260	DENTAL INS. - EMPLOYEE AMT	04/02/2026	155.00	155.00	04/03/2026		100
20451									
20451	DOOR COUNTY HIGHWAY D	2026-3300008	WINTER OPERATIONS- SNOWP	03/12/2026	85.61	85.61	03/26/2026		620
20512									
20512	EFTPS - ONLINE 941 PAYME	PR0327260	PRINT PAPER CHECK TO UPDA	03/24/2026	658.75	658.75	03/24/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0327260	PRINT PAPER CHECK TO UPDA	03/24/2026	658.75	658.75	03/24/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0327260	PRINT PAPER CHECK TO UPDA	03/24/2026	154.08	154.08	03/24/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0327260	PRINT PAPER CHECK TO UPDA	03/24/2026	154.08	154.08	03/24/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0327260	PRINT PAPER CHECK TO UPDA	03/24/2026	428.08	428.08	03/24/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0328260	PRINT PAPER CHECK TO UPDA	03/31/2026	3,074.58	3,074.58	03/31/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0328260	PRINT PAPER CHECK TO UPDA	03/31/2026	3,074.58	3,074.58	03/31/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0328260	PRINT PAPER CHECK TO UPDA	03/31/2026	719.05	719.05	03/31/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0328260	PRINT PAPER CHECK TO UPDA	03/31/2026	719.05	719.05	03/31/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0328260	PRINT PAPER CHECK TO UPDA	03/31/2026	4,622.02	4,622.02	03/31/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0411260	PRINT PAPER CHECK TO UPDA	04/14/2026	2,995.27	2,995.27	04/14/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0411260	PRINT PAPER CHECK TO UPDA	04/14/2026	2,995.27	2,995.27	04/14/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0411260	PRINT PAPER CHECK TO UPDA	04/14/2026	700.50	700.50	04/14/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0411260	PRINT PAPER CHECK TO UPDA	04/14/2026	700.50	700.50	04/14/2026		100
20512	EFTPS - ONLINE 941 PAYME	PR0411260	PRINT PAPER CHECK TO UPDA	04/14/2026	4,439.16	4,439.16	04/14/2026		100
20514									
20514	ERC INC	ERC-IN-10183	EAP BENEFITS - ADMIN	04/01/2026	22.96	22.96	04/03/2026		100
20514	ERC INC	ERC-IN-10183	EAP BENEFITS - CLERK	04/01/2026	22.96	22.96	04/03/2026		100
20514	ERC INC	ERC-IN-10183	EAP BENEFITS - FINANCE	04/01/2026	22.96	22.96	04/03/2026		100
20514	ERC INC	ERC-IN-10183	EAP BENEFITS - PARKS & STRE	04/01/2026	114.84	114.84	04/03/2026		100
20514	ERC INC	ERC-IN-10183	EAP BENEFITS - WATER	04/01/2026	41.36	41.36	04/03/2026		610
20514	ERC INC	ERC-IN-10183	EAP BENEFITS - WASTEWATER	04/01/2026	82.70	82.70	04/03/2026		620
20514	ERC INC	ERC-IN-10183	EAP BENEFITS - COLLECTION	04/01/2026	13.78	13.78	04/03/2026		630
20514	ERC INC	ERC-IN-10183	EAP BENEFITS - MARINA	04/01/2026	45.94	45.94	04/03/2026		690
30634									
30634	FOX VALLEY OVERHEAD D	67915	GARAGE DOOR REMOTE CONT	02/02/2026	617.96	617.96	03/26/2026		400
