



GREEN TIER LEGACY COMMUNITY COMMITTEE MEETING AGENDA

Thursday, February 19, 2026, at 1:00 P.M.

This Meeting Will Be conducted Via Zoom Video Conferencing

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=97063638580>

Meeting ID: 443 990 1723 Passcode: 304078

To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#

For additional information check: www.sisterbaywi.gov

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|-------------------------|---|
| 1 Chair – Louise Howson | Staff Representative(s): |
| 2 Paula Anschutz | Village Admin Assistant – Sarah Bertges |
| 3 Jill Wiebe | Village Administrator – Benjamin Andrews |
| 4 Lisa O’Hearn | (as needed) |
| 5 Mary Smythe | Public Works Supervisor – Erik Linczmaier |
| | (as needed) |

1. Call to Order & Roll Call
2. Approval of the Agenda
3. Approval of the Minutes
 - a. November 13, 2025
4. Comments, Correspondence, and Concerns from the Public
5. Discussion/Action Items:
 - a. Review of the 2023 Annual GTLC Report
 - b. Discussion on Annual GTLC Report due March 31, 2026
 - c. Discussion on Budget Allocations for 2026
 - d. Big Plant; The Climate Coalition
6. Matters to be Placed on Future Agenda, Referred to a Committee, Official or Employee
7. Schedule Next Meeting
8. Adjournment

Public Notice

Questions regarding the nature of the agenda items above or more detail on the agenda items scheduled to be considered by the governmental body can be directed to Sarah Bertges, Administrative Assistant, at adminassist@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118, (FAX) 854-9637, or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours (8 a.m. – 4 p.m. Mondays through Thursdays, 8 a.m. to noon on Fridays).

The Village of Sister Bay is an Equal Opportunity Employer and Provider

Posted On: 02/18/2026

Signature: _____

AD HOC GREEN TIER LEGACY COMMUNITY COMMITTEE MEETING MINUTES
Thursday, November 13 2025
(Unapproved Version)

1. Roll Call

The November 13, 2025 meeting of the Green Tier Legacy Community Committee was called to order by Chairperson Louise Howson at 1:02 P.M.

Present: Louise Howson, Mary Smythe, Lisa O'Hearn, Paula Anschutz, and Jill Wiebe.

Staff: Administrative Assistant Sarah Bertges

2. Approval of the Agenda

Motion to approve the agenda by Wiebe, second by Smythe. Motion carried – all ayes.

3. Approval of the Minutes – February 19, 2025

Discussion ensued regarding the February 19, 2025 minutes. Anschutz and O'Hearn noted they couldn't remember specific details due to the time that had passed, but confirmed the topics discussed in the minutes were accurate.

Motion to approve the minutes by O'Hearn, second by Anschutz. Motion carried – all ayes.

4. Comments, Correspondence, and Concerns from the Public

Howson noted there were no members of the public present on Zoom and no correspondence had been received.

Howson referenced minutes submitted by Smythe from the September 29, 2025 Green Tier Legacy Committee state meeting, which would be referenced throughout the meeting as needed.

5. Discussion/Action Items

a. Recap of 2025 Activities

Anschutz summarized the committee's activities in 2025:

- Anti-Plastic Campaign: The committee had planned to encourage reduction of plastic bag usage, as they couldn't ban them outright due to state restrictions. Plans included:
- Research into non-plastic bag alternatives led by O'Hearn and Anschutz
- Collaboration with Ryan Miller for local artwork designs for reusable bags
- Plans to distribute reusable bags at Piggly Wiggly (with preliminary discussions with management)
- Research on plastic straw alternatives and eco-friendly product options for local businesses
- Educational Materials: O'Hearn had developed poster concepts about environmental actions that weren't implemented.
- Earth Day Activities: The committee successfully distributed approximately 162 trees (9 flats of 18 trees each) through coordination with the Climate Change Coalition. Trees were primarily distributed at the Barney Fun Run.

The committee discussed the need to determine the current budget balance and 2026 budget allocation.

Smythe raised questions about previous initiatives mentioned in February's minutes, including:

- LED light conversion project and its impact on the International Dark Sky Park at Newport
- A potential joint meeting with the Parks Committee
- Research into recycled rubber surfacing for playgrounds

Howson clarified that the Parks Committee had reviewed street lights but the joint meeting hadn't occurred, and that the playground surfacing issue hadn't been brought to Parks.

b. Planning for Volunteer Day(s) 2026

The committee discussed potential volunteer day activities for 2026:

- Timing: Members agreed that more advance notice and planning were needed than in previous years. The committee discussed avoiding scheduling conflicts with other community events like the Barney Fun Run.
- Potential Projects:
- Committee members noted that beach cleanups weren't necessary as Sister Bay beaches are generally well-maintained
- Highway or street cleanup was suggested as a possibility, with particular focus on Highway 57
- Anschutz suggested possibly adopting a section of highway for ongoing maintenance
- The committee also discussed weeding projects, though noted this might fall outside their mission
- Alternative Volunteer Activities:
- O'Hearn suggested organizing a reusable bag exchange event
- Discussion of potentially collecting plastic bags for proper recycling, though Anschutz emphasized the primary goal should be reducing plastic use rather than recycling

c. Planning for Earth Day activities 2026

The committee discussed continuing and potentially expanding their tree distribution program for Earth Day 2026:

- Tree Giveaway: Members agreed to continue the program given its past success, with suggestions to:
- Maintain or increase the quantity from the previous 9 flats (162 trees)
- Consider the best distribution location (downtown Sister Bay was suggested for visibility and accessibility)
- Explore potential timing and coordination with Climate Change Coalition
- Additional Earth Day Ideas:
- Smythe mentioned the Climate Change Coalition might add perennials to their offerings and would provide more information at the next meeting
- The committee discussed potential locations including downtown Sister Bay, Piggly Wiggly, NWTC, or Corner of the Past
- Anschutz suggested coordinating with a community cleanup day to encourage participation in both activities
- Reusable Bag Campaign:
- The committee revisited their reusable bag campaign idea, with Anschutz sharing artwork designs from Ryan Miller
- Discussion about making the designs more clearly tied to Sister Bay's identity
- O'Hearn explained the bags would be fully customizable but would require lead time for production
- Smythe asked about budget approval process, and O'Hearn clarified the committee had previously approved spending \$3,000 on bags within their existing budget
- Marketing/Awareness Ideas:
- Howson suggested creating seasonal posters related to the committee's environmental initiatives
- Wiebe suggested more prominent signage for the village's water bottle filling stations
- Smythe proposed publicly recognizing businesses making environmentally friendly improvements
- The committee discussed potential window clings or other recognition for businesses implementing green practices

6. Matters to be Placed on Future Agenda, Referred to a Committee, Official or Employee

The committee established the following items for future agendas:

- 1 • Review of the 2024 annual report
- 2 • Discussion of filing the 2025 annual report
- 3 • Detailed planning for the reusable bag program
- 4 • Planning for the Earth Day tree giveaway
- 5 • Volunteer day planning
- 6 • Review of current funds and 2026 budget
- 7 • Scheduling a joint meeting with Parks Committee (target February/March)
- 8 • Marketing/awareness initiatives
- 9 • Tree canopy discussion (added by Smythe)
- 10 The committee agreed to meet on Wednesday, December 10, 2025 at 1:00 PM.

12 **7. Adjournment**

13 *A motion was made by Smythe, second by O'Hearn to adjourn the November 13, 2025 meeting of the*
14 *Green Tier Legacy Community Committee at 2:20 P.M. Motion carried – all ayes.*

16 *Respectfully submitted by Sarah Bertges, Administrative Assistant*



Village of Sister Bay
Door County, WI

Green Tier Legacy Community Committee
Sustainability Component of the Green Tier Legacy Charter
2023 Annual Report

Mission Statement:

“The Sister Bay Green Tier Legacy Community Committee works towards educating the Village Board, community leaders and citizens on the benefits of sustainability.”

Background: The Sister Bay Green Tier Legacy Community Committee was formed by Resolution of the Village Board for the Village of Sister Bay in November 2021.

RESOLUTION No 478 - 110921
APPROVING PARTICIPATION IN THE GREEN TIER LEGACY
COMMUNITY PROGRAM

WHEREAS, the Wisconsin Department of Natural Resources in partnership with the League of Wisconsin Municipalities, 1,000 Friends of Wisconsin, Slipstream, Center on Wisconsin Strategy, Wisconsin Counties Association and 29 local governmental units have created a Green Tier Charter for Legacy Communities with goals of:

1. To assist the Village of Sister Bay, Wisconsin in achieving superior environmental performance in one or both of the following two areas: (1) water resource management; (2) sustainability practices; and goals relating to economic development, public health and social equity; and to recognize their efforts and progress;
2. To improve the quality of life and economic vitality of the Village of Sister Bay;
3. To help the Village of Sister Bay, Wisconsin and the Wisconsin Department of Natural Resources address wastewater, stormwater, drinking water, wetlands and other water issues in a holistic, watershed-based manner;
4. To assist the Village of Sister Bay, Wisconsin in preparing, implementing, and improving an overall watershed plan that integrates the municipality's full range of water resources issues;
5. To assist the Village of Sister Bay, Wisconsin in preparing, implementing and improving over time a sustainability plan that reduces a municipality's impact on the environment;
6. To facilitate access to state and federal funding for projects and activities related to achieving the purposes of this charter, such as energy efficiency, renewable energy, greenhouse gas reductions, comprehensive planning, transportation policies, and integrated planning for wastewater treatment, storm water treatment and management and drinking water;
7. To realize taxpayer savings through reduced municipal expenditures on motor vehicle fuels and energy resulting from efficient development patterns;
8. To help the Village of Sister Bay, Wisconsin comply with various water regulations in a more efficient, cost effective and flexible manner;
9. To achieve other demonstrable and measurable environmental improvements beyond what is required by local, state, or federal law; and

WHEREAS, the Village of Sister Bay was invited to join in this voluntary program and believe participation will further enhance our village's current commitments to sustainability, and

WHEREAS, the Village of Sister Bay will benefit from such a partnership with the Green Tier Legacy Communities Program by receiving positive recognition, gaining access to a DNR staff liaison and their resource team, receiving prioritization in applying for certain grants and streamlining in certain DNR permitting processes; and

WHEREAS, by adopting this resolution the Village of Sister Bay agrees to sign and hold to the Green Tier Charter for Legacy Communities. We will participate in the quarterly meetings, networks and share information with our public and the communities in the program, and provide an annual report noting the progress in our goals, baselines and sustainability plans.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Sister Bay that the Village of Sister Bay declares itself a signatory to the Green Tier Charter Legacy Communities and authorizes the Village President and Village Clerk to execute the necessary documents on behalf of the Board of Trustees, and

BE IT FURTHER RESOLVED that village staff are directed to assist with meeting the Charter goals and to submit an annual report to the Organizational Signatories, and

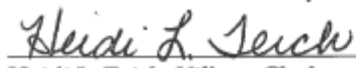
BE IT FURTHER RESOLVED that, upon adoption, the Village of Sister Bay is hereby directed to send a copy of this resolution to the Wisconsin DNR and the Legacy Communities Green Tier Steering Committee.

INTRODUCED at a regular meeting of the Board of Trustees of the Village of Sister Bay held this 9th day of November, 2021.

Passed and adopted this 9th day of November, 2021.


 Robert M. Zoschke, President

ATTEST:


 Heidi L. Teich, Village Clerk

VOTE: Ayes 7 Nays 0

The Sister Bay GTLC Committee began meeting monthly after inception to complete a baseline analysis of local sustainability management strategies using the Sustainability Strategies Scoresheet provided by the State of Wisconsin Department of Natural Resources, Sustainability and Business Support office. The initial baseline was completed in Spring 2022 and submitted to the State in lieu of an annual report for 2021. In its second year of participation, the Sister Bay Green Tier Legacy Community Committee completed the following activities:

- Secured the domain name “Green Sister Bay” to be added to the Village of Sister Bay website where the public can go to find resources relative to the activities of the Green Tier Legacy Community Committee.
- Completed a tree inventory of all trees on public lands.
- Recommended a ban on Coal Tar Sealants to the Village Board, which was passed and adopted as Village of Sister Bay Ordinance No. 2024-005.

- Secured an annual budget of \$5000 to put towards education and marketing of Green Tier initiatives.
- Developed a “Green Sister Bay” logo for use on meeting agendas, promotional materials and the Village website.
- Attended a preliminary presentation by representatives of “Blue Zones” to gain better understanding of that program and consider options for greater involvement within the County.

The Sister Bay GTLC completed the updated Sustainability Reporting Form (attached) summarizing actions of the greater Village community as they work to create awareness of and encourage sustainable practices in and around the Village of Sister Bay.

Supportin g Action Id	Action	Year Imple mente d,	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
ERSA-1	Complete a municipal GHG inventory for Scope 1 and 2 and establish baseline emissions	2021	Ongoing	Activated sludge used in processing, no green house gases emitted;large scale composting would require the consideration of GHG in future.
ERSA-2	Complete a municipal GHG inventory for Scope 3 and establish baseline emissions	2021	Ongoing	Activated sludge used in processing, no green house gases emitted;large scale composting would require the consideration of GHG in future.
ERSA-3	Complete the ICLEI US Community Protocol and establish baseline emissions			
ERSA-4	Establish municipal and community-wide emissions reduction, energy reduction, onsite renewable energy and/or energy efficiency goals in a supporting plan or resolution.	2023	In Progress	Outdoor Rec plan to promote multi-modal transportation which would reduce emissions; air quality grant received for shuttle bus for shared transportation to in part, reduce emissions. Facilities Plan, completed in 2023, recommends LEED certified buildings and other green energy proposals. New bus is being purchased in 2024.
ERSA-5	Use Focus on Energy, utility Commitment to Community programs, and/or other resources to conduct energy assessments on municipal facilities that are identified as high energy users	2023	Ongoing	See previous - Developing a plan for new village buildings, buildings to be designed to LEED certification. Currently repairing old buildings by replacing old windows with energy efficient windows, in 2023 replaced two old oil burners with more cleaner, efficient propane gas.
ERSA-6	Use ENERGY STAR Portfolio Manager, or other software tools, to track energy use in all municipal facilities	2023	In Progress	Energy auditing software used at Wastewater Treatment Plant; looking at new sludge dryer regulated with software. Sludge dryer was researched in 2023 with tours of differing dryers and education/training. Still researching options and funding.

ERSA-7	Require new municipal buildings, and significant remodels of existing buildings, to be designed to achieve a sustainable building certification, such as an ENERGY STAR score of 75, or certification through LEED, WELL, Passive House, Net Zero Energy, Green Globes, or Living Building. The local government may specify the sustainability standard(s) that it will recognize and include an EUI target in the construction contract	2023	In Planning	See above regarding new Facility Planning process (summer of 2023) to design LEED Certified buildings. GTLC has made a recommendation that all new or remodeled Village facilities be as "green" as possible; Consultants have been interviewed for facility planning and specifically asked about LEED certification; local LEED architect, Virge Temme, met and discussed with the GTLC committee regarding best practices; toured local "Green" facility, 'Goose and Twigs'. New Parks Maintenance Building with energy efficiency being designed in spring 2024 with construction summer 2024.
ERSA-8	Increase visibility of renewable energy in the community by installing PV systems at government facilities and enable public access to electricity production data monitoring.	2023	In Planning	In late 2023 the Board approved a parking task force to look at all aspects of parking/parking lots, which includes in part the potential for EV charging stations. January 2024 agreed to pursue solar powered street crossing signs - in design phase. Considering a solar powered beach monitoring sign at Waterfront Park - in design discussions.
ERSA-9	Offer renewable energy purchasing or participation programs or promote existing programs from outside sources to residents and businesses.	2023	Ongoing	Staff promotes a local grant program to local businesses whereby they receive \$1000 towards an EV charging station.
ERSA-10	Take steps to simplify the solar permitting process and remove other barriers to residential solar implementation.	Unknown	Completed	Permitted through Zoning - allowed in all districts. (Put in the code a number of years ago - date unknown.)
ERSA-11	Leverage Focus on Energy and University of Wisconsin System resources to offer public educational programs, or otherwise provide resources for interested parties, on energy efficiency upgrades for homes and businesses	2023	In Progress	Working with web developer to link to Focus on Energy resources on the Village website with ultimate creation of second page for Green Tier initiatives.
ERSA-12	Implement a plan to upgrade all municipally owned or controlled streetlights and stop lights to LED lamps.	2022	Completed	All Village-maintained street lights have been converted. WPS now converting theirs (2023).
ERSA-13	Incorporate energy efficiency upgrades for lighting, HVAC and building shells for all municipal buildings into the community's capital improvement plan.	2023	In Progress	Village Hall Planning Task Force has taken steps to implement with existing facilities; CIP to be reviewed at budget time with forthcoming recommendations from GTLC for "Green" construction.

ERSA-14	Make watt meters available to the public			(No electric utility in village)
ERSA-15	Adopt an energy use disclosure ordinance for residential and/or commercial buildings (Requires the seller of a property to inform prospective buyers of the building's energy use for one, or more previous years).	2024	In Planning	Create a partnership with realtors to ask them to list information related to energy usage.
ERSA-16	Pass a resolution to become a State of Wisconsin Energy Independent Community with updated goals extending beyond 25% renewable energy by 2025			(Not discussed yet- just not ready yet. Want to build LEED buildings and lead by example first.)
ERSA-17	Purchase renewable electricity for municipal buildings	2024	In Planning	Researching a solar powered sludge dryer for the waste water treatment plant. For all other buildings, solar does not appear to be practical in that solar is limited. Looking into a windmill for the site with the proposed Administration building.
ERSA-18	Establish policy requiring that all new and renovated municipal buildings must achieve a community-determined sustainable building certification	2023	In Planning	(Working on an ordinance to reuse old buildings, but at this time it does not contain a certification element. For future exploration.)
ERSA-19	Capture biogas from wastewater treatment facility, landfill, or community compost facility and use biogas to power operations.			(No biogas)
ERSA-20	Implement a plan to upgrade all municipally owned or controlled street lights to LED lamps.	2022	Completed	Conversion of all municipal street lights to realize a cost savings of \$300/month.
ERSA-21	Include energy efficiency, renewable energy, and/or sustainable building certification requirements or incentives into TIF policies and other programs assisting commercial development projects.	2023	In Planning	Refer to Planning Dept for review of potential future code requirements to address energy efficiency.

ERSA-22	Improve all aspects of the energy reduction program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.	2023	Ongoing	Pursue all applicable grant funding for new and remodeled village facilities to reduce energy consumption. Tried for one for furnace replacement but was not successful; one in the planning phase for solar street crossing signs; applications ongoing as grant opportunities are presented.
Other	Describe a supporting action your community has taken that is not in the list	2023	In Progress	Lighting in Waterfront Park to be replaced with Dark Sky-Friendly lumens.
Other	Describe a supporting action your community has taken that is not in the list	2023	Completed	Updating the Land Division Code (Chapter 54) to require new subdivisions have LED, Dark Sky Friendly lighting and more trees planted in new developments.
Other	Describe a supporting action your community has taken that is not in the list	2023	Completed	Received bids for new efficient furnace at Village Hall; replaced late Summer 2023.
Other	Describe a supporting action your community has taken that is not in the list	2023	Completed	New bike racks ordered to encourage more bicycle use to reduce emissions. First time village had bike racks at the park.

Supporting Action Id	Action	Year Implemented, UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
TSSA-1	Require bike parking for all new non-residential and multifamily uses.	2022	Ongoing	Through Zoning, the Plan Commission has started requiring bike racks at multi-family and commercial developments (recently a 4 plex was required to provide bike racks). They also are installing their first bike rack at Waterfront Park - their downtown park (purchased in 2023 -installation in 2024). In 2023 required as a condition of approval a grocery store install bike racks, lane and sidewalk to existing bike path. Have previously required bike racks for some businesses in the more commercialized areas.
TSSA-2	Set standard for placement and number (as function of intensity of use) of bike parking spaces. See: https://www.apbp.org/bicycle-parking-solutions https://www.apbp.org/assets/docs/EssentialsofBikeParking_FINA.pdf	2023	In Planning	A standard has yet to be established, but the Plan Commission has directed staff not to bring site plans forward that do not account for bike parking. In 2023 adopted text amendments to require wider sidewalks.
TSSA-3	Create public-facing resource showing all bike routes and pedestrian paths.	2023	Ongoing	In progress through Outdoor Rec Planning. Also, feasibility study in progress by a neighboring town the village has been coordinating trails with village (grant received in 2023). Once trails formally created, we can create resources to promote their existence. Also working with neighboring communities to create a comprehensive bike/ped map for entire county (started process in 2023).
TSSA-4	Identify, sign, maintain, and clear bike routes in the community year-round	2004	Ongoing	STH 42 bike trail/path was installed through a portion of the village. The village and snowmobile club maintains the trail. Hwy 57 trail being constructed in 2024.

TSSA-5	Receive certification by the League of American Bicyclists as a Bicycle Friendly Community. Work with Businesses to promote bike commuting Source: https://www.activewisconsin.org/ and https://www.bikeleague.org/	2023-2025	In Planning	Currently planning, designing trails, and installing racks and a repair station, and then working with businesses, to eventually seek certification - proposed 2025.
TSSA-6	Promote bike safety and other active living education and awareness sessions, through in-school education programming, bike rodeos, and other public-facing efforts; or work with a community organization to do the same	2025	In Planning	Public Works Department will sponsor educational events for children on bike safety, helmets, stranger danger. However, this will not occur until we have the planned trails built.
TSSA-7	Implement a bike-share program for residents and visitors	Unknown	Completed	We have a bike share program at our Marina, and it is available to marina guests. However, if not a marina user, the program is not available.
TSSA-8	Require large employers (50+ employees) seeking rezoning to create a transportation demand management plan			(No 50+ employers)
TSSA-9	Increased safe pedestrian and bike routes to parks and public greenspace and other key destinations (grocery stores, schools, other public facilities, etc.)	2023	In Planning	In process of designing and developing a STH 57 multi-modal path which will include access from residential neighborhoods to grocery store, medical center, essential services, etc. In 2023 partnered with medical center for a safe crossing at their intersection (to be installed 2024).
TSSA-10	Eliminate or lower parking minimums from non-residential districts, when applicable	2023	Ongoing	Zoning Code does provide parking waivers upon request. Winter 2022-2023 staff presented information on skinny streets/complete streets. One Plan Commission member just came back (June 2023) from a conference on Strong Towns and alternatives to parking. Spring of 2024 Plan Commission reviewed information on reduced parking standards and are discussing potential text amendments.
TSSA-11	Charge impact fees to developers for new roads and utilities	2023	Ongoing	We do charge businesses requiring a road to pay for part of the road, and sometimes require impact fees. TIF helps install roads, sidewalks, etc.

TSSA-12	Create and implement a plan to incorporate EVs, hybrids, and alternative fuel vehicles to municipal fleet vehicle replacement plan.	2022	Ongoing	Discussed EV charging stations for customers use at the marina (2023), and cars at the park (2022 and 2023), but village vehicles are not electric. We purchase once every 5 years so the opportunity does not present itself again for awhile. Parks Department does however use battery equipment over gas or electric (saws, drills, weed eaters, etc.).
TSSA-13	Install public EV charging stations	2023	In Planning	Proposed electric vehicle charging stations in Waterfront Park. Late 2023 created a Parking Committee to research parking issues further.
TSSA-14	Create a policy and train staff that prohibits idling of municipal fleet vehicles for more than 5 minutes			(Typically have no need to leave a vehicle running; short trips.)
TSSA-15	Ban idling of unoccupied vehicles community-wide			
TSSA-16	Prepare a plan that identifies disconnections in bike and pedestrian networks, prioritizing fixes and identifying potential funding sources for the most important projects. Consider solving the last mile challenge where present.	2023	In Planning	Ad Hoc Outdoor Rec and Trans Plan Committee is working on updating plan to include trail information. Was to be completed Fall 2023, but off schedule and now to be adopted in Summer 2024.
TSSA-17	Identify four-lane roadways with fewer than 20,000 vehicles per day (AADT) and evaluate them for "road diets" with bike lanes or on-street parking			(No 4-lane roads.)
TSSA-18	Calculate Walkscores and Bikescores for the community on the whole and develop a plan to improve those scores <u>Source:</u> https://www.census.gov/topics/employment/commuting/guidance/commuting.html	2024	In Planning	For 2024 it is anticipated a university will do a walkability assessment as a class project. Staff needs to submit the application.

TSSA-19	Establish an expanded public transit that serves commuters from all neighborhoods and major parks and recreation facilities, and has racks on vehicles for carrying bicycles.	2023	In Planning	Through the county tourism organization, and the county , we are beginning countywide conversations. We do have a village bus that does run to neighboring jurisdictions and provides rides to employees, visitors, etc. The bus is new in 2024 and was funded with a an air quality grant (to reduce emissions). (Village bus service was started several years ago.) In 2024 we will be discussing expanded bus schedules, and bus shelters.
TSSA-20	Adopt and implement a pedestrian and bicycle safety and improvements plan	2023	In Planning	To be incorporated with the Outdoor Recreation Plan and promoted in a newsletter/website.
TSSA-21	Create a standing committee to promote pedestrian and bicycle improvements	2022	Completed	Ad Hoc Outdoor Rec and Trans Plan Committee was formed in 2022.
TSSA-22	Implement a complete streets plan			
TSSA-23	Evaluate any proposal to add lanes to a two-lane roadway for a center turn lane, the preferred option over an expansion to four lanes.			(Not applicable; 2-lane roads that don't warrant 4-lanes.)
TSSA-24	Improve all aspects of the transportation systems program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.	2023	In Progress	Recently received a grant for a multi-modal, multi-jurisdiction trail system. Three additional applications were submitted in 2023 and we are waiting to hear if grants were awarded. Current staff are constantly looking for grants, and Village RFP's require the selected consultant/engineer to have grant writing capabilities.

TSSA-25	Incorporate access to bicycle and pedestrian infrastructure into decisions for siting of municipal county and school facilities, as well as into zoning decisions	2023	Ongoing	Easements are requested through zoning reviews in residential and commercial district for sidewalks or trails; some developments have been required to install sidewalks to connect to the bike path; require parking lots to have designated bike areas; if not the type of business to attract foot or bike traffic, but on the bike path, have required 'trail crossing' signs to protect path users. Properties are reviewed as they come in for permits. Proposed village owned housing development is being designed to connect to a future trail that will connect homeowners to downtown.
TSSA-26	Pass ordinances that support the reduction of GHG emissions from transportation, including more funding for walking, biking, transit, reduced idling, required impact fees, transportation demand management, etc.			
Other	Describe a supporting action your community has taken that is not in the list	2022	Completed	Grant received for new shuttle bus to reduce emissions through shared ridership. Bus purchased in 2024.
Other	Describe a supporting action your community has taken that is not in the list	Unknown	Ongoing	Currently offer a parking "credit" to reduce need for asphalt (credit for utilization of public transportation, bike racks, etc). This is done through zoning reviews.
Other	Describe a supporting action your community has taken that is not in the list	2023	In Progress	Bike repair station to be installed (purchased in 2023 to be installed in 2024) in the downtown area (Waterfront Park) to encourage more cycling.

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
LUSA-1	Identify priority areas, like business centers or corridors, underutilized former industrial areas, or other previously developed but poor quality areas along rivers, lakes, or streams, for infill development and then facilitate development of those areas without removal or with the addition of valuable green spaces (IE. Parks, recreational spaces, natural/preserved habitat, conservation lands). When possible restore shoreline and flood prone areas to native habitat or with low impact infrastructure like pathways or boardwalks.	Unknown	Completed	We developed a new Waterfront Park Master Plan, and in implementing that plan installed rain gardens along the shore. The gardens are being maintained in partnership with a native plant specialist. We have an area of small lots we have been trying to develop and recently approved someone moving a recycled home on the lot, provided they install rain gardens. The zoning code requires green spaces, and specific plantings, with all permits.
LUSA-2	Facilitate or incentivize brownfield site redevelopment or remediation in the community or county. When possible restore areas in flood prone locations to native habitat.	2024	Ongoing	(No brownfield sites) Minimal wetlands but all are in native state. One wetland is adjacent to a proposed trail and we will be cleaning out drainage culverts to ensure water flows properly in that area.
LUSA-3	Zoning codes allowing beekeeping on single family, institutional, or agricultural properties	Unknown	Completed	Farming allowed in the Countryside district (a rural residential district).

LUSA-4	Increase requirements for minimum tree plantings in redevelopments and new developments and require planting of diverse native tree species.	Unknown	Ongoing	Zoning Code requires tree plantings and very specific plantings, sizes, etc. with permits. Development Agreements require minimum landscaping standards. Strictly enforce tree-cutting regulations in the Zoning Code. Looking into more restrictive standards.
LUSA-5	Set standards for redevelopment projects to reduce overall intensity of development by requiring green infrastructure and minimum green space provisions per square foot of impervious footprint.	Unknown	Ongoing	Zoning Code and Development Agreements contain green space requirements, they are based on lot size and percentages. In 2023 discussed requiring more green space in some zoning districts; text amendments proposed for Spring 2024.
LUSA-6	Create land bank to acquire and assemble priority infill sites or to preserve land for flood mitigation, reduction of density, parks/dedicated public green space, or trails/pathways to increase accessibility	2022	Ongoing	There has been some discussion about land banking for affordable housing, but none for mitigation. No real flooding threat in the village (minimal floodplain). In 2022 Village sold the Housing Partnership land for their banking program.
LUSA-7	Revise zoning requirements for office and retail districts to permit floor-area ratio >1 on average https://www.planning.org/pas/reports/report111.htm	2024	In Planning	There are minimum floor area requirements but not maximum - maximum is based on compliance with setbacks and lot size. Some multi-family/lodging uses are based on floor area and density. The village however does not use a FAR formula. This is something to consider as we move forward in updating our zoning code, which is an ongoing process in that we monthly review the code for potential updates (to keep up with trends, laws, and needs or concerns).

