

MARINA COMMITTEE MEETING MINUTES
Wednesday, April 8th, 2026
(Approved)

Agenda Item No. 1. The April 8th, 2026 meeting of the Marina Committee was called to order by White at 4:00 P.M.

Agenda Item No. 2. Roll Call

Present: Brigid White, Kevin Grant, Pat Duffy

Absent: Patrice Champeau

Staff: Marina Manager - Dave Lienau, Assistant Manager - Sam Jordan, Village Administrator – Benjamin Andrews

Others: Steve Bacsí, Marley Inksetter, Skip Heidler

Agenda Item No. 3. Approval of the Agenda

A motion was made by Duffy, seconded by Grant that the Agenda for the April 8th, 2026 meeting of the Marina Committee be approved as presented. Motion carried – All ayes.

Agenda item No. 4. Approval of the Minutes

A motion was made by Grant, seconded by Duffy that the minutes of the March 11th, 2026 Meeting of the Marina Committee be approved by the committee. Motion carried – All ayes.

Agenda Item No. 5. Comments, correspondence, and concerns from the public

No correspondence was received for this meeting. White asked if anyone would like to make a public comment, and no one responded.

Agenda Item No. 6. Discussion/Action Items

a.) New Building Design

Lienau, White & Andrews summarized progress on the new building design so far and the next steps towards getting construction documents ready for going out to bid. The committee shared input on the current design before recommending it to the Plan Commission for approval.

A motion was made by Duffy, seconded by Grant to send the new building designs to the Plan Commission as presented in the packet. Motion carried – All ayes.

b.) Boardwalk Update

Lienau updated the committee on status of the boardwalk reconstruction project, noting that the resurfacing is about a third of the way complete.

1 **c.) Spring Opening**
2

3 Lienau noted that the marina opens May 13th, adding that due to the marina still being iced in,
4 the launch ramp will not be available for April fishing tournaments. Lienau furthered that due
5 to the ice being in the harbor so late into Spring, reassembly of the marina will probably happen
6 closer to the opening date than the marina would prefer. However, Lienau expects the marina
7 to open on time.
8

9 **d.) Cancellation Policy Discussion**
10

11 Lienau summarized unique circumstances that challenge the marina's current cancellation
12 policy. The committee discussed various options that marina could consider using in the
13 coming season.
14

15 **e.) Review of Financials**
16

17 Lienau noted that the marina's YTD actual revenue is approximately \$690,000 dollars with
18 commercial slip revenue and additional transient revenue still to come.
19

20 **Agenda Item No.7. Matters to be placed on a future agenda or referred to a committee,**
21 **official, or employee**
22

23 *It was the consensus of the committee that that following items be included on a future committee*
24 *meeting agenda:*

- 25 - *New Building Plans to Village Plan Commission*
26

27 *Next marina committee meeting is tentatively scheduled for Wednesday May 20th, 2026, at 4:00PM in-*
28 *person at the Sister Bay Fire Station.*
29

30 **Adjournment:** *A motion was made by Grant, seconded by Duffy to adjourn the April 8th, 2026 meeting*
31 *of the Marina Committee at 4:53P.M. Motion carried – All ayes.*
32

33 Respectfully submitted,

34 

35 Samuel Jordan

36 Assistant Marina Manager