



MARINA COMMITTEE MEETING AGENDA

Thursday December 11th, 2025 at 1:00 P.M.

Meeting held via Zoom ONLY, click below:

<https://zoom.us/j/3597569647?pwd=671UiJPSuJM9QHfABHmzGC12vIhJa.1&omn=99413666077>

Meeting ID: 359 756 9647

Password: 8544457

To connect by telephone, please dial

1-305-224-1968 - Meeting ID 359 756 9647#

Deviations from the agenda order shown may occur.

1	Brigid White – Trustee & Chairperson		2	Chad Kodanko – Trustee	
3	Patrice Champeau – Trustee		4	Pat Duffy - Resident	
5	Kevin Grant – Citizen			<i>Marina Manager – David Lienau</i>	
	<i>Julie Schmelzer – Village Administrator</i>			<i>Asst. Marina Manager- Sam Jordan</i>	

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – November 12th, 2025
4. Comments and Correspondence
5. Discussion/Action Items:
 - a. Boathouse Project
 - b. 2026 Schedule of Fees
 - c. New Marina Building – TSS Engineering Agreement
 - d. Winterization Update
 - e. Review of Monthly Financials
6. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
7. Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above can be directed to Village Administrator, Julie Schmelzer. Email julie.schmelzer@sisterbaywi.gov. It is possible that members of, and possibly a quorum of members, of other governmental bodies of the municipality may attend the meeting to gather information; no action will be taken by any governmental body other than the governmental body specifically referred to in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118, (FAX) 854-9637, or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. Monday – Thursday, 8 a.m. to 12:00 p.m. on Friday).

The Village of Sister Bay is an Equal Opportunity Provider.

MARINA COMMITTEE MEETING MINUTES

Wednesday November 12th, 2025

(Approval Pending)

Agenda Item No. 1. The November 12th, 2025 meeting of the Marina Committee was called to order by White at 10:00A.M.

Present: Brigid White, Chad Kodanko, Kevin Grant & Pat Duffy

Absent: Patrice Champeau

Staff: Marina Manager - Dave Lienau, Assistant Manager - Sam Jordan

Others: John Blossom, Nikolas Dokolas, Marley Inksetter, Merih Bayirli, Laurie Zelnio

Agenda Item No. 2. Approval of the Agenda

A motion was made by Grant, seconded by Duffy that the Agenda for the November 12th, 2025 meeting of the Marina Committee be approved as presented. Motion carried – All ayes.

Agenda item No. 3. Approval of the Minutes

A motion was made by Kodanko, seconded by Grant that the minutes of the October 15th, 2025 meeting of the Marina Committee be amended and approved by the committee. Motion carried – All ayes.

Agenda Item No. 4. Comments, correspondence, and concerns from the public

No correspondence was received for this meeting. White asked if anyone would like to make a public comment, and no one responded.

Agenda Item No. 5. Discussion/Action Items

a.) Boathouse Project Update

Lienau and Blossom updated the committee on the status of the boathouse project, noting that the village's contracts with the Historical Society have been signed by the president of the Historical Society.

b.) New Marina Building Update

Lienau gave an overview of where the marina is in the new building development process, noting that the recent surveys of the marina property show an outflow sewage line running just under the southwest corner of the new building's design. Lienau added that the building design process cannot proceed until engineers do further surveying to address potential issues like the sewer line.

c.) New Marina Building – Engineering Proposals

Lienau explained the function and cost of the engineering proposals, requesting committee's approval to allocate the necessary funds to conduct the surveys highlighted in the proposals.

A motion was made by Grant, seconded by Kodanko to approve both engineering contracts as presented in the packet and forward them to the Board of Trustees for approval. Motion carried – All ayes.

d.) Boardwalk Materials Purchase

Lienau noted that since exploring Ipe wood as an optional material to use in reconstructing the boardwalk, he has received three different estimates on the cost for the necessary amount of material and its shipping, adding that the prices vary only slightly. Lienau furthered that the marina would operate as the general contractor in the boardwalk project but first needs to purchase the material before subcontracting a business to install the wood. Lienau recommends the committee do this now given that this is the only time of year suppliers can ship the wood. Lienau recommends that the marina purchases the wood and stores it until a subcontractor can come and install it in the Spring of 2026. Lienau recommends a cap on the purchase of the wood and mounting materials at \$110,000 because the quotes received on the wood max out at about \$105,000. Lienau clarified that the quotes included the wood, mounting and installation materials, and temporary storage. Lienau and marina engineering consultant, Mike Kahr, estimate the installation cost to be around \$50,000, which is comparable to the overall boardwalk project cost estimates given by contractors last year. White and Lienau clarified that using clips with bored channels in the wood does not increase material cost, just installation cost.

A motion was made by Kodanko, seconded by Grant to allocate \$110,000 to purchase Ipe wood and materials for reconstruction of the marina boardwalk.

e.) Marina Winterization Update

Lienau noted that the marine construction company Pier and Waterfront Solutions (PWS) has fully winterized the docks throughout the marina and has begun the emergency dredging project to move various rocks and rip rap throughout the marina and increase the depth in ten or eleven locations. Lienau added that this project coincides conveniently with the Parks Department's project of reinforcing the north side of the swim dock, since PWS was able to use the rocks removed from the marina as reinforcing rip rap along the swim dock. Lienau noted that the marina's current maintenance dredging permit expires in May of 2026, but the marina will immediately reapply for a new permit so that spot dredging can be conducted as needed with continually lowering water levels. Lienau noted that marina staff have begun installing ice eaters throughout the marina. Lienau added that the last finger pier on C-Dock is being reinforced, which is the last of the piers on C-Dock to be completed in the two-year project.

f.) Commercial Vendor's Annual Reports

White inquired about the operational status of the marina pump-out system. Lienau responded that the system operates successfully on vessels located on A, B, C and part of D Dock. Lienau noted that marina staff were able to conduct pump-outs for the commercial vendors upon their request, with Sister Bay Boat Tours able to complete pump-outs at their slip almost daily for the

1 two busiest months of the season.