LUSA-8	Promote, through local policy initiatives, life cycle or adaptable housing options, such as "aging in place", accessory dwelling units (ADUs), Universal or Inclusive Design, Dementia Friendly Communities, Age-Friendly Communities, workshops, presentations, etc. to minimize sprawl and improve infill development and density.	2022	Ongoing	Presentation to the Village Board in December 2022 on housing trends and ideas for affordable housing. Partnership with "Do Good Door County" to allow residents to age in place and improve quality of life for those in the community. The Village is also part of a group called SAIL - Senior Assisted Independent Living. SAIL is a volunteer organization that helps seniors remain independent. Village donated funds to help market the program (2024) and added a page for them to the Village website (Spring 2024). Recently enhanced Waterfront Park to be more age friendly. Seeking grants to add senior exercise stations along trails.
LUSA-9	Adopt a tree preservation ordinance https://www.isa-arbor.com/education/onlineresources/treeordinanceguidelines	Unknown	Ongoing	Zoning Code prohibits the removal of trees except around a development site. Enforced village-wide on all developments. Stricter rules in the Bluff Protection Zone and shoreland areas. Rules are to be reviewed and enhanced in 2024. Actively pursue tree cutting violations.
LUSA-10	Set a tree canopy goal, perform a tree canopy assessment, and develop a forestry management plan to achieve it.	2023	Ongoing	Urban Forestry Grant received to begin a tree inventory; trees inventoried and draft plan created. However, need assistance with correcting errors - in process of correcting tree data.
LUSA-11	Require a planting scoresheet to regulate the amount of trees, shrubs, bushes that will be planted in redevelopments or new developments	Unknown	Ongoing	Accomplished through the Zoning Code.
LUSA-12	Certification as Tree City USA			(Waiting until tree inventory has completed the correction stage.)
LUSA-13	Certification as Bird City Wisconsin Community			

LUSA-14	Revise zoning codes for commercial, industrial, multifamily, or institutional properties to protect existing native habitats like sensitive areas, wildlife habitats, and wetlands, or to require installation of green infrastructure.	Unknown	Ongoing	Zoning Code protects wetlands, and the Plan Commission, through their Site Plan Review process, requires protection of wetlands and sensitive areas, and, heavily regulates vegetation requiring landscaping and trees. The Niagara Escarpment is protected through stricter development codes, including stricter tree clearing rules. The Land Division Code also allows the village to deny land divisions, or require conservancy areas, on lots with wetlands, sensitive soils, endangered habitat, etc. Properties are looked at on a case by case basis.
LUSA-15	Improve all aspects of the land use program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.	2023	In Progress	Comprehensive Land Use Plan is being updated. Applied for and received a grant through Coastal Management which staff will track and report on.
LUSA-16	Implement zoning code strategies to increase overall density located in areas that are highly accessible to population needs like public transit, healthy food options, daycare/childcare - schools, green space/recreational areas, and healthcare	2023	Completed	We do allow increased density in some residential districts - it is based on lot size. Also, 'new' zoning district (R-4) to be amended to allow increased density. In 2023 recreated Land Division Code to allow density based and conservation developments.

LUSA-17	At the beginning of project planning identify potential opportunities and/or funding to better connect state, regional, or local greenspaces	2023	Ongoing	Meeting with neighboring municipalities on the need for a county-wide trail network. Starting with Sister Bay, Ephraim, Baileys Harbor, Gibraltar, Liberty Grove, Egg Harbor and expanding outwards. Connections will run through parkland and fields, as well as urbanized areas. One grant has been received for the first leg and an adjacent community wrote and received a grant to expand the proposed network to the south. another community (central county) received NPS technical support to develop and expand a trail network in their area. In 2023 the communities formed an 'official' group that meets regularly to plan and promote the trails in the county. Sister Bay works with the central community to help them ultimately connect to trails in an adjacent county (which if developed connects Northern Door to that county).
LUSA-18	Organize a volunteer work day on public or private lands to help promote sustainable land use impacts (pulling invasives, planting trees, improving trails, treating plants/trees, etc.).	2021	Ongoing	Completed one volunteer work day at Pebble Beach after acquisition. Need to coordinate with DC Land Trust for future dates. Participated in the Big Plant 2023 to distribute trees in multiple locations. Coldwell Banker also volunteers to help the volunteer group that plants and maintains various flower pots throughout the village (started helping in 2023).
LUSA-19	Inform residents and businesses, including properties used for agriculture, that are located along waterways or within flood zones of ways to mitigate flood damage to their properties and businesses. (FEMA funding, flood mitigation techniques, process for filing a LOMR, etc.)	2024	In Planning	No farmland in a flood area/wetland area. However, Village is holding public hearings in March 2024 to adopt a Floodplain Zoning Code (currently do not have one).

LUSA-20	Create agricultural incentives and educational material through a land and water conservation department and inform farmers on sustainable agricultural land use practices (cover crops, buffer crops, harvestable buffers, direct injection manure, composting, application practices, etc.)	2023	Ongoing	Minimal farmland, but the county provides resources to farmers, not the village. The Village does however contract with a farmer to maintain a cherry orchard on land they own (future use is housing) and requires the farmer to use special practices so as not to spray adjacent community gardens. They also have two hay fields they contract with farmers to maintain and require them to follow DNR nutrient management plans.
LUSA-21	Implement a conservation program to educate and incentivize the private ownership of deeded lands dedicated for conservationist practices, to be held on a permanent basis without the ability to develop or utilize for any economic or utilitarian purposes other than for ecological survey, hunting, fishing, or trapping. Many times these are done through conservation easements. https://dnr.wisconsin.gov/aid/Easements.html Other Examples: https://dnr.wisconsin.gov/topic/Lands/VPA	1992	Ongoing	There is no formal program, however, the village did require a condominium development with a wetland to put the land aside as a conservation area, and the boundary was surveyed and set aside permanently by deed (early 1990's). The village also partnered with the land trust to buy a recreational area and use it as a park - there are permanent conservation easements on the park (filed 2023). In 2023 the village reviewed a proposed subdivision that has a large wetland area and prohibited fill or development in the area (required it to be delineated), and, pay for creation of a park elsewhere since they would be developing near a wetland/developing open space. The land trust also maintains private property in an easement (easement date unknown).

LUSA-22	Promote sustainable land use practices for private and institutional properties through education and outreach.	2022	Ongoing	GTLC provides education/spread the word about composting and getting businesses and private individuals to participate. In 2022 had a presentation on composting, and promotes the countywide composting initiative. Information to be added to the village's new website (Spring 2024). Hired a facilities planner (2023) to determine the need for community vs, urban gardens, and where to put them, and whether there should be a village hosted compost site, and where to put it. Annually the Village sponsors an electronics recycling day, and annually collects used Christmas lights and brings them to a local recycling center (service is free). Held a public input session with educational displays on night-sky initiatives and invasive species identification, control and eradication (Fall 2023). In 2024 adding 6 sets of garbage/recycling bins in downtown area.
Other	Describe a supporting action your community has taken that is not in the list	Unknown	Ongoing	Require stormwater review on any site with a grade change in excess of 2'.
Other	Describe a supporting action your community has taken that is not in the list	2023	In Planning	Allow reuse of homes- older homes allowed to be moved into village and repurposed; working on reuse ordinance.
Other	Describe a supporting action your community has taken that is not in the list	2022	Completed	Revised demolition permit to require applicant to consider reuse of materials or donation to Reuse stores.
Other	Describe a supporting action your community has taken that is not in the list	2023	In Planning	Designed a nature trail and signage to be installed educating the public on wetlands and ridges and swale complexes. Was planned for 2024 but now pending budget and grants.
Other	Describe a supporting action your community has taken that is not in the list	2023	Completed	Updated zoning code to prevent spread of invasive species and prohibit a short term rental from bringing in firewood from outside the county.

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
WQCSA-1	Reduce use of synthetic chemical pesticides, herbicides, and fertilizers in municipal, town, or county landscape management and try to promote use of more natural management processes.	2021	Ongoing	Village contracts for lawn applications and it is a requirement of that service. Beginning in 2021 Village began contracting with a farmer to maintain an orchard on village property, and that contract requires specific fertilizer/application so as not to contaminate adjacent community gardens. Also contract with two farmers to maintain hayfields and require them to follow nutrient management plans. In 2024 adopted a Coal Tar Sealant Code.
WQCSA-2	Supervise chemical applicators during pesticide or other chemical application to storm water ponds to ensure best management practices are implemented	2022	Ongoing	We have one contractor who works on our rain gardens, and he uses natural products and methods. Staff is present when this work is being done. We have one stormwater pond in our control, and it was installed in winter 2022-2023. We have not mowed it yet in that it is to be maintained in its natural state at this time.
WQCSA-3	Create community policy and best management practices for minimizing chemical use during vegetation management	2024	In Planning	Proposed for the community gardens, once the gardens are relocated.
WQCSA-4	Eliminate use of groundwater for irrigation in municipal landscape management	Unknown	Ongoing	The wastewater treatment plant does recycle its waste to water for some village use. Village properties are occasionally irrigated, with municipal water. We do allow private parties on municipal water to retain a well to use groundwater on landscaping, but not for residential use.
WQCSA-5	Establish 75-foot natural vegetation buffer around surface water	Unknown	Ongoing	Zoning requires buffers, but it ranges from 35' to greater. Regular permits require 35', but projects with Plan Commission review (larger projects) are on a case by case base.
WQCSA-6	Apply block rates to residential and commercial water billing	Unknown	Ongoing	Rates are reviewed annually.

WQCSA-7	Offer water and sewer billing credits for installation and use of stormwater management systems (ex. Rain barrels, rain gardens, swales, pervious pavement)			
WQCSA-8	Develop a water efficiency and conservation plan for City, Town, or County buildings.	2021	Ongoing	No formal plan but daily attention from the Public Works Department. They monitor water use and if they see a spike in water usage, they work with the land owner to detect the source of the leak or other cause for elevated water usage. Regularly inspects municipal wells for efficiency and maintenance needs.
WQCSA-9	Install faucet aerators and low-flow plumbing fixtures in all municipal facilities	Unknown	Ongoing	All new equipment meets standards as it is replaced. For example, recently replaced old toilets at Village Hall with new low-flow toilets.
WQCSA-10	During televising inspections clean at least 10% of the entities sanitary sewer collection system per year	2022	Ongoing	Public Works Director began a program last summer whereby he inspects all laterals and outfalls. He has been addressing blockages/replacing pipe as problems are found.
WQCSA-11	Televis or visually inspect greater than 10% of sanitary sewer collection system per year	2023	Ongoing	Staff limitations prevent this but in 2023 we did hire someone to televise some sewer and water mains for leaks.
WQCSA-12	Establish a program to inspect and control grease in sewer system	Unknown	Ongoing	Rotating geographical areas inspected annually; also send reminders to all restaurants about grease trap maintenance. Have distributed 'posters' for them to hang in their kitchens reminding employees about grease disposal in drains.
WQCSA-13	Create program and train staff to identify any unapproved illicit discharges from commercial and/or industrial users	Unknown	Ongoing	Staff is offered training annually and incentivized with wage increases as certifications increase.
WQCSA-14	Establish legal authority to inspect private residences or businesses to prohibit sump pump connections to the sanitary sewer system	Unknown	Ongoing	We prohibit connections and illicit discharges by code, and those codes are enforced by Public Works. Effective 2024 we implemented a forfeiture schedule for those knowingly discharging in violation of the Code.

WQCSA-15	Establish a pretreatment or industrial control program that implements legal authority to administer fees/charges, to issue permit limitations for high flow and/or high strength waste discharges to the sanitary sewer system			(This has not been an issue for us to date. No industrial users.)
WQCSA-16	Provide financial assistance to residents to replace lead sewer laterals.			(No known lead in the village.)
WQCSA-17	Reduce rates of inflow and infiltration in sanitary system by at least 10%	2022	Ongoing	Not measured, but aggressively working on this by cleaning old laterals and outfalls.
WQCSA-18	Create an inventory of wetlands in the community and ensure no net loss of preserved wetlands.	2024	In Planning	Wetlands are inventoried via the land use planning process, which is currently being updated (to be completed in 2024). Have plans to complete a wetland delineation for a trail (2025) and for a housing development (Spring 2024).
WQCSA-19	Adopt a transferable development rights program to provide an incentive for landowners to preserve sensitive natural lands and wildlife habitat on the fringe of waterways			(Minimal opportunities - village has been predominantly developed, but do work to ensure sensitive areas are not filled or drained.)
WQCSA-20	Establish a dedicated source of funding for open space acquisition and management (e.g., bond proceeds, sales tax).	2024	Complete	Use of sales tax (beginning date unknown) and a new community development fee program (2023) which is to fund park acquisition, development, repairs and enhancements. In 2023 we also updated our Land Division Code to require parkland fees for developers, and in 2023 we secured \$30,000 for a new park through those subdivision fees.
WQCSA-21	Provide financial support to or collaborate with land trusts to acquire critical natural areas on or near waterways	2023	Complete	Partnered with DNR and the local land trust to acquire Pebble Beach park, a remote natural area park.

WQCSA-22	Develop a water loss control plan with targets below the 15% required by the state and include a system-wide water audit implementation and time table			(No formal target at this time but monitored daily.)
WQCSA-23	Replace concrete channels with re-meandered and naturalized creeks, wetlands, or swales			(No concrete channels.)
WQCSA-24	Join EPA's WaterSense Program for water utilities or the Groundwater Guardian Green Sites program and promote them to local business.			(Not a member of the Groundwater Guardians but follow their work and promote information to other GTLC members to spread word of mouth. In 2023 reviewed adjacent groundwater protection ordinances for applicability in village. Have a Wellhead Protection Overlay Ordinance.)
WQCSA-25	Develop partnerships with businesses to repurpose high strength water waste.			
WQCSA-26	Develop a storm sewer catch basin cleaning program to reduce trash, debris, suspended solids, and heavily laden organic material from entering water bodies			(No official program but do remind people doing work on or near the roads not to let their waste enter the storm sewer. Do have warnings on all stormsewer grates.)
WQCSA-27	Develop leaf and yard waste collection program	2023	In Planning	Village has a site for municipal operations, but we are considering a drop off site for the Village residents to utilize. This was reviewed by our Facilities Planner in 2023 but no decision has been made to date.
WQCSA-28	Develop a regular street sweeping program to reduce total suspended solids	Unknown	Ongoing	Services provided by Door County Highway Dept as requested.
WQCSA-29	Require redevelopment of commercial and light industrial business areas to incorporate stormwater management plans that set infiltration and pollutant reduction standards	Unknown	Ongoing	Through Zoning, all commercial projects, multi family, and, residential properties with a slope change greater than 2' are required to submit stormwater runoff plans.

WQCSA-30	Develop and implement annual construction permitting and inspection program	2023	Completed	The Building Inspector does compliance inspections but it wasn't until 2023 that the village started doing compliance inspections on zoning projects. Amended Development Agreement template to require Zoning Certificates of Compliance (amended 2023).
WQCSA-31	Develop and implement asset management plans that set targets for the sustainable maintenance, operation and renewal of water and wastewater infrastructure.			
WQCSA-32	Facilitate public-private partnerships to offer rain barrels to residents annually.			
WQCSA-33	Implement salt wise workshops for salt applicators and require Public Works applicators to get certified			(Currently road salt is applied by the county. Village does sidewalks only.)
WQCSA-34	Implement an incentive program for residents and multifamily complexes to encourage on demand water softener and low flow toilet installations			
WQCSA-35	Develop financial incentive program to promote and increase the amount of green roofs and other types of stormwater runoff and treatment control best management practices in new developments and redevelopments			(We actually have some grass roofs in our downtown area. They are not Village mandated, but are quite popular!)

WQCSA-36	Implement a drug take back program and host a secure drop off site to mitigate the amount of drugs placed in the landfills or that get flushed to sewage treatment plants and eventually end up polluting rivers, lakes, streams, oceans.	2021	Ongoing	Annual recycling/shredding day events now include prescription drug drop-off. Drugs can also be dropped off at the Door County Sheriff's Dept. at any time.
WQCSA-37	Improve all aspects of the WQC program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.			(Have not applied for any funding yet, but plan on doing so in 2024.)
WQCSA-38	Implement a stormwater and/or sanitary effluent testing or monitoring program to annually test at least 10% of the system.	2023	Ongoing	In 2023 we did hire someone to go into the mains and televise them looking for leaks. Overall the system is in good shape. A formal program needs to be set up yet though to ensure they are looked at on a regular basis. Enforce erosion control/runoff bmps during construction by periodic site inspections. Maintenance program to clean out manholes and outfalls to keep them free of debris and sediment so water flows properly - began efforts in 2023.
WQCSA-39	Sponsor or hold education and outreach informational workshops, presentations, or other efforts designed to engage residents, business owners, or City/County staff on stormwater and water quality and conservation best management practices	2024	In Planning	GTLC intended on holding educational sessions on rain gardens and invasive species in Fall 2023 but did not meet their deadline as they worked on a Coal Tar Sealant Ordinance instead. This is planned for 2024.

WQCSA-40	DNR requires creation of a program to get private wells abandoned when served by a local water utility. Create a process and maintain it to track and get all private wells in the City abandoned.	Unknown	Ongoing	Private wells are required to be tested every five years. Abandonment not required as water/sewer is not available to all residents. If public water is available, the well must be abandoned or converted for outdoor use only.
Other	Describe a supporting action your community has taken that is not in the list	2021	Completed	Clean Marina designation was awarded in 2023. Believe this process was started in 2021 or earlier (previous staff initiated certification and current staff completed the effort).
Other	Describe a supporting action your community has taken that is not in the list	2023	Ongoing	After serious issues with wipes clogging our pumps, started a program to annually write all short term rental operators advising them to let their guests know they are not to dispose of flushable wipes in the toilet. Offered laminated posters for them to post in their restrooms. Also provide education and links for them to find more information and order stickers, other posters, etc. if desired.

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
SWSA-1	Conduct a waste audit for municipal facilities (including recycling, composting as able).			
SWSA-2	Conduct a community-wide waste audit (including recycling, compost, as able), ideally breaking out data by different sectors (residential/commercial/institutional, renters/owners, etc.) to further elucidate performance and where to address future efforts.			
SWSA-3	Implement an ordinance requiring or incentivizing the recycling and reuse of construction and demolition waste (at minimum, update information on requirements for C&D waste, including required asbestos notification to DNR). <i>Resources:</i> https://dnr.wisconsin.gov/topic/SmallBusiness/Resources/ConstructDemo.html https://dnr.wisconsin.gov/topic/Demo	2022	Completed	Demolition ordinance adopted in 2022; requires reuse/recycling.

SWSA-4	Ensure community access to composting collection program. If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement curbside composting service (or another locally-relevant service that provides similar access) in the community.	2023	Ongoing	No village provided curbside service. GTLC providing education for composting through website which is under construction. Currently make referrals to Mighty Wind Farms and other local sites. In 2023 Facilities Planner proposed compost areas; Village has not agreed upon location or scope.
SWSA-5	Ensure community access to collection programs for wood waste from construction & demolition and yard waste. If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement pickup/dropoff service or other collection program accessible to community members.	Unknown	Completed	Village has an ordinance which addresses contractors, building waste, etc. Adoption date unknown.
SWSA-6	Ensure community access to collection programs for electronic waste. If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement collection program accessible to community members. <i>Resource:</i> For electronics collection sites, see https://wisconsindnr.shinyapps.io/EcycleCollectorSite/	Unknown	Ongoing	Annual recycling day event (in spring), which includes shredding and drug drop-off. Village has an event, and partners with the Town of Liberty Grove on a second event (in fall). We also offer Christmas light recycling once a year (free service).

SWSA-7	Ensure community access to collection programs for hazardous waste (paints, volatile compounds, oils, batteries, pharmaceuticals, sharps, etc.). If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement a collection program accessible to community members. <i>Resource:</i> For sharps collection sites, see https://wisconsin.dnr.shinyapps.io/sharpsccollectorsite/	Unknown	Ongoing	County Highway Department offers collection in random years. When available, information is published for local residents to participate.
SWSA-8	Host annual events to allow recycling of items that are typically difficult to recycle (E-waste, paints or volatile compounds, oils, batteries, etc.)	Unknown	Ongoing	Done at the County level.
SWSA-9	Create and implement a municipal waste-reduction plan and education program following the “7 Rs” (Rethink, Refuse, Reduce, Reuse, Repair, Rot, Recycle)	2022	Completed	We have done this in part with our recently adopted Demolition code. It requires reuse and recycling of building materials.
SWSA-10	Implement waste-reduction practices, such as encouraging electronic document use to decrease printing, and installing water bottle filling stations to reduce plastic bottle use.	2022	Completed	Water bottle filling stations installed at Village Hall (2022) and Waterfront Park bathrooms (2023). Village pursuing online applications to reduce paper and encourage electronic filing (2024). We also offer free dog waste bags and dump stations throughout the village to reduce dog waste in public areas. In 2024 we ordered a larger such waste station for the dog park.

SWSA-11	Spot-check businesses and rental properties to ensure adequate recycling facilities. Recycling facilities are required by law, but enforcement is complaint-based. Actively checking would go above and beyond existing regulations/compliance.	2024	Ongoing	Proper refuse disposal and recycling is regulated by Village code and is enforced. In 2024 the code was refined. In 2024 two properties were issued citations for improper disposal.
SWSA-12	Work with your MRF to expand the list of recyclables they accept, and provide clear guidance to residents on what can be recycled locally, keeping said guidance updated on a regular basis as markets and facilities change.	2022	Completed	Information is available on the Village website.
SWSA-13	Implement programs to help reduce the use of single-use shopping bags and Styrofoam containers.			
SWSA-14	Provide block polystyrene recycling pick-up or drop-off for residents			
SWSA-15	Bill residents for municipal waste collection based on the amount of waste collected	Unknown	Completed	Village provides one 90-gal trash cart and one 90-gal recycling bin, anything more than that is paid by the consumer.
SWSA-16	Consider a Master Recycling program (akin to Master Gardener and Master Naturalists programs), such as the one being piloted by the City of Madison and Sustain Dane. <i>Resource:</i> https://sustaindane.org/sustain-dane-programs/#masterrecycler			

SWSA-17	Implement outreach strategies that provide education to residents and businesses on recycling and composting opportunities and requirements, building on the “7 Rs of recycling,” working to decrease “wish-cycling,” promoting life-cycle thinking through awareness of items made from recycled materials (e.g. park benches made from recycled plastic bottles), and increasing proper recycling behavior to minimize contamination and decrease costs associated with recycling. <i>Resources:</i> https://www.epa.gov/smm/sustainable-materials-management-smm-web-academy-webinar-effective-strategies-reducing	2022	Ongoing	Recycling magnets distributed at 2022 elections. Recycled rubber for playground to be installed in 2025. Other efforts in discussion but nothing finalized (composite trail, benches).
SWSA-18	Implement a sustainable purchasing policy encouraging municipal purchases take into account factors such as made from recycled and recyclable/compostable materials, energy used to create the product, local sourcing, etc. <i>Resources:</i> https://epeat.net/ https://www.naspo.org/green-purchasing-guide/	Unknown	Ongoing	(No policy, but do have an informal policy to use local contractors to reduce mileage and support local business.)

SWSA-19	Implement outreach campaigns encouraging residents to donate unwanted items for reuse (for example, clothing and household items in good condition to thrift stores; cardboard boxes to moving companies, churches, or other organizations; building materials to companies like Habitat for Humanity).	Unknown	Completed	Village does not throw out old equipment, rather we have an adopted policy to offer it to other departments first, then try to sell it, then offer it to local organizations.
SWSA-20	Utilize rechargeable batteries whenever possible for municipal purposes and recycle used lithium ion batteries	2022	Ongoing	Parks Maintenance Dept. uses rechargeable battery-operated power tools for as many operations as possible. Cleaner, more efficient, cost-effective and easier to use.
SWSA-21	Promote diversion of still-usable food from waste stream, through food banks, donation of deer meat from hunting season, partnerships between restaurants/grocers and food-donation programs, etc. <i>Resource:</i> https://www.epa.gov/sustainable-management-food/tools-preventing-and-diverting-wasted-food	2022	Ongoing	Local food pantry will take items from Farmer's Markets, restaurants have not been approached yet to contribute excess foods to local food banks.
SWSA-22	Improve all aspects of the SW program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.			
Other	Describe a supporting action your community has taken that is not in the list	2023	Completed	Upgraded sewer pump at Marina and installed new infrastructure.

Other	Describe a supporting action your community has taken that is not in the list	2023	In Progress	Application planned for pizza box recycling grant, and, early stages of discussions on painting signs or applying magnets to trash receptacles asking the boxes not be comingled with recyclables. (Controversial so this effort is taking longer than expected.)
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Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
HESA-1	Implement zoning ordinances and programs to enable home-based or community gardens and food plots to improve accessibility to local food production and implement locations for resale of made goods and produce	2021	In Planning	Zoning code allows community gardens in some areas. Currently the Medical Center is planning a community garden and it is in the process of zoning review (Spring 2024). Also, in 2023 hired a Facility Planner to look at community facilities and they recommended a relocated, larger community garden with amenities (e.g. compost pile).
HESA-2	Enact a Health in All Policies resolution or ordinance	2024	In Planning	GTLC began discussions on this in 2024.
HESA-3	Incorporate Health in All Policies (HIAP) and Diversity Equity Income (DEI) objectives in Comprehensive Plan updates	2023	In Planning	To be considered in the Comprehensive Plan update, update began in July 2023 to be completed in 2024. Implementation chapter to cover HIAP and DEI.
HESA-4	Identify healthy food deserts in the community and use economic development tools to eliminate those deserts.	2024	In Planning	The nearest food desert is north of the Village in the neighboring town. They do not readily have access to stores or food markets. Sister Bay has a farmer's market (hosted by the Historical Society) and grocery store which helps the situation. Sister Bay supports community gardens through their park system and planning actions, which helps provide food for those in the area. The GTLC has been discussing ways to work with the Historical Society to improve upon the farmer's market, including possible expansion to a more accessible location in the village. The new location would be closer to those in the food desert. If open to expansion, the new market could accept EBT, making the food more affordable.

HESA-5	Adopt an ordinance that bans use of tobacco and e-cigarettes on municipal lands and that limits exposure to secondhand smoke in apartment buildings	2024	In Planning	Currently researching a Blue Zones Program. Had meeting in January 2024. Med Center also researching program, so trying to partner and make it countywide. Smoking bans are part of that program.
HESA-6	Implement a plan for crime reduction through environmental design	2023	Ongoing	Not in an adopted plan, but staff worked on park changes to reduce crime - more lighting, especially in areas with no previous lighting.
HESA-7	Establish a Health Impact Assessments policy and procedures to assess existing and proposed programs or projects, including when an assessment is required and its scope https://www.cdc.gov/healthyplaces/hia.htm			(Part of the discussion with HiAP policy discussions.)
HESA-8	Create a Food Systems Plan that addresses the production, distribution, value-added, marketing, end-market, and disposal of food, and charge a new or existing governmental body to oversee the plan's implementation.			
HESA-9	Create a Food Policy Council to advise governing officials and staff on ways to provide cheap, accessible, healthy food options to the community, especially sensitive populations.			
HESA-10	Establish and implement Harm Reduction strategies for establishments such as alcohol outlets, gun stores, and sexual oriented establishments (e.g. zoning limitations and ordinances). https://www.dhs.wisconsin.gov/scaoda/alcohol-prevention-report.pdf	2022	Ongoing	Considered, but not adopted at this time. Also, the Tavern League of Wisconsin does provide a ride-share program for bar patrons unable to take themselves home. In December 2022 the village adopted a no overnight parking ordinance but made exemptions to allow tavern guests to leave their vehicle on the street so they did not feel they had to drive to get the vehicle off the street. Also, in 2023 amended the code for short-term rentals to mandate no firearms would be allowed at a rental.

HESA-11	Implement a wellness program for employees and engage employers to establish employee wellness programs.	2023	Ongoing	Well Wisconsin Program offered through Village health insurance provider.
HESA-12	Provide a farmers market for at least 6 months out of the year and ensure participation in the EBT/Foodshare program to enable Foodshare participants to benefit	2022	Ongoing	Farmer's Market available at local Historical Society (only 5 months). GTLC has been discussing ways to work with the Historical Society to improve upon the farmer's market, including possible expansion to a more accessible location in the village. The new location would be closer to those in the food desert. If open to expansion, the new market could accept EBT, making the food more affordable.
HESA-13	Provide, support, or encourage health and equity professional development opportunities for staff	2022	Ongoing	HR position formally assigned which meant someone in charge of HR. She sends out notices of opportunities for education and information about wellness and EAP programs. Also required for some grants (USDA requires civil rights plans).
HESA-14	Complete a community vulnerability assessment https://coast.noaa.gov/digitalcoast/topics/vulnerability-https://em.countyofdane.com/hazards/mitigation-plan			
HESA-15	Improve all aspects of the Health In All Policies program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.			
HESA-16	Create a racial equity Action Plan			
HESA-17	Use a tool, such as TOCA, to help assess your local government's culture and readiness to engage in racial equity work.			