30701									
30701	FRONTIER	03/25/2026 090	VH ELEVATOR PHONE	03/25/2026	7.00	7.00	04/03/2026		100
30701	FRONTIER	920159001412	PHONES-W	03/25/2026	130.85	130.85	04/03/2026		610
30701	FRONTIER	920159001412	PHONES-WW	03/25/2026	130.85	130.85	04/03/2026		620
30750									
30750	GOING CO INC	123997 4/1/26	VILLAGE GARBAGE	04/01/2026	12,319.17	12,319.17	04/09/2026		100
30750	GOING CO INC	123997 4/1/26	VILLAGE RECYCLING	04/01/2026	2,192.44	2,192.44	04/09/2026		100
30750	GOING CO INC	125521 4/1/26	GARBAGE - MAINT	04/01/2026	55.10	55.10	04/09/2026		100
30750	GOING CO INC	125523 4/1/26	GARBAGE - MAINT	04/01/2026	114.17	114.17	04/09/2026		100
30750	GOING CO INC	127747 4/1/26	GARBAGE -POST OFFICE	04/01/2026	69.08	69.08	04/09/2026		100
30750	GOING CO INC	304918	WWTP RUBBISH REMOVAL	04/01/2026	102.58	102.58	04/09/2026		620
30750	GOING CO INC	325803 4/1/26	RECYCLING - FIRE STATION	04/01/2026	65.27	65.27	04/09/2026		100
30751									
30751	GREAT-WEST TRUST COMP	PR0328260	Great West Deferred Comp. DEF	03/31/2026	185.00	185.00	03/31/2026		100
30751	GREAT-WEST TRUST COMP	PR0328260	Great West Deferred Comp. DEF	03/31/2026	125.00	125.00	03/31/2026		100
30751	GREAT-WEST TRUST COMP	PR0411260	Great West Deferred Comp. DEF	04/14/2026	185.00	185.00	04/14/2026		100
30751	GREAT-WEST TRUST COMP	PR0411260	Great West Deferred Comp. DEF	04/14/2026	125.00	125.00	04/14/2026		100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
31809									
31809	HSABANK	April 2026	APRIL 2026 EMPLOYER AND E	04/09/2026	5,847.56	5,847.56	04/16/2026		100
40963									
40963	INSPECTION SPECIALISTS	MAR 2026	BUILDING INSPECTION - MAR '2	04/01/2026	648.90	648.90	04/03/2026		100
41205									
41205	WISCONSIN BUILDING SUP	LA2002280-00	2X4X8 S2408PREM @ 6	03/01/2026	27.12	27.12	03/26/2026		100
41205	WISCONSIN BUILDING SUP	LA2002280-00	2X8X8 S2808 @ 18	03/01/2026	154.98	154.98	03/26/2026		100
41212									
41212	ROBERT E LEE & ASSOC IN	90517	STH 57 SANITARY/ WATER EXT	03/30/2026	261.00	261.00	04/03/2026		610
41212	ROBERT E LEE & ASSOC IN	90517	STH 57 SANITARY/ WATER EXT	03/30/2026	261.00	261.00	04/03/2026		630
41218									
41218	AIRGAS	5523511283	RENTAL FOR ARGON, ACETYLE	03/31/2026	71.20	71.20	04/16/2026		620
41316									
41316	MARCO INC	41546479	GENERAL COPIES	03/21/2026	435.77	435.77	03/26/2026		100
41316	MARCO INC	41546479	ZONING COPIES	03/21/2026	13.14	13.14	03/26/2026		100
41316	MARCO INC	41546479	STR COPIES	03/21/2026	3.41	3.41	03/26/2026		100
41316	MARCO INC	41546479	PUBLIC WORKS COPIES	03/21/2026	2.92	2.92	03/26/2026		100
41316	MARCO INC	579534231	UTILITIES COPIES - W	04/01/2026	62.75	62.75	04/16/2026		610
41316	MARCO INC	579534231	UTILITIES COPIES - WW	04/01/2026	108.90	108.90	04/16/2026		620
