



SPECIAL MARINA COMMITTEE MEETING AGENDA

Friday October 10th, 2025 at 1:00 P.M.

Sister Bay Liberty Grove Fire Station – 2258 Mill Road, Large Meeting Room

To access the meeting electronically via Zoom, click below:

<https://zoom.us/j/3597569647?pwd=671UiJPSuJM9QHfABHmzGC12vJhJa.1&omn=99413666077>

Meeting ID: 359 756 9647

Password: 8544457

To connect by telephone, please dial
1-305-224-1968 - Meeting ID 359 756 9647#

Deviations from the agenda order shown may occur.

1	Brigid White – Trustee & Chairperson		2	Chad Kodanko – Trustee	
3	Patrice Champeau – Trustee		4	Pat Duffy - Resident	
5	Kevin Grant – Citizen			<i>Marina Manager – David Lienau</i>	
	<i>Julie Schmelzer – Village Administrator</i>			<i>Asst. Marina Manager- Sam Jordan</i>	

1. Call to Order
2. Approval of Agenda
3. Comments and Correspondence
4. Discussion/Action Items:
 - a. Boardwalk & Dredging Project - Bid Evaluation & Award
5. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
6. Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above can be directed to Village Administrator, Julie Schmelzer. Email julie.schmelzer@sisterbaywi.gov. It is possible that members of, and possibly a quorum of members, of other governmental bodies of the municipality may attend the meeting to gather information; no action will be taken by any governmental body other than the governmental body specifically referred to in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118, (FAX) 854-9637, or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. Monday – Thursday, 8 a.m. to 12:00 p.m. on Friday).

The Village of Sister Bay is an Equal Opportunity Provider.

Specifications

Site work: Contractor shall mobilize equipment as required to minimize damage to existing site. Any damage must be repaired and site, including grass, restored to original condition as necessary. Floating piers shall be removed as required and re-installed to their original position with same fastenings installed as necessary. Demolition and disposal of existing wood deck and beams shall be the responsibility of the contractor. Existing piles may stay in place after cutting below grade.

Utilities: It shall be the contractors responsibility to remove and re-install the existing utilities and pedestals as required to their original placement and use. Any damage shall be the responsibility of the contractor to repair. If needed new conduit shall be provided by contractor to place in the concrete slab

Steel sheeting: Contractor shall drive sheeting as shown on the plans with new material meeting minimum ASTM A-328. Contractor shall submit sheeting type and manufacturer and equipment to be used for driving to the engineer prior to installation for approval. Steel sheeting shall be driven to tip elevation shown. Vertical tolerance shall be 1" in 2'. Sheeting shall be cut-off level after driving to facilitate placement of angle iron cap. Cap