HESA-18	Conduct a survey of citizens' perception of diversity and inclusion within the municipality.	2021	Completed	In 2021 the county passed a DEI resolution, and their Administrative Committee contracted with the Technical College to lead a community inclusivity effort. The public was surveyed and a strategic plan developed.
HESA-19	Create municipal board/committee(s) specifically focused on sustainability, resource conservation, environmental and equity concerns, etc.	2021	Ongoing	Established Ad Hoc Green Tier Legacy Community Committee.
HESA-20	Host regular educational events related to equity, inclusivity, and diversity	2021	Ongoing	In 2021 the county passed a DEI resolution, and their Administrative Committee contracted with the Technical College to lead a community inclusivity effort. The public was surveyed and a strategic plan developed.
HESA-21	Create a process for community members to directly offer input in decision making (eg. participatory budgeting, deliberative engagement, etc.)	2023	Ongoing	Comments and correspondence accepted at all Village meetings. In 2023 the Village updated (actually adopted a new) their Public Participation Plan. New website in 2024 to offer more opportunities for news and engagement.
HESA-22	Create a language access plan to ensure equal access to local government processes and information regardless of primary language	2023	Completed	LAP updated 2023, Res 2023-010. Annually (August of each year) staff given LAP refresher.
HESA-23	Conduct an analysis of your local boards/commissions/committees to better understand power and representation.	2022	Ongoing	Annually the list of committees and boards is reviewed, as is their mission and composition. If changes are necessary, the Committee and Board Bylaws are amended (by resolution) to reflect a balanced representation of interests and relevant mission.
HESA-24	Create a plan or process by which you can increase diversity and representation on local boards/commissions/committees, especially active recruitment of members from underrepresented, vulnerable and impacted communities.	2022	Ongoing	In 2022 the Board started asking prospective committee members to submit a letter of interest or resume to apply for a position. This would ensure candidates are not 'one issue' and instead possess knowledge about the committee they'd serve on. Beginning in 2023 the new Village President expounded upon this and tries to interview all candidates to ensure a diverse makeup of candidates. The Village Board makes a conscious effort to have diverse Boards and Committees. All appointments are reviewed by the full Board prior to appointment.

HESA-25	Create a local committee, task force, or team that is interdepartmental and can coordinate complex issues of health, safety, and sustainability across departments	2024	In Planning	Currently researching a Blue Zones Program. Had meeting in January 2024. Med Center also researching program, so trying to partner and make it countywide.
HESA-26	Demonstrate communication and/or coordination between city departments and public health (whether city or county). Examples include inviting public health to the table during a Comprehensive Planning process, or Plans related to housing, transportation, etc. Conversely, Public Health can collaborate with city departments for things like the Community Health Improvement Process and Community Health Assessment process.	2024	In Planning	In 2021 staff contacted the county health department about supporting or leading a Blue Zones Project in the county. With no action, the GTLC began discussing a program in 2023 and in 2024 had their first presentation on the program. About that time they discovered the Medical Center was also researching a program, so GTLC is currently trying to coordinate with the Med Center to have it have a broader impact and be countywide (the Med Center program would be countywide).
HESA-27	Improve all aspects of the DEI and HIAP programs by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.	2021	Ongoing	This is part of some grants. Staff does have to prove compliance with Civil Rights plans and laws. This is ongoing as time goes by, and grant reporting is due, staff refreshes their efforts to stay fresh and compliant to ensure inclusivity and compliance.
Other	Describe a supporting action your community has taken that is not in the list	2022	Completed	New local medical facility, required pedestrian connectivity.
Other	Describe a supporting action your community has taken that is not in the list	2023	In Planning	Social Justice - trying to improve park system to ensure quality of life for low and moderate income, and elderly
Other	Describe a supporting action your community has taken that is not in the list	2023	In Progress	Park improvements for the elderly and disabled: New wheelchair accessible sidewalk installed at park (2023), wheelchair accessible picnic table being built (2024), and new sidewalk ramps to be installed (2024). Trying to find funding for senior exercise equipment.
Other	Describe a supporting action your community has taken that is not in the list	2023	Completed	Applied for and received Vibrant Spaces Grant for added access to the parks for all.
Other	Describe a supporting action your community has taken that is not in the list	2023	In Planning	Looking to add additional community park in an underserved area, residential in nature.



Green Tier Legacy Communities



Green Tier Legacy Communities Participant Homepage



Grants and Loans Benefits are now dependent on your submittal of a complete Sustainable Strategies Scoresheet.

Full details on the new guidelines are below.

 [Legacy Communities Grants and Loans Benefits.pdf](#)

We hosted a webinar on November 11, 2024 to discuss these new requirements. The webinar can be viewed [here](#).

You can view other community's scoresheet submissions and/or enter data for your scoresheet by clicking "Scoresheet Dashboard" in the toolbar above or in the list of Useful Links below.

**Sustainable Strategies
Scoresheet Toolkit:**



2026 MEMBER MEETINGS

MARCH 30
JUNE 29
AUGUST 31
NOVEMBER 30



**ALL MEETINGS WILL BE
VIRTUAL IN 2026**

Have a question you want to ask the network?

Email DNRGTLC@Wisconsin.gov, and we will send your question out to all members.

- [Instructions for how to enter data \[PDF\]](#) –
Use this document as you are actively entering your data.
- [Metrics Descriptions \[PDF\]](#) –
Use this document as you are collecting your data for details on how to calculate the various metrics.
- [Supporting Actions Descriptions \[PDF\]](#) –
Use this document as you are collecting your data for details on how to report on the various supporting actions.
- [Metrics Companion Spreadsheet \[Excel\]](#)–
Use this spreadsheet to collect your metrics data internally, BEFORE you enter it into the scoresheet.
- [Supporting Actions Companion Spreadsheet \[Excel\]](#) –
Use this spreadsheet to collect your supporting actions data internally, BEFORE you enter it into the scoresheet.

- [Tips and Tricks](#)
[\[PDF\]](#) - Reference
this document for
helpful tips when
collecting your data
and completing your
scoresheet.

Useful Links:

[Legacy Communities Portal](#)

- Legacy Community Logo
- Contact List
- Member Meeting Recordings and Slides
- Archived Annual Reports & Scoresheets

[Local Government Resources webpage](#)

New page with all of DNR's resources for local government in a one-stop-shop - from funding to forms & permits to best practices.

[Scoresheet Dashboard](#)

Ben Andrews

From: Feyerherm, Jennifer A - DNR <Jennifer.Feyerherm@wisconsin.gov>
Sent: Wednesday, February 18, 2026 8:27 AM
To: Ben Andrews
Cc: Louise Howson; Sarah Bertges; Bergstrom, Mandaline C - DNR
Subject: RE: Green Tier Legacy Community - Village of Sister Bay

Categories: Green Tier Committee

Hi Benjamin –

Thank you for reaching out! Your MyWisconsin ID has now been granted access to the Legacy Communities SharePoint site. The direct link is: <https://collaborate.dnr.wi.gov/Team-GT/>

The Sustainable Strategies Scoresheet is the annual reporting tool that Legacy Communities uses. When you access the SharePoint site, there are instructions in the left column for how to enter your data, along with tips and tricks that hopefully make gathering the data easier.

Both the Metrics section and the Supporting Actions section are due March 31. If it would be helpful, we would be happy to set up a time for a quick tutorial to get you started and show you how to access Sister Bay's previous years data.

Hope that helps. Let us know if you have any questions!

Jennifer

Jennifer Feyerherm

she/her

608-266-5207

jennifer.feyerherm@wisconsin.gov

Our core values include professionalism, integrity, and customer service.

Please visit our [survey](#) to provide feedback on your experience interacting with any DNR employee.

From: Ben Andrews <administrator@sisterbaywi.gov>
Sent: Tuesday, February 17, 2026 12:29 PM
To: Feyerherm, Jennifer A - DNR <Jennifer.Feyerherm@wisconsin.gov>
Cc: Louise Howson <louise.howson@sisterbaywi.gov>; Sarah Bertges <adminassist@sisterbaywi.gov>
Subject: Green Tier Legacy Community - Village of Sister Bay

**CAUTION: This email originated from outside the organization.
 Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hello Jennifer,

My name is Benjamin Andrews, and I am the Village Administrator for the Village of Sister Bay; the Village is a Green Tier Legacy Community. Firstly, I am requesting additional information regarding the submission of the annual report for the Village. Secondly, I am hoping to gain access to the WAMS portal. I have requested access under my existing MyWisconsinID account (benjamin.j.andrews@outlook.com), but it has not been granted yet. Third, I wanted to confirm that both the metrics and the supporting documentation sheets need to be submitted for the March 31st, 2026 deadline.

Regards,



Benjamin Andrews

Village Administrator/Zoning Administrator

Village of Sister Bay

PO Box 769

Sister Bay, WI 54234

administrator@sisterbaywi.gov

Ben Andrews

Subject: GTLC Scoresheet | Sister Bay
Location: Microsoft Teams Meeting

Start: Thu 2/26/2026 9:00 AM
End: Thu 2/26/2026 10:00 AM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Feyerherm, Jennifer A - DNR

Categories: Green Tier Committee

Microsoft Teams meeting

Join:
[Redacted]
Meeting ID: [Redacted]
Passcode: [Redacted]

[Need help?](#) | [System reference](#)

Dial in by phone
[Redacted]
[Redacted]
[Redacted]

Join on a video conferencing device
Tenant key: s [Redacted]
Video ID: [Redacted]
[Redacted]

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

GTLC Metrics Companion Spreadsheet

OVERVIEW



GREEN TIER

This companion spreadsheet is meant to provide your community with an efficient way to track and record data, notes, and any other information your community may want to keep in a consolidated place for future reference.

The scoresheet instructions are located here:

<https://widnr.widen.net/s/2cqcvcdjzt/gtlic-scoresheet-training-instructions>

The scoresheet dashboard is located here:

<https://collaborate.dnr.wi.gov/Team-GT/>

The above dashboard link is your community's way of sharing metrics and supporting actions data with the **wider GTLC network and the DNR team.**

This companion spreadsheet is your community's way of sharing information **internally** as you collect the data for the dashboard.

How to Use this Companion Spreadsheet

This Metrics Companion Spreadsheet is organized around six sustainability issue areas:

[Energy & Emissions](#)
[Transportation](#)
[Land Use](#)
[Water Quality & Conservation](#)
[Solid Waste](#)
[Health & Equity](#)

There is a tab for each environmental category.

Metrics designated as core metrics are intended for everyone to fill out. Metrics not designated as core are optional, but if you do track them please share your data.

Each table looks like this:

Metric ID	Metric	Core Metric?	Muni Only?	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
Identifier for each metric	Name of metric	Reporting is required for core metrics and optional for others	Indicates whether only municipalities should fill out	Format metric should be reported in	A description of what is measured, including the methodology for finding it	Guidance for calculating the metric	Enter your community's data for this metric	Open field for your community to include any important information related to the metric being reported - e.g. where, how and when you got the data

Questions? Contact the GTLC team at DNRGTLC@Wisconsin.gov.

Metric ID	Metric	Core Metric?	Muni Only?	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
ER-1	Municipal Use of Renewable Electricity	Yes		%	Percentage of the local government's (GTLC member's) overall electricity consumption that comes from renewable energy sources.	Methodology A: 1. Use billing statements for all of the local government's electric utility accounts to calculate total annual electricity consumption in kilowatt hours (kWh). 2. Review billing statements to calculate total renewable electricity purchased during the year. Consult monitoring software for on-site renewable energy sources to calculate total on-site renewable energy generated (kWh) 3. Review billing statements to calculate total on-site renewable electricity that was exported. 4. Calculate [On-site electricity produced + renewable energy purchased]/[Total purchased electricity + total generated electricity consumed on-site] Methodology B: 1. Download electricity consumption data from ENERGY STAR Portfolio Manager for all municipal buildings, including the column labeled "Green Power." 2. Sum the total kWh of "Green Power" used during the year 3. Consult monitoring software for on-site renewable energy and sum the total kWh generated that were consumed on-site. 4. Calculate [Green Power used + Renewable electricity generated and consumed on-site]/[Total purchased electricity + Total renewable electricity generated that was consumed on-site.]		
ER-2A	Community Electricity Use	No		Annual kWh per capita	Electricity use in the member community	Methodology: 1. Coordinate with electric utilities that serve the community to obtain aggregate electricity sold in the jurisdiction during the year (kWh) 2. Calculate: [Aggregate electricity sold in the community by Utility A + Utility B + Utility N]/Population		
ER-2B	Community Natural Gas Use	No		Annual therms per capita	Natural gas use in the member community	Methodology: 1. Coordinate with natural gas utilities that serve the community to obtain aggregate natural gas sold in the jurisdiction during the year (Therms) 2. Calculate: [Aggregate Therms sold in the community by Utility A + Utility B + Utility N]/Population		
ER-3A	Government Electricity Use	Yes		Annual kWh per capita	Gross electricity consumption (kWh) by the local unit of government (GTLC member)	Methodology: 1. Use billing statements for all of the local government's electric utility accounts to calculate total annual electricity consumption (kWh). [Alternatively, use ENERGY STAR Portfolio Manager to determine total electricity purchased for the year.] 2. Consult monitoring software for on-site renewable energy sources to calculate total on-site renewable energy consumed on-site (kWh) 3. Sum purchased electricity and on-site generated electricity consumed (kWh) 4. Divide total kWh by the population		
ER-3B	Government Natural Gas Use	Yes		Annual therms per capita	Total natural gas consumption (Therms) by the local unit of government (GTLC member)	Methodology: 1. Use billing statements for all of the local government's natural gas utility accounts to calculate total annual natural gas consumption. [Alternatively, use ENERGY STAR Portfolio Manager to determine total natural gas purchased for the year.] 2. Divide total Therms by the population		
ER-3C	Government Fuel Oil Consumption	Yes		Gallons per capita	Total building fuel oil consumption (gallons) by the local unit of government (GTLC member)	Methodology: 1. Use invoices from all delivered fuel oil used as energy for facilities to sum total gallons purchased during the year. [Alternatively, use ENERGY STAR Portfolio Manager to determine total fuel oil (all types) purchased for the year.] 2. Divide total gallons by the population		
ER-3D	Government Propane Consumption	Yes		Lbs per capita	Total building propane consumption (pounds) by the local unit of government (GTLC member)	Methodology: 1. Use invoices from all delivered propane used as energy for facilities to sum total pounds purchased during the year. [Alternatively, use ENERGY STAR Portfolio Manager to determine total propane purchased for the year.] 2. Divide total pounds by the population		
ER-4	Government building Energy Use Intensity (EUI)	Yes		kBtu/sq ft	Overall energy use intensity of all consistently occupied buildings owned by the local unit of government (GTLC member).	Methodology A: 1. Identify all energy uses in ER-3A – ER-3D that supply buildings Do not include non-building uses (eg. streetlights) in the calculation 2. For each energy use, convert to kilo British Thermal Unit (kBtu) equivalents: (1 kWh = 3.412 kBtu, 1 therm = 100 kBtu, 1 gallon fuel oil = 138.5 kBtu, 1 lb propane = 21.5 kBtu) 3. Sum the indoor square feet of all government buildings 4. Divide total kBtu calculated in step 2 by total square feet calculated in step 3. Methodology B: 1. Input the portfolio average Site EUI value from ENERGY STAR Portfolio Manager		
ER-5A	Number of sustainable government buildings	Yes		Count	Number of sustainability-certified buildings owned by the local unit of government (GTLC member).	Methodology: 1. Count of all buildings owned by the local unit of government that are certified by LEED, WELL, ENERGY STAR, Passive House, New Buildings Institute Zero Energy, Green Globes, Living Building 2. Communities may contact DNR staff regarding consideration of additional building certification types		

Metric ID	Metric	Core Metric?	Muni Only?	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
ER-5B	Number of sustainable buildings in the community	No		Count	Number of sustainability-certified privately owned buildings in the member community	Methodology: 1.Count of all privately-owned buildings in the jurisdiction that are certified by LEED, WELL, ENERGY STAR, Passive House, New Buildings Institute Zero Energy, Green Globes, Living Building 2.Communities may contact DNR staff regarding consideration of additional building		
ER-6	GHG emissions intensity - government facilities	No		Metric tons per capita	Metric tons of carbon dioxide equivalents (CO2e) emitted from energy consumed by government buildings	Methodology: Follow the instructions in the GTLC Emissions Calculator to determine the per capita GHG emissions for the municipality/county for the reporting year.		
ER-7	Transportation fuel use	No		Gallons per capita	Gallons of gasoline and diesel transportation fuel used by vehicles owned by the local government.	Methodology: 1. Sum all gasoline and diesel fuel purchased for vehicles owned by the unit of government during the reporting period. Gallons of fuel purchased may be determined based on any of the following (listed from most to least preferred) A. Reports from fleet management software B. Compilation of individual fuel purchase receipts C. If data regarding gallons purchased is not available, calculate total spent on transportation fuel and divide cost by average daily cost of gasoline during the reporting period. 2. Divide total gallons purchased by the population in the county or municipality (as applicable)		
ER-8A	Hybrid and electric vehicles	No		Number	Number of EVs and hybrids in the local government's (GTLC member's) fleet.	Methodology: Call fleet services department or relevant public works employee to find out the total number of vehicles in the fleet and the number of hybrid and electric vehicles (combined) in the municipal fleet. Report the actual number (8A) AND the total percentage (8B) of hybrid and electric vehicles.		
ER-8B	Hybrid and electric vehicles	No		%	Percentage of EVs and hybrids in the local government's (GTLC member's) fleet.	Methodology: Call fleet services department or relevant public works employee to find out the total number of vehicles in the fleet and the number of hybrid and electric vehicles (combined) in the municipal fleet. Report the actual number (8A) AND the total percentage (8B) of hybrid and electric vehicles.		
ER-9A	Alternative fuel vehicles	Yes		Number	Number of alternative fuel vehicles in the local government's (GTLC Member's).	Methodology: Call fleet services department or relevant public works employee to find out the total number of vehicles in the fleet and the number of alternative fuel vehicles. Report the actual number (9A) AND the total percentage (9B) of alternative fuel vehicles.		
ER-9B	Alternative fuel vehicles	Yes		%	Percentage of alternative fuel vehicles in the local government's (GTLC Member's).	Methodology: Call fleet services department or relevant public works employee to find out the total number of vehicles in the fleet and the number of alternative fuel vehicles. Report the actual number (9A) AND the total percentage (9B) of alternative fuel vehicles.		

Metric ID	Metric	Core Metric	Muni only	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
TS-1A	Miles of bike infrastructure	Yes		miles of bikeways / centerline miles of motor vehicle roads	Miles of designated bike ways and biking infrastructure like painted bike lanes, designated bike boulevards, bike paths/shared paths, etc.	Methodology: Using GIS or other mapping tools, measure in miles for biking infrastructure as described above. This may require collaboration with Planning/GIS/Public Works. This public project to map all bicycle facilities may help.		
TS-1B	Miles of Pedestrian Infrastructure	Yes		Miles	Miles of designated pedestrian infrastructure like sidewalks, trails, pathways, etc.	Methodology: Using GIS or other mapping tools, measure in miles for pedestrian infrastructure as described above.		
TS-2	Walking infrastructure	No	Yes	Walk score average	Average Walk Score for the community	Methodology: Look up your community's Walk Score. If your community does not have a Walk Score, pick 3 prominent walking destinations and average their scores.		
TS-3	Increase in complete streets	No		Count	Cumulative miles or feet of complete streets projects constructed	Methodology: Record the miles of street corridors that are designed to "Complete Street" standards.		
TS-4	Publicly accessible EV charging stations	No		Count	Number of publicly accessible EV charging stations	Methodology: Go to US DOE's Alternative Fueling Station Locator, select "Electric" under fuel choice, enter your location, and count the stations within your borders.		
TS-5	Traffic fatalities & serious injuries	No		Number per capita	number per capita	Methodology: Find your community in the WisTransPortal System and set the dates to the reporting year. Count the number of traffic fatalities and suspected serious injuries. Report that number divided by the population of your community for a per capita count.		

Metric ID	Metric	Core Metric?	Muni only?	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
LU-1	Number of known polluted sites	Yes		(% of known sites	Percent of known brownfield sites that have been remediated in the municipality or county. If none, then state NA.	Methodology: *The BRRTS system at DNR has all sites listed that are KNOWN - BRRTS on the Web. Can search by municipality and/or county. Use the download button at the top of the table to download a spreadsheet. Filter in the status column to select only records that are OPEN or CLOSED. Count the total number of sites listed within the jurisdictional boundary and divide by those that are labeled as CLOSED. If no sites exist, state NA.		
LU-2	Total green space acreage	Yes		acres	Total healthy green space acreage that is publicly accessible, including parks, natural areas, wildlife corridors, etc.	Methodology: Using GIS, select parcels or portions of designated green spaces within a parcel. Using the attribute table, sum the number of acres.		
LU-3	Accessibility and connectivity of trails and paths	Yes		miles per capita	Miles of recreational trails or shared use pathways per capita	Methodology: GIS data recorded for trails and shared use pathways should be available from the county or municipality. Measure the distance using a measurement tool or by aggregating all recorded distances for trails known for the county or municipality and then divide distance by population.		
LU-4	Accessibility to open green space and parks	Yes	Yes	% of residential properties within .5 miles	Percent of all residential properties within .5-mile radius of dedicated open green spaces or parks.	Methodology: Using GIS, draw buffers of .5 miles around all park spaces, select any residential (Single, Two, Multi Family) properties that intersect the buffered zones. Divide number of residential properties selected intersecting the buffered zones by total number of residential properties. Convert to %. ** Green spaces must be accessible to the public for recreational purposes. Swamps, wet prairies, brushlands, private parks, etc. that are not easily accessible for recreational purposes like hiking, hunting, fishing, sports, play, etc. should not be considered for this metric. To be considered, these spaces should not be in a state of environmental degradation or misuse.		
LU-5	Tree canopy	No		% of tree canopy maintained by Muni/County	Estimate the percent of City or County managed tree canopy that received inspections or maintenance from municipal or county staff or a hired consultant in the reporting year.	Methodology: ** Via DNR's Wisconsin Community Tree Map or County Tree Canopy data using imagery classification software). OR Municipal/County tree inventory database updates Using GIS software or records from hired consultants and/or forestry/public works departments, calculate the percentage of urban street and park trees or county forests that received some type of inspection or maintenance in a given year (watering, pruning, root growth applications, pest treatments, etc.)		
LU-6	Impervious area	No		% Imperviousness City Wide	Decrease or maintain amount of impervious surfaces within the municipality	Methodology: Using GIS and LIDAR or heads up digitization, calculate the percent of impervious to pervious surfacing in the city. Track changes annually.		
LU-7	Flood vulnerability	No		% of Total Properties	Percent of all properties within the county or municipality that are impacted by the 100-year floodplain, flood storage district, floodway, or flood fringe	Methodology: Consult your local floodplain manager or FEMA Flood Insurance Rate Map Overlay local properties with the FEMA flood layers to extract the number of structures or properties that would be impacted locally by a 100 year		
LU-8	Land conservation practices			Acres held for conservation	Number of acres held primarily for conservation (this can include acres that are accessible for recreational purpose) in deeds or by conservationist groups, including those held by public institutions. Must be publicly accessible.	Methodology: Aggregate acres of lands dedicated for conservationist practices within the county or municipality. These acres must be held for conservation purposes only, not to be used for any purposes other than biological/ecological survey, conservation, hunting, trapping, or fishing. These lands are typically preserved as native habitat receiving some management practices to maintain health. Source: https://dnr.wisconsin.gov/topic/timbersales/dnrlands and/or local county data for more information on dedicated lands.		

Metric ID	Metric	Core Metric?	Muni only?	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
LU-9	- Sustainable agricultural practices			Acres dedicated for sustainable practices	Number of acres of agricultural land that has been voluntarily dedicated for sustainable conservationist agricultural practices.	Methodology: Typically these acres of farmland are participating in a regional effort, sometimes led by the County's Land and Water Conservation Departments or by a regional non-profit dedicated to land conservation and water quality. Many times, these practices are supported by grant funding (state, regional, or local) to incentivize and teach farmers different sustainable methods for conservation agriculture, including crop diversification, minimal soil movement, permanent soil cover and the eco-friendly application of herbicides, pesticides, and fertilizers. Source: https://www.nrcs.usda.gov/resources/guides-and-instructions/conservation-practice-standards#AC		

Metric ID	Metric	Core Metric?	Muni only?	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
WQC-1	Surface water pollutants – Phosphorus	Yes	Yes	%	Phosphorus runoff aggregated for the entire municipality	Methodology: Using WinSLAMM or equivalent software, calculate stormwater quality of water runoff across all city watersheds and enter percent reduction across all watersheds. Required by DNR for permitted MS4's within a TMDL watershed. Enter NA if not permitted by DNR. **For Separated Storm Sewer Systems - MS4 Permitted or regional effort to reduce		
WQC-2	Surface water pollutants - Suspended solids	Yes	Yes	%	Suspended solids in stormwater runoff aggregated for the entire municipality	Methodology: Using WinSLAMM or equivalent software, calculate stormwater quality of water runoff across city watersheds and enter percent reduction across all watersheds. Required by WDNR for permitted MS4's within a TMDL watershed. Enter NA if not permitted by DNR. **For Separated Storm Sewer Systems - MS4 Permitted or regional effort to reduce stormwater runoff.		
WQC-3	Surface water pollutants - illicit discharges	Yes	Yes	%	Percent of municipally managed stormwater outfalls inspected for illicit discharges of pollutants	Methodology: Aggregate the number of all publicly maintained stormwater outfalls in the City and count the number that have been inspected in the reporting year. Enter the percent that have been inspected. **For Separated Storm Sewer Systems - MS4 Permitted or regional effort to reduce stormwater runoff.		
WQC-4	Water use – Government	Yes		gallons per capita	Total volume of water used in municipal operations	Methodology: Utilities are required to meter water use unless it is gray water. Any source of water provided through a utility should have a billing cycle. Check utility billing for municipal or township properties currently using utility provided water. Add up all water use. Divide by the community's population.		
WQC-5	Water use – Community	Yes	Yes	gallons per capita	Total volume of water used in the community	Methodology: Request information from the local water utility. This information should be stored and recorded for WDNR reporting purposes. Add up all water use and divide by the community's population.		
WQC-6	Water use – All	Yes		%	Percent water loss in water utility system	Methodology: Calculate or aggregate total gallons pumped (not billed) by utility vs. gallons paid for by customer base (Gallons pumped vs. gallons used). The difference between the two should be the amount of gallons being lost in the utility infrastructure. Divide by the total water pumped to get the percent water loss.		
WQC-7	Maintain clean potable water resources	No		%	Percent of the known number of existing lead water service lines replaced during reporting year, if completed, please state 100%	Methodology: Request information from the local water utility. If no known lead service lines exist, fill in NA.		
WQC-8	Surface water pollutants – Salt	Yes		pounds per mile	Pounds of salt applied during snow and ice management per miles of streets receiving snow and ice maintenance	Methodology: Consult the public works department or engineering department or GIS department to aggregate miles of streets maintained by the entity (County/Town/City) for snow and ice maintenance. Then create a ratio of the number of lbs. of salt and or gallons of brine (can calculate lbs. of salt in the brine based on the mixing ratios used by the streets crews) used to maintain those streets annually to the miles of maintained streets.		
WQC-9	Surface water pollutants – Sewer inspections	No		%	Percent of sanitary sewer annually inspected by televising sewer lines or by some other method	Methodology: Contact your utilities or public works department to determine extent of sanitary sewer inspections and divide by total length of sanitary sewer.		
WQC-10	Surface water pollutants - manholes and grease traps	No		%	Percent of sanitary manholes and grease traps inspected each year.	Methodology: Contact your utilities or public works department to determine how many sanitary manholes and grease traps have been inspected and divide by the total number of sanitary manholes and grease traps		

Metric ID	Metric	Core Metric?	Muni only?	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
SW-1	Landfill Waste	Yes		Tons/yr or cu. yds/yr, per capita	Annual tonnage of waste received at landfill locations (both municipal and residential).	Methodology: 1. Collect data from waste management company, or from municipal staff tasked with waste collection (waste may not be reported on currently, but likely tracked by waste management company and can be requested). 2. Divide total pounds by the population to get per-capita figure.		
SW-2	Recycling	Yes		Tons/yr or cu. yds/yr, per capita	Annual tonnage of recyclable waste received at recycling locations (both municipal and residential).	Methodology: 1. Collect data from waste management company, or from municipal staff tasked with waste collection (recycling tonnage is generally reported to the DNR annually, but if not available the waste management company likely tracks this info and can provide it). 2. Divide total pounds by the population to get per-capita figure.		
SW-3	Composting	No		Tons/yr or cu. yds/yr, per capita	Annual tonnage of compostable organic waste received at municipal composting locations or annual tonnage of waste sent to private composting locations.	Methodology: 1. Collect data from waste management company if available, or from municipal staff tasked with waste collection. 2. Divide total pounds by the population to get per-capita figure.		
SW-4	Contamination rate	No		% of Total Waste Tonnage	Rate of cross-waste stream contamination	Methodology: 1. Contact waste management company to request figures for tonnage sent to landfill from recyclables collections. 2. Divide this landfilled extraction from amount of recycling collected to calculate recycling "cross-contamination" as a percent.		
SW-5	Construction and Demolition Waste	No		% of Total Waste Tonnage	Annual tonnage of Construction and Demolition (C&D) waste collected for recycling and diverted from landfills.	Methodology: 1. If this data is reported to the responsible unit or waste management company, collect C&D waste diverted from landfills for recycling. 2. Divide this diverted tonnage from total amount of waste sent to landfill to calculate C&D diversion as a percent.		

MUNICIPALITIES AND COUNTIES

Metric ID	Metric	Core Metric	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
HEALL-1	DEI or HIAP education	No	Count	Number of community-wide DEI events (in person or virtual) hosted.	Methodology: Count the number of community-wide DEI events and enter it. Please use the narrative section to briefly describe the events.		
HEALL-2	DEI or HIAP outreach	No	Count	Annual increase in followers on a dedicated health and equity or DEI on social media account.	Methodology: Subtract the number of followers on a dedicated health and equity or DEI social media account from the number for the current year and enter the result (IF you have more to share please elaborate in the narrative section.		
HEALL-3	DEI or HIAP resources	No	\$	Total budget allocated to DEI initiatives in the community or county.	Methodology: Determine the total dollar amount of the community's budget allocated to DEI initiatives. IF you have more to share please elaborate in the narrative section.		
HEALL-4	Civic engagement - Voter turnout for local elections by percent of voting aged population	Yes	%	Voter turnout for local elections by percent of voting aged population	Methodology: Consult WI Elections Commission or City/County Clerk's office. Calculate the average voter turnout over the course of the reporting year for any election where a local government office was in play.		
HEALL-5	Volunteerism in local government (events, committees, work groups, etc.)	No	Count	Number of community volunteers	Methodology: Tally the number of community volunteers on committees and for events hosted by local government (self-reported).		
HEALL-6	Housing and transportation burden	Yes	%	Percentage of income spent on housing and transportation	Methodology: Go to the H+T Affordability Index and enter town/village/city/county name into search window. Use the Average under Housing + Transportation Costs % Income.		