41316	MARCO INC	579534231	UTILITIES COPIES - C	04/01/2026	12.92	12.92	04/16/2026		630
61539									
61539	OFFICE DEPOT BUSINESS	463565861001	ELECTIONS MARKERS	03/24/2026	13.22	13.22	04/03/2026		100
61539	OFFICE DEPOT BUSINESS	463565861001	STR- CORK BOARD AND PINS	03/24/2026	37.12	37.12	04/03/2026		100
61539	OFFICE DEPOT BUSINESS	463577030001	ELECTIONS - MAILING LABELS	03/23/2026	50.40	50.40	04/03/2026		100
61539	OFFICE DEPOT BUSINESS	463577031001	STR- PLANNER/CALENDAR	03/24/2026	34.99	34.99	04/03/2026		100
61539	OFFICE DEPOT BUSINESS	464591443001	COPY PAPER- ADMIN	04/03/2026	49.00	49.00	04/16/2026		100
61539	OFFICE DEPOT BUSINESS	464591443001	STR -OFFICE SUPPLIES	04/03/2026	44.85	44.85	04/16/2026		100
61614									
61614	PENINSULA PULSE	38133	2025 WATER QUALITY BROCHU	04/01/2026	428.45	428.45	04/09/2026		610
61614	PENINSULA PULSE	38212	ZONING- PH NOTICE 3/13 -PHN	04/01/2026	90.83	90.83	04/09/2026		100
61614	PENINSULA PULSE	38212	ZONING- PH NOTICE 3/20 PHN	04/01/2026	71.87	71.87	04/09/2026		100
61630									
61630	PIGGLY WIGGLY	Acct#4090 4/1	PAPER TOWELS- WWTP	04/01/2026	31.53	31.53	04/09/2026		620
61630	PIGGLY WIGGLY	Acct#4090 4/1	DISTILLED WATER- WWTP LAB	04/01/2026	8.94	8.94	04/09/2026		620
71891									
71891	SECURIAN FINANCIAL GRO	May 2026	LIFE INSURANCE PREMIUMS-	04/07/2026	258.84	258.84	04/09/2026		100
71920									
71920	SISTER BAY ADVANCEMEN	2847	MARINA FEST DONATION	04/15/2026	2,325.00	2,325.00	04/16/2026		690
71920	SISTER BAY ADVANCEMEN	3071	QUARTER 1 SUPPORT	04/14/2026	17,920.67	17,920.67	04/16/2026		100
71926									
71926	SISTER BAY SEWER & WAT	63393	REIMBURSEMENT FOR DIGGE	03/31/2026	14.00	14.00	04/09/2026		100
71927									
71927	SISTER BAY/LIBERTY GRO	Qtr 2 Contributi	2ND QUARTER SUPPORT	04/06/2026	46,725.00	46,725.00	04/09/2026		100
71930									
71930	SISTER BAY/LIBERTY GRO	Qtr 2 Contributi	1ST QTR SUPPORT	04/06/2026	10,472.00	10,472.00	04/09/2026		100
71931									
71931	SISTER BAY PETRO	FEB 2026	VILLAGE GAS	04/01/2026	205.05	205.05	04/03/2026		100
71931	SISTER BAY PETRO	FEB 2026	UTILITY GAS - W	04/01/2026	42.00	42.00	04/03/2026		610
71931	SISTER BAY PETRO	FEB 2026	UTILITY GAS - WW	04/01/2026	77.43	77.43	04/03/2026		620
71931	SISTER BAY PETRO	FEB 2026	UTILITY GAS - C	04/01/2026	11.81	11.81	04/03/2026		630
73003									
73003	VERIZON BUSINESS	67304113	VILLAGE PHONE - LONG DISTA	04/06/2026	.29	.29	04/09/2026		100
82350									
82350	WI PUBLIC SERVICE	0402302054-0	ELECTRICITY - INFO BOOTH	03/30/2026	90.16	90.16	04/03/2026		100
82350	WI PUBLIC SERVICE	0402302054-0	ELECTRICITY - WATER	03/30/2026	1,302.38	1,302.38	04/03/2026		610
82350	WI PUBLIC SERVICE	0402302054-0	ELECTRICITY - WASTEWATER	03/30/2026	6,765.49	6,765.49	04/03/2026		620
82350	WI PUBLIC SERVICE	0402302054-0	ELECTRICITY - COLLECTION	03/30/2026	717.26	717.26	04/03/2026		630