2
3 **g.) Review of Monthly Financials**

4
5 Duffy inquired as to why the pump-out revenue was only \$400 to which Lienau clarified that
6 most of the money made from pump-outs comes from commercial vendors who have paid their
7 bill, but these payments have not yet been reflected in the marina financials.

8
9 **Agenda Item No.6. Matters to be placed on a future agenda or referred to a committee,**
10 **official, or employee**

11
12 *It was the consensus of the committee that that following items be included on a future committee*
13 *meeting agenda:*

- 14 - *New Building Engineering Contracts to the Board of Trustees*

15
16 *Next marina committee meeting is tentatively scheduled for December 17th at 4:00PM via ZOOM only.*

17
18 **Adjournment:** *A motion was made by Grant, seconded by Kodanko to adjourn the November 12th, 2025*
19 *meeting of the Marina Committee at 10:45A.M. Motion carried – All ayes.*

20
21 Respectfully submitted,

22 

23 Samuel Jordan

24 Assistant Marina Manager

BOATHOUSE LEASE AGREEMENT

This **BOATHOUSE LEASE AGREEMENT** ("Lease") made this 16th day of December 2025, by and between the VILLAGE OF SISTER BAY (the "Landowner"), and the SISTER BAY HISTORICAL SOCIETY, INC. (the "Lessee"), collectively known as the "Parties".

Landowner grants a lease to Lessee for a thirty (30) year term, beginning on January 1, 2026, and ending on December 31, 2055, for the right to remodel the Village of Sister Bay Marina Boathouse and operate it as a waterfront museum located on the real estate known as Tax Parcel No. 181-00-05312841N1, at Fire Number 10697 North Bay Shore Drive (the "Premises").

The Parties to this Lease for and in consideration of the mutual covenants contained in this Lease agree with each other as follows:

SECTION 1. PAYMENT

In consideration of the use of the Premises to remodel and maintain a waterfront museum thereon, the Landowner shall charge the Lessee an annual sum of \$1, payable within ten (10) days of signing this Lease and annually by the first of the year thereafter. To ensure the Sister Bay Marina does not lose revenue historically relied upon by the leasing of the premises, the Landowner agrees to annually adopt a resolution setting a limit on the Marina's Payment in Lieu of Taxes (PILOT) due the Landowner per the following schedule and payment: Until December 31, 2035, the annual contribution due shall be the actual calculated annual payment in lieu of taxes (PILOT), but not exceed \$50,000 annually; effective January 1, 2036, annually thereafter through December 31, 2055, the annual payment shall be \$40,000 plus the annual Consumer Price Index (CPI) adjustment.

SECTION 2. RIGHT TO RENEW

This Lease shall automatically renew for a subsequent ten (10) year period so long as Lessee is in good standing hereunder, and there is no change in the PILOT limit in Section 1 above, unless either party gives notice to the other of their intent to not renew at least nine (9) months prior to the end of the current term. In the event such notice is given by Landowner, and Lessee desires to nevertheless continue with this Lease, the Parties agree to engage in good faith negotiations to address the Landowner's concerns. Any renewal will be on the same terms and conditions as set forth herein, excepting the Parties recognize there may be a change in the PILOT limit in Section 1 above, unless otherwise agreed in writing.

SECTION 3. SURRENDER AND TERMINATION

Lessee agrees that at the expiration of this Lease or any extension thereof, Lessee will surrender peaceful possession of the described Premises to the Landowner. Landowner reserves the right to early termination of this Lease upon twelve (12) months' notice to Lessee in the event Lessee fails to remodel the boathouse within twenty-four (24) months of this Lease, or, operate the

waterfront museum approved by the Development Agreement dated June 17, 2025, at any time during the period June through September immediately preceding the notice of termination. Lessee or Landowner may otherwise terminate this Lease by providing no less than twenty-four (24) months advance notice of termination.

SECTION 4. TAXES AND ASSESSMENTS

Landowner agrees to pay all taxes and assessments for the demised Premises, if any.

SECTION 5. CARE OF BOATHOUSE

Lessee agrees, at all times during the term of this Lease, to abide by the Operational Agreement dated December 16, 2025, and the Development Agreement dated June 17, 2025. Failure to enter into such Agreements or the termination of such Agreements shall render this Lease void.

SECTION 6. INSURANCE

The Lessee agrees, both generally and specifically with respect to the leasing of said Premises, and services to be provided herein, that it will procure and maintain insurance against such risks in such amounts as are customarily insured for such properties and services. The minimum coverage shall be a minimum of three hundred thousand dollars (\$300,000) for the premises and one million dollars (\$1,000,000) per person with a maximum of two million dollars (\$2,000,000) aggregate. Such insurance shall be obtained by purchasing and maintaining in place during and for such time as it has an obligation to the Landowner under this Lease a policy or policies of insurance issued by licensed and reputable insurance companies authorized and qualified to underwrite such risks. The insurance binder shall be provided to the Village Clerk no later than November 1 of each year. The Lessee shall further require all contractors, or others with whom it may partner in connection with the renovation of the boathouse or operation of the museum provided hereunder, or any event organizer, to have and maintain general liability and worker's compensation insurance coverage consistent with the nature and extent of such third party's interest and involvement in any project or event arising under this Lease. The Lessee shall name the Village of Sister Bay as an "additionally insured". In turn, the Landowner will procure and maintain its own insurance against such risks, in such amounts as are customarily insured for such properties and services.

SECTION 7. DEFAULT

In the event Lessee fails, refuses, or neglects to keep or perform any of the terms and conditions of this Lease agreed to be kept and performed by the Lessee, or the terms of the Operational Agreement between Landowner and Lessee dated December 16, 2025, and the Development Agreement dated June 17, 2025, then Landowner, at its option, may take possession of the demised Premises and terminate and cancel any rights that the Lessee may have under this Lease. Said Lease may not be terminated, however, without prior written notice to the Lessee indicating the default of the Lessee and allowing the Lessee a reasonable period of time but not to exceed sixty (60) days to cure such default.

SECTION 8. ACCESS TO PREMISES

Landowner, Lessee, and their contractors, and visitors of the waterfront museum, shall be entitled to access the Premises from the public roadways, adjacent Park and Marina lands, and across the Premises. Any damage caused to adjoining property used for ingress and egress attributable to Lessee's acts or omissions shall be repaired by the Lessee at the Lessee's expense.