COUNTIES ONLY

Metric ID	Metric	Core Metric	Data Format	Description	Methodology	Annual Data	GTLC Member Notes
HECO-1	Outdoor Air Quality	Yes	Index Value - EPA	EPA Outdoor Air Quality index	Methodology: Sum the days for the reporting year for the county that are in the orange category (Unhealthy for sensitive individuals) or above.		
HECO-2	Life expectancy	Yes	Average Age	Average life expectancy in the County	Methodology: Report the County Value for life expectancy.		
HECO-3	Adult obesity rate	Yes	%	Obesity rate in the community	Methodology: Report the County Value for the % of adults with obesity.		
HECO-4	Asthma rate	Yes	# Emergencies per 10K	Age-adjusted asthma emergency room visit rates by county	Methodology: Use the rate per 10,000.		
HECO-5	Access to Healthy Food	Yes	% Population Limited Access	Percentage with Limited Access to Healthy Foods	Methodology: Report the % limited access to healthy foods. **For municipalities tracking this information please comment on the metric item in the narrative section.		
HECO-6	Violent crime rate	No	Crimes per 100,000 population	Violent crimes per 1000 population	Methodology: Report the County Value because it is already normalized for 100,000 population		
HECO-7	Residential segregation	Yes	County value	Residential segregation - Non-white/white. Index of dissimilarity where higher values indicate greater residential segregation between Black and White county residents.	Methodology: Report the County Value of residential segregation.		
HECO-8	Senior education and participation programming	No	# per capita	A count of publicly provided senior programming providing education on health and wellness	Methodology: Aging and Disability Resource Centers (ADRC) are required to submit monthly activity reports with encounter data to DHS, gather data from monthly reports.		
HECO-9	Affordable housing units	Yes	% of Housing	Housing units designated as affordable housing	Methodology: Select your county, aggregate the # of units, normalize per capita.		
HECO-10	Drug overdose deaths	Yes	%	Drug overdose mortality rate	Methodology: Report the County Value for drug overdose mortality rate.		
HECO-11	Alcohol-impaired driving deaths	Yes	%	% Alcohol-impaired driving deaths by county	Methodology: Report the County Value for alcohol-impaired driving deaths.		

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
ERSA-1	Complete a municipal GHG inventory for Scope 1 and 2 and establish baseline emissions	2021	Ongoing	No activity
ERSA-2	Complete a municipal GHG inventory for Scope 3 and establish baseline emissions	2021	Ongoing	No activity
ERSA-3	Complete the ICLEI US Community Protocol and establish baseline emissions			No activity
ERSA-4	Establish municipal and community-wide emissions reduction, energy reduction, onsite renewable energy and/or energy efficiency goals in a supporting plan or resolution.	2023	In Progress	Purchased a new shuttle bus in 2024 for public transportation that is more energy efficient than the previous bus
ERSA-5	Use Focus on Energy, utility Commitment to Community programs, and/or other resources to conduct energy assessments on municipal facilities that are identified as high energy users	2023	Ongoing	No activity
ERSA-6	Use ENERGY STAR Portfolio Manager, or other software tools, to track energy use in all municipal facilities	2023	In Progress	No activity

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
ERSA-7	Require new municipal buildings, and significant remodels of existing buildings, to be designed to achieve a sustainable building certification, such as an ENERGY STAR score of 75, or certification through LEED, WELL, Passive House, Net Zero Energy, Green Globes, or Living Building. The local government may specify the sustainability standard(s) that it will recognize and include an EUI target in the construction contract	2023	In Progress	Began construction on a new Public Works building in late 2024. Anticipated completion was spring 2025, but delays occurred over the winter and new completion date is Fall 2025. A new administration building was planned to break ground in Spring 2025, but delayed for possible relocation to an alternate site or renovation of an existing building.
ERSA-8	Increase visibility of renewable energy in the community by installing PV systems at government facilities and enable public access to electricity production data monitoring.	2023	In Planning	No activity
ERSA-9	Offer renewable energy purchasing or participation programs or promote existing programs from outside sources to residents and businesses.	2023	Ongoing	No activity
ERSA-10	Take steps to simplify the solar permitting process and remove other barriers to residential solar implementation.	Unknown	Completed	
ERSA-11	Leverage Focus on Energy and University of Wisconsin System resources to offer public educational programs, or otherwise provide resources for interested parties, on energy efficiency upgrades for homes and businesses	2023	In Progress	No activity
ERSA-12	Implement a plan to upgrade all municipally owned or controlled streetlights and stop lights to LED lamps.	2022	Completed	

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
ERSA-13	Incorporate energy efficiency upgrades for lighting, HVAC and building shells for all municipal buildings into the community's capital improvement plan.	2023	In Progress	Will be installed with completion of the Public Works building.
ERSA-14	Make watt meters available to the public			N/A
ERSA-15	Adopt an energy use disclosure ordinance for residential and/or commercial buildings (Requires the seller of a property to inform prospective buyers of the building's energy use for one, or more previous years).	2024	In Planning	No activity
ERSA-16	Pass a resolution to become a State of Wisconsin Energy Independent Community with updated goals extending beyond 25% renewable energy by 2025			No activity
ERSA-17	Purchase renewable electricity for municipal buildings	2024	In Planning	No activity
ERSA-18	Establish policy requiring that all new and renovated municipal buildings must achieve a community-determined sustainable building certification	2023	In Planning	No activity
ERSA-19	Capture biogas from wastewater treatment facility, landfill, or community compost facility and use biogas to power operations.			N/A
ERSA-20	Implement a plan to upgrade all municipally owned or controlled street lights to LED lamps.	2022	Completed	Installation will be completed in 2025.
ERSA-21	Include energy efficiency, renewable energy, and/or sustainable building certification requirements or incentives into TIF policies and other programs assisting commercial development projects.	2023	In Planning	No activity
ERSA-22	Improve all aspects of the energy reduction program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.	2023	Ongoing	No activity
Other	Describe a supporting action your community has taken that is not in the list	2023	Completed in 2025	Bike racks installed in Waterfront park to encourage bicycle use, thereby reducing emissions.

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
TSSA-1	Require bike parking for all new non-residential and multifamily uses.	2022	Ongoing	No activity
TSSA-2	Set standard for placement and number (as function of intensity of use) of bike parking spaces. See: https://www.apbp.org/bicycle-parking-solutions https://www.apbp.org/assets/docs/EssentialsofBikeParking_FINA.pdf	2023	In Planning	No activity
TSSA-3	Create public-facing resource showing all bike routes and pedestrian paths.	2023	Ongoing	Northern Door Trails Committee actively meeting to plan trail construction, with maps to follow.
TSSA-4	Identify, sign, maintain, and clear bike routes in the community year-round	2004	Ongoing	Northern Door Trails Committee actively meeting to plan trail construction, with maps to follow.
TSSA-5	Receive certification by the League of American Bicyclists as a Bicycle Friendly Community. Work with Businesses to promote bike commuting Source: https://www.activewisconsin.org/ and https://www.bikeleague.org/	2023-2025	In Planning	No activity
TSSA-6	Promote bike safety and other active living education and awareness sessions, through in-school education programming, bike rodeos, and other public-facing efforts; or work with a community organization to do the same	2025	In Planning	No
TSSA-7	Implement a bike-share program for residents and visitors	Unknown	Completed	
TSSA-8	Require large employers (50+ employees) seeking rezoning to create a transportation demand management plan			N/A
TSSA-9	Increased safe pedestrian and bike routes to parks and public greenspace and other key destinations (grocery stores, schools, other public facilities, etc.)	2023	In Planning	Currently underway by the Northern Door Trails Committee
TSSA-10	Eliminate or lower parking minimums from non-residential districts, when applicable	2023	Ongoing	No activity

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
TSSA-11	Charge impact fees to developers for new roads and utilities	2023	Ongoing	Still ongoing through the zoning process
TSSA-12	Create and implement a plan to incorporate EVs, hybrids, and alternative fuel vehicles to municipal fleet vehicle replacement plan.	2022	Ongoing	No activity
TSSA-13	Install public EV charging stations	2023	In Planning	Parks Committee has opted not to pursue this at this time.
TSSA-14	Create a policy and train staff that prohibits idling of municipal fleet vehicles for more than 5 minutes			No activity
TSSA-15	Ban idling of unoccupied vehicles community-wide			N/A
TSSA-16	Prepare a plan that identifies disconnections in bike and pedestrian networks, prioritizing fixes and identifying potential funding sources for the most important projects. Consider solving the last mile challenge where present.	2023	In Planning	Northern Door Trails Committee working on this.
TSSA-17	Identify four-lane roadways with fewer than 20,000 vehicles per day (AADT) and evaluate them for "road diets" with bike lanes or on-street parking			N/A
TSSA-18	Calculate Walkscores and Bikescores for the community on the whole and develop a plan to improve those scores Source: https://www.census.gov/topics/employment/commuting/guidance/commuting.html	2024	In Planning	No activity

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
TSSA-19	Establish an expanded public transit that serves commuters from all neighborhoods and major parks and recreation facilities, and has racks on vehicles for carrying bicycles.	2023	In Planning	Village has one active shuttle for public transportation. Future plans are to grow the public transportation program for use by residents needing public services (doctor, grocery store, etc) and not just shuttling passengers at bar closing time.
TSSA-20	Adopt and implement a pedestrian and bicycle safety and improvements plan	2023	In Planning	Waiting on completion of trail system
TSSA-21	Create a standing committee to promote pedestrian and bicycle improvements	2024		Committee has been dissolved.
TSSA-22	Implement a complete streets plan			No activity
TSSA-23	Evaluate any proposal to add lanes to a two-lane roadway for a center turn lane, the preferred option over an expansion to four lanes.			N/A

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
TSSA-24	Improve all aspects of the transportation systems program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.	2023	In Progress	Grant funding was not awarded in 2024 for multi-jurisdictional trail. Village has been participating in a larger Northern Door Trails Committee to explore other options that would serve a larger community network.
TSSA-25	Incorporate access to bicycle and pedestrian infrastructure into decisions for siting of municipal county and school facilities, as well as into zoning decisions	2023	Ongoing	No activity
TSSA-26	Pass ordinances that support the reduction of GHG emissions from transportation, including more funding for walking, biking, transit, reduced idling, required impact fees, transportation demand management, etc.			N/A
Other	Describe a supporting action your community has taken that is not in the list	2025	Completed	Installation of bike repair stations to encourage more use of bicycles in the community

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
LUSA-1	Identify priority areas, like business centers or corridors, underutilized former industrial areas, or other previously developed but poor quality areas along rivers, lakes, or streams, for infill development and then facilitate development of those areas without removal or with the addition of valuable green spaces (IE. Parks, recreational spaces, natural/preserved habitat, conservation lands). When possible restore shoreline and flood prone areas to native habitat or with low impact infrastructure like pathways or boardwalks.	Unknown	Completed	
LUSA-2	Facilitate or incentivize brownfield site redevelopment or remediation in the community or county. When possible restore areas in flood prone locations to native habitat.	2024	Ongoing	No activity
LUSA-3	Zoning codes allowing beekeeping on single family, institutional, or agricultural properties	Unknown	Completed	
LUSA-4	Increase requirements for minimum tree plantings in redevelopments and new developments and require planting of diverse native tree species.	Unknown	Completed	
LUSA-5	Set standards for redevelopment projects to reduce overall intensity of development by requiring green infrastructure and minimum green space provisions per square foot of impervious footprint.	Unknown	Ongoing	Text amendments to Zoning Code are still ongoing in 2025.
LUSA-6	Create land bank to acquire and assemble priority infill sites or to preserve land for flood mitigation, reduction of density, parks/dedicated public green space, or trails/pathways to increase accessibility	2022	Ongoing	No activity
LUSA-7	Revise zoning requirements for office and retail districts to permit floor-area ratio >1 on average https://www.planning.org/pas/reports/report111.htm	2024	In Planning	No activity
LUSA-8	Promote, through local policy initiatives, life cycle or adaptable housing options, such as "aging in place", accessory dwelling units (ADUs), Universal or Inclusive Design, Dementia Friendly Communities, Age-Friendly Communities, workshops, presentations, etc. to minimize sprawl and improve infill development and density.	2022	Ongoing	Work is being pursued by an outside agency.
LUSA-9	Adopt a tree preservation ordinance https://www.isa-arbor.com/education/onlineresources/treeordinanceguidelines	Unknown	Ongoing	No activity
LUSA-10	Set a tree canopy goal, perform a tree canopy assessment, and develop a forestry management plan to achieve it.	2023	Ongoing	No activity
LUSA-11	Require a planting scoresheet to regulate the amount of trees, shrubs, bushes that will be planted in redevelopments or new developments	Unknown	Ongoing	No activity
LUSA-12	Certification as Tree City USA			
LUSA-13	Certification as Bird City Wisconsin Community			

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
LUSA-14	Revise zoning codes for commercial, industrial, multifamily, or institutional properties to protect existing native habitats like sensitive areas, wildlife habitats, and wetlands, or to require installation of green infrastructure.	Unknown	Ongoing	No activity
LUSA-15	Improve all aspects of the land use program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.	2023	In Progress	No activity
LUSA-16	Implement zoning code strategies to increase overall density located in areas that are highly accessible to population needs like public transit, healthy food options, daycare/childcare - schools, green space/recreational areas, and healthcare	2023	Completed	
LUSA-17	At the beginning of project planning identify potential opportunities and/or funding to better connect state, regional, or local greenspaces	2023	Ongoing	No activity
LUSA-18	Organize a volunteer work day on public or private lands to help promote sustainable land use impacts (pulling invasives, planting trees, improving trails, treating plants/trees, etc.).	2021	Ongoing	No volunteer day in 2024, but a day will be established in 2025. Participated in Big Plant 2024 by distributing trees at no cost to members of the community.

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
LUSA-19	Inform residents and businesses, including properties used for agriculture, that are located along waterways or within flood zones of ways to mitigate flood damage to their properties and businesses. (FEMA funding, flood mitigation techniques, process for filing a LOMR, etc.)	2024	Completed	Floodplain Ordinance was passed in early 2025 after input was received from residents through the public hearing process.
LUSA-20	Create agricultural incentives and educational material through a land and water conservation department and inform farmers on sustainable agricultural land use practices (cover crops, buffer crops, harvestable buffers, direct injection manure, composting, application practices, etc.)	2023	Ongoing	No activity
LUSA-21	Implement a conservation program to educate and incentivize the private ownership of deeded lands dedicated for conservationist practices, to be held on a permanent basis without the ability to develop or utilize for any economic or utilitarian purposes other than for ecological survey, hunting, fishing, or trapping. Many times these are done through conservation easements. https://dnr.wisconsin.gov/aid/Easements.html Other Examples: https://dnr.wisconsin.gov/topic/Lands/VPA	1992	Ongoing	No activity
LUSA-22	Promote sustainable land use practices for private and institutional properties through education and outreach.	2022	Ongoing	Added additional trash barrels along state highway in the downtown area to reduce impacts of litter on the environment

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
WQCSA-1	Reduce use of synthetic chemical pesticides, herbicides, and fertilizers in municipal, town, or county landscape management and try to promote use of more natural management processes.	2021	Ongoing	No new activity
WQCSA-2	Supervise chemical applicators during pesticide or other chemical application to storm water ponds to ensure best management practices are implemented	2022	Ongoing	No new activity
WQCSA-3	Create community policy and best management practices for minimizing chemical use during vegetation management	2024	In Planning	No new activity
WQCSA-4	Eliminate use of groundwater for irrigation in municipal landscape management	Unknown	Ongoing	No new activity
WQCSA-5	Establish 75-foot natural vegetation buffer around surface water	Unknown	Ongoing	No new activity
WQCSA-6	Apply block rates to residential and commercial water billing	Unknown	Ongoing	No new activity
WQCSA-7	Offer water and sewer billing credits for installation and use of stormwater management systems (ex. Rain barrels, rain gardens, swales, pervious pavement)			N/A
WQCSA-8	Develop a water efficiency and conservation plan for City, Town, or County buildings.	2021	Ongoing	No new activity
WQCSA-9	Install faucet aerators and low-flow plumbing fixtures in all municipal facilities	Unknown	Ongoing	Will continue with completion of Public Works building, and planned construction of a new Administration building and Marina office.
WQCSA-10	During televising inspections clean at least 10% of the entities sanitary sewer collection system per year	2022	Completed	
WQCSA-11	Televis or visually inspect greater than 10% of sanitary sewer collection system per year	2023	Completed	
WQCSA-12	Establish a program to inspect and control grease in sewer system	Unknown	Completed	
WQCSA-13	Create program and train staff to identify any unapproved illicit discharges from commercial and/or industrial users	Unknown	Ongoing	New operators trained annually

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
WQCSA-14	Establish legal authority to inspect private residences or businesses to prohibit sump pump connections to the sanitary sewer system	Unknown	Ongoing	New enforcement methods and monetary charges for violations introduced in 2024.
WQCSA-15	Establish a pretreatment or industrial control program that implements legal authority to administer fees/charges, to issue permit limitations for high flow and/or high strength waste discharges to the sanitary sewer system			N/A
WQCSA-16	Provide financial assistance to residents to replace lead sewer laterals.			N/A
WQCSA-17	Reduce rates of inflow and infiltration in sanitary system by at least 10%	2022	Ongoing	Completed through the process of cleaning outfalls and laterals.
WQCSA-18	Create an inventory of wetlands in the community and ensure no net loss of preserved wetlands.	2024	In Planning	No new activity
WQCSA-19	Adopt a transferable development rights program to provide an incentive for landowners to preserve sensitive natural lands and wildlife habitat on the fringe of waterways			N/A
WQCSA-20	Establish a dedicated source of funding for open space acquisition and management (e.g., bond proceeds, sales tax).	2024	Complete	
WQCSA-21	Provide financial support to or collaborate with land trusts to acquire critical natural areas on or near waterways	2023	Complete	
WQCSA-22	Develop a water loss control plan with targets below the 15% required by the state and include a system-wide water audit implementation and time table			N/A
WQCSA-23	Replace concrete channels with re-meandered and naturalized creeks, wetlands, or swales			N/A
WQCSA-24	Join EPA's WaterSense Program for water utilities or the Groundwater Guardian Green Sites program and promote them to local business.			N/A
WQCSA-25	Develop partnerships with businesses to repurpose high strength water waste.			N/A
WQCSA-26	Develop a storm sewer catch basin cleaning program to reduce trash, debris, suspended solids, and heavily laden organic material from entering water bodies			N/A
WQCSA-27	Develop leaf and yard waste collection program	2023	In Planning	No new activity

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
WQCSA-28	Develop a regular street sweeping program to reduce total suspended solids	Unknown	Ongoing	At the discretion of the Streets Director
WQCSA-29	Require redevelopment of commercial and light industrial business areas to incorporate stormwater management plans that set infiltration and pollutant reduction standards	Unknown	Ongoing	Required through the zoning process
WQCSA-30	Develop and implement annual construction permitting and inspection program	2023	Completed	
WQCSA-31	Develop and implement asset management plans that set targets for the sustainable maintenance, operation and renewal of water and wastewater infrastructure.			N/A
WQCSA-32	Facilitate public-private partnerships to offer rain barrels to residents annually.			N/A
WQCSA-33	Implement salt wise workshops for salt applicators and require Public Works applicators to get certified			N/A
WQCSA-34	Implement an incentive program for residents and multifamily complexes to encourage on demand water softener and low flow toilet installations			N.A
WQCSA-35	Develop financial incentive program to promote and increase the amount of green roofs and other types of stormwater runoff and treatment control best management practices in new developments and redevelopments			N/A
WQCSA-36	Implement a drug take back program and host a secure drop off site to mitigate the amount of drugs placed in the landfills or that get flushed to sewage treatment plants and eventually end up polluting rivers, lakes, streams, oceans.	2021	Completed	Done annually through the Village's Spring recycling day and again at the Town's sponsored recycling event every Fall.
WQCSA-37	Improve all aspects of the WQC program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.			N/A
WQCSA-38	Implement a stormwater and/or sanitary effluent testing or monitoring program to annually test at least 10% of the system.	2023	Ongoing	No new activity

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
WQCSA-39	Sponsor or hold education and outreach informational workshops, presentations, or other efforts designed to engage residents, business owners, or City/County staff on stormwater and water quality and conservation best management practices	2024	In Planning	No new activity
WQCSA-40	DNR requires creation of a program to get private wells abandoned when served by a local water utility. Create a process and maintain it to track and get all private wells in the City abandoned.	Unknown	Ongoing	The Village of Sister Bay does not require well abandonment in areas where public water/sewer is not available. Those systems are tracked and are required to be tested every five years.

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
SWSA-1	Conduct a waste audit for municipal facilities (including recycling, composting as able).			N/A
SWSA-2	Conduct a community-wide waste audit (including recycling, compost, as able), ideally breaking out data by different sectors (residential/commercial/institutional, renters/owners, etc.) to further elucidate performance and where to address future efforts.			N/A
SWSA-3	Implement an ordinance requiring or incentivizing the recycling and reuse of construction and demolition waste (at minimum, update information on requirements for C&D waste, including required asbestos notification to DNR). <i>Resources:</i> https://dnr.wisconsin.gov/topic/SmallBusiness/Resources/ConstructDemo.html https://dnr.wisconsin.gov/topic/Demo	2022	Completed	
SWSA-4	Ensure community access to composting collection program. If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement curbside composting service (or another locally-relevant service that provides similar access) in the community.	2023	Ongoing	
SWSA-5	Ensure community access to collection programs for wood waste from construction & demolition and yard waste. If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement pickup/dropoff service or other collection program accessible to community members.	Unknown	Completed	
SWSA-6	Ensure community access to collection programs for electronic waste. If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement collection program accessible to community members. <i>Resource:</i> For electronics collection sites, see https://wisconsin.dnr.shinyapps.io/EcycleCollectorSite/	Unknown	Completed	
SWSA-7	Ensure community access to collection programs for hazardous waste (paints, volatile compounds, oils, batteries, pharmaceuticals, sharps, etc.). If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement a collection program accessible to community members. <i>Resource:</i> For sharps collection sites, see https://wisconsin.dnr.shinyapps.io/sharpscollectorsite/	Unknown	Ongoing	Offered by the County Highway Department, so we must rely on their schedule.
SWSA-8	Host annual events to allow recycling of items that are typically difficult to recycle (E-waste, paints or volatile compounds, oils, batteries, etc.)	Unknown	Ongoing	No new activity
SWSA-9	Create and implement a municipal waste-reduction plan and education program following the “7 Rs” (Rethink, Refuse, Reduce, Reuse, Repair, Rot, Recycle)	2022	Completed	
SWSA-10	Implement waste-reduction practices, such as encouraging electronic document use to decrease printing, and installing water bottle filling stations to reduce plastic bottle use.	2022	Completed	

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
SWSA-11	Spot-check businesses and rental properties to ensure adequate recycling facilities. Recycling facilities are required by law, but enforcement is complaint-based. Actively checking would go above and beyond existing regulations/compliance.	2024	Ongoing	Reviewed with renewal of STR licenses and visually inspected by contractor providing garbage removal services.
SWSA-12	Work with your MRF to expand the list of recyclables they accept, and provide clear guidance to residents on what can be recycled locally, keeping said guidance updated on a regular basis as markets and facilities change.	2022	Completed	
SWSA-13	Implement programs to help reduce the use of single-use shopping bags and Styrofoam containers.	2024	In Progress	Learned that state law prohibits a local ban on plastic shopping bags. Actively began planning the design and construction of a reusable bag (made from recycled material) for distribution in the community in 2025.
SWSA-14	Provide block polystyrene recycling pick-up or drop-off for residents			N/A
SWSA-15	Bill residents for municipal waste collection based on the amount of waste collected	Unknown	Completed	

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
SWSA-16	Consider a Master Recycling program (akin to Master Gardener and Master Naturalists programs), such as the one being piloted by the City of Madison and Sustain Dane. <i>Resource:</i> https://sustaindane.org/sustain-dane-programs/#masterrecycler			N/A
SWSA-17	Implement outreach strategies that provide education to residents and businesses on recycling and composting opportunities and requirements, building on the “7 Rs of recycling,” working to decrease “wish-cycling,” promoting life-cycle thinking through awareness of items made from recycled materials (e.g. park benches made from recycled plastic bottles), and increasing proper recycling behavior to minimize contamination and decrease costs associated with recycling. <i>Resources:</i> https://www.epa.gov/smm/sustainable-materials-management-smm-web-academy-webinar-effective-strategies-reducing	2022	Ongoing	Information is currently available on the website, and the committee will distribute additional materials through public events such as Big Plant.
SWSA-18	Implement a sustainable purchasing policy encouraging municipal purchases take into account factors such as made from recycled and recyclable/compostable materials, energy used to create the product, local sourcing, etc. <i>Resources:</i> https://epeat.net/ https://www.naspo.org/green-purchasing-guide/	Unknown	Ongoing	No new activity
SWSA-19	Implement outreach campaigns encouraging residents to donate unwanted items for reuse (for example, clothing and household items in good condition to thrift stores; cardboard boxes to moving companies, churches, or other organizations; building materials to companies like Habitat for Humanity).	Unknown	Completed	
SWSA-20	Utilize rechargeable batteries whenever possible for municipal purposes and recycle used lithium ion batteries	2022	Completed	
SWSA-21	Promote diversion of still-usable food from waste stream, through food banks, donation of deer meat from hunting season, partnerships between restaurants/grocers and food-donation programs, etc. <i>Resource:</i> https://www.epa.gov/sustainable-management-food/tools-preventing-and-diverting-wasted-food	2022	Ongoing	No new activity
SWSA-22	Improve all aspects of the SW program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.			N/A

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
HESA-1	Implement zoning ordinances and programs to enable home-based or community gardens and food plots to improve accessibility to local food production and implement locations for resale of made goods and produce	2021	In Planning	No new activity
HESA-2	Enact a Health in All Policies resolution or ordinance	2024	Completed	
HESA-3	Incorporate Health in All Policies (HIAP) and Diversity Equity Income (DEI) objectives in Comprehensive Plan updates	2023	In Planning	Comprehensive Plan to be adopted in 2025.
HESA-4	Identify healthy food deserts in the community and use economic development tools to eliminate those deserts.	2024	In Planning	No new activity
HESA-5	Adopt an ordinance that bans use of tobacco and e-cigarettes on municipal lands and that limits exposure to secondhand smoke in apartment buildings	2024	In Planning	No new activity
HESA-6	Implement a plan for crime reduction through environmental design	2023	Ongoing	No new activity
HESA-7	Establish a Health Impact Assessments policy and procedures to assess existing and proposed programs or projects, including when an assessment is required and its scope https://www.cdc.gov/healthyplaces/hia.htm			N/A
HESA-8	Create a Food Systems Plan that addresses the production, distribution, value-added, marketing, end-market, and disposal of food, and charge a new or existing governmental body to oversee the plan's implementation.			N/A
HESA-9	Create a Food Policy Council to advise governing officials and staff on ways to provide cheap, accessible, healthy food options to the community, especially sensitive populations.			N/A
HESA-10	Establish and implement Harm Reduction strategies for establishments such as alcohol outlets, gun stores, and sexual oriented establishments (e.g. zoning limitations and ordinances). https://www.dhs.wisconsin.gov/scaoda/alcohol-prevention-report.pdf	2022	Ongoing	No new activity
HESA-11	Implement a wellness program for employees and engage employers to establish employee wellness programs.	2023	Ongoing	Voluntarily participation in the Well Wisconsin program available to all staff with employer-sponsored insurance.

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
HESA-12	Provide a farmers market for at least 6 months out of the year and ensure participation in the EBT/Foodshare program to enable Foodshare participants to benefit	2022	Ongoing	No new activity
HESA-13	Provide, support, or encourage health and equity professional development opportunities for staff	2022	Ongoing	No new activity
HESA-14	Complete a community vulnerability assessment https://coast.noaa.gov/digitalcoast/topics/vulnerability-assessments.html https://em.countyofdane.com/hazards/mitigation-plan , see Section 4			N/A
HESA-15	Improve all aspects of the Health In All Policies program by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.			N/A
HESA-16	Create a racial equity Action Plan			N/A
HESA-17	Use a tool, such as TOCA, to help assess your local government's culture and readiness to engage in racial equity work.			N/A
HESA-18	Conduct a survey of citizens' perception of diversity and inclusion within the municipality.	2021	Completed	
HESA-19	Create municipal board/committee(s) specifically focused on sustainability, resource conservation, environmental and equity concerns, etc.	2021	Ongoing	New members are encouraged to join.
HESA-20	Host regular educational events related to equity, inclusivity, and diversity	2021	Ongoing	No new activity
HESA-21	Create a process for community members to directly offer input in decision making (eg. participatory budgeting, deliberative engagement, etc.)	2023	Ongoing	All comments and correspondence by the public is welcome.
HESA-22	Create a language access plan to ensure equal access to local government processes and information regardless of primary language	2023	Completed	
HESA-23	Conduct an analysis of your local boards/commissions/committees to better understand power and representation.	2022	Ongoing	No new activity
HESA-24	Create a plan or process by which you can increase diversity and representation on local boards/commissions/committees, especially active recruitment of members from underrepresented, vulnerable and impacted communities.	2022	Ongoing	No new activity
HESA-25	Create a local committee, task force, or team that is interdepartmental and can coordinate complex issues of health, safety, and sustainability across departments	2024	In Planning	No new activity

Supporting Action Id	Action	Year Implemented, enter UNK if unknown	Completed, Ongoing or In Progress, In Planning	Narrative Report (Optional - describe the project or action)
HESA-26	Demonstrate communication and/or coordination between city departments and public health (whether city or county). Examples include inviting public health to the table during a Comprehensive Planning process, or Plans related to housing, transportation, etc. Conversely, Public Health can collaborate with city departments for things like the Community Health Improvement Process and Community Health Assessment process.	2024	In Planning	No new activity
HESA-27	Improve all aspects of the DEI and HIAP programs by increasing the amount of grant funding awarded to the City/County and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the NAR portion of the report.	2021	Ongoing	No new activity

Scoresheet Training Instructions

Legacy Communities

LEGACY COMMUNITIES SCORESHEET INSTRUCTIONS FOR DATA ENTRY

Introduction

The new Legacy Communities Scoresheet is where you can enter your metrics, supporting actions, and narrative elaborating on your successes and challenges. The metrics mirror those in the preview Excel spreadsheet and are quantitative measures of environmental outcomes. The supporting actions are closest to the former scoresheet – like a menu of actions your community can take to move the needle on the metrics. Each section has a box for a narrative. These narratives will replace the PDF reports you have submitted in the past. While entering the narrative portions of your report into boxes may feel more unwieldy than submitting in a written report format, the added value is that we will all be able to search all the data because it will now be in one place rather than 30+ spreadsheets and PDFs.