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
82350	WI PUBLIC SERVICE	5868267864	STREET LIGHTS	03/26/2026	1,481.57	1,481.57	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	FUTURE FACILITIES SITE	04/01/2026	34.60	34.60	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	MAINTENANCE BLDG	04/01/2026	194.60	194.60	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	VILLAGE HALL	04/01/2026	423.70	423.70	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	FIRE STATION	04/01/2026	2,236.28	2,236.28	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	ADMIN BLDG	04/01/2026	1,421.12	1,421.12	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	STREET LIGHTS	04/01/2026	638.23	638.23	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	PARKS	04/01/2026	179.56	179.56	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	SPORTS COMPLEX	04/01/2026	1,747.79	1,747.79	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	BIKE TRAIL LIGHTS	04/01/2026	187.26	187.26	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	SWALE PUMP	04/01/2026	105.21	105.21	04/03/2026		100
82350	WI PUBLIC SERVICE	5877647864	DOCKS	04/01/2026	3,924.38	3,924.38	04/03/2026		690
82350	WI PUBLIC SERVICE	5877647864	BOATHOUSE	04/01/2026	499.70	499.70	04/03/2026		690
82350	WI PUBLIC SERVICE	March2604071	WELL #3 - SISTER BAY	03/16/2026	754.78	754.78	03/26/2026		610
82350	WI PUBLIC SERVICE	March2604071	WELL #3 - LGUD	03/16/2026	251.59	251.59	03/26/2026		610
99999									
99999	ONE TIME VENDOR	2026 Slip Canc	2026 SLIP CANCELATION REFU	03/23/2026	300.48	300.48	03/26/2026		690
99999	ONE TIME VENDOR	2026 Slip Canc	2026 SLIP CANCELATION REFU	03/23/2026	5,008.00	5,008.00	03/26/2026		690
100091									
10009	BADGER METER INC	80232827	CELLULAR UNITS AND SERVIC	03/30/2026	74.57	74.57	04/03/2026		610
10009	BADGER METER INC	80232827	CELLULAR UNITS AND SERVIC	03/30/2026	38.22	38.22	04/03/2026		610
10009	BADGER METER INC	80232827	CELLULAR UNITS AND SERVIC	03/30/2026	129.39	129.39	04/03/2026		620
10009	BADGER METER INC	80232827	CELLULAR UNITS AND SERVIC	03/30/2026	15.35	15.35	04/03/2026		630
100411									
10041	Ferrellgas	1133208533 Ac	VILLAGE HALL PROPANE	03/02/2026	930.02	930.02	04/09/2026		100
10041	Ferrellgas	1133249606 A	PROPANE LIBRARY	03/05/2026	820.04	820.04	04/09/2026		100
10041	Ferrellgas	1133249610 A	PROPANE PWB (OLD BLDG)	03/05/2026	624.87	624.87	04/09/2026		100
10041	Ferrellgas	1133303632 A	PROPANE FIRE STATION	03/11/2026	1,549.31	1,549.31	04/09/2026		100
10041	Ferrellgas	1133341699 A	PROPANE PWB	03/14/2026	929.71	929.71	04/09/2026		400
100516									
10051	INNOVATIVE PRINTING LLC	40538	WATER QUALITY BROCHURES	03/30/2026	323.00	323.00	04/16/2026		610
100541									
10054	ITU ABSORB TECH	8705352	RAGS- W	03/31/2026	12.64	12.64	04/03/2026		610
10054	ITU ABSORB TECH	8705352	WWTP LAUNDRY SERVICE	03/31/2026	74.62	74.62	04/03/2026		620
10054	ITU ABSORB TECH	8705352	RAGS- WW	03/31/2026	21.95	21.95	04/03/2026		620
10054	ITU ABSORB TECH	8705352	RAGS- C	03/31/2026	2.60	2.60	04/03/2026		630
100691									
10069	MIDWEST METER INC	0187283-JN	ORION CELLULAR REMOTE 48	03/31/2026	8,400.00	8,400.00	04/09/2026		610
100731									
10073	NCL OF WISCONSIN INC	533215	LAB SUPPLIES	03/18/2026	802.41	802.41	03/26/2026		620
100781									