SECTION 9. ENTIRE LEASE AGREEMENT

This Lease contains the entire Lease Agreement between the Parties with respect to the transactions contemplated by this Lease and matters related thereto and does hereby supersede and render null and void and of no further force or effect any and all prior Leases, drafts of Leases or Agreements, and understandings between the Parties, excepting therefrom the Operational Agreement dated December 16, 2025, and, the Development Agreement dated June 17, 2025.

SECTION 10. MODIFICATION OF LEASE AGREEMENT

Any modification of this Lease or additional obligation assumed by either party in connection with this Lease shall be binding only if in writing signed by each party of an authorized representative of each party.

SECTION 11. NO WAIVER

The failure of either party to this Lease to insist on the performance of any of the terms and conditions of this Lease, or the waiver of any breach of any of the terms and conditions of this Lease, shall not be constructed as thereafter waiving any such terms and conditions, but such terms and conditions shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

SECTION 12. BINDING EFFECT

This Lease shall be binding upon the Parties hereto, their heirs, executors, administrators, and assigns.

SECTION 13. MEDIATION

In the event of any claims, disputes, and other matters in question arising out of or relating to this Lease or the breach thereof wherein a method of resolving same is not otherwise specified herein, and, if agreement cannot be reached by the Parties the Parties shall first participate in non-binding mediation by a mediator mutually agreed to by the Parties, or if they are unable to agree to a mediator, with a mediator selected in accordance with a conflict resolution service. The Parties agree to use their best efforts to resolve any claim or dispute by conflict resolution rather than by formal arbitration proceedings.

Notwithstanding anything to the contrary herein, the Landowner, upon breach of this Lease by the Lessee, may exercise their rights of re-entry and/or repossession of the premises along with any other equitable or legal remedies available to them.

IN WITNESS, WHEREOF, the Parties have hereunto set their hands and seals on the day first above written.

Landowner: The Village of Sister Bay

By: _____
Nate Bell, Village President

Personally came before me this _____ day of _____, 2025, the above-named Nate Bell, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:
My commission expires:

Lessee: Sister Bay Historical Society, Inc.

By: _____
John Lijewski, President

Personally came before me this _____ day of _____, 2025, the above-named _____, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:
My commission expires:

AGREEMENT BETWEEN THE VILLAGE OF SISTER BAY & THE SISTER BAY HISTORICAL SOCIETY, INC.

This **OPERATIONAL AGREEMENT** ("Agreement") is made and entered into this 16th day of December 2025, by and between the VILLAGE OF SISTER BAY, a public body corporate and politic, duly created under the laws of the State of Wisconsin (the "Village"), and the SISTER BAY HISTORICAL SOCIETY, INC. (the "Operator"), together known as the "Parties".

RECITALS

WHEREAS, pursuant to the provisions of Section 61.34(1) of the Wisconsin Statutes the Village has the authority and power to act for the government of the Village and for its peace and good order as well as its health, safety, welfare and convenience; and,

WHEREAS, the Operator, among other things, is to provide the public a renovated boathouse to be used as a waterfront museum on land it leases from the Village and provide oversight of the daily operations thereof; and,

WHEREAS, the Village is willing to lease the property in exchange for the Operator renovating the boathouse and managing the operation of a waterfront museum therefrom, its staff and/or volunteers, and daily operations.

NOW, THEREFORE, the Parties hereto, by their respective authorized agents and representatives, do hereby agree in and to the following:

ARTICLE I: TERM, TERMINATION AND SURRENDER

Section 1.1 - Term: The term of this Agreement shall be for a period commencing as of January 1, 2026, and ending December 31, 2055.

Section 1.2 - Renewal: This Agreement shall automatically renew for a subsequent ten (10) year period and may be subsequently renewed upon the mutual agreement of the Parties hereto.

Section 1.3 - Termination: The Village reserves the right to early termination of this Agreement upon twelve (12) months' notice to the Operator in the event the Operator fails to remodel the boathouse within twenty-four (24) months of this Agreement, or, operate the waterfront museum approved by the Development Agreement dated June 17, 2025, at any time during the period June through September immediately preceding the notice of termination. Lessee or Landowner may otherwise terminate this Lease by providing no less than twenty four (24) months advance notice of termination.

Section 1.4 - Surrender: Lessee agrees that at the expiration of this Lease or any extension

thereof, Lessee will surrender peaceful possession of the described Premises to the Landowner.

ARTICLE II: OPERATIONAL ACTIVITIES

Section 2.1 – Village Responsibilities. In exchange for Operator managing the renovation of the boathouse and operation of a waterfront museum, the Village agrees to:

- a. Mow the lawn on the Property leased via the lease entered into dated December 16, 2025; this does not include weed eating or maintaining landscaped beds.
- b. Plow and clear snow and ice in the parking lot immediately east of the boathouse.
- c. Village to insure the boathouse as part of its annual insured portfolio.

Section 2.2. Operator Responsibilities. In exchange for contributions expressed in Section 2.1 above, Operator agrees:

- a. To pay all sewer, water, electric, and internet charges. If additional meters are required, the cost shall be bore by the Operator. If the Village has the opportunity to provide no cost internet to the boathouse, the Operator will not be expected to provide internet.
- b. Ensure the restroom is available to waterfront museum visitors during museum operating hours, and maintain such restroom in a clean and operational manner.
- c. Maintain landscaping adjacent to the boathouse and any landscaping added after the signing of this Agreement.
- d. Provide insect control.
- e. Daily cleaning and general maintenance of the boathouse, including but not limited to cleaning the glass.
- f. Collect refuse and recycling generated from the renovation and daily activities and not dispose of refuse or recycling on village property.
- g. The second floor of the boathouse is to remain open to the public, and for scheduled use by the Historical Society and/or Marina Committee, provided the Marina Committee coordinates the meeting schedule with the Historical Society; has provided adequate notice to the Historical Society of the meeting; and the meeting is not scheduled during the museum's hours of operation. Should the boathouse be used by the Marina Committee, the committee shall schedule around operating hours, and be responsible for securing the building after use, and maintaining it in a clean and sanitary manner.
- h. Market the museum to guarantee the boathouse remains a public asset to the community.
- i. Ensure the museum is adequately staffed to ensure the museum is made available to the public from Memorial Day through Labor Day, at least four days a week.
- j. Operator agrees to apply for and pay for any required Department of Natural Resources permits; state Plan Review or Building Permits; Village connection fees, if applicable; and sign permits.
- k. Operator agrees to abide by all laws and regulations during the renovation of the boathouse and operation of the waterfront museum.
- l. Operator to maintain full coverage insurance and list Village as an additional

- insured. [See section 3.1 for insurance information.]
- m. Operator responsible for all expenses not otherwise listed above; said expenses may be negotiated with the Village if expenses are unknown at time of signing of this Agreement.

