



## VILLAGE BOARD MEETING

**MONDAY, NOVEMBER 17, 2025 – IMMEDIATELY FOLLOWING PUBLIC HEARING**

Sister Bay Liberty Grove Fire Station, 2258 Mill Rd., Large Meeting Rm.

[Deviations from the agenda order shown may occur](#)

For additional meeting information visit: [www.sisterbaywi.gov](http://www.sisterbaywi.gov), click 'Agendas and Minutes'

### AGENDA

1. Call to Order & Roll Call
2. Approve Agenda
3. Comments, Correspondence and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person)
4. Executive Session
  - a) Consider a motion to convene into Executive Session pursuant to:  
Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:
    - i. Review Village Administrator Employment Agreement
  - b) Motion to Reconvene into Open Session
  - c) Motion for Action, if Appropriate
5. Adjourn

### Public Notice

Public participation at meetings and correspondence is welcome. Submit emails or letters to the Village Clerk at [clerk@sisterbaywi.gov](mailto:clerk@sisterbaywi.gov) or at the Village Administration Office at 2383 Maple Drive, Sister Bay. Letters may not be read at the meeting but referenced and/or summarized. You may also email Board members directly. Questions regarding the nature of the agenda items or more detail on the items listed can be directed to the Village Administrator at [julie.schmelzer@sisterbaywi.gov](mailto:julie.schmelzer@sisterbaywi.gov). Copies of reports and other supporting documentation are available for review online and at the Village Administration Office during operating hours (8 a.m. to 4 p.m. Mondays – Thursdays, 8 a.m. to noon on Fridays).

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Village Administration Office at 920-854-4118; (FAX) 920-854-9637; emailing the Village Clerk at [clerk@sisterbaywi.gov](mailto:clerk@sisterbaywi.gov), or, by writing to the Village Administration Office, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234 (allow adequate mail time).

It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above.

***The Village of Sister Bay is an Equal Opportunity Provider and Employer***