10078	ONE TIME VENDOR	OVERPAYMEN	OVERPAYMENT 3278.01	04/14/2026	214.84	214.84	04/16/2026		001
100841									
10084	US POSTAL SERVICE	Qtr 1 2026 Utilit	UTILITY BILL MAILING- W	03/25/2026	166.12	166.12	03/26/2026		610
10084	US POSTAL SERVICE	Qtr 1 2026 Utilit	UTILITY BILL MAILING- WW	03/25/2026	288.27	288.27	03/26/2026		620
10084	US POSTAL SERVICE	Qtr 1 2026 Utilit	UTILITY BILL MAILING- C	03/25/2026	34.20	34.20	03/26/2026		630
101126									
10112	WI STATE LAB OF HYGIENE	30044919	WWTP LAB PROFICIENCY TEST	04/01/2026	402.00	402.00	04/09/2026		620
101166									
10116	WULF BROTHERS INC	184542866	WWTP HVAC MAINTENANCE	04/13/2026	18.00	18.00	04/16/2026		620
101207									
10120	DOOR COUNTY HARDWAR	101760 3/31/2	ADMIN- SHOVEL	03/31/2026	25.99	25.99	04/03/2026		100
10120	DOOR COUNTY HARDWAR	101760 3/31/2	PW- UNIFORMS MITCHELL	03/31/2026	9.99	9.99	04/03/2026		100
10120	DOOR COUNTY HARDWAR	101760 3/31/2	GEN SUPPLIES- PW/	03/31/2026	87.70	87.70	04/03/2026		100
10120	DOOR COUNTY HARDWAR	101760 3/31/2	SUPPLIES	03/31/2026	15.99	15.99	04/03/2026		100
10120	DOOR COUNTY HARDWAR	101760 3/31/2	PW- SHOP SUPPLIES	03/31/2026	100.82	100.82	04/03/2026		100
10120	DOOR COUNTY HARDWAR	101760 3/31/2	XMAS DECO FASTNERS	03/31/2026	9.99	9.99	04/03/2026		100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
10120	DOOR COUNTY HARDWAR	101760 3/31/2	PARKS SUPPLIES	03/31/2026	32.98	32.98	04/03/2026		100
10120	DOOR COUNTY HARDWAR	101760 3/31/2	UTILITIES- SHOP SUPPLIES	03/31/2026	8.78	8.78	04/03/2026		630
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22859- SAND TUBES-W	03/31/2026	17.52	17.52	04/03/2026		610
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22477- BROOM AND AMMONIA	03/31/2026	18.58-	18.58-	04/03/2026		610
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22686- HOSE	03/31/2026	49.99	49.99	04/03/2026		610
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22813- ANTIFREEZE	03/31/2026	16.99	16.99	04/03/2026		610
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22702- FREIGHT FOR PFA SAM	03/31/2026	101.72	101.72	04/03/2026		620
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22859- SAND TUBES-WW	03/31/2026	30.41	30.41	04/03/2026		620
10120	DOOR COUNTY HARDWAR	502215 SB Utili	B26212- THREAD ROD AND RET	03/31/2026	9.13-	9.13-	04/03/2026		620
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22733- FASTENERS	03/31/2026	11.08	11.08	04/03/2026		620
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22473- FASTENERS	03/31/2026	15.12	15.12	04/03/2026		620
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22857- PINE SOL CLEANER	03/31/2026	16.99	16.99	04/03/2026		620
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22859- SAND TUBES-C	03/31/2026	3.61	3.61	04/03/2026		630
10120	DOOR COUNTY HARDWAR	502215 SB Utili	22558- SS EAGLE CLAW NICKL	03/31/2026	4.49	4.49	04/03/2026		630
101216									
10121	HYDROCORP	CI-12150	COMMERCIAL CROSS CONNEC	03/31/2026	444.79	444.79	04/09/2026		610
10121	HYDROCORP	CI-12150	COMMERCIAL CROSS CONNEC	03/31/2026	11.21	11.21	04/09/2026		610
1001175									
10011	ERIK LINCZMAIER	Erik Linczmaier	SNOW PLOW PURCHASE FOR	03/26/2026	150.00	150.00	03/26/2026		100
1001199									
10011	SPECTRUM ENTERPRISE	104064501040	PWB- PHONE	04/01/2026	69.70	69.70	04/16/2026		100