To be considered for special grant or loan benefits, a Legacy Community needs to complete the Sustainable Strategies Scoresheet with the previous year's data (reflecting January 1 – December 31) by March 31 each year. The benefits would apply from April 1 – March 31, until the next scoresheet is due. Please visit the [GTLC Sharepoint Site](#) for more information on these requirements.

Please follow the instructions below when entering your community's data into the GTLC Scoresheet.

Note: There is one entry form for all community types – towns/villages/cities/counties.

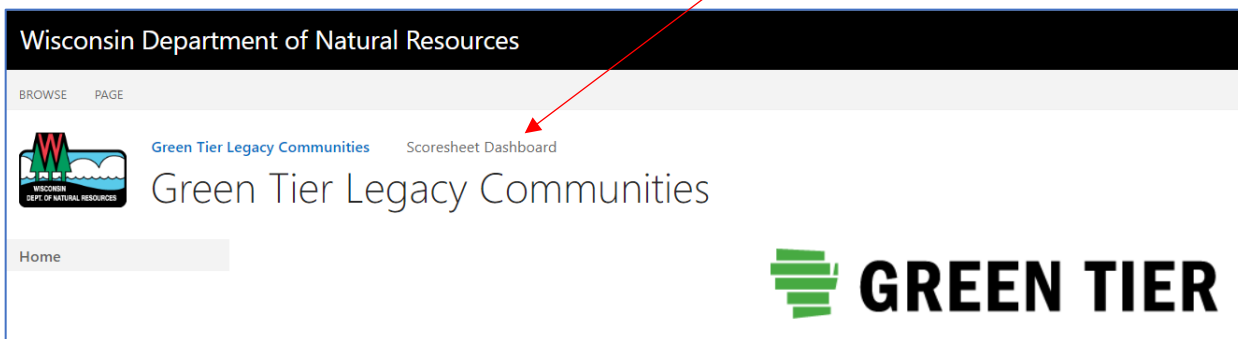
Section 1: TO NAVIGATE TO THE SCORESHEET DASHBOARD

A) To open the **Dashboard**, go to the [GTLC SharePoint homepage](#). **We recommend that you bookmark this URL for easy future access.**

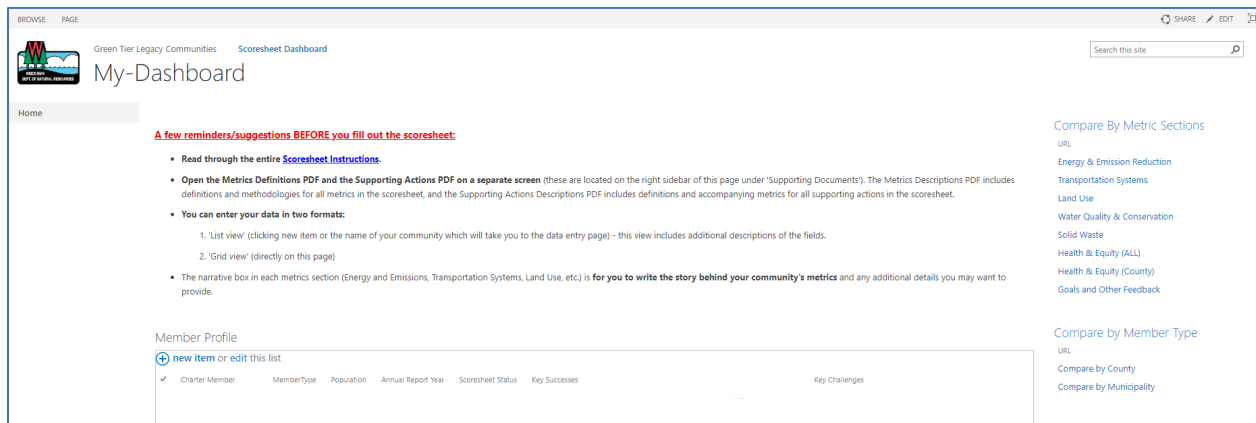
B) Log in with your MyWisconsin ID.

You must have a MyWisconsin ID to enter data into your scoresheet. WAMS IDs have been phased out. If you have not already, you will need to create a MyWisconsin ID. Details and a step-by step guide are available on the Department of Administration's [MyWisconsin ID Self Registration webpage](#).

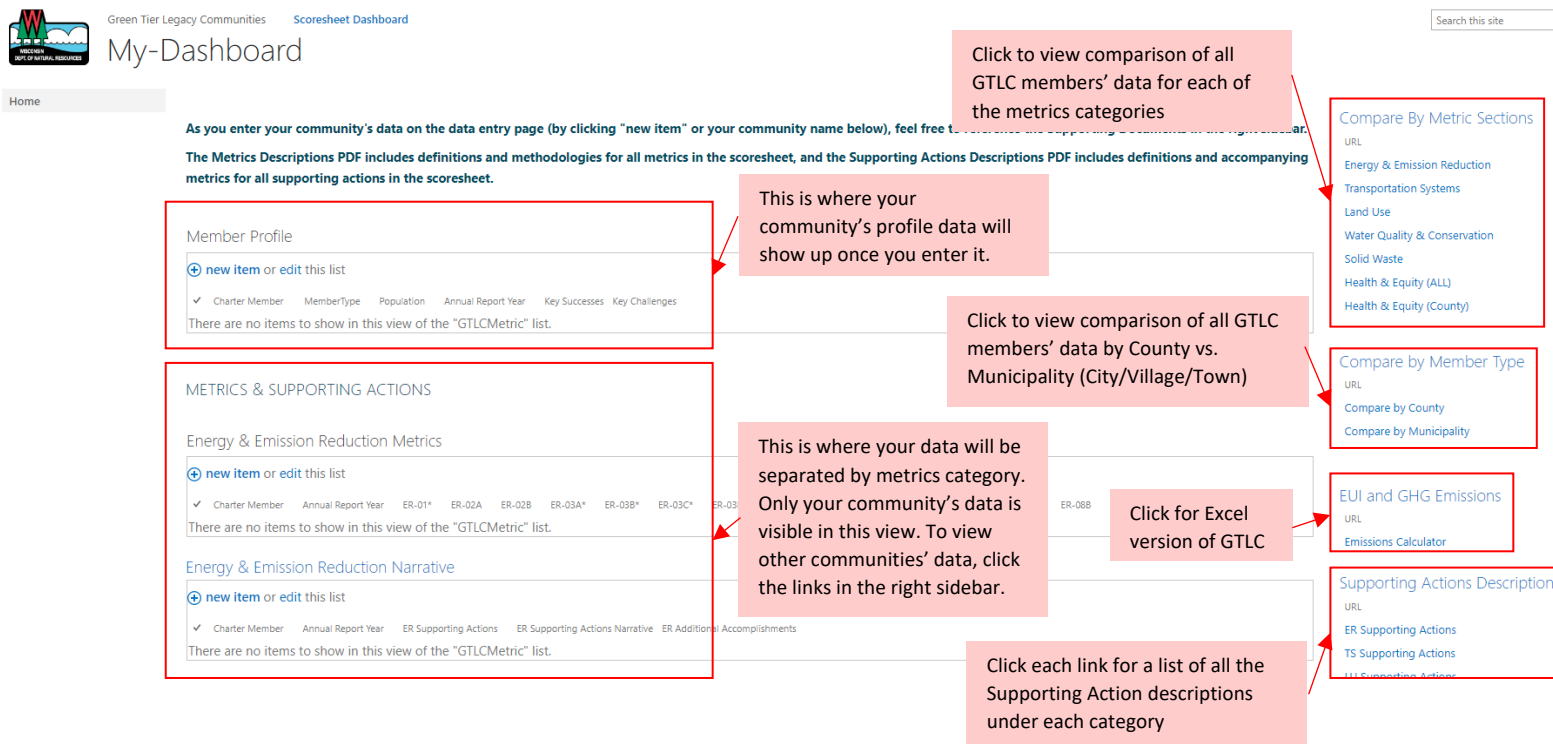
C) You'll land on the GTLC SharePoint Homepage. Click the **"Scoresheet Dashboard"** tab.



When you click on the link for the [Dashboard](#), you will land on this page.



The sections of this page are called out in red below.



This view shows your data broken into sections (separated by environmental category). All of your data will be stored in a single data entry form – even though these look like separate forms, they are just windows into the same data entry form. The next section talks about the two different formats you can choose from for data entry – 1) the single form (list view) and 2) the sections (grid view).

(continued)

Section 2: OPTIONS FOR ENTERING YOUR COMMUNITY’S DATA

To enter your community’s data, there are two layouts you can choose from: list view and grid view. When you land on the dashboard, you can navigate to either of these views. Previews of these two views are included below.

A) List View

Charter Member *

Enter text here

NOTE: Please fill out the below metrics for your community. You can save your progress and return at a later date if you do not want to fill out all fields in one session.All fields marked with a * are core metrics and are highly encouraged.Some fields note if they are for only Municipalities or Counties to report. For this purpose, municipality includes cities, towns, and villages.

MemberType

Select an option

County or Municipality

Annual Report Year

Select an option

Scoresheet Status

Select an option

Please select 'In Progress' if you are still entering your data and 'Completed' when your scoresheet is finalized.

Population

Enter value here

Actual Population

Key Successes

Please use this space to describe 1-2 actions or initiatives that you feel highlight your community's sustainability work over the last year. You can offer more detail in the appropriate narrative section below.

List View:

This view Includes descriptions below each field with information about what we are asking for in that box.

You have to scroll all the way to the bottom of this page to save any changes.

We would recommend using the list view if it your **first time entering data in the scoresheet** because it includes additional descriptions, but it is not required to use this view.

B) Grid View

Member Profile					
Stop editing this list					
✓ Charter Member	MemberType	Population	Annual Report Year	Key Successes	Key Challenges
Sample City	Municipality	5052	2022	Our biggest success in this past year was....	A couple of the main challenges we faced were...

Grid View:

This view is what you see on the Scoresheet Dashboard. It mirrors an Excel spreadsheet and allows you to click into each box to enter your data without navigating to a new screen, which may allow for faster data entry. The descriptions of each field are not visible in this view.

Section 3:

ENTERING YOUR COMMUNITY'S DATA IN LIST VIEW

- Navigate to the [Dashboard](#)
- Click "new item" under Member Profile

- The List View for the data entry page will appear. Fields marked with an asterisk (*) are core metrics and are highly encouraged. **You do not need to fill out all the fields in one session.** You can save the page and return to it at a later point in time.

Note: There are two 'Save' buttons – one at the top left of the page and one at the very bottom of the page (not pictured).

D. Fill out the first six fields according to the below instructions:

Charter Member: Enter the name of your local government. If you are entering data for a city, town, or village you do not need to include the municipality type (e.g. “City”) in your Member Name field.

Examples:

You should enter “La Crosse”

You should not enter “La Crosse County”

****Please remember:**

1. To enter your local government name exactly the same way each year so that data can be aggregated across years.
2. Once you enter your Member Name in the Member Profile, you do not need to enter it again until the following year. If you do not finish your data entry for all fields in one session, you simply will click on your Member Name the next time you visit the site and use the same data entry form you were using before.

MemberType: Select whether you represent a Town, Village, City, or County. Note: further down in the scoresheet when you come across a “Municipality Only” metric, this applies to Towns, Villages, and Cities (NOT Counties).

Annual Report Year: Select the year for which you’re entering data.

Scoresheet Status: Select ‘In Progress’ if you are still entering your community’s data and plan to come back at another time to finish it. Select ‘Completed’ if you are done entering your community’s data.

Population: Enter the exact population of your municipality.

Key Successes: Describe 1-2 actions or initiatives that you feel highlight your community's sustainability work over the last year. This can be specific project achievements, details on progress you've made toward a key goal, or anything else you are proud of doing in this reporting year.

Key Challenges: Describe 1-2 challenges that your community's sustainability work faced over the last year. This could relate to resource limitations, technical difficulties, or any other complications that prevented you from making progress toward your environmental goals.

E. Enter your metrics data and supporting actions details for each of the six scoresheet categories.

- 1) ER = Energy and Emissions
- 2) TS = Transportation Systems
- 3) LU = Land Use
- 4) WQC = Water Quality and Conservation
- 5) SW = Solid Waste
- 6) HE= Health & Equity

The categories are all broken out into two sections: 1) Metrics and 2) Supporting Actions

- 1) Metrics Section

TS-01A* Enter value here Miles of bike infrastructure (miles of bikeways / centerline miles of motor vehicle roads)
TS-01B* Enter value here Miles of pedestrian infrastructure (miles)
TS-02 (Muni Only) Enter value here Walking infrastructure (walk score average)
TS-03 Enter value here Increase in complete streets. (count)
TS-04 Enter value here Publicly accessible EV charging stations (count)
TS-05 Enter value here Traffic fatalities & serious injuries (number per capita)
TS Metrics Narrative 
TS Metrics Narrative

Metrics Section:

The Metrics section includes a set of data points we are asking you to share within each of the six scoresheet categories. If a metric applies only to a municipality or only to a county, that will be indicated next to the metric number.

If you cannot access or compile the data for a certain metric, it is important that you leave that field blank, do not input "0". The form will not allow you to enter "N/A", so leaving it blank is your way of indicating that you were not able to access that information. **You must also include an explanation in the metrics narrative box about why you were unable to fill out that field.** Without this explanation, we will consider the form incomplete.

Metrics marked with an asterisk (*) are core metrics. Those not marked with an asterisk are voluntary.

2) Supporting Actions Section

TS Supporting Actions

Select options

Transportation Systems - Select all the IDs that represent the Supporting Actions you planned, started, made progress toward, or completed in this reporting period and click "Add". NOTE: For a complete list of which supporting actions correspond to which IDs, you can open the Supporting Actions Outline in the Scoresheet Dashboard right sidebar.

TS Supporting Actions Narrative

Please provide narrative associated with the Supporting Action IDs you selected above. This could include details on current status, timing, successes, challenges, and next steps if applicable

TS Additional Accomplishments

If applicable, please provide details on any additional actions or accomplishments you took during this reporting year that were not covered in the above sections.

Supporting Actions Section:

The Supporting Actions section includes three main fields:

- 1) **Supporting Actions:** Select which Supporting Actions you planned, made progress toward, or implemented by highlighting them in the left column and then clicking "Add >" to add them to the right column. You are not expected to make progress toward all supporting actions. The list we provide is meant to serve as a "menu of options" within each of the sections.
- 2) **Supporting Actions Narrative:** Use this field to describe your efforts over this reporting period to accomplish the supporting actions you listed above. Please include project status (planned, in progress, completed, ongoing), along with any highlights and challenges. This is your opportunity to tell your story and share details with us that cannot come through the metrics section alone.
- 3) **Additional Accomplishments:** Use this field to provide any information on other environmental or sustainability related achievements your community realized in this reporting period. If there is a project you pursued that wasn't covered in the above sections or recognition you received, this is the place to tell us about it.

To view descriptions and which metrics apply to each of these supporting actions, view the [Metrics Descriptions](#) and [Supporting Actions Descriptions](#).

F. Final fields – Future Goals and General Scoresheet Feedback

Future Goals Please share with us any details around your goal areas or sustainability targets for the future – this could include goals for the next year, 5 years down the line, or any other timeline that your community is considering when planning your future.

General Scoresheet Feedback – Please offer feedback or suggestions you have on the content of the new Scoresheet, including metrics that are particularly useful or were particularly hard to find, metrics or supporting actions you think should be included but are not, etc.

G. Click 'Save'

Note: You can also save by clicking the button on the top left of the screen as shown on Page 4.

Section 4: ENTERING YOUR COMMUNITY'S DATA IN GRID VIEW

1. Navigate to the [Dashboard](#)
2. Click "edit" under "Member Profile"

3. The Grid View for the data entry page will appear.

Green Tier Legacy Communities Scoresheet Dashboard

My-Dashboard

Home

A few reminders/suggestions BEFORE you fill out the scoresheet:

- Read through the entire [Scoresheet Instructions](#).
- Open the [Metrics Definitions PDF](#) and the [Supporting Actions PDF](#) on a separate screen (these are located on the right sidebar of this page under 'Supporting Documents'). The Metrics Descriptions PDF includes definitions and methodologies for all metrics in the scoresheet, and the Supporting Actions Descriptions PDF includes definitions and accompanying metrics for all supporting actions in the scoresheet.
- You can enter your data in two formats:
 - 'List view' (clicking new item or the name of your community which will take you to the data entry page) - this view includes additional descriptions of the fields.
 - 'Grid view' (directly on this page)
- The narrative box in each metrics section (Energy and Emissions, Transportation Systems, Land Use, etc) is **for you to write the story behind your community's metrics** and any additional details you may want to provide.

Member Profile

Stop editing this list

✓ Charter Member	MemberType	Population	Annual Report Year	Scoresheet Status	Key Successes	Key Challenges	+

Compare By Metric Sections

URL

- Energy & Emission Reduction
- Transportation Systems
- Land Use
- Water Quality & Conservation
- Solid Waste
- Health & Equity (ALL)
- Health & Equity (County)
- Goals and Other Feedback

Compare by Member Type

URL

- Compare by County
- Compare by Municipality

EUI and GHG Emissions

URL

4. Follow the instructions provided in Step D of Section 3 of this training guide on how to fill out the first six fields of the scoresheet. You can enter your responses for these fields by clicking directly into each of the cells in the grid view or scrolling through them with the Tab key.
- You do not need to fill out all the fields in one session.**

5. To save your data, click “stop editing this list” on the top left of the section.

Member Profile

Stop editing this list

✓ Charter Member	MemberType	Population	Annual Report Year	Scoresheet Status	Key Successes	Key Challenges	+
Test	Village		2022				

6. Scroll down the page to enter your community's data for each of the metrics fields and supporting actions fields in each of the six categories.

You can enter this data by clicking “edit” under each category:

METRICS & SUPPORTING ACTIONS

Energy & Emission Reduction Metrics

[+ new item](#) or [edit this list](#)

✓ Charter Member	Annual Report Year	ER-01*	ER-02A	ER-02B	ER-03A*	ER-03B*	ER-03C*	ER-03D*	ER-04*	ER-05A*	ER-05B	ER-06	ER-07	ER-08A*	ER-08B	ER-09A*	ER-09B*

2

1 - 1

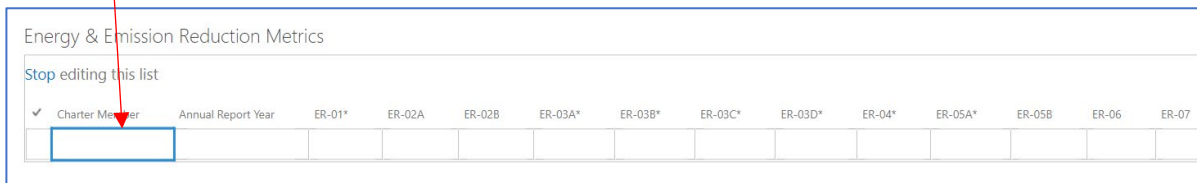
Energy & Emission Reduction Narrative

[+ new item](#) or [edit this list](#)

✓ Charter Member	Annual Report Year	ER Supporting Actions	ER Supporting Actions Narrative	ER Additional Accomplishments	ER Metrics Narrative

1 - 1

7. This will open the Grid View of that category and allow you to enter your community's data into each cell.



✓ Charter Member	Annual Report Year	ER-01*	ER-02A	ER-02B	ER-03A*	ER-03B*	ER-03C*	ER-03D*	ER-04*	ER-05A*	ER-05B	ER-06	ER-07

To view descriptions and methodologies for each of the metrics in each category, view the [Metrics Descriptions](#).

To view descriptions and which metrics apply to each of these supporting actions, view the [Supporting Actions Descriptions](#).

8. To save after you enter data for each category, hit enter on your keyboard or click “stop editing this list” on the top left of the section.

GREEN TIER LEGACY COMMUNITIES SCORESHEET METRICS DESCRIPTIONS AND METHODOLOGIES

OVERVIEW

The scoresheet is organized around six sustainability issue areas:

1. **Energy & Emissions**
2. **Transportation Systems**
3. **Land Use**
4. **Water Quality & Conservation**
5. **Solid Waste**
6. **Health & Equity**

Metrics marked with an * are intended for everyone to fill out. Metrics not marked with an * are optional, but if you do track them, please share your data.

Questions? Contact Jennifer Feyerherm at jennifer.feyerherm@wisconsin.gov or Mandaline Bergstrom at mandaline.bergstrom@wisconsin.gov.

ENERGY & EMISSIONS

***ER-1 - MUNICIPAL USE OF RENEWABLE ELECTRICITY – (%)**

Description: Percentage of the local government's (GTLC member's) overall electricity consumption that comes from renewable energy sources.

Methodology A:

1. Use billing statements for all of the local government's electric utility accounts to calculate total annual electricity consumption in kilowatt hours (kWh).
2. Review billing statements to calculate total renewable electricity purchased during the year. Consult monitoring software for on-site renewable energy sources to calculate total on-site renewable energy generated (kWh)
3. Review billing statements to calculate total on-site renewable electricity that was exported.
4. Calculate $[\text{On-site electricity produced} + \text{renewable energy purchased}] / [\text{Total purchased electricity} + \text{total generated electricity consumed on-site}]$

Methodology B:

1. Download electricity consumption data from [ENERGY STAR Portfolio Manager](#) for all municipal buildings, including the column labeled "Green Power."
2. Sum the total kWh of "Green Power" used during the year
3. Consult monitoring software for on-site renewable energy and sum the total kWh generated that were consumed on-site.
4. Calculate $[\text{Green Power used} + \text{Renewable electricity generated and consumed on-site}] / [\text{Total purchased electricity} + \text{Total renewable electricity generated that was consumed on-site.}]$

ER-2A - COMMUNITY ELECTRICITY USE - (ANNUAL KWH PER CAPITA)

Description: Electricity use in the member community

Methodology:

1. Coordinate with electric utilities that serve the community to obtain aggregate electricity sold in the jurisdiction during the year (kWh)
2. Calculate: [Aggregate electricity sold in the community by Utility A + Utility B + Utility N]/Population

ER-2B – COMMUNITY NATURAL GAS USE - (ANNUAL THERMS PER CAPITA)

Description: Natural gas use in the member community

Methodology:

1. Coordinate with natural gas utilities that serve the community to obtain aggregate natural gas sold in the jurisdiction during the year (Therms)
2. Calculate: [Aggregate Therms sold in the community by Utility A + Utility B + Utility N]/Population

***ER-3A - GOVERNMENT ELECTRICITY USE - (ANNUAL KWH PER CAPITA)**

Description: Gross electricity consumption (kWh) by the local unit of government (GTLC member)

Methodology:

1. Use billing statements for all of the local government's electric utility accounts to calculate total annual electricity consumption (kWh). [Alternatively, use [ENERGY STAR Portfolio Manager](#) to determine total electricity purchased for the year.]
2. Consult monitoring software for on-site renewable energy sources to calculate total on-site renewable energy consumed on-site (kWh)
3. Sum purchased electricity and on-site generated electricity consumed (kWh)
4. Divide total kWh by the population

***ER-3B – GOVERNMENT NATURAL GAS USE – (ANNUAL THERMS PER CAPITA)**

Description: Total natural gas consumption (Therms) by the local unit of government (GTLC member)

Methodology:

1. Use billing statements for all of the local government's natural gas utility accounts to calculate total annual natural gas consumption. [Alternatively, use [ENERGY STAR Portfolio Manager](#) to determine total natural gas purchased for the year.]
2. Divide total Therms by the population

***ER-3C - GOVERNMENT FUEL OIL CONSUMPTION - (GALLONS PER CAPITA)**

Description: Total building fuel oil consumption (gallons) by the local unit of government (GTLC member)

Methodology:

1. Use invoices from all delivered fuel oil used as energy for facilities to sum total gallons purchased during the year. [Alternatively, use [ENERGY STAR Portfolio Manager](#) to determine total fuel oil (all types) purchased for the year.]
2. Divide total gallons by the population

***ER-3D - GOVERNMENT PROPANE CONSUMPTION - (LBS PER CAPITA)**

Description: Total building propane consumption (pounds) by the local unit of government (GTLC member)

Methodology:

1. Use invoices from all delivered propane used as energy for facilities to sum total pounds purchased during the year. [Alternatively, use [ENERGY STAR Portfolio Manager](#) to determine total propane purchased for the year.]
2. Divide total pounds by the population

***ER-4 - GOVERNMENT BUILDING ENERGY USE INTENSITY (EUI) - (kBtu/sq ft)**

Description: Overall energy use intensity of all consistently occupied buildings owned by the local unit of government (GTLC member).

Methodology A:

1. Identify all energy uses in ER-3A – ER-3D that supply buildings Do not include non-building uses (eg. streetlights) in the calculation
2. For each energy use, convert to kilo British Thermal Unit (kBtu) equivalents: (1 kWh = 3.412 kBtu, 1 therm = 100 kBtu, 1 gallon fuel oil = 138.5 kBtu, 1 lb propane = 21.5 kBtu)
3. Sum the indoor square feet of all government buildings
4. Divide total kBtu calculated in step 2 by total square feet calculated in step 3.

Methodology B:

1. Input the portfolio average Site EUI value from [ENERGY STAR Portfolio Manager](#)

***ER-5A - NUMBER OF SUSTAINABLE GOVERNMENT BUILDINGS - (COUNT)**

Description: Number of sustainability-certified buildings owned by the local unit of government (GTLC member).

Methodology:

1. Count of all buildings owned by the local unit of government that are certified by [LEED](#), [WELL](#), [ENERGY STAR](#), [Passive House](#), [New Buildings Institute Zero Energy](#), [Green Globes](#), [Living Building](#)
2. Communities may contact DNR staff regarding consideration of additional building certification types

ER-5B - NUMBER OF SUSTAINABLE BUILDINGS IN THE COMMUNITY - (COUNT)

Description: Number of sustainability-certified privately owned buildings in the member community

Methodology:

1. Count of all privately-owned buildings in the jurisdiction that are certified by [LEED](#), [WELL](#), [ENERGY STAR](#), [Passive House](#), [New Buildings Institute Zero Energy](#), [Green Globes](#), [Living Building](#)
2. Communities may contact DNR staff regarding consideration of additional building

ER-6 - GHG EMISSIONS INTENSITY - GOVERNMENT FACILITIES - (METRIC TONS PER CAPITA)

Description: Metric tons of carbon dioxide equivalents (CO₂e) emitted from energy consumed by government buildings

Methodology:

Follow the instructions in the [GTLC Emissions Calculator](#) to determine the per capita GHG emissions for the municipality/county for the reporting year.

ER-7 - TRANSPORTATION FUEL USE - (GALLONS PER CAPITA)

Description: Gallons of gasoline and diesel transportation fuel used by vehicles owned by the local government.

Methodology:

1. Sum all gasoline and diesel fuel purchased for vehicles owned by the unit of government during the reporting period. Gallons of fuel purchased may be determined based on any of the following (listed from most to least preferred)

- A. Reports from fleet management software
- B. Compilation of individual fuel purchase receipts
- C. If data regarding gallons purchased is not available, calculate total spent on transportation fuel and divide cost by average daily cost of gasoline during the reporting period.

2. Divide total gallons purchased by the population in the county or municipality (as applicable)

ER-8A & 8B - HYBRID AND ELECTRIC VEHICLES - (NUMBER AND %)

Description: Number and percentage of EVs and hybrids in the local government's (GTLC member's) fleet.

Methodology:

Call fleet services department or relevant public works employee to find out the total number of vehicles in the fleet and the number of hybrid and electric vehicles (combined) in the municipal fleet. Report the actual number (8A) AND the total percentage (8B) of hybrid and electric vehicles.

***ER-9A & 9B - ALTERNATIVE FUEL VEHICLES - (NUMBER AND %)**

Description: Number and percentage of alternative fuel vehicles in the local government's (GTL Member's).

Methodology:

Call fleet services department or relevant public works employee to find out the total number of vehicles in the fleet and the number of alternative fuel vehicles. Report the actual number (9A) AND the total percentage (9B) of alternative fuel vehicles.

TRANSPORTATION SYSTEMS***TS-1A - MILES OF BIKE INFRASTRUCTURE - (MILES OF BIKEWAYS / CENTERLINE MILES OF MOTOR VEHICLE ROADS)**

Description: Miles of designated bike ways and biking infrastructure like painted bike lanes, designated bike boulevards, bike paths/shared paths, etc.

Methodology:

Using GIS or other mapping tools, measure in miles for biking infrastructure as described above. This may require collaboration with Planning/GIS/Public Works. This [public project to map all bicycle facilities](#) may help.

***TS-1B - MILES OF PEDESTRIAN INFRASTRUCTURE – (MILES)**

Description: Miles of designated pedestrian infrastructure like sidewalks, trails, pathways, etc.

Methodology:

Using GIS or other mapping tools, measure in miles for pedestrian infrastructure as described above.