ARTICLE III: INSURANCE AND INDEMNIFICATION

Section 3.1 - Insurance: The Operator agrees, both generally and specifically with respect to the services to be provided herein, that it will procure and maintain insurance against such risks in such amounts as are customarily insured for such services. The minimum coverage shall be one million dollars (\$1,000,000) per person with a maximum of two million dollars (\$2,000,000) aggregate. Such insurance shall be obtained by purchasing and maintaining in place during and for such time as it has an obligation to the Village under this Agreement a policy or policies of insurance issued by licensed and reputable insurance companies authorized and qualified to underwrite such risks. The insurance binder shall be provided to the Village Clerk no later than November 1 of each year. The Operator shall further require all contractors, or others with whom it may partner in connection with the renovation of the boathouse or operation of the museum provided hereunder, to have and maintain general liability and worker's compensation insurance coverage consistent with the nature and extent of such third party's interest and involvement in any project or event arising under this Agreement. The Operator shall name the Village of Sister Bay as an "additionally insured". In turn, the Village will procure and maintain its own insurance against such risks, in such amounts as are customarily insured for such services.

ARTICLE IV: MISCELLANEOUS PROVISIONS

Section 4.1 – Amendments: This Agreement supersedes all prior Operational Agreements, if any. No modifications, alterations or amendments to this Agreement shall be binding upon either party hereto until such modifications, alterations or amendments is/are reduced to writing and signed by both Parties hereto.

Section 4.2 – Governing Law and Venue: This Agreement and the rights of the Parties hereunder shall be interpreted and enforced in accord with the laws of the State of Wisconsin.

Section 4.3 – Compliance with Laws and Orders: In providing the promotional services to be provided under this Agreement the Operator shall comply with all local, state and federal laws, ordinances and regulations.

Section 4.4 – Notices: Should the Agent for the Operator change, Operator has thirty (30) days to notify the Village, in writing, of the Agent change. Notice to either party shall be given in the following fashion:

IF TO THE VILLAGE:

VILLAGE OF SISTER BAY
P.O. Box 769
2383 Maple Drive
Sister Bay, WI
54234

IF TO THE OPERATOR:

SISTER BAY HISTORICAL SOCIETY, INC
c/o John Lijewski, PRESIDENT
PO Box 34
Sister Bay, WI 54234

Section 4.5 – No Third-Party Beneficiaries: This Agreement does not create any third-party benefits to any person or entity other than the Parties hereto and is solely for the consideration herein expressed.

Section 4.6 – No Assignment: This Agreement may not be assigned by the Operator to any third party.

Section 6.7 – Headings: The headings, titles or captions contained in this Agreement have been inserted only as a matter of convenience and for reference, and such captions in no way define, limit, extend or describe the scope of this Agreement or the intent of any provision hereof.

Section 6.8 – Independent Association: Notwithstanding any other representation, oral or written, between the Parties hereto, including any and all agents or representatives thereof, the Operator is at all times hereunder acting as a free and independent Operator and not as an agent of the Village.

Section 6.9 - No Joint Venture: No promotion of the museum or an event sponsored in whole or in part by the Operator shall at any time be, or be considered, a joint venture by and between the Operator and the Village. The Village bears no responsibility in promoting the museum or an event, managing the museum or event, or being liable for losses, injuries or damages as a result of the museum or event.

Section 6.10 - Entire Agreement: This Agreement contains the entire Agreement between the Parties with respect to the transactions contemplated by this Agreement and matters related thereto and does hereby supersede and render null and void and of no further force or effect any and all prior Operational Agreements, drafts of Agreements or Leases, and understandings between the Parties, excepting therefrom the Lease Agreement dated December 16, 2025, and, the Development Agreement dated June 17, 2025.

[Signature page to follow.]

IN WITNESS WHEREOF, the Parties hereto have by their duly authorized officers and representatives set their hands and affixed their seals on the date set forth by their name.

Landowner: The Village of Sister Bay

By: _____
Nate Bell, Village President

Personally came before me this _____ day of _____, 2025, the above-named Nate Bell, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:

My commission expires:

Operator: Sister Bay Historical Society, Inc.

By: _____
John Lijewski, President

Personally came before me this _____ day of _____, 2025, the above-named _____, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:

My commission expires:



2026 Marina Fee Schedule

Service

Fee

Daily Launch Pass	\$ 10.00
Seasonal Launch Pass	\$ 100.00
Commercial Seasonal Launch Pass	\$ 300.00
Sanitary Pump Out	\$ 25.00 (up to 60 Gallons) MUST PAY IN ADVANCE
Ice - 7lb Bag	\$ 3.00
Ice Block - 10lb	\$ 4.00
Water, Gatorade, Candy	\$2.00
Washer/Dryer Use	\$ 2.00 per load / \$ 2.00 per load
Laundry Detergent, Fabric Sheets	\$ 1.00
Seasonal Slip Dockage Sister Bay Property Owner	\$ 156.50 per foot of slip
Seasonal Slip Dockage Non-Sister Bay Property Owner	\$ 165.50 per foot of slip
In-Season Transient Dockage (Based length of Boat) May 13 th through October 14 th	\$3.05 + tax PER FOOT 20' – 39' \$3.16 + tax PER FOOT 40' – 49' \$3.28 + tax PER FOOT 50' – 59' \$3.40 + tax PER FOOT 60' – 69' \$3.50 + tax PER FOOT 70' and over
Late Season Transient Dockage – (May not be available) Sun – Thur ONLY , weekends are regular rates. September 15 th through October 13 th	\$ 35.00 per day (Sun – Thur ONLY)
Failure to remove boat at close of Season October 13 th , 2025, is closing date	\$ 2.50 per foot per day 20' minimum
Late Check Out Fee per hour after 11:00 am	\$ 50.00 per hour

All of the above-mentioned fees are due and payable upon receipt of the stated service unless other arrangements have been made with the Marina Manager and a specific due date has been established. A late payment charge of 1% but not less than \$0.50 will be assessed on a monthly basis. All of the above-mentioned fees are due and payable upon receipt of the stated service unless other arrangements have been made with the Marina Manager and a specific due date has been established. A late payment charge of 1% but not less than \$0.50 will be assessed on a monthly basis for all fees not paid within twenty days of the due date.