10011	SPECTRUM ENTERPRISE	104064501040	VILLAGE HALL INTERNET	04/01/2026	200.21	200.21	04/16/2026		100
10011	SPECTRUM ENTERPRISE	104064501040	ADMIN PHONE	04/01/2026	229.09	229.09	04/16/2026		100
10011	SPECTRUM ENTERPRISE	104064501040	ADMIN INTERNET	04/01/2026	160.00	160.00	04/16/2026		100
10011	SPECTRUM ENTERPRISE	104064501040	PWB- INTERNET	04/01/2026	120.00	120.00	04/16/2026		100
10011	SPECTRUM ENTERPRISE	104064501040	SPORTS COMPLEX- PHONE	04/01/2026	34.88	34.88	04/16/2026		100
10011	SPECTRUM ENTERPRISE	104064501040	SPORTS COMPLEX- INTERNET	04/01/2026	170.00	170.00	04/16/2026		205
10011	SPECTRUM ENTERPRISE	104064501040	UTILITIES- APT FIBER - W	04/01/2026	34.85	34.85	04/16/2026		610
10011	SPECTRUM ENTERPRISE	104064501040	UTILITIES- APT EI - W	04/01/2026	40.80	40.80	04/16/2026		610
10011	SPECTRUM ENTERPRISE	104064501040	UTILITIES- APT FIBER - WW	04/01/2026	34.85	34.85	04/16/2026		620
10011	SPECTRUM ENTERPRISE	104064501040	UTILITIES- APT EI - WW	04/01/2026	70.80	70.80	04/16/2026		620
10011	SPECTRUM ENTERPRISE	104064501040	UTILITIES- APT EI - C	04/01/2026	8.40	8.40	04/16/2026		630
10011	SPECTRUM ENTERPRISE	104064501040	MARINA- PHONE	04/01/2026	69.70	69.70	04/16/2026		690
10011	SPECTRUM ENTERPRISE	104064501040	MARINA- INTERNET	04/01/2026	330.00	330.00	04/16/2026		690
10011	SPECTRUM ENTERPRISE	171227201031	VILLAGE HALL INTERNET	03/14/2026	.24	.24	03/26/2026		100
10011	SPECTRUM ENTERPRISE	259300701031	ADMIN PHONE	03/14/2026	2.40	2.40	03/26/2026		100
1001209									
10012	AMAZON CAPITAL SERVICE	16N9-NYLX-4G	BONWIN WHITE FLAG POLE KIT	03/06/2026	249.90	249.90	04/03/2026		100
10012	AMAZON CAPITAL SERVICE	177C-C96R-C9	WALLHERO VISION BOARD - LA	04/05/2026	66.40	66.40	04/09/2026		100
10012	AMAZON CAPITAL SERVICE	177C-C96R-C9	MAXIM WSB SWIVEL BALL WEL	04/05/2026	205.26	205.26	04/09/2026		100
10012	AMAZON CAPITAL SERVICE	177C-C96R-C9	SHIPPING & HANDLING	04/05/2026	26.96	26.96	04/09/2026		100
10012	AMAZON CAPITAL SERVICE	177C-C96R-C9	PROMOTIONS & DISCOUNTS	04/05/2026	6.99-	6.99-	04/09/2026		100
10012	AMAZON CAPITAL SERVICE	177C-C96R-C9	KUQUTIDY 2 PCS SUSPENSION	04/05/2026	9.99	9.99	04/09/2026		100
10012	AMAZON CAPITAL SERVICE	1CL3-RKCK-6F	VLAD'S PRINTER- FINANCE- 05	04/07/2026	46.99	46.99	04/09/2026		100
10012	AMAZON CAPITAL SERVICE	1H7Y-HYJM-F	FIXIDEA AC19-2 EXTENSION LA	03/31/2026	16.49	16.49	04/03/2026		100
10012	AMAZON CAPITAL SERVICE	1H7Y-HYJM-F	2 PACK LADDER FEET, ANTI-SKI	03/31/2026	27.99	27.99	04/03/2026		100
10012	AMAZON CAPITAL SERVICE	1K47-1XC1-KH	REPLACEMENT FOR FUEL CAP	04/09/2026	34.84	34.84	04/16/2026		100
10012	AMAZON CAPITAL SERVICE	1VGW-KQNG-	AMAZON BASICS 5-PACK USB-	03/26/2026	9.66	9.66	04/03/2026		100
10012	AMAZON CAPITAL SERVICE	1VGW-KQNG-	I-BLASON ARMORBOX FOR SA	03/26/2026	23.99	23.99	04/03/2026		100
10012	AMAZON CAPITAL SERVICE	1VGW-KQNG-	6FT POWER STRIP SURGE PR	03/26/2026	9.96	9.96	04/03/2026		100
10012	AMAZON CAPITAL SERVICE	1VW1-M13P-J	DOCK LETTERS	04/13/2026	47.89	47.89	04/16/2026		690
1001210									
10012	QUANTUM TECHNOLOGIES	56900	MARINA SURVEILLANCE CAME	04/08/2026	1,379.96	1,379.96	04/16/2026		690
1001221									
10012	USDA Rural Development	Loan 62 92-01	LOAN 62-WWTP PRINCIPAL 92-	04/01/2026	77,009.52	77,009.52	04/03/2026		620
10012	USDA Rural Development	Loan 62 92-01	LOAN 62-WWTP PRINCIPAL 92-	04/01/2026	6,696.48	6,696.48	04/03/2026		620