TS-2 - WALKING INFRASTRUCTURE – (WALK SCORE AVERAGE) – MUNICIPALITY ONLY

Description: Average Walk Score for the community.

Methodology:

[Look up your community's Walk Score](#). If your community does not have a Walk Score, pick 3 prominent walking destinations and average their scores.

TS-3 - INCREASE IN COMPLETE STREETS (COUNT)

Description: Cumulative miles or feet of complete streets projects constructed.

Methodology:

Record the miles of street corridors that are designed to "[Complete Street](#)" standards.

TS-4 - PUBLICLY ACCESSIBLE EV CHARGING STATIONS - (COUNT)

Description: Number of publicly accessible EV charging stations.

Methodology:

Go to [US DOE's Alternative Fueling Station Locator](#), select "Electric" under fuel choice, enter your location, and count the stations within your borders.

TS-5 - TRAFFIC FATALITIES & SERIOUS INJURIES (NUMBER PER CAPITA)

Description: Number of traffic fatalities and serious injuries on streets within local government borders OR on County Highways (bike, ped, or vehicle)

Methodology:

Find your community in the [WisTransPortal System](#) and set the dates to the reporting year. Count the number of traffic fatalities and suspected serious injuries. Report that number divided by the population of your community for a per capita count.

LAND USE***LU-1 - NUMBER OF KNOWN POLLUTED SITES - (% OF KNOWN SITES)**

Description: Percent of known brownfield sites that have been remediated in the municipality or county. If none, then state NA.

Methodology:

[*The BRRTS system at DNR has all sites listed that are KNOWN - BRRTS on the Web. Can search by municipality and/or county.](#)

Use the download button at the top of the table to download a spreadsheet. Filter in the status column to select only records that are OPEN or CLOSED. Count the total number of sites listed within the jurisdictional boundary and divide by those that are labeled as CLOSED. If no sites exist, state NA.

***LU-2 - TOTAL GREEN SPACE ACREAGE (ACRES)**

Description: Total healthy green space acreage that is publicly accessible, including parks, natural areas, wildlife corridors, etc.

Methodology:

Using GIS, select parcels or portions of designated green spaces within a parcel. Using the attribute table, sum the number of acres.

***LU-3 - ACCESSIBILITY AND CONNECTIVITY OF TRAILS AND PATHS – (MILES PER CAPITA)**

Description: Miles of recreational trails or shared use pathways per capita

Methodology:

GIS data recorded for trails and shared use pathways should be available from the county or municipality. Measure the distance using a measurement tool or by aggregating all recorded distances for trails known for the county or municipality and then divide distance by population.

***LU-4 - ACCESSIBILITY TO OPEN GREEN SPACE AND PARKS - (% OF RES. PROPERTIES WITHIN .5 MILE) – MUNICIPALITY ONLY**

Description: Percent of all residential properties within .5-mile radius of dedicated open green spaces or parks.

Methodology:

Using GIS, draw buffers of .5 miles around all park spaces, select any residential (Single, Two, Multi Family) properties that intersect the buffered zones. Divide number of residential properties selected intersecting the buffered zones by total number of residential properties. Convert to %.

****** Green spaces must be accessible to the public for recreational purposes. Swamps, wet prairies, brushlands, private parks, etc. that are not easily accessible for recreational purposes like hiking, hunting, fishing, sports, play, etc. should not be considered for this metric. To be considered, these spaces should not be in a state of environmental degradation or misuse.

LU-5 - TREE CANOPY - (% OF TREE CANOPY MAINTAINED BY MUNI/COUNTY)

Description: Estimate the percent of City or County managed tree canopy that received inspections or maintenance from municipal or county staff or a hired consultant in the reporting year.

Methodology:

** Via [DNR's Wisconsin Community Tree Map](#) or County Tree Canopy data using imagery classification software). OR Municipal/County tree inventory database updates

Using GIS software or records from hired consultants and/or forestry/public works departments, calculate the percentage of urban street and park trees or county forests that received some type of inspection or maintenance in a given year (watering, pruning, root growth applications, pest treatments, etc.)

LU-6 - IMPERVIOUS AREA - (% IMPERVIOUSNESS CITY WIDE)

Description: Decrease or maintain amount of impervious surfaces within the municipality

Methodology:

Using GIS and LIDAR or heads up digitization, calculate the percent of impervious to pervious surfacing in the city. Track changes annually.

LU-7 - FLOOD VULNERABILITY - (% OF TOTAL PROPERTIES)

Description: Percent of all properties within the county or municipality that are impacted by the 100-year floodplain, flood storage district, floodway, or flood fringe.

Methodology:

Consult your local floodplain manager or [FEMA Flood Insurance Rate Map](#) Overlay local properties with [the FEMA flood layers](#) to extract the number of structures or properties that would be impacted locally by a 100 year flood. This data should be managed by local zoning authorities or request GIS data from the county.

LU-8 - LAND CONSERVATION PRACTICES - (ACRES HELD FOR CONSERVATION)

Description: Number of acres held primarily for conservation (this can include acres that are accessible for recreational purpose) in deeds or by conservationist groups, including those held by public institutions. Must be publicly accessible.

Methodology:

Aggregate acres of lands dedicated for conservationist practices within the county or municipality. These acres must be held for conservation purposes only, not to be used for any purposes other than biological/ecological survey, conservation, hunting, trapping, or fishing. These lands are typically preserved as native habitat receiving some management practices to maintain health.

Source: <https://dnr.wisconsin.gov/topic/timbersales/dnrlands> and/or local county data for more information on dedicated lands.

LU-9 - SUSTAINABLE AGRICULTURAL PRACTICES - (ACRES DEDICATED FOR SUSTAINABLE PRACTICES) – COUNTY ONLY

Description: Number of acres of agricultural land that has been voluntarily dedicated for sustainable conservationist agricultural practices.

Methodology:

Typically these acres of farmland are participating in a regional effort, sometimes led by the County's Land and Water Conservation Departments or by a regional non-profit dedicated to land conservation and water quality. Many times, these practices are supported by grant funding (state, regional, or local) to incentivize and teach farmers different sustainable methods for conservation agriculture, including crop diversification, minimal soil movement, permanent soil cover and the eco-friendly application of herbicides, pesticides, and fertilizers.

Source: <https://www.nrcs.usda.gov/resources/guides-and-instructions/conservation-practice-standards#AC>

WATER QUALITY AND CONSERVATION

***WQC-1 - SURFACE WATER POLLUTANTS – PHOSPHORUS - (%) – MUNICIPALITY ONLY**

Description: Phosphorus runoff aggregated for the entire municipality

Methodology:

Using [WinSLAMM](#) or equivalent software, calculate stormwater quality of water runoff across all city watersheds and enter percent reduction across all watersheds. Required by DNR for permitted MS4's within a TMDL watershed. Enter NA if not permitted by DNR.

****For Separated Storm Sewer Systems - MS4 Permitted or regional effort to reduce**

***WQC-2 - SURFACE WATER POLLUTANTS - SUSPENDED SOLIDS - (%) – MUNICIPALITY ONLY**

Description: Suspended solids in stormwater runoff aggregated for the entire municipality

Methodology:

Using [WinSLAMM](#) or equivalent software, calculate stormwater quality of water runoff across city watersheds and enter percent reduction across all watersheds. Required by WDNR for permitted MS4's within a TMDL watershed. Enter NA if not permitted by DNR.

****For Separated Storm Sewer Systems - MS4 Permitted or regional effort to reduce stormwater runoff.**

***WQC-3 - SURFACE WATER POLLUTANTS - ILLICIT DISCHARGES - (%) – MUNICIPALITY ONLY**

Description: Percent of municipally managed stormwater outfalls inspected for illicit discharges of pollutants

Methodology:

Aggregate the number of all publicly maintained stormwater outfalls in the City and count the number that have been inspected in the reporting year. Enter the percent that have been inspected.

****For Separated Storm Sewer Systems - MS4 Permitted or regional effort to reduce stormwater runoff.**

***WQC-4 - WATER USE – GOVERNMENT - (GALLONS PER CAPITA)**

Description: Total volume of water used in municipal operations

Methodology:

Utilities are required to meter water use unless it is gray water. Any source of water provided through a utility should have a billing cycle. Check utility billing for municipal or township properties currently using utility provided water. Add up all water use. Divide by the community's population.

***WQC-5 - WATER USE – COMMUNITY - (GALLONS PER CAPITA) – MUNICIPALITY ONLY**

Description: Total volume of water used in the community

Methodology:

Request information from the local water utility. This information should be stored and recorded for WDNR reporting purposes. Add up all water use and divide by the community's population.

***WQC-6 - WATER USE – ALL - (%)**

Description: Percent water loss in water utility system

Methodology:

Calculate or aggregate total gallons pumped (not billed) by utility vs. gallons paid for by customer base (Gallons pumped vs. gallons used). The difference between the two should be the amount of gallons being lost in the utility infrastructure. Divide by the total water pumped to get the percent water loss.

WQC-7 - MAINTAIN CLEAN POTABLE WATER RESOURCES - (%) – MUNICIPALITY ONLY

Description: Percent of the known number of existing lead water service lines replaced during reporting year, if completed, please state 100%

Methodology:

Request information from the local water utility. If no known lead service lines exist, fill in NA.

***WQC-8 - SURFACE WATER POLLUTANTS – SALT - (POUNDS PER MILE)**

Description: Pounds of salt applied during snow and ice management per miles of streets receiving snow and ice maintenance

Methodology:

Consult the public works department or engineering department or GIS department to aggregate miles of streets maintained by the entity (County/Town/City) for snow and ice maintenance. Then create a ratio of the number of lbs. of salt and or gallons of brine (can calculate lbs. of salt in the brine based on the mixing ratios used by the streets crews) used to maintain those streets annually to the miles of maintained streets.

WQC-9 - SURFACE WATER POLLUTANTS – SEWER INSPECTIONS - (%)

Description: Percent of sanitary sewer annually inspected by televising sewer lines or by some other method

Methodology:

Contact your utilities or public works department to determine extent of sanitary sewer inspections and divide by total length of sanitary sewer.

WQC-10 - SURFACE WATER POLLUTANTS – MANHOLES AND GREASE TRAPS - (%)

Description: Percent of sanitary manholes and grease traps inspected each year.

Methodology:

Contact your utilities or public works department to determine how many sanitary manholes and grease traps have been inspected and divide by the total number of sanitary manholes and grease traps.

SOLID WASTE

***SW-1 - LANDFILL WASTE - (TONS/YR OR CU. YDS/YR, PER CAPITA)**

Description: Annual tonnage of waste received at landfill locations (both municipal and residential).

Methodology:

1. Collect data from waste management company, or from municipal staff tasked with waste collection (waste may not be reported on currently, but likely tracked by waste management company and can be requested).
2. Divide total pounds by the population to get per-capita figure.

***SW-2 – RECYCLING - (TONS/YR OR CU. YDS/YR, PER CAPITA)**

Description: Annual tonnage of recyclable waste received at recycling locations (both municipal and residential).

Methodology:

1. Collect data from waste management company, or from municipal staff tasked with waste collection (recycling tonnage is generally reported to the DNR annually, but if not available the waste management company likely tracks this info and can provide it).
2. Divide total pounds by the population to get per-capita figure.

SW-3 – COMPOSTING - (TONS/YR OR CU. YDS/YR, PER CAPITA)

Description: Annual tonnage of compostable organic waste received at municipal composting locations or annual tonnage of waste sent to private composting locations.

Methodology:

1. Collect data from waste management company if available, or from municipal staff tasked with waste collection.
2. Divide total pounds by the population to get per-capita figure.

SW-4 - CONTAMINATION RATE - (% OF TOTAL WASTE TONNAGE)

Description: Rate of cross-waste stream contamination

Methodology:

1. Contact waste management company to request figures for tonnage sent to landfill from recyclables collections.
2. Divide this landfilled extraction from amount of recycling collected to calculate recycling “cross-contamination” as a percent.

SW-5

CONSTRUCTION AND DEMOLITION WASTE RECYCLING - (% OF TOTAL WASTE TONNAGE)

Description: Annual tonnage of Construction and Demolition (C&D) waste collected for recycling and diverted from landfills.

Methodology:

1. If this data is reported to the responsible unit or waste management company, collect C&D waste diverted from landfills for recycling.
2. Divide this diverted tonnage from total amount of waste sent to landfill to calculate C&D diversion as a percent.

HEALTH AND EQUITY (MUNICIPALITIES AND COUNTIES)

HEALL-1 - DEI OR HIAP EDUCATION

Description: Number of community-wide DEI events (in person or virtual) hosted.

Methodology:

Count the number of community-wide DEI events and enter it. Please use the narrative section to briefly describe the events.

HEALL-2 - DEI OR HIAP OUTREACH

Description: Annual increase in followers on a dedicated health and equity or DEI on social media account.

Methodology:

Subtract the number of followers on a dedicated health and equity or DEI social media account from the number for the current year and enter the result (IF you have more to share please elaborate in the narrative section).

HEALL-3 - DEI OR HIAP RESOURCES

Description: Total budget allocated to DEI initiatives in the community or county.

Methodology:

Determine the total dollar amount of the community's budget allocated to DEI initiatives. IF you have more to share please elaborate in the narrative section.

***HEALL-4 - CIVIC ENGAGEMENT - VOTER TURNOUT FOR LOCAL ELECTIONS BY PERCENT OF VOTING AGED POPULATION**

Description: Voter turnout for local elections by percent of voting aged population

Methodology:

Consult [WI Elections Commission](#) or City/County Clerk's office. Calculate the average voter turnout over the course of the reporting year for any election where a local government office was in play.

HEALL-5 - VOLUNTEERISM IN LOCAL GOVERNMENT (EVENTS, COMMITTEES, WORK GROUPS, ETC.)

Description: Number of community volunteers

Methodology:

Tally the number of community volunteers on committees and for events hosted by local government (self-reported).

***HEALL-6 - HOUSING AND TRANSPORTATION BURDEN**

Description: Percentage of income spent on housing and transportation

Methodology:

[Go to the H+T Affordability Index](#) and enter town/village/city/county name into search window. Use the Average under Housing + Transportation Costs % Income.

HEALTH AND EQUITY (COUNTIES ONLY)

***HECO-1 - OUTDOOR AIR QUALITY- (INDEX VALUE - EPA)**

Description: [EPA Outdoor Air Quality index](#)

Methodology:

Sum the days for the reporting year for the county that are in the orange category (Unhealthy for sensitive individuals) or above.

***HECO-2 - LIFE EXPECTANCY - (AVERAGE AGE)**

Description: [Average life expectancy in the County](#)

Methodology:

Report the County Value for life expectancy.

***HECO-3 - ADULT OBESITY RATE - (% OBESE)**

Description: [Obesity rate in the community](#)

Methodology:

Report the County Value for the % of adults with obesity.

***HECO-4 - ASTHMA RATE - (# EMERGENCIES PER 10K)**

Description: [Age-adjusted asthma emergency room visit rates by county](#)

Methodology:

Use the rate per 10,000.

***HECO-5 - ACCESS TO HEALTHY FOOD - (% OF POP. LIMITED ACCESS)**

Description: [Percentage with Limited Access to Healthy Foods](#)

Methodology:

Report the % limited access to healthy foods.

**For municipalities tracking this information please comment on the metric item in the narrative section.

HECO-6 - VIOLENT CRIME RATE - (CRIMES PER 100,000 POP.)

Description: [Violent crimes per 1000 population](#)

Methodology:

Report the County Value because it is already normalized for 100,000 population

***HECO-7 - RESIDENTIAL SEGREGATION - (COUNTY VALUE)**

Description: [Residential segregation - Non-white/white](#). Index of dissimilarity where higher values indicate greater residential segregation between Black and White county residents.

Methodology:

Report the County Value of residential segregation.

HECO-8 - SENIOR EDUCATION AND PARTICIPATION PROGRAMMING - (# PER CAPITA)

Description: A count of publicly provided senior programming providing education on health and wellness

Methodology:

Aging and Disability Resource Centers (ADRC) are required to submit monthly activity reports with encounter data to DHS, gather data from monthly reports.

***HECO-9 - AFFORDABLE HOUSING UNITS - (% OF HOUSING)**

Description: [Housing units designated as affordable housing](#)

Methodology:

Select your county, aggregate the # of units, normalize per capita.

***HECO-10 - DRUG OVERDOSE DEATHS - (%)**

Description: [Drug overdose mortality rate](#)

Methodology:

Report the County Value for drug overdose mortality rate.

***HECO-11 - ALCOHOL-IMPAIRED DRIVING DEATHS - (%)**

Description: [% Alcohol-Impaired driving deaths by county](#)

Methodology:

Report the County Value for alcohol-impaired driving deaths.

GREEN TIER LEGACY COMMUNITIES SCORESHEET SUPPORTING ACTIONS DESCRIPTIONS AND SUPPORTED METRICS

OVERVIEW

The scoresheet is organized around six sustainability issue areas:

1. **Energy & Emissions**
2. **Transportation Systems**
3. **Land Use**
4. **Water Quality & Conservation**
5. **Solid Waste**
6. **Health & Equity**

The Metrics portion of the scoresheet has the same six categories. There are Supporting Actions for each of these categories that will help you make progress toward the metrics in the other section of the scoresheet. Each of these Supporting Actions are outlined below.

Note: The metrics listed under each Supporting Action are meant to serve as a means of inspiration/guidance if your community is trying to move the needle on a particular metric. They are not meant to be an exhaustive list.

The format of this document is as follows:

SUPPORTING ACTION ID: Identifier for each supporting action

Description: Description of an action your community could take to help improve performance on one or more of the metrics

Supported Metrics: A list of metrics this supporting action may be able to help improve

It is not expected that your community is working on all of these actions. This section is intended to serve as a menu of action ideas your community can take and to get an idea of which ones you have already completed or started.

FILLING OUT YOUR SUPPORTING ACTION DETAILS IN THE SCORESHEET

When you're entering your community's data for your Supporting Actions in the GTLC Scoresheet, you will have the ability to select which Supporting Actions (organized by their ID) you have made progress toward. See screenshot below for what these fields look like in the Scoresheet.

ER Supporting Actions

ERSA-12	Add > < Remove	ERSA-01
ERSA-13		ERSA-06
ERSA-14		ERSA-16
ERSA-15		ERSA-19
ERSA-17		ERSA-22
ERSA-21		

Energy & Emissions Reduction - Select all the IDs that represent the Supporting Actions you planned, started, made progress toward, or completed in this reporting period and click "Add".

Once you have entered all your supporting actions, please make sure to offer any additional detail in the narrative section, including whether the action is planned, under way, completed, or on-going; any details of your action that are not included in the description, and how it has affected your community or your sustainability efforts.

Supporting Actions Narrative

Please provide narrative associated with the Supporting Action IDs you selected above. This could include details on current status, timing, successes, challenges, and next steps if applicable

Additional Accomplishments

If applicable, please provide details on any additional actions or accomplishments you took during this reporting year that were not covered in the above sections.

Questions? Contact Jennifer Feyerherm at jennifer.feyerherm@wisconsin.gov or Mandaline Bergstrom at mandaline.bergstrom@wisconsin.gov.

ENERGY & EMISSIONS

ERSA-1

Description: Complete a municipal GHG inventory for Scope 1 emissions (emissions from sources controlled or owned by the organization) and Scope 2 emissions (indirect emissions associated with the purchase of electricity, steam, heat, or cooling) and establish baseline emissions

Suggested resource: [EPA Local Greenhouse Gas Inventory Tool](#) – has one module for community-wide inventories and another for local government operations only.

Supported Metrics: ER-6

ERSA-2

Description: Complete a municipal GHG inventory for [Scope 3 emissions](#) (emissions from assets not owned or controlled by the organization but that the organization indirectly affects in its value chain) and establish baseline emissions.

Supported Metrics: ER-6

ERSA-3

Description: Complete [the ICLEI US Community Protocol](#) and establish baseline emissions

Supported Metrics: ER-6

ERSA-4

Description: Establish municipal and community-wide emissions reduction, energy reduction, onsite renewable energy and/or energy efficiency goals in a supporting plan or resolution.

Suggested Resource: [EPA Energy Resources for State, Local, and Tribal Governments](#)

Supported Metrics: ER-1, ER-2 (all), ER-3 (all), ER-4, ER-6

ERSA-5

Description: Use [Focus on Energy](#), utility Commitment to Community programs, and/or other resources to conduct energy assessments on municipal facilities that are identified as high energy users

Supported Metrics: ER-3A, ER-3B, ER-4, ER-6

ERSA-6

Description: Use [ENERGY STAR Portfolio Manager](#), or other software tools, to track energy use in all municipal facilities

Supported Metrics: ER-3 (all), ER-4

ERSA-7

Description: Require new municipal buildings, and significant remodels of existing buildings, to be designed to achieve a sustainable building certification, such as an [ENERGY STAR](#) score of 75, or certification through [LEED](#), [WELL](#), [Passive House](#), [Net Zero Energy](#), [Green Globes](#), or [Living Building](#). The local government may specify the sustainability standard(s) that it will recognize and include an Energy Use Intensity (EUI) target in the construction contract

Supported Metrics: ER-1, ER-3 (all), ER-4 ER-6

ERSA-8

Description: Increase visibility of renewable energy in the community by installing PV systems at government facilities and enable public access to electricity production data monitoring.

Supported Metrics: ER-1, ER-2A, ER-3A, ER-4, ER-6

ERSA-9

Description: Offer renewable energy purchasing or participation programs or promote existing programs from outside sources to residents and businesses.

Supported Metrics: ER-2A

ERSA-10

Description: Take steps to [simplify the solar permitting process](#) and remove other barriers to residential solar implementation.

Supported Metrics: ER-2A

ERSA-11

Description: Leverage Focus on Energy and University of Wisconsin System resources to offer public educational programs, or otherwise provide resources for interested parties, on energy efficiency upgrades for homes and businesses

Supported Metrics: ER-2A

ERSA-12

Description: Implement a plan to upgrade all municipally owned or controlled streetlights and stop lights to LED lamps.

Supported Metrics: ER-3A, ER-6

ERSA-13

Description: Incorporate energy efficiency upgrades for lighting, HVAC and building shells for all municipal buildings into the community's capital improvement plan.

Supported Metrics: ER-3, ER-6

ERSA-14

Description: Make watt meters available to the public

Supported Metrics: ER-2A

ERSA-15

Description: Adopt an energy use disclosure ordinance for residential and/or commercial buildings (Requires the seller of a property to inform prospective buyers of the building's energy use for one, or more previous years).

Supported Metrics: ER-2

ERSA-16

Description: Pass a resolution to commit to a community renewable energy usage goal, such as 100% renewable energy by 2050.

Supported Metrics: ER-1, ER-6

ERSA-17

Description: Purchase renewable electricity for municipal buildings

Supported Metrics: ER-1, ER-6

ERSA-19

Description: [Capture biogas](#) from wastewater treatment facility, landfill, or community compost facility and use biogas to power operations.

Supported Metrics: ER-1, ER-6

ERSA-21

Description: Include energy efficiency, renewable energy, and/or sustainable building certification requirements or incentives in TIF policies and other programs assisting commercial development projects.

Supported Metrics: ER-2, ER-5B

ERSA-22

Description: Improve all aspects of the energy reduction program by increasing the amount of grant funding awarded to the city/county and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.

Supported Metrics: ER-ALL

TRANSPORTATION SYSTEMS**TSSA-1**

Description: Require bike parking for all new non-residential and multifamily uses.

Supported Metrics: TS-1, TS-4, TS-6, TS-8

TSSA-2

Description: Set standard for placement and number (as function of intensity of use) of bike parking spaces.

Suggested resources from the Association of Pedestrian & Bicycle Professionals:

- [Bicycle Parking Solutions](#)
- [Essentials of Bike Parking: Selecting and installing bicycle parking that works](#)

Supported Metrics: TS-1, TS-4, TS-6, TS-8

TSSA-3

Description: Create a public-facing resource showing all bike routes and pedestrian paths.

Supported Metrics: TS-1, TS-4, TS-6, TS-7

TSSA-4

Description: Identify, sign, maintain, and clear bike routes in the community year-round

Supported Metrics: TS-1, TS-4, TS-5, TS-6, TS-7, TS-8

TSSA-5

Description: Receive certification by the [League of American Bicyclists as a Bicycle Friendly Community](#). Work with businesses to [promote bike commuting](#) and active transportation.

Supported Metrics: TS-1, TS-4, TS-6, TS-7

TSSA-6

Description: Promote bike safety and other active living education and awareness sessions, through in-school education programming, bike rodeos, and other public-facing efforts; or work with a community organization to do the same

Supported Metrics: TS-1, TS-4, TS-5, TS-6, TS-7, TS-8

TSSA-7

Description: Implement [a bike-share program](#) for residents and visitors

Supported Metrics: TS-1, TS-4, TS-6, TS-7, TS-8

TSSA-8

Description: Require large employers (50+ employees) seeking rezoning to create a transportation demand management plan

Supported Metrics: TS-8

TSSA-9

Description: Increase safe pedestrian and bike routes to parks and public greenspace and other key destinations (grocery stores, schools, other public facilities, etc.)

Supported Metrics: TS-1, TS-4, TS-5, TS-6, TS-7, TS-8

TSSA-10

Description: Eliminate or reduce parking minimums from non-residential districts when applicable

Supported Metrics: TS-8

TSSA-11

Description: Charge impact fees to developers for new roads and utilities

Supported Metrics: TS-8

TSSA-12

Description: Create and implement a plan to incorporate EVs, hybrids, and alternative fuel vehicles to municipal fleet vehicle replacement plan.

Supported Metrics: TS-2, TS-3, TS-8

TSSA-13

Description: [Install public EV charging stations](#)

Supported Metrics: TS-2, TS-3, TS-8

TSSA-14

Description: Create a policy and train staff that prohibits idling of municipal fleet vehicles for more than 5 minutes

Supported Metrics: TS-3, TS-8

TSSA-15

Description: Ban idling of unoccupied vehicles community-wide

Supported Metrics: TS-8

TSSA-16

Description: Prepare a plan that identifies disconnections in bike and pedestrian networks, prioritizing fixes and identifying potential funding sources for the most important projects. Consider solving the last mile challenge where present.

Supported Metrics: TS-1, TS-4, TS-5, TS-6, TS-7, TS-8

TSSA-17

Description: [Identify four-lane roadways with fewer than 20,000 vehicles per day \(AADT\)](#) and evaluate them for "road diets" with bike lanes or on-street parking

Supported Metrics: TS-1, TS-4, TS-5, TS-6, TS-7, TS-8

TSSA-18

Description: Calculate [Walk Scores and Bike Scores](#) for the community on the whole and develop a plan to improve those scores

Supported Metrics: TS-3, TS-8

TSSA-19

Description: Establish an expanded public transit that serves commuters from all neighborhoods and major parks and recreation facilities and has racks on vehicles for carrying bicycles.

Supported Metrics: TS-7, TS-8

TSSA-20

Description: Adopt and implement a pedestrian and bicycle safety and improvements plan

Supported Metrics: TS-7, TS-8

TSSA-21

Description: Create a standing committee to promote pedestrian and bicycle improvements

Supported Metrics: TS-1, TS-4, TS-6, TS-7, TS-8

TSSA-22

Description: [Implement a complete streets plan](#)

Supported Metrics: TS-7, TS-8

TSSA-23

Description: Evaluate any proposal to add lanes to a two-lane roadway for a center turn lane because it is the preferred option over an expansion to four lanes.

Supported Metrics: TS-8

TSSA-24

Description: Improve all aspects of the transportation systems program by increasing the amount of grant funding awarded to the city/county and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.

Supported Metrics: TS-ALL

TSSA-25

Description: Incorporate access to bicycle and pedestrian infrastructure into decisions for siting of municipal county and school facilities, as well as into zoning decisions

Supported Metrics: TS-1, TS-4

TSSA-26

Description: Pass ordinances that support the reduction of GHG emissions from transportation, including more funding for walking, biking, transit, reduced idling, required impact fees, transportation demand management, etc.

Supported Metrics: TS-ALL

LAND USE**LUSA-1**

Description: Identify priority areas, like business centers or corridors, underutilized former industrial areas, or other previously developed but poor-quality areas along rivers, lakes, or streams, for infill development and then facilitate development of those areas that maintains or increases the amount of valuable green spaces (i.e. parks, recreational spaces, natural/preserved habitat, conservation lands). When possible, restore shoreline and flood prone areas to native habitat or with low impact infrastructure like pathways or boardwalks.

Supported Metrics: LU-1, LU-3, LU-4, LU-5, LU-6, LU-9

LUSA-2

Description: [Facilitate or incentivize brownfield site redevelopment or remediation](#) in the community or county. When possible, restore areas in flood prone locations to native habitat.

Supported Metrics: LU-1, LU-3, LU-4, LU-6, LU-9

LUSA-3

Description: Implement zoning codes allowing beekeeping on single family, institutional, or agricultural properties.

LUSA-4

Description: Increase requirements for minimum tree plantings in redevelopments and new developments and require planting of diverse native tree species.

Supported Metrics: LU-3, LU-5, LU-7

LUSA-5

Description: Set standards for redevelopment projects to reduce overall intensity of development by requiring green infrastructure and minimum green space provisions per square foot of impervious footprint.

Supported Metrics: LU-3, LU-6

LUSA-6

Description: Create land bank to acquire and assemble priority infill sites or to preserve land for flood mitigation, reduction of density, parks/dedicated public green space, or trails/pathways to increase accessibility.

Supported Metrics: LU-3, LU-4, LU-5

LUSA-7

Description: Revise zoning requirements for office and retail districts to permit floor-area ratio >1 on average. See the American Planning Association's [Floor Area Ratio resource](#)

Supported Metrics: LU-8

LUSA-8

Description: Promote, through local policy initiatives, life cycle or adaptable housing options such as "[aging in place](#)", [accessory dwelling units \(ADUs\)](#), [Universal or Inclusive Design](#), [Dementia Friendly Communities](#), [Age-Friendly Communities](#), workshops, presentations, etc. to minimize sprawl and improve infill development and density.