THE STRUCTURAL SHOP LTD CONSULTING ENGINEERS

9601 RIVER STREET
SCHILLER PARK, ILLINOIS 60176
(847) 349 1099 PHONE
(847) 349 1098 FAX
mail@thestructuralshop.com

September 24, 2025

Mr. David W. Lienau
Sister Bay Marina
10733 Bay Shore Drive
Sister Bay, WI
c/o Mr. Patrick Thompson
MDT Architecture
4629 N. Broadway
Chicago, IL 60640

Re: Proposal for Structural Engineering Design Services
Sister Bay Marina
10733 Bay Shore Drive
Sister Bay, Wisconsin

Mr. David Linau:

The Structural Shop Ltd. is pleased to submit a proposal to you for professional services relative to the referenced project.

I. DESCRIPTION OF PROJECT

The project consists of a new slab on grade 2- story marina building. Our services will be based upon the following criteria and assumptions.

1. The roof structure will consist of clear span open web wood trusses. Additional beams will be provided as needed to support the trusses. Interior beams and bearing walls will be utilized if necessary.
2. 2nd floor framing will consist of open web wood trusses. If an additional fire separation between the commercial and residential units are required structural steel joists or beams with metal decking and concrete can be provided. Alternatively cold formed steel trusses can be used. Interior beams (wood or steel) and bearing walls will be utilized if necessary. Interior beams will be utilized to support the cantilevered 2nd floor areas. Dimensional lumber or trusses will be used at the exterior terrace.
3. The lateral wind force resisting system will consist of engineered wood shear walls and/or steel moment frames.
4. Foundations are to be designed using standard concrete foundation walls upon concentric concrete footings. The footings are bear on good soils with a minimum allowable soil bearing pressure of 1500psf. A geotechnical report should be provided prior to our design. Deep foundations and mat foundations are not included in this proposal and would be considered an additional service. This includes helical piers, piles, caisson's, etc.
5. Any retaining walls, landscape walls etc will be considered an additional service.
6. Shop drawing review of trusses, I-joists, steel, concrete mix, and rebar are included in this fee.

7. Zero (0) site/office visits are included and will be considered an additional service.

II. SCOPE OF SERVICES

We propose to provide structural engineering services to design and draw the framing system. Specifically, we will provide the following:

- A. Review all available information for the project to include any available drawings, reports, soils reports, field reports, and any other evaluations or assessments.
- B. Coordinate with soil boring information for foundation design.
- C. Perform up to zero (0) site visit.
- D. Prepare a preliminary structural layout with framing locations and framing depths for review. Make recommendations to simplify difficult structural modifications required by the proposed layout. The preliminary layout will include noting bearing wall and column locations. The preliminary layout must be approved by the Client and the Architect prior to TSS proceeding with the design.

Upon acceptance of the preliminary layout, TSS will proceed with completing a 75% approval set of drawings.

- E. Prepare a 75% approval set of drawings for review and approval by the Client and the Architect. This set of mark ups will include all framing sizes and locations, including bearing locations (bearing walls, columns, etc.). This set will also include preliminary details of special framing conditions in order to show member sizes and orientations. These details will be schematic in nature and will not reflect final connection designs. This set will include a preliminary foundation plan which shows the first floor framing. Foundation steps and ledges will not be included in the 75% set.

The 75% approval set must be approved by the Client and the Architect prior to TSS proceeding with the design. After approval of the 75% set, any substantial changes to the architectural drawings will require additional services. Substantial changes include, but are not limited to, changes requiring updated background drawings, relocation of structural framing including columns and bearing walls, addition of structural framing, or redesign of connections. Some such changes are the relocation of interior partition walls, doors, and windows that require modifications to the framing.

Upon acceptance of the 75% set, TSS will proceed with completing the final set.

- F. Prepare a signed and sealed permit set of drawings for permit submittal. This set will be autocad drafted and include all member sizes, details, and general notes. All revisions to the architectural drawings after a permit has been issued will require additional services.
- G. The foundation plan will be finalized after architect has coordinated all elevations. Elevations provided by the architect used to produce the foundation plan and details will be deemed correct. If revisions are requested to any of the elevations that result in a change in the

foundation wall design, additional services will apply to revise the drawings.

- H. The foundations are assumed to be continuous and concentric or isolated spread footings bearing upon good soil with a minimum bearing capacity of 1500 pounds per square foot. The new underpin foundations will be designed according to the information provided by a licensed geo-technical engineer in the State of Illinois.

Deep foundations or mat foundations are out of the scope of this proposal. If they are required by the geotechnical engineering report, a separate design proposal for additional services will be required.

- I. Provide details as necessary for all structural materials utilized in the project; concrete, masonry, wood, and steel.
- J. Drawings will be produced in AutoCAD format. Drawings of the foundation plan, and framing plans, details, general notes, and schedules on our title block will be available electronically in dwf, plt, and pdf formats for the purposes of printing construction sets for bidders and construction. Drawings for building permit will be signed and sealed.
- K. Provide all structural permit corrections if necessary.