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
1001234									
10012	MIDWEST CHEMICAL & EQ	8117	POLYMER	04/14/2026	2,512.13	2,512.13	04/16/2026		620
1001238									
10012	ADVANCE AUTO PARTS	14666-448625	FRO F645HDMO 15W40	03/24/2026	79.52	79.52	04/03/2026		100
10012	ADVANCE AUTO PARTS	14666-448713	BGS NPS103-RR2CBEARING* I	03/25/2026	54.06	54.06	04/03/2026		100
10012	ADVANCE AUTO PARTS	14666-448713	BEP 4D30BATTERYORIG PO#:	03/25/2026	27.00-	27.00-	04/03/2026		100
1001242									
10012	ZUCCHETTI NORTH AMERI	39906	LOGGICAL SUBSCRIPTION - MA	04/06/2026	194.00	194.00	04/09/2026		690
1001255									
10012	Kara Kroll	March Mileage	MILEAGE REIMBURSEMENT- W	03/31/2026	35.73	35.73	04/03/2026		610
10012	Kara Kroll	March Mileage	MILEAGE REIMBURSEMENT- W	03/31/2026	68.10	68.10	04/03/2026		620
10012	Kara Kroll	March Mileage	MILEAGE REIMBURSEMENT- C	03/31/2026	7.82	7.82	04/03/2026		630
1001265									
10012	CATER PLUMBING LLC	12703	DOCK MAINTENANCE	03/24/2026	6,001.00	6,001.00	03/26/2026		690
1001271									
10012	IDEXX DISTRIBUTION INC	3194265111	WATER TESTING SUPPLIES-C	02/13/2026	393.60	393.60	04/09/2026		610
1001288									
10012	WI SCTF	C.S. PR041720	CHILD SUPPORT - 04/17/2026 P	04/14/2026	262.61	262.61	04/16/2026		100
10012	WI SCTF	CS PR 040320	CHILD SUPPORT - 04/03/2026 P	03/31/2026	262.61	262.61	04/03/2026		100
1001299									
10012	JULIE SCHMELZER	February 2026	02-26 LIFE INS REIMBURSEME	03/26/2026	68.11	68.11	04/03/2026		100
1001304									
10013	FIRST UNUM LIFE INSURAN	May 2026	LTD INSURANCE MAY 2026	04/14/2026	356.81	356.81	04/16/2026		100
1001332									
10013	PROFESSIONAL SERVICE I	01021231	MARINA PROJECT#942870- 3 S	03/27/2026	4,825.00	4,825.00	04/03/2026		690
1001335									
10013	HUMAN RESOURCES CON	18392	SAMM- PAYROLL/INSURANCE R	03/18/2026	160.00	160.00	03/26/2026		100
10013	HUMAN RESOURCES CON	18455	SAMM - BENEFITS AND PAYRO	04/03/2026	360.00	360.00	04/09/2026		100
1001346									
10013	SISTER BAY BP	Mar 2026	VILLAGE GAS	04/01/2026	236.74	236.74	04/09/2026		100
1001360									
10013	Manske Dieckmann Thompso	2025-043d-01-	CONSTRUCTION DOCUMENTS	04/01/2026	5,000.00	5,000.00	04/03/2026		690
1001364									
10013	MetLife	Cust#268973 S	VISION 4/2026	04/07/2026	160.06	160.06	04/09/2026		100
1001369									
10013	Dumman Appraisal Group, LL	1927	VACANT LAND APPRAISAL LOC	03/24/2026	2,000.00	2,000.00	04/03/2026		100
1001370									
10013	Trojan Technologies Corp.	200/50012848	LAMPS FOR UV SYSTEM	04/08/2026	10,792.02	10,792.02	04/16/2026		620
1001377									
10013	T3 Manufacturing, Inc	0023708	MARINE BUOYS	04/08/2026	1,924.80	1,924.80	04/09/2026		690
Grand Totals:					338,048.18	338,048.18			