Supported Metrics: LU-2, LU-10

LUSA-9

Description: [Adopt a tree preservation ordinance](#).

Supported Metrics: LU-7

LUSA-10

Description: Set [a tree canopy goal](#), perform a tree canopy assessment, and develop a forestry management plan to achieve it.

Supported Metrics: LU-7

LUSA-11

Description: Require a planting scoresheet to regulate the number of trees, shrubs, and bushes that will be planted in redevelopments or new developments

Supported Metrics: LU-3, LU-7

LUSA-12

Description: [Certification as Tree City USA](#)

Supported Metrics: LU-7

LUSA-13

Description: [Certification as Bird City Wisconsin Community](#)

LUSA-14

Description: Revise zoning codes for commercial, industrial, multifamily, or institutional properties to protect existing native habitats like sensitive areas, wildlife habitats, and wetlands, or to require installation of green infrastructure.

Supported Metrics: LU-5, LU-6

LUSA-15

Description: Improve all aspects of the land use program by increasing the amount of grant funding awarded to the city/county and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.

Supported Metrics: LU-ALL

LUSA-16

Description: Implement zoning code strategies to increase overall density located in areas that are highly accessible to population needs like public transit, healthy food options, daycare/childcare - schools, green space/recreational areas, and healthcare

Supported Metrics: LU-3, LU-4, LU-6

LUSA-17

Description: At the beginning of project planning, identify potential opportunities and/or funding to better connect state, regional, or local greenspaces

Supported Metrics: LU-3, LU-4, LU-5, LU-6

LUSA-18

Description: Organize a volunteer workday on public or private lands to help promote sustainable land use (pulling invasives, planting trees, improving trails, treating plants/trees, etc.).

Supported Metrics: LU-2, LU-3, LU-4, LU-5, LU-6, LU-7, LU-10, LU-11

LUSA-19

Description: Inform residents and businesses (including properties used for agriculture) that are located along waterways or within flood zones about ways to mitigate flood damage to their properties and businesses. ([FEMA funding](#), [flood mitigation techniques](#), process for filing a [Level of Map Revision from FEMA](#), etc.)

Supported Metrics: LU-2, LU-9, LU-11

LUSA-20

Description: Create agricultural incentives and educational materials with a land and water conservation department and inform farmers on sustainable agricultural land use practices (cover crops, buffer crops, harvestable buffers, direct injection manure, composting, application practices, etc.)

Supported Metrics: LU-5, LU-10, LU-11

LUSA-21

Description: Implement a conservation program to educate and incentivize the private ownership of deeded lands dedicated for conservationist practices, to be held on a permanent basis without the ability to develop or utilize for any economic or utilitarian purposes other than for ecological survey, hunting, fishing, or trapping. Many times these are done through conservation easements.

See: <https://dnr.wisconsin.gov/aid/Easements.html> and <https://dnr.wisconsin.gov/topic/Lands/VPA>

Supported Metrics: LU-5, LU-7, LU-8, LU-9, LU-10

LUSA-22

Description: Promote sustainable land use practices for private and institutional properties through education and outreach.

Supported Metrics: LU-All

WATER QUALITY AND CONSERVATION**WQCSA-1**

Description: Reduce use of synthetic chemical pesticides, herbicides, and fertilizers in municipal, town, or county landscape management and try to promote [use of more natural management processes](#).

Supported Metrics: WQC-1, WQC-2, WQC-3

WQCSA-2

Description: Supervise chemical applicators during pesticide or other chemical application to storm water ponds to ensure best management practices are implemented.

Supported Metrics: WQC-1, WQC-3

WQCSA-3

Description: Create community policy and best management practices for minimizing chemical use during vegetation management.

Supported Metrics: WQC-1, WQC-2, WQC-3, WQC-9

WQCSA-4

Description: Eliminate use of groundwater for irrigation in municipal landscape management.

Supported Metrics: WQC-1, WQC-2, WQC-3, WQC-6

WQCSA-5

Description: Establish 75-foot natural vegetation buffer around surface water.

Supported Metrics: WQC-1, WQC-2, WQC-3

WQCSA-6

Description: Apply block rates to residential and commercial water billing.

Supported Metrics: WQC-7

WQCSA-7

Description: Offer water and sewer billing credits for installation and use of stormwater management systems (ex. rain barrels, rain gardens, swales, pervious pavement).

Supported Metrics: WQC-1, WQC-2

WQCSA-8

Description: Develop a water [efficiency and conservation plan](#) for city, town, or county buildings.

Supported Metrics: WQC-6, WQC-8

WQCSA-9

Description: Install faucet aerators and low-flow plumbing fixtures in all municipal facilities.

Supported Metrics: WQC-6

WQCSA-10

Description: During televising inspections, clean at least 10% of the entity's sanitary sewer collection system per year.

Supported Metrics: WQC-14

WQCSA-11

Description: Televis or visually inspect more than 10% of the sanitary sewer collection system per year.

Supported Metrics: WQC-14

WQCSA-12

Description: Establish a program to inspect and control grease in the sewer system.

Supported Metrics: WQC-15

WQCSA-13

Description: Create program and train staff to identify any unapproved illicit discharges from commercial and/or industrial users.

Supported Metrics: WQC-3

WQCSA-14

Description: Establish legal authority to inspect private residences or businesses to prohibit sump pump connections to the sanitary sewer system.

Supported Metrics: WQC-14

WQCSA-15

Description: Establish a pretreatment or industrial control program that implements legal authority to administer fees/charges, to issue permit limitations for high flow and/or high strength waste discharges to the sanitary sewer system

Supported Metrics: WQC-1, WQC-3

WQCSA-16

Description: Provide financial assistance to residents to replace lead sewer laterals.

Supported Metrics: WQC-10 , HECO-2

WQCSA-17

Description: Reduce rates of inflow and infiltration in sanitary systems by at least 10%.

Supported Metrics: WQC-14. WQC-15

WQCSA-18

Description: Create an [inventory of wetlands](#) in the community and ensure no net loss of preserved wetlands.

Supported Metrics: WQC-1, WQC-2, LU-5

WQCSA-19

Description: Adopt a transferable development rights program to provide an incentive for landowners to preserve sensitive natural lands and wildlife habitat on the fringe of waterways.

Supported Metrics: WQC-1, WQC-2, LU-9, LU-10, LU-5

WQCSA-20

Description: Establish a dedicated source of funding for open space acquisition and management (e.g., bond proceeds, sales tax).

Supported Metrics: WQC-1, WQC-2, LU-3, LU-5, LU-6, LU-10

WQCSA-21

Description: Provide financial support to or collaborate with land trusts to acquire critical natural areas on or near waterways.

Supported Metrics: WQC-1, WQC-2, LU-5, LU-6, LU-10

WQCSA-22

Description: Develop a water loss control plan with targets below the 15% required by the state and include a system-wide water audit implementation and a timetable.

Supported Metrics: WQC-6, WQC-8

WQCSA-23

Description: Replace concrete channels with re-meandered and naturalized creeks, wetlands, or swales.

Supported Metrics: WQC-1, WQC-2

WQCSA-24

Description: Join [EPA's WaterSense Program](#) for water utilities or the [Groundwater Guardian Green Sites](#) program and promote them to local business.

Supported Metrics: WQC-1, WQC-2, WQC-3, WQC-9, WQC-12

WQCSA-25

Description: Develop partnerships with businesses to repurpose high strength water waste.

Supported Metrics: WQC-3, WQC-5, WQC-9, NAR

WQCSA-26

Description: Develop a storm sewer catch basin cleaning program to reduce trash, debris, suspended solids, and heavily laden organic material from entering water bodies.

Supported Metrics: WQC-4, WQC-5

WQCSA-27

Description: Develop leaf and yard waste collection program.

Supported Metrics: WQC-4

WQCSA-28

Description: Develop a regular street sweeping program to reduce total suspended solids.

Supported Metrics: WQC-1, WQC-2, WQC-3, WQC-4, WQC-5

WQCSA-29

Description: Require redevelopment of commercial and light industrial business areas to incorporate stormwater management plans that set infiltration and pollutant reduction standards.

Supported Metrics: WQC-1, WQC-2, WQC-3, WQC-4, WQC-5

WQCSA-30

Description: Develop and implement annual construction permitting and inspection program.

Supported Metrics: WQC-1, WQC-2, WQC-3, WQC-5

WQCSA-31

Description: Develop and implement asset management plans that set targets for the sustainable maintenance, operation and renewal of water and wastewater infrastructure.

Supported Metrics: WQC-6, WQC-8, WQC-11, WQC-14, WQC-15

WQCSA-32

Description: Facilitate public-private partnerships to offer rain barrels to residents annually.

Supported Metrics: WQC-1, WQC-2, WQC-6, WQC-7, WQC-9

WQCSA-33

Description: Implement [Salt Wise](#) workshops for salt applicators and require Public Works applicators to get certified

Supported Metrics: WQC-12, WQC-13

WQCSA-34

Description: Implement an incentive program for residents and multifamily complexes to encourage on demand water softener and low flow toilet installations.

Supported Metrics: WQC-7, WQC-9

WQCSA-35

Description: Develop financial incentive program to promote and increase the number of green roofs and other types of stormwater runoff and treatment control best management practices in new developments and redevelopments.

Supported Metrics: WQC-1, WQC-2, WQC-3, WQC-9

WQCSA-36

Description: Implement a drug take-back program and host a secure drop off site to mitigate the amount of drugs placed in the landfills or that get flushed to sewage treatment plants and eventually end up polluting rivers, lakes, streams, oceans.

Supported Metrics: WQC-14, WQC-15

WQCSA-37

Description: Improve all aspects of the WQC program by increasing the amount of grant funding awarded to the city/county and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.

Supported Metrics: WQC-ALL

WQCSA-38

Description: Implement a stormwater and/or sanitary effluent testing or monitoring program to annually test at least 10% of the system.

Supported Metrics: WQC-1, WQC-2, WQC-3, WQC-12, WQC-13, WQC-14, WQC-15

WQCSA-39

Description: Sponsor or hold education and outreach informational workshops, presentations, or other efforts designed to engage residents, business owners, or city/county staff on stormwater and water quality and conservation best management practices

Supported Metrics: WQC-ALL

WQCSA-40

Description: DNR requires the creation of a program to get private wells abandoned when served by a local water utility. Create a process and maintain it to track and get all private wells in the city abandoned.

SOLID WASTE**SWSA-1**

Description: Conduct a waste audit for municipal facilities (including recycling, composting as able).

Supported Metrics: SW-4

SWSA-2

Description: Conduct a community-wide waste audit (including recycling, compost, as able), ideally breaking out data by different sectors (residential/commercial/institutional, renters/owners, etc.) to further elucidate performance and where to address future efforts.

Supported Metrics: SW-ALL

SWSA-3

Description: Implement an ordinance requiring or incentivizing the recycling and reuse of construction and demolition waste (at minimum, update information on requirements for C&D waste, including required asbestos notification to DNR).

See: <https://dnr.wisconsin.gov/topic/SmallBusiness/Resources/ConstructDemo.html> and <https://dnr.wisconsin.gov/topic/Demo>

Supported Metrics: SW-1, SW-2, SW-5

SWSA-4

Description: Ensure community access to a [composting collection program](#). If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, [implement a curbside composting service](#) (or another locally relevant service that provides similar access) in the community.

Supported Metrics: SW-3

SWSA-5

Description: Ensure community access to collection programs for wood waste from construction & demolition and yard waste. If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement pickup/dropoff service or other collection program accessible to community members.

Supported Metrics: SW-1, SW-5

SWSA-6

Description: [Ensure community access to collection programs for electronic waste](#). If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement collection program accessible to community members.

For electronics collection sites, see <https://wisconsin.dnr.shinyapps.io/EcycleCollectorSite/>

Supported Metrics: SW-1, SW-2, SW-4

SWSA-7

Description: Ensure community access to collection programs for hazardous waste (paints, volatile compounds, oils, batteries, pharmaceuticals, sharps, etc.). If access exists, engage in education and promotion to increase use of existing programs/facilities. If access is limited, implement a collection program accessible to community members.

For sharps collection sites, see <https://wisconsindnr.shinyapps.io/sharpscollectorsite/>

Supported Metrics: SW-1, SW-2, SW-4

SWSA-8

Description: Host annual events to allow recycling of items that are typically difficult to recycle (E-waste, paints or volatile compounds, oils, batteries, etc.)

Supported Metrics: SW-1, SW-2, SW-4

SWSA-10

Description: Implement waste-reduction practices, such as encouraging electronic document use to decrease printing, and installing water bottle filling stations to reduce plastic bottle use.

Supported Metrics: SW-1

SWSA-11

Description: Spot-check businesses and rental properties to ensure adequate recycling facilities. Recycling facilities are required by law, but enforcement is complaint-based. Actively checking would go above and beyond existing regulations/compliance.

Supported Metrics: SW-1, SW-2

SWSA-12

Description: Work with your Municipal Recycling Facility (MRF) to expand the list of recyclables they accept and provide clear guidance to residents on what can be recycled locally, keeping said guidance updated on a regular basis as markets and facilities change.

Supported Metrics: SW-1, SW-2, SW-4

SWSA-13

Description: Implement programs to help reduce the use of single-use shopping bags and Styrofoam containers.

Supported Metrics: SW-1

SWSA-14

Description: Provide block polystyrene recycling pick-up or drop-off for residents.

Supported Metrics: SW-1, SW-2

SWSA-15

Description: Bill residents for municipal waste collection based on the amount of waste collected.

Supported Metrics: SW-1

SWSA-16

Description: Consider a Master Recycling program (akin to Master Gardener and Master Naturalists programs), such as the one being piloted by the City of Madison and Sustain Dane.

See: <https://sustaindane.org/sustain-dane-programs/#masterrecycler>

Supported Metrics: SW-1, SW-2, SW-4, SW-5

SWSA-17

Description: Implement outreach strategies that provide education to residents and businesses on recycling and composting opportunities and requirements, building on the “7 Rs of recycling,” working to decrease “wish-cycling,” promoting life-cycle thinking through awareness of items made from recycled materials (e.g. park benches made from recycled plastic bottles), and increasing proper recycling behavior to minimize contamination and decrease costs associated with recycling.

See: <https://www.epa.gov/smm/sustainable-materials-management-smm-web-academy-webinar-effective-strategies-reducing>

Supported Metrics: SW-2, SW-4, SW-5

SWSA-18

Description: Implement a sustainable purchasing policy encouraging municipal purchases to take into account factors such as made from recycled and recyclable/compostable materials, energy used to create the product, local sourcing, etc.

See: <https://epeat.net/> and <https://www.naspo.org/green-purchasing-guide/>

Supported Metrics: SW-1, SW-2, SW-3, SW-4

SWSA-19

Description: Implement outreach campaigns encouraging residents to donate unwanted items for reuse (for example, clothing and household items in good condition to thrift stores; cardboard boxes to moving companies, churches, or other organizations; building materials to companies like Habitat for Humanity).

Supported Metrics: SW-1

SWSA-20

Description: Utilize rechargeable batteries whenever possible for municipal purposes and [appropriately recycle](#) used lithium-ion batteries

Supported Metrics: SW-1, SW-2, SW-4

SWSA-21

Description: Promote diversion of still-usable food from waste stream, through food banks, donation of deer meat from hunting season, partnerships between restaurants/grocers and food-donation programs, etc.

See: <https://www.epa.gov/sustainable-management-food/tools-preventing-and-diverting-wasted-food>

Supported Metrics: SW-1

SWSA-22

Description: Improve all aspects of the waste program by increasing the amount of grant funding awarded to the city/county and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.

Supported Metrics: SW-ALL

HEALTH AND EQUITY (MUNICIPALITIES AND COUNTIES)**HESA-1**

Description: Implement zoning ordinances and programs to enable home-based or community gardens and food plots to improve accessibility to local food production and implement locations for resale of made goods and produce.

Supported Metrics: HECO-2, HECO-3, HECO-5, HEALL-6

HESA-2

Description: Enact a [Health in All Policies](#) resolution or ordinance.

Supported Metrics: HECO-2, HECO-3, HECO-5, HEALL-6

HESA-3

Description: Incorporate Health in All Policies (HIAP) and Diversity Equity Inclusion (DEI) objectives in Comprehensive Plan updates.

Supported Metrics: All

HESA-4

Description: Identify healthy food deserts in the community and use economic development tools to eliminate those deserts.

Supported Metrics: HECO-2, HECO -3, HECO-5, HEALL-6

HESA-5

Description: Adopt an ordinance that bans use of tobacco and e-cigarettes on municipal lands and that limits exposure to secondhand smoke in apartment buildings.

Supported Metrics: HECO-2, HECO-4

HESA-6

Description: Implement a plan for crime reduction through environmental design.

Supported Metrics: HECO-6

HESA-7

Description: Establish a health impact assessment policy and procedures to assess existing and proposed programs or projects, including when an assessment is required and its scope.

See: <https://www.cdc.gov/healthyplaces/hia.htm>

Supported Metrics: All

HESA-8

Description: Create a [Food Systems Plan](#) that addresses the production, distribution, value-added, marketing, end-market, and disposal of food, and charge a new or existing governmental body to oversee the plan's implementation.

Supported Metrics: SW-1, SW-3, HECO-2, HECO-3, HECO-5

HESA-9

Description: Create a [Food Policy Council](#) to advise governing officials and staff on ways to provide cheap, accessible, healthy food options to the community, especially sensitive populations.

Supported Metrics: HECO-2, HECO-3, HECO-5, HEALL-3, HEALL-5

HESA-10

Description: Establish and implement [harm reduction](#) strategies for establishments such as alcohol outlets, gun stores, and sexual oriented establishments (e.g. zoning limitations and ordinances).

See: <https://www.dhs.wisconsin.gov/scaoda/alcohol-prevention-report.pdf>

Supported Metrics: HECO-2, HECO-6, HECO-10, HECO-11

HESA-11

Description: Implement a wellness program for employees and engage employers to establish employee wellness programs.

Supported Metrics: HECO-2, HECO-3, HECO-5

HESA-12

Description: Provide a farmers' market for at least 6 months out of the year and ensure participation in the EBT/Foodshare program to enable Foodshare participants to benefit.

Supported Metrics: HECO-2, HECO-3, HECO-5, HEALL-3

HESA-13

Description: Provide, support, or encourage health and equity professional development opportunities for staff.

Supported Metrics: HEALL-3

HESA-14

Description: Complete a community vulnerability assessment.

See: <https://coast.noaa.gov/digitalcoast/topics/vulnerability-assessments.html> and <https://em.countyofdane.com/hazards/mitigation-plan> , see Section 4.

Supported Metrics: HECO-2, LU-9, WQC-1

HESA-15

Description: Improve all aspects of the Health In All Policies program by increasing the amount of grant funding awarded to the city/county and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.

Supported Metrics: All

HESA-16

Description: Create a [Racial Equity Action Plan](#).

Supported Metrics: HECO-7, HEALL-1, HEALL-2, HEALL-3

HESA-17

Description: Use a tool, such as the [Transforming Organizational Culture Assessment Tool \(TOCA\)](#), to help assess your local government's culture and readiness to engage in racial equity work.

Supported Metrics: HECO-7, HEALL-1, HEALL-2, HEALL-3

HESA-18

Description: Conduct a survey of citizens' perception of diversity and inclusion within the municipality.

Supported Metrics: HEALL-1, HEALL-2, HEALL-3

HESA-19

Description: Create municipal board/committee(s) specifically focused on sustainability, resource conservation, environmental and equity concerns, etc.

Supported Metrics: All

HESA-20

Description: Host regular educational events related to equity, inclusivity, and diversity.

Supported Metrics: HEALL-1, HEALL-2, HEALL-3, HEALL-5

HESA-21

Description: Create a process for community members to directly offer input in decision making (eg. participatory budgeting, deliberative engagement, etc.).

Supported Metrics: HEALL-2, HEALL-3, HEALL-4, HEALL-5

HESA-22

Description: Create a language access plan to ensure equal access to local government processes and information regardless of primary language.

Supported Metrics: HEALL-2, HEALL-3, HEALL-4, HEALL-5

HESA-23

Description: Conduct an analysis of your local boards/commissions/committees to better understand power and representation.

Supported Metrics: HEALL-2, HEALL-3, HEALL-4, HEALL-5

HESA-24

Description: Create a plan or process by which you can increase diversity and representation on local boards/commissions/committees, especially active recruitment of members from underrepresented, vulnerable and impacted communities.

Supported Metrics: HEALL-2, HEALL-3, HEALL-4, HEALL-5

HESA-25

Description: Create a local committee, task force, or team that is interdepartmental and can coordinate complex issues of health, safety, and sustainability across departments.

Supported Metrics: All

HESA-26

Description: Demonstrate communication and/or coordination between city departments and public health (whether city or county). Examples include inviting public health to the table during a Comprehensive Planning process, or Plans related to housing, transportation, etc. Conversely, Public Health can collaborate with city departments for things like the Community Health Improvement Process and Community Health Assessment process.

Supported Metrics: All

HESA-27

Description: Improve all aspects of the DEI and HIAP programs by increasing the amount of grant funding awarded to the city/county and track the amount of funding annually by making it part of staff responsibilities to do so. Please elaborate on this action in the narrative portion of the report.

Supported Metrics: All

56000	Conservation & Development	2025	2026
Account	Description	Budget	Budget
100-56200-000-000	ENVIRONMENTAL PROTECTION - GREEN TIER		
100-56200-144-000	MILEAGE	500	250
100-56200-200-000	SERVICES & GENERAL SUPPORT	2,000	1,000
100-56200-311-000	WEBSITE	500	250
100-56200-325-000	ADVERTISING & NOTICES	1,500	750
100-56200-332-000	EDUCATION	300	150
100-56200-353-000	GENERAL SUPPLIES	200	100
		5,000	2,500

Donate to Help us With Our Climate Mission

✕

**CLIMATE CHANGE**
COALITION OF DOOR COUNTY[About](#) [Climate Action](#) [Climate Education](#)
[Get Involved](#) [Events](#)[Donate](#)

Door County Big Plant

Planting Trees. Growing Community.

The Door County Big Plant brings together individuals, businesses, schools, and local non-profits each spring and fall to plant over 10,000 native trees annually. By planting trees, we are cleaning our air and water, strengthening our ecosystems, sequestering carbon, and beautifying our landscapes.

By planting trees, we're taking climate action and building a healthier, more resilient community in Door County.

Big Plant Impact

Restoring habitats, reducing carbon, and planting a more resilient future for Door County.

Planting trees is effective community climate action. In 5 years, volunteers, families, and partners have transformed our landscape and made a measurable difference.

The Door County Big Plant is a whole-community event that is bigger than all of us. It was inspired by the Climate Change Coalition and it is executed each year by hundreds of Door County individuals, families, businesses, churches, and non-profit leaders and partners. We act as a community to plant over 10,000 trees each year, in both the Spring (April/May) and Fall (Sept/Oct).

We plant trees to help our ecosystems thrive, sequester carbon, clean the air, protect groundwater and streams, provide shade to reduce air conditioning, and beautify our homes and landscape. Our mission is to inspire as many people as possible to plant and grow as many trees as possible!

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×



CLIMATE CHANGE
COALITION OF DOOR COUNTY

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Events

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58,000+

native trees planted over 5 years

10,120

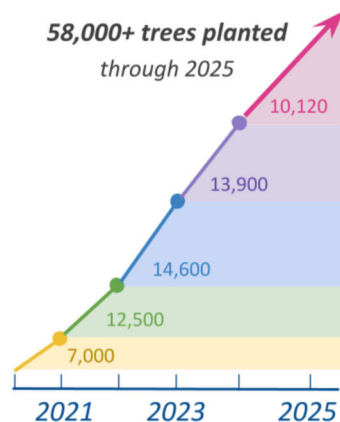
trees planted in 2025

168+

businesses, nonprofits, and families participating

200+

volunteers at community planting events



BIG PLANT BY THE NUMBERS

- 8** public community tree plantings, 5 Spring + 3 Fall
- 345** community tree planters
- 10,120** native pines, spruces, firs, oaks, maples & more planted, over 10,000 trees for a 4th straight year!



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x

**CLIMATE CHANGE**
COALITION OF DOOR COUNTY

Get Involved

Events

Donate



Two Ways You Can Make an Impact

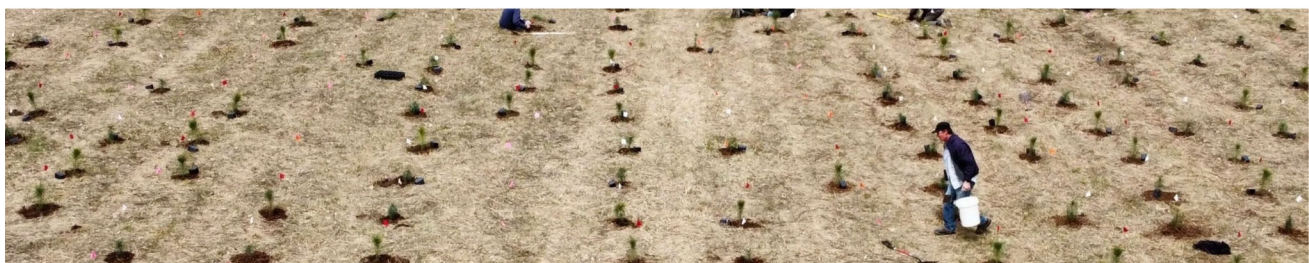
1. Order Trees to Plant and Share

We offer native trees and shrubs for purchase at a low bulk-purchase, nonprofit, reduced price. Families can order to plant on their own properties. Businesses and nonprofits order and share with their teams and communities. [Order trees or shrubs.](#)

2. Join a Community Planting

Join us at local parks, trails, schools, and natural areas to plant thousands of trees together in celebration of Earth Day. [View upcoming events.](#)

Climate Action Backed by Science



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×



CLIMATE CHANGE
COALITION OF DOOR COUNTY

Get Involved Events

Donate



Door County
Land Trust



Crossroads
at Big Creek
LEARNING CENTER NATURE PRESERVE



CLIMATE CHANGE
COALITION OF DOOR COUNTY



THE
RIDGES

**CHEERS, ALL, FOR AN AWESOME
YEAR OF TREE PLANTING!**



100+ Women Who Care
Ace Hardware
Arbor Crowne Properties
Bayside Restaurant
Boreal Preserve
Brussels Lions Club
Chop Restaurant
The Clearing
Colin & Friends Concerts
Crossroads at Big Creek



Evergreen Nursery
Every Day is Earth Day
Gibraltar School Ecology Club
Habitat Healers
Healthy Way Market
Innovative Printing
Jacksonport Farmers Market
Johnson's Nursery
Lakeshore Natural Resource Partnership
Liberty Grove Historical Society



Sustain Door
Town of Jacksonport
Unitarian Universalist FDC
Village of Egg Harbor
Village of Ephraim
Village of Sister Bay
Wagon Trail Campground
+ 122 families & homes

Donate to Help us With Our Climate Mission

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**CLIMATE CHANGE**
COALITION OF DOOR COUNTY[Get Involved](#)[Events](#)[Donate](#)**climatechangedoorcounty.org**

And can we tell you about our **Boreal Climate Survivability** project in which we are planting trees and counting survivability by species and forest type, in order to learn & grow smarter together?

[Learn more – Summary](#)[Learn more – Ridges Blog](#)

Sign up for Events and Tree Sales Alerts

Every year, the Big Plant grows stronger thanks to neighbors, schools, families, and businesses who step up to plant trees. Sign up to receive updates on tree sales, volunteer opportunities, and community planting events—and be part of the movement to keep Door County green.

[Sign up for our newsletter](#)

Join a Community Planting

These events are free, open to the public, and a chance to take climate action while connecting with the community.

Donate to Help us With Our Climate Mission

×



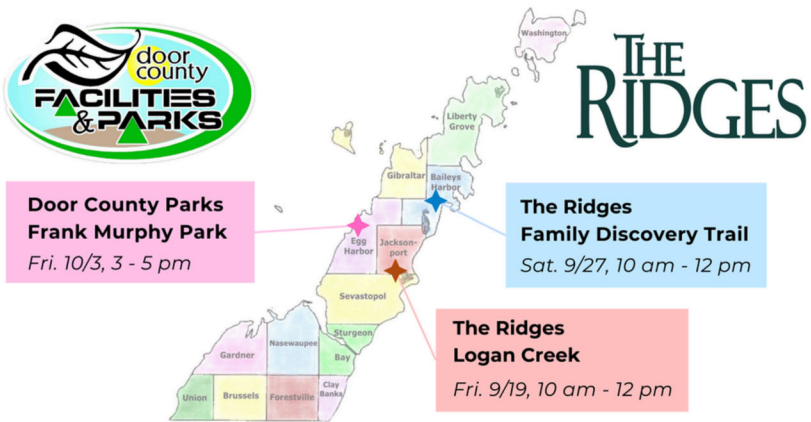
CLIMATE CHANGE
COALITION OF DOOR COUNTY

Get Involved Events

Donate

Spring Session

Apr 1, 2026 – May 20, 2026 · Youth Programs, Workshop & Speakers, Renewable Energy, Big Plant



Event Partners



Donate to Help us With Our Climate Mission

×



CLIMATE CHANGE
COALITION OF DOOR COUNTY

Get Involved

Events

Donate

ent Sponsors



Order Native Trees & Shrubs

Each season, the Big Plant offers native trees and shrubs for purchase—giving families, schools, and businesses a chance to plant on their own properties. By choosing native species, you're helping restore local ecosystems and strengthen Door County's climate resilience.