III. CLIENT RESPONSIBILITY

Our contract will be with Mr. David Lienau-Sister Bay Marina (the Clients). The Clients or their agents shall be responsible to:

- A. Provide all applicable available drawings, previous examinations, maintenance records, drawings, specifications, reports, photographs, and other data.
- B. Provide architectural drawings in AutoCAD format.
- C. Provide access to areas required for any necessary examination, including obtaining permission from adjacent buildings to work from their property, if necessary.
- D. Engage the services of an experienced, qualified, and licensed contractor and laboratory to conduct soil testing, and material testing if required.
- E. Provide proper notification to adjacent property owners as deemed necessary by the governing code.

It is understood that TSS has the right to rely upon the accuracy and completeness of all data furnished to it.

IV. FEES

- A. Consulting fees for the above services shall be performed for a lump sum fee of \$11,500.00. A 20% deposit will be required along with signed contract and prior to us starting the project.
- B. Additional site visits, beyond those listed in Article II, will be billed hourly at the rates indicated in the attached TSS 2025 Hourly Billing Rates. Written approval by both the Client and the Architect will be required to proceed with an additional site visit. It is estimated that

each additional site visit will be approximately \$500-\$700.

- C. If the design assumptions found in the DESCRIPTION OF PROJECT are revised, altered, or otherwise different than listed, a new proposal will be required when revised architectural drawings are available.
- D. Any work beyond the stated scope shall be billed hourly at the rates indicated in the attached TSS 2025 Hourly Billing Rates.
- E. Materials sampling and testing costs are not included in the above fees.
- F. In addition to the above, TSS shall be reimbursed for all out-of-pocket expenses, such as travel, cab fares, printing, photographic services, messenger service, and overnight mail, at our cost plus 10%.
- G. TSS shall invoice the Client on a monthly basis as a percentage complete. The job will be billed at 95% at permit set issuance and 100% at final permit issuance. Payments shall be made within thirty (30) days of receipt of our invoice. If payments are not received within this time frame, TSS reserves the right to stop work on the project until the account is brought current.

V. SCHEDULE

- A. TSS will begin working on the project within three-four (3-4) weeks or sooner of receiving a signed proposal and adequately complete architectural drawings with sections and details.

VI. STAFFING

- A. The project team will be led by Anthony Janiak, S.E., and managed by Kenneth Veach, S.E., P.E., Principal-in-Charge, for this project.

VII. ADDITIONAL SERVICES

The following services are not included in the Scope of Services of this Agreement and are not included in the basic fee. If authorized by the Client and the Architect, TSS will perform the following additional services at the hourly rates indicated in the attached TSS 2025 hourly Billing Rates. Prior to commencing work on any additional services, the work shall be approved in writing by the Client and the Architect.

- A. Providing professional consulting services relative to work that is outside the Scope of Services described in Article II.
- B. Attending additional meetings beyond the number of meetings indicated under Article II.
- C. Addressing existing conditions at the project site (and the adjacent sites if applicable) not provided to us at the start of the project.
- D. Accommodating significant scope changes including, but not limited to, significant differences in the Project scope, area, cost, or schedule, and revisions to architectural and/or MEP components.
- E. Providing full-time observation of the work or special inspections,

as described in the International Building Code.

- F. Field measuring and preparing "as-built" drawings of the existing conditions that will serve as the basis for our work.
- G. Processing submittals from the Contractor or Architect, which have not been solicited by the contract documents, including, but not limited to, those related to loads imposed by the Contractor's temporary work, temporary equipment, construction crane, and/or construction hoists.

This includes reviewing shop drawing submittals which have not been solicited by the contract documents and additional shop drawing reviews, beyond those listed in Article II.

- H. Processing submittals from the Contractor or Architect related to alternate designs and contractor substitutions.
- I. Serving as an expert witness or consultant in connection with any public or private hearing, arbitration, or legal proceeding.
- J. If any deep foundations or mat foundations are required, it will be considered an additional service. This includes design of helical piers, caissons, or pile foundations.
- K. Construction administration including addressing RFIs and shop drawing review beyond what has been specified in section I.I is considered an additional service fee.
- L. Lateral earth retention is not included in this proposal.
- M. Design and/or detailing of any custom stairs or custom wood trusses will be considered an additional service fee.

VIII. TERMS AND CONDITIONS

- A. Our work is covered by a \$2,000,000 incident / \$2,000,000 aggregate Professional Liability policy. A certificate of insurance can be provided, at your request, after the proposal is returned signed and accepted. The client, consultant architect, and agent/owner's representative will be named as additionally insured.
- B. Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts or failures to act occurring prior to Substantial Completion, or the date of issuance of the final payment for acts or failures to act occurring after Substantial Completion.
- C. This proposal expires in 30 days.

IX. TOTAL AGREEMENT

This Agreement, consisting of the pages herein, TSS 2025 Hourly Billing Rates, constitutes the entire Agreement between the CLIENT and TSS for this project and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

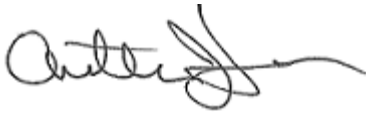
X. CLIENT ACKNOWLEDGEMENT

The Client hereby accepts the terms and conditions contained within this proposal. All invoices are payable according to Article IV above. Any unpaid balance is due upon completion of work by The Structural Shop, Ltd. If payment is not made by the Client pursuant to the terms of this agreement, the Client agrees to pay statutory interest on the sums past due. The Client also agrees to pay all costs of collection, including, but not limited to, all costs incurred before or after the filing of a lawsuit to collect unpaid sums. The Client specifically agrees to pay any and all reasonable attorney's fees incurred by The Structural Shop, Ltd.

We thank you for the opportunity to provide you with this proposal. If you find the proposal satisfactory, please sign and return one copy. If there are any questions with regards to this proposal, please do not hesitate to contact our office.

Sincerely,

THE STRUCTURAL SHOP, LTD.



Anthony Janiak, S.E.
Project Engineer

Signature

Date

Printed Name

Title (Owner, Owners Rep....)