Dated: April 16, 2026
Staff: Volodymyr GANNIK

Follow link below for more reports:
<https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:ada93955-9f7a-4a6a-a361-79142099eee0>

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
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Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Only paid invoices included.

Invoice Detail.Input date = 03/21/2026-04/17/2026



Village of Sister Bay Board Report

Meeting Date: April 21, 2026

Staff members have carefully reviewed the following bills and are recommending that they all be approved.

Bills By Type	Amount	Total
Village bills prepaid	\$ 179,787.22	
Bank fees & bills paid electronically	283.07	
<i>Village Total</i>		\$ 180,070.29
Special Revenue Funds bills	\$ 170.00	
Special Revenue Sales Tax	60.79	
Bank fees & bills paid electronically	-	
<i>Minor Funds Total</i>		\$ 230.79
Debt Service Village	\$ 977,785.00	
Special Revenue	317,250.00	
Marina	169,612.50	
Utilities	111,305.00	
<i>Debt Service Total</i>		\$ 1,575,952.50
CIP/TIF bills prepaid	\$ 1,547.67	
CIP/TIF Bank fees paid electronically	300.00	
<i>CIP/TIF total</i>		\$ 1,847.67
Water fund bills prepaid	\$ 14,069.70	
Wastewater fund bills prepaid	23,880.11	
Collection fund bills prepaid	1,155.51	
Bank fees & bills paid electronically	-	
<i>Utility total</i>		\$ 39,105.32
Marina bills prepaid	\$ 33,731.97	
Marina sales tax	\$ 10,446.11	
Marina credit card fees & bills paid by EFT	\$ 1,582.33	
<i>Marina Total</i>		\$ 45,760.41
Net payroll: PR 03/06, 03/20 and BPR 03/31	\$ 76,555.58	
State taxes paid online	3,852.15	
Retirement paid online	11,990.64	
<i>Payroll/taxes total</i>		\$ 92,398.37
TOTAL ALL BILLS		\$ 1,935,365.35

Respectfully submitted,

Volodymyr Gannik
Financial Specialist/Village Treasurer



COMMITTEE REPORTS

Date: April 21, 2026

To: Village Board
Re: Committee Reports
Author: Sarah Bertges, Administrative Assistant/Deputy Treasurer

Committee reports for the month are included in the following link(s)

[9. COMMITTEE REPORTS_April 2026-1.pdf](#)