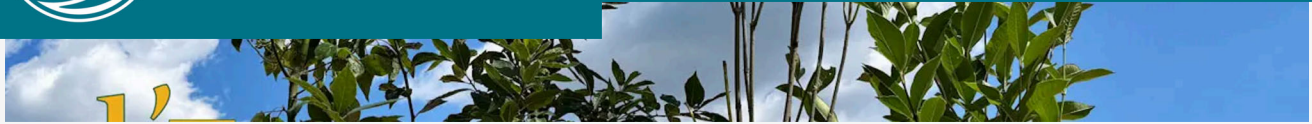
Check back in Spring of 2026 to Order



Large Trees

Donate to Help us With Our Climate Mission

x

**CLIMATE CHANGE**
COALITION OF DOOR COUNTY[Get Involved](#)[Events](#)[Donate](#)**Medium Shrubs***2-gallon containers, \$25 each*[Pagoda Dogwood](#), [Viburnum](#), [Elderberry](#), [Winterberry](#)**Conifer Trays***\$55 for 18 two-year-old seedlings*

Red Pine and other native conifers



Climate Change Coalition of Door County is a fiscally sponsored partner group of Lakeshore Natural Resource Partnership, a 501(c)(3) organization (EIN 16-1663614). Your contribution directly supports climate change action and education in our Door County community. Donations can be mailed to the address above or made [online here](#).

Donate to Help us With Our Climate Mission



CLIMATE CHANGE
COALITION OF DOOR COUNTY

Get Involved Events

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info@climatechangedoorcounty.org

Quick Links

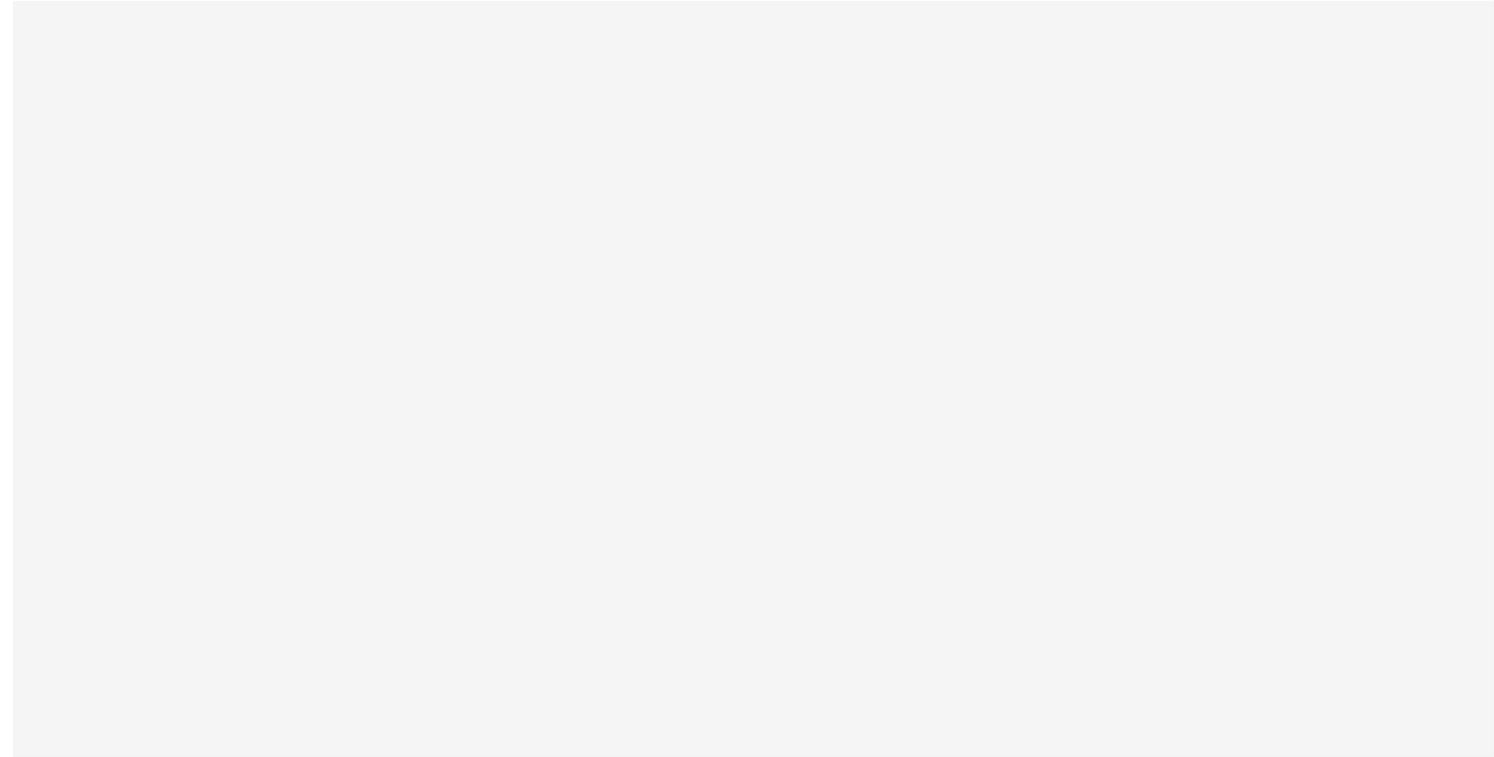
[Home](#) [About](#) [Events](#) [Donate](#)
[Email Sign up](#)



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CLIMATE CHANGE
COALITION OF DOOR COUNTY



Future Agenda Items (listed in previous meeting minutes):

- Detailed planning for the reusable bag program
- Planning for the Earth Day tree giveaway
- Volunteer day planning
- Review of current funds and 2026 budget
- Scheduling a joint meeting with Parks Committee (target February/March)
- Marketing/awareness initiatives
- Tree canopy discussion (added by Smythe)

GTLC 1/15/26 Focus on Energy

Mandaliner
Tanner

Focus on Energy - Brady Stigant

3,600 buildings in WI

Energy benchmarking - do it consistently
measurement & comparison - over time - allowing for weather
ID under performers in your portfolio differences

Track ^{EPA} energy, ^{EPA} water, ^{EPA} waste management strategies

Energy Star Portfolio Manager

330,000 buildings in U.S. using 252⁺

302 of Fortune 500

3646 as of 4/22

MN, CA, MA, RI - All public buildings

→ <https://portfolio.manager.energystar.com> - create an account
Can begin with one building → add...

Spreadsheet Upload - recommended
Manual

Web Services -

Sturgeon Bay Utilities

Track green power purchase

Track charges

Apply for Energy Star

Energy Star Score

GHG emissions

Weekly live webinars

3-7 minute YouTube videos

Melissa Backsma DNR

- Advisor for Deer County now

Practical Energy Management

*200/mo for 6 months for beginning benchmarking → 3 bldgs
3 more bldgs

*500 for promoting success

*1000 (upto) energy related training

Advisor

Coord Energy Team

Technical support

Meet 1x/month

Advisors School & Government

melissa.backsma@focusonenergy.com

brady.staigis@focusonenergy.com

Panel — Green Bay — Melissa Schmitz
Climate Action PlanningDept Pub Works
Resiliency Coordinator
2020

From 2018 - 26 buildings - track energy only

Clean Energy Transition Plan 2023

Measure improvements over time (Energy Use Intensity)

GW - Green Bay & NWT C students - help

→ City departments/staff

Focus on Energy

External consultants - data only

Sustainability Commission

Set permissions appropriately

Data entry to staff responsibility 2026
quarterly

Data from WPS & Twin Eagle (Natural gas)

Need multiple staff
Leverage interns
Energy Star PM - use

Brent Sutherland Rock County
2016

Sister Bay GTLC - Plant trees

GTLCC ScoreSheet Updates and Best Practices 2/5/26
12-1pm

APPLY to Focus on Energy by February 15!!

Why ScoreSheet? Ideas

Due March 31
2026

Progress framework

What others are doing -

Common goals

Prioritize DNR Grants/Loans
to ScoreSheet respondents

My Wisconsin ID - per individual

DNRGTLCC@Wisconsin.gov - notify GTLCC re email used

Collecting data - standing spreadsheet "Metrics Companion Spreadsheet"

Gathering
Jennifer

who from?

calculations?

parameters?

what data couldn't find?

Entering Mandelaine "Supporting Actions Companion Spreadsheet"

+ new item

ONCE only

Sister Bay

Village of

Required fields have to be filled out
to qualify for grants

Narrative helps

Accessing Historical and Other Communities' Data - Dashboard

Community Energy Data

- from utility*

- electricity

natural gas

list of energy provider contacts

*can be a problem to get

WI Local Government Climate Coalition -

GTLC 2/5/26

Q - A

Record on spreadsheet who enters data

Only the person who enters the data can change the data
if that person leaves —

DNR - GTLC office can change data for member

Elections info

DEI

Alcohol related deaths

DNR should do end-of-year report

end product that shows data summary

Committee of GTLC communities put together scoresheet

DNR didn't create it

Scoresheet can help community sections

begin to track activities better —

Recording will be posted by 2/9/26

Door County Green Tier Summit

Nov. 14, 2025

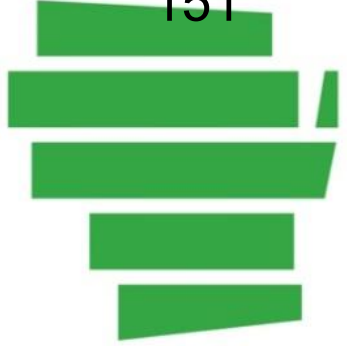


GREEN TIER



Door County Green Tier Summit

- **Composting & Recycling** (Jess)
- **Water-filling stations** (Sue)
- **DC Trails** (Amanda)
- **DC / DDC Stewardship** (Amanda)
- **Tree planting** (Jeff)
- ***Climate Forward* business program** (Kalli)
- **Additional collaboration ideas** (All)
- **Next meeting** - *agree on... March 6 at 10am*

The logo consists of five horizontal green bars of varying lengths, stacked vertically to form a stylized, stepped shape.

GREEN TIER

Green Tier Background

Green Tier: A State of Wisconsin DNR Program

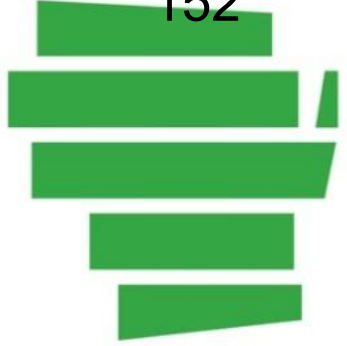
Green Tier Mission:

To help communities work toward a sustainable future through initiatives that promote

- *environmental stewardship*
- *economic growth*
- *public health*

Green Tier opportunities:

- Share and learn from other similar-minded communities
- Make voluntary improvements to improve long-term sustainability
- Improve environmental health, public safety, & save money



GREEN TIER

Green Tier Background

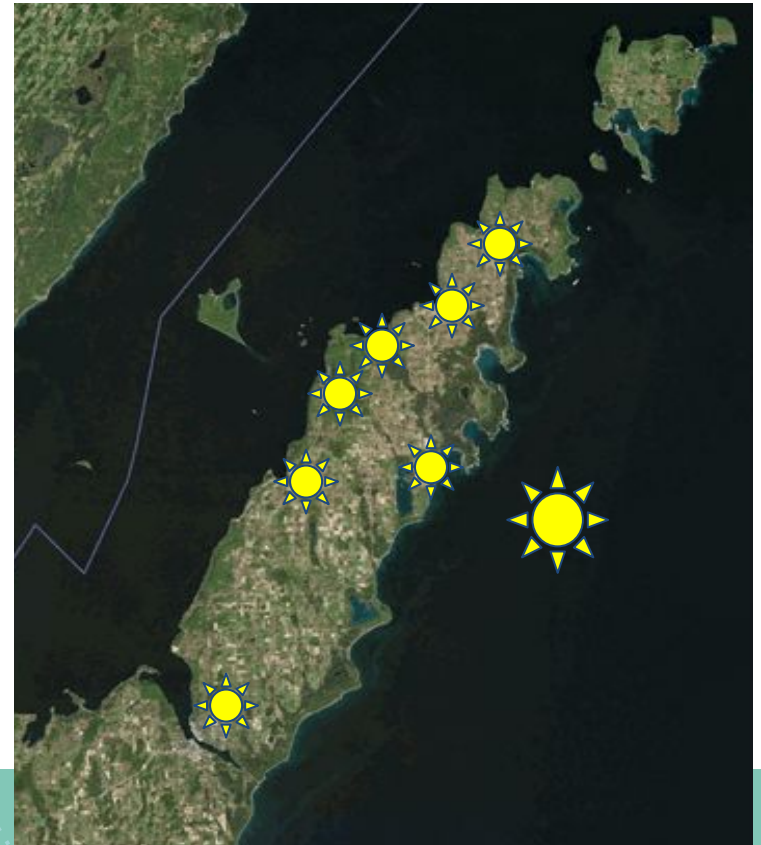
Wisconsin Green Tier

2004 Initiated
2025 5 counties
27 cities
72+ companies



Door County Green Tier¹⁵³

2017 Egg Harbor
2018 Ephraim
2019 Gibraltar
2020 County of Door
2021 Sister Bay
2023 Liberty Grove, Sturgeon Bay
2024 Baileys Harbor



County-wide Composting

- Working on composting initiatives on all fronts

1. Composting *at home*

- education on pallets, bins
- group buy success



2. Composting *in each neighborhood*

- Door Community Composting Initiative
- Individuals collect scraps in buckets
→ throw in neighborhood pile
- 15 Community Compost Sites over 500 buckets in circulation



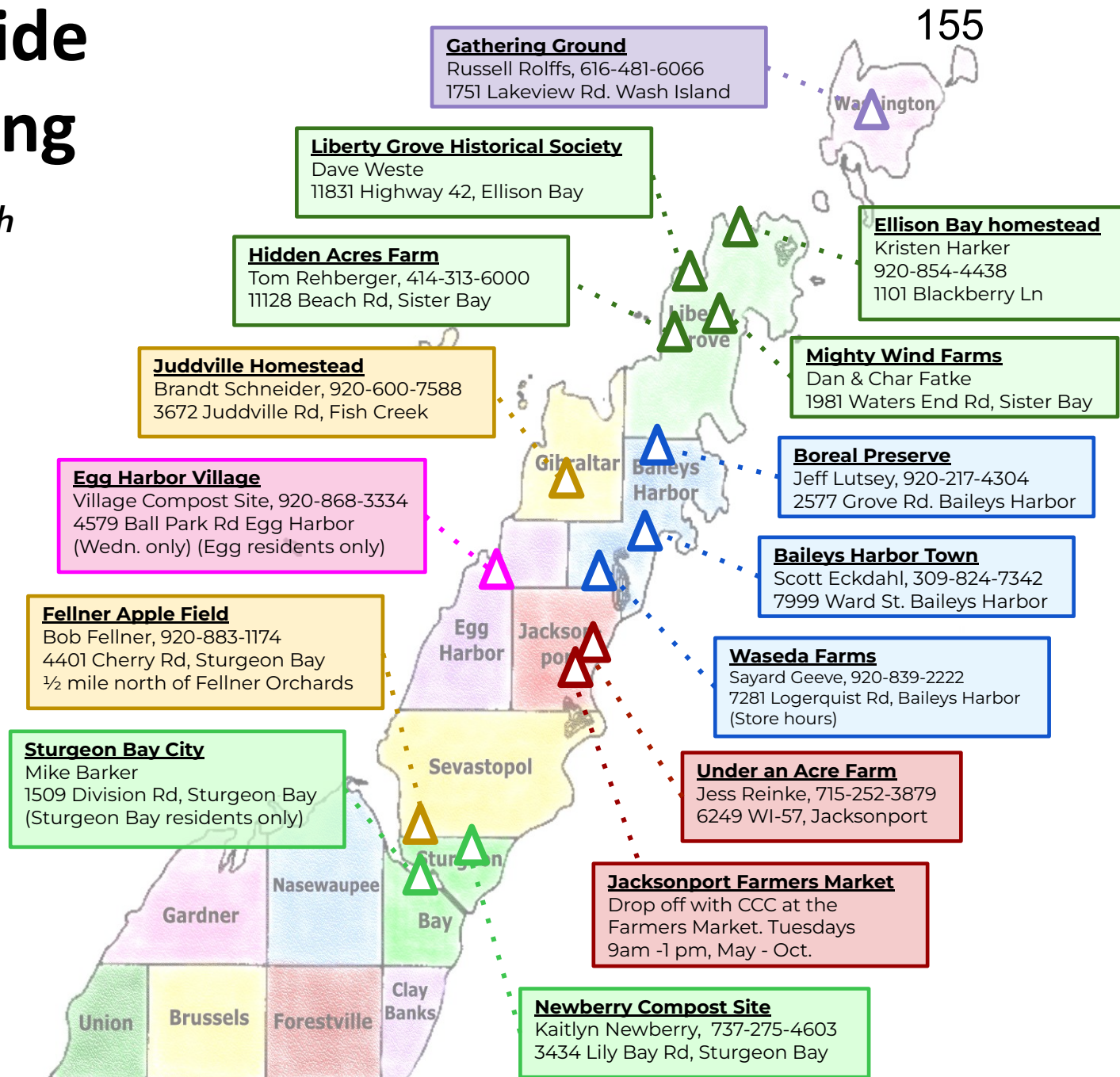
3. Composting *large-scale*

- Municipalities, Festivals, Businesses



County-wide Composting

Composting *in each neighborhood*



Municipal Composting Support

2019 : Converted Green Site → 2021 : Received USDA/NRCS Grant
Consistently collect an average of 175 buckets of food scrap annually,
improved compost site



Continue to carry out program & now have a blueprint for other communities. Launched interest survey in Sister Bay

School Partnerships

Gibraltar Ecology Club & Sevastopol Environmental Club



Event Composting

26 events in 2025 including at partner organization fundraisers.
Silent Sports events + Record set at DC Tri this year at 1400 LBs of food scraps.



Festival Composting + Waste Reduction

Marina Fest, August 2024 → MaiFest, May 2025 → Pumpkin Patch, Oct 2025



Plastic Waste Reduction with Village of Egg Harbor

Plastic Bottles 2024 → Plastic Bags 2025 → Vendor Outreach 2026



Destination Door County Water Stations 161

2025 Outcomes:

- 32 event days, 65,944 ounces
- 6,445 compostable cups, 880 reusable bottles
- 69% of cups returned, composting
→ *Fall Fest - 90% return rate!*
- 2025 Wisconsin DNR Recycling Excellence Award

2026 Plans:

- 2 new compost sites for the cups:
→ Ellison Bay & Southern Door
- Replace 16 oz plastic beer cups
→ 16 oz bamboo cups.
- Build a countywide collaborative effort to educate and expand.



Call to action: contact Sue Schwartz at sue@doorcounty.com to volunteer!

Destination Door County Water Stations ¹⁶²

Compostable Cups



8 oz Cups

for water



16 oz Cups

for beer



BPI Certified

Certified Commercially Compostable
by Biodegradable Products Institute.

Destination Door County Water Stations ¹⁶³

Cups → Compost





DESTINATION
DOOR COUNTY

WELCOME!



Caring for what we love isn't just a feeling, it's an action – a series of actions that benefit each of us individually, and all of us collectively.

Care for Door County is the sum total of all of our cultural, quality-of-life, and eco-focused initiatives and the actions we can take to protect and care for the place we love.



20
34

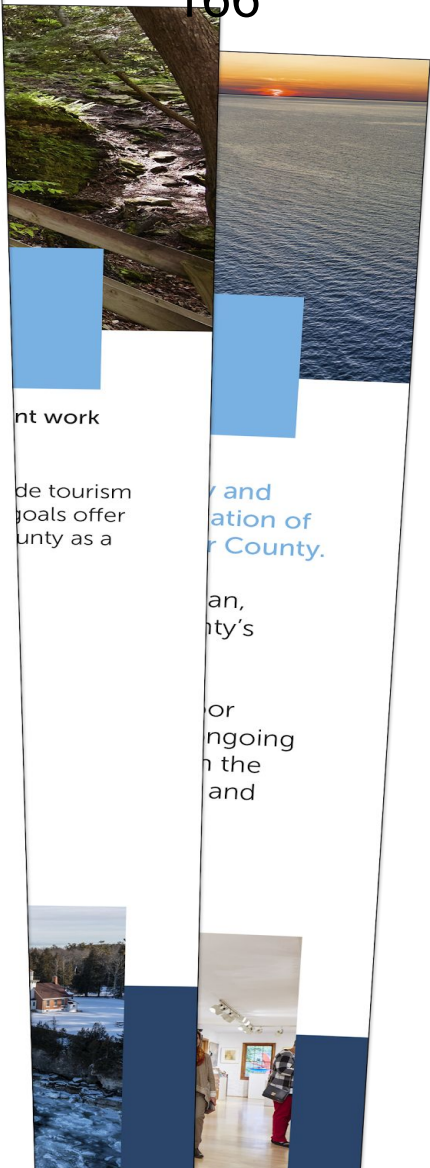
Destination Stewardship Plan

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DESTINATION



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Door County Trails 2025 Annual Report

168

\$10,000 Raised at Pint Nights & Community Volunteer Events:
Peg Egan Concert Series
Egg Harbor Farmers Market
Spring and Fall Century Classic
Pumpkin Patch
Egg Harbor 4th of July Parade

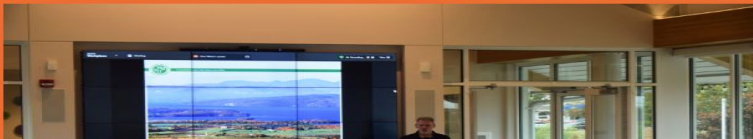


2 Trail Projects Completed:
Redman Trail
Beach to Beach Interpretive Trail



7 Grants Written in
Coordination with Local
Municipalities

New Community Outreach
Efforts:
Trails Talks Series Launched
New Website
5 Community Meetings Held





1.2 The Destination Plans Studied

This first edition of the Destination Forward study focuses on cities, counties, and regions across the U.S., providing a wealth of insights and practical guidance for tourism, community, and government leaders.

Destination Forward first reviewed and assessed a wide cross-section of plans and strategies across the U.S., looking for examples of destination stewardship plans and strategies that were identified based on four criteria that define the key elements of Destination Stewardship:

- 1 A holistic approach to stewardship that balances the needs of visitors and
- 2 Alignment with global sustainability principles
- 3 Broad stakeholder engagement and involvement
- 4 Multi-sectoral (Public-Private-People) collaboration

The destinations included in this study represent a diverse cross-section of the U.S. tourism landscape, ranging from the major cities of Los Angeles and San Diego to mountain towns including Vail, Aspen, Breckenridge, and Sedona and remote island destinations including Ketchikan, Maui, Kauai, and the San Juan Islands. These destinations are categorized into five types, color coded throughout the study: Mountain (12), Coastal (6), Island (6), Urban (8), and Rural (3).



Of the 35 destination stewardship plans analyzed in this study, nearly 89% (31 plans) were completed within the past five years (2020–2024). The remaining four plans, Breckenridge, San Luis Obispo, Sedona, and Tucson, were completed in 2019, just before the global pandemic. The San Juan Islands published a preliminary draft in

County-Wide Tree Planting

170



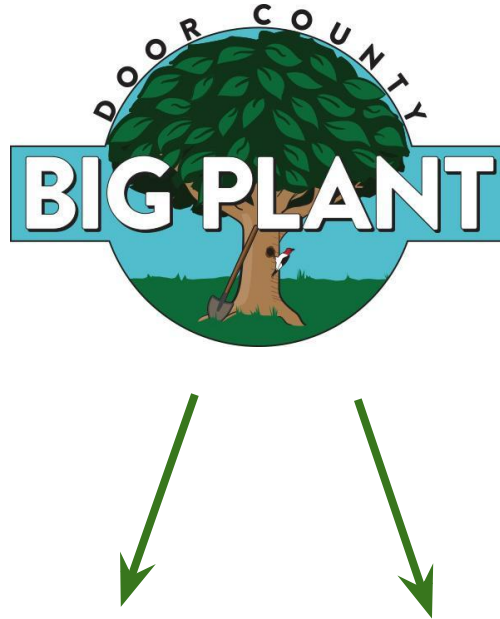
County-Wide Tree Planting

171



County-Wide Tree Planting

172



1. *Group-Buy Tree Distribution*

- Sold at-cost to 80+ groups & individuals

2. *Community Plantings*

- Planted publicly in different locations: county, parks & conserved lands

County-Wide Tree Planting

173



Balsam Fir



White Pine



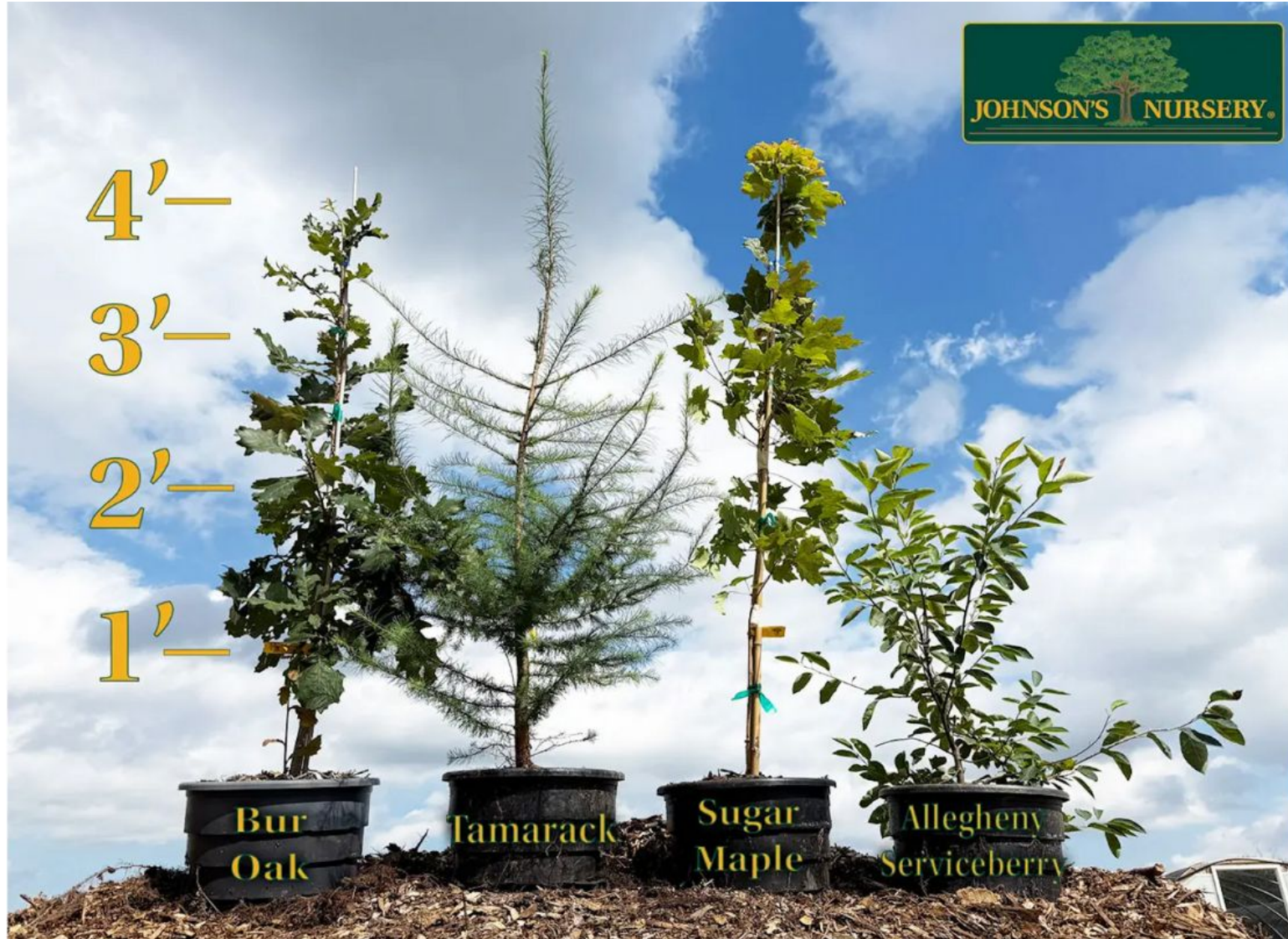
Red Pine



White Spruce

County-Wide Tree Planting

174



County-Wide Tree Planting



2025 Community Tree Plantings

County-Wide Tree Planting

176



Climate Forward Business Program

- *What is it?*
 - *Built from the Climate Declaration*
 - *Assist Businesses in finding realistic solutions for FREE*
 - *sustainable network*
 - *realistic improvement suggestions*
 - *yearly in-person check ins*
- *How can a business join?*



Climate Forward Business Program

How can a business join?

Renewable Energy & Efficiency

Explore opportunities to save money and cut emissions through solar, efficient lighting, and energy-smart upgrades.

Reduce Food Waste & Composting

From kitchen scraps to customer leftovers, learn how to keep food out of landfills and turn waste into healthy soil.

Sustainable Transportation

Discover options for reducing fossil fuel use, from EV charging to bike-friendly practices for employees and customers.

Rewild Door County

Enhance your business property with native plants and habitats that support biodiversity and improve resilience.

Sustainable Sourcing & Waste Reduction

Rethink packaging, supply chains, and purchasing choices to lower costs and reduce your footprint.

Climate Education & Community Engagement

Empower your staff and customers with knowledge, workshops, and opportunities to be part of your sustainability journey.

Climate Forward Business Program

Project Timeline

- *Launched Yesterday*
 - *already have 5 businesses interested*
- *Goal of 10 businesses by the end of 2025*
- *Goal of 10 in each community by the end of 2026*

Plans for the Future

- *Business Grant to help with the upfront costs*
- *Handouts of Green resources that are better to buy than the cheapest option*
- *A group buy of quality products to reduce costs*
- *Work with DDC to reach business and promote the program and our members*
- *What are your big dreams for this program?*

Climate Forward Business Program

Project Timeline

- *Launched Yesterday*
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- *Work with DDC to reach business and promote the program and our members*
- *What are your big dreams for this program?*

Climate Forward Business Program

Actions:

- *Please let us know what questions and suggestions you have*
- *Get started, fill out this [Onboarding Form](#)*

Share Progress & Opportunities

182



GREEN TIER

?

Additional Topics & Collaborations

183



GREEN TIER

?