**THE STRUCTURAL SHOP LTD****CONSULTING ENGINEERS**

9601 RIVER STREET
SCHILLER PARK, ILLINOIS 60176
(847) 349 1099 PHONE
(847) 349 1098 FAX
mail@thestructuralshop.com

2025 Billing Rate Schedule

ENGINEERS

Principal	\$320.00/hour
Senior Licensed Engineer	\$240.00/hour
Licensed Engineer	\$200.00/hour
Senior Associate Engineer	\$160.00/hour
Associate Engineer	\$120.00/hour
Jr. Assoc. / Intern Engineer / Technician	\$80.00/hour

ARCHITECTS

Licensed Architect	\$160.00/hour
Associate Architect	\$120.00/hour

VILLAGE OF SISTER BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

22

MARINA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
690-42800-000-000 AMORTIZATION OF PREMIUM	.00	.00	2,803.00	(2,803.00)	.00
	.00	.00	2,803.00	(2,803.00)	.00
690-46371-000-000 SEASONAL SLIP FEES	13,061.88	464,876.70	467,851.00	(2,974.30)	99.36
690-46372-000-000 DAILY DOCKING/TRANSIENT FEES	.00	305,931.10	278,500.00	27,431.10	109.85
690-46373-000-000 LAUNCH FEES	75.47	16,978.76	19,000.00	(2,021.24)	89.36
690-46375-000-000 PUMP OUT SERVICES	1,037.74	1,438.65	2,350.00	(911.35)	61.22
690-46376-000-000 COMMERCIAL DOCKING	.00	144,708.49	144,244.00	464.49	100.32
690-46377-000-000 DISCOUNTED SALES	.00	.00	(1,000.00)	1,000.00	.00
690-46380-000-000 LAUNDRY NON-TAXABLE	.00	410.50	500.00	(89.50)	82.10
690-46381-000-000 PRODUCT SALES	1,396.23	5,541.43	8,000.00	(2,458.57)	69.27
690-46383-000-000 NON TAXABLE PRODUCT SALES	200.00	558.00	500.00	58.00	111.60
	15,771.32	940,443.63	919,945.00	20,498.63	102.23
690-48110-000-000 INTEREST ON INVESTMENTS	.00	58,981.24	33,673.60	25,307.64	175.16
690-48995-000-000 MISC OTHER REVENUE	10.00	379.79	300.00	79.79	126.60
TOTAL SOURCE 48	10.00	59,361.03	33,973.60	25,387.43	174.73
TOTAL FUND REVENUE	15,781.32	999,804.66	956,721.60	43,083.06	104.50

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53540-111-000	FULL-TIME WAGES	9,508.80	107,223.56	123,531.00	16,307.44	86.80
690-53540-111-051	FULL-TIME WAGES FACILITIES	215.02	2,646.46	9,570.00	6,923.54	27.65
690-53540-111-920	FULL-TIME WAGES ADMIN	1,231.02	11,272.77	21,191.00	9,918.23	53.20
690-53540-114-000	UNWORKED WAGES	.00	4,472.64	.00	(4,472.64)	.00
690-53540-121-000	PART-TIME WAGES	1,283.50	49,697.25	72,094.00	22,396.75	68.93
690-53540-122-000	PART-TIME OVERTIME WAGES	.00	873.38	10,200.00	9,326.62	8.56
690-53540-123-000	BONUSES, DOCKMASTERS	.00	.00	3,050.00	3,050.00	.00
690-53540-131-000	RETIREMENT	761.33	8,729.74	10,745.00	2,015.26	81.24
690-53540-132-000	SOCIAL SECURITY	954.28	13,427.14	18,379.00	4,951.86	73.06
690-53540-133-000	INSURANCE, MEDICAL	1,318.83	14,324.84	19,158.00	4,833.16	74.77
690-53540-134-000	INSURANCE, DENTAL	56.95	616.46	915.00	298.54	67.37
690-53540-135-000	INSURANCE, GROUP LIFE	4.18	34.44	57.00	22.56	60.42
690-53540-136-000	INSURANCE, DISABILITY	49.13	507.50	605.00	97.50	83.88
690-53540-137-000	HSA BENEFITS EXPENSE	.00	4,728.17	6,058.00	1,329.83	78.05
690-53540-138-000	EAP BENEFITS EXPENSE	11.48	126.28	166.00	39.72	76.07
690-53540-140-000	VISION BENEFITS	7.12	75.95	121.00	45.05	62.77
690-53540-141-000	UNIFORM ALLOWANCE	.00	1,249.09	2,000.00	750.91	62.45
690-53540-142-000	RECRUITMENT/TESTING/PHYSICALS	.00	.00	500.00	500.00	.00
690-53540-143-000	RECOGNITION	.00	.00	700.00	700.00	.00
690-53540-144-000	MILEAGE	242.90	408.30	400.00	(8.30)	102.08
690-53540-145-000	EXPENSE ALLOWANCE	.00	.00	200.00	200.00	.00
PERSONNEL		15,644.54	220,413.97	299,640.00	79,226.03	73.56
690-53540-201-000	ELECTRIC/GAS	793.75	17,250.93	24,000.00	6,749.07	71.88
690-53540-202-000	WATER/SEWER/STORM	.00	4,753.95	10,000.00	5,246.05	47.54
690-53540-203-000	TELEPHONE	58.67	664.57	1,260.00	595.43	52.74
690-53540-204-000	CELL PHONE	71.62	766.37	275.00	(491.37)	278.68
690-53540-205-000	INTERNET	.00	3,884.97	4,500.00	615.03	86.33
690-53540-206-000	TELEVISION	.00	813.39	850.00	36.61	95.69
690-53540-207-000	RECYCLING	137.57	834.95	1,000.00	165.05	83.50
690-53540-208-000	GARBAGE	417.55	2,877.95	5,000.00	2,122.05	57.56
690-53540-209-000	LEGAL	67.50	719.50	500.00	(219.50)	143.90
690-53540-210-000	AUDITING & CONSULTING	.00	6,333.17	2,750.00	(3,583.17)	230.30
690-53540-211-000	WEED CONTROL	.00	4,313.60	3,500.00	(813.60)	123.25
690-53540-212-000	ENGINEERING	9,242.50	9,242.50	.00	(9,242.50)	.00
690-53540-214-000	HOLDING TANK EXPENSE	.00	.00	200.00	200.00	.00
CONTRACTUAL SERVICES		10,789.16	52,455.85	53,835.00	1,379.15	97.44

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

MARINA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53540-301-000 VEHICLE & EQUIPMENT GAS, OIL,	83.60	200.15	250.00	49.85	80.06
690-53540-303-000 EQUIPMENT RENTAL	.00	6.77	350.00	343.23	1.93
690-53540-310-000 COMPUTER SOFTWARE MAINTENANCE	194.00	12,405.56	13,200.00	794.44	93.98
690-53540-311-000 WEBSITE	.00	359.88	1,000.00	640.12	35.99
690-53540-312-000 IT SUPPORT	1,159.90	5,530.45	4,000.00	(1,530.45)	138.26
690-53540-321-000 OFFICE SUPPLIES	.00	419.30	1,000.00	580.70	41.93
690-53540-322-000 POSTAGE	.00	171.95	300.00	128.05	57.32
690-53540-324-000 PRINTING/COPYING	.84	1,055.83	2,750.00	1,694.17	38.39
690-53540-325-000 ADVERTISING & PUBLIC NOTICES	.00	28.32	2,000.00	1,971.68	1.42
690-53540-331-000 MEMBERSHIP DUES	500.00	1,100.00	850.00	(250.00)	129.41
690-53540-332-000 EDUCATION/TRAINING	114.54	10,189.07	7,500.00	(2,689.07)	135.85
690-53540-351-000 MEDICAL/SAFETY SUPPLIES	.00	235.80	1,500.00	1,264.20	15.72
690-53540-352-000 MINOR EQUIPMENT AND TOOLS	.00	3,712.30	10,000.00	6,287.70	37.12
690-53540-353-000 GENERAL SUPPLIES	.00	240.11	4,000.00	3,759.89	6.00
690-53540-354-000 SUPPLIES FOR RESALE	.00	1,584.32	3,500.00	1,915.68	45.27
690-53540-357-000 EVENT COSTS	.00	2,200.30	2,000.00	(200.30)	110.02
690-53540-362-000 GROUNDS MAINTENANCE	.00	1,054.15	3,500.00	2,445.85	30.12
690-53540-365-000 COPIER MAINTENANCE	.00	941.03	.00	(941.03)	.00
690-53540-366-000 BUILDING MAINTENANCE	33.57	24,711.77	16,500.00	(8,211.77)	149.77
690-53540-368-000 DOCK MAINTENANCE	99,559.30	209,815.22	125,000.00	(84,815.22)	167.85
690-53540-369-000 EQUIPMENT MAINTENANCE	.00	1,031.17	1,950.00	918.83	52.88
690-53540-392-000 MISCELLANEOUS	.00	.00	100.00	100.00	.00
SUPPLIES AND EXPENSE	101,645.75	276,993.45	201,250.00	(75,743.45)	137.64
690-53540-401-000 CUSTODIAL SUPPLIES	.00	2,153.40	4,000.00	1,846.60	53.84
690-53540-408-000 CONTINGENCY, MARINA	.00	.00	5,000.00	5,000.00	.00
BUILDING MATERIALS	.00	2,153.40	9,000.00	6,846.60	23.93
690-53540-510-000 PROPERTY & LIABILITY INSURANCE	.00	23,361.40	22,140.00	(1,221.40)	105.52
690-53540-512-000 INSURANCE, WORK COMP	.00	5,664.44	7,923.00	2,258.56	71.49
690-53540-550-000 BANK SERVICE CHARGES	.00	14,138.32	16,000.00	1,861.68	88.36
690-53540-599-000 LICENSE AND PERMIT FEES	.00	.00	25.00	25.00	.00
FIXED CHARGES	.00	43,164.16	46,088.00	2,923.84	93.66
690-53540-602-000 INTEREST	.00	35,621.96	35,621.96	.00	100.00
DEBT SERVICE	.00	35,621.96	35,621.96	.00	100.00
690-53540-850-000 COMPUTER SOFTWARE	.00	59.95	.00	(59.95)	.00
690-53540-860-000 COMPUTER HARDWARE	.00	234.94	.00	(234.94)	.00
690-53540-899-000 DEPRECIATION	8,963.67	98,600.37	107,564.00	8,963.63	91.67
CAPITAL OUTLAY	8,963.67	98,895.26	107,564.00	8,668.74	91.94

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
	TOTAL DEPARTMENT 540	137,043.12	729,698.05	752,998.96	23,300.91	96.91
	DEPARTMENT 541					
690-53541-200-000	OTHER CONTRACTED SERVICES	.00	.00	110.00	110.00	.00
690-53541-201-000	ELECTRIC/GAS	25.19	695.44	1,200.00	504.56	57.95
690-53541-202-000	WATER/SEWER/STORM	.00	644.52	500.00	(144.52)	128.90
	CONTRACTUAL SERVICES	25.19	1,339.96	1,810.00	470.04	74.03
690-53541-367-000	BOATHOUSE MAINTENANCE	.00	.00	51,500.00	51,500.00	.00
	SUPPLIES AND EXPENSE	.00	.00	51,500.00	51,500.00	.00
		25.19	1,339.96	53,310.00	51,970.04	2.51
690-55301-408-000	EVENT COSTS FOR MARINA	.00	.00	2,000.00	2,000.00	.00
	BUILDING MATERIALS	.00	.00	2,000.00	2,000.00	.00
		.00	.00	2,000.00	2,000.00	.00
690-59210-000-000	TRANSFER TO GENERAL FUND	4,950.50	54,455.50	59,406.00	4,950.50	91.67
	PERSONNEL	4,950.50	54,455.50	59,406.00	4,950.50	91.67
		4,950.50	54,455.50	59,406.00	4,950.50	91.67
690-59240-000-000	TRANSFER TO CAPITAL PROJECTS	.00	.00	550,000.00	550,000.00	.00
	PERSONNEL	.00	.00	550,000.00	550,000.00	.00
		.00	.00	550,000.00	550,000.00	.00
	TOTAL FUND EXPENDITURES	142,018.81	785,493.51	1,417,714.96	632,221.45	55.41
	NET REVENUES OVER EXPENDITURES	(126,237.49)	214,311.15	(460,993.36)	(589,138.39)	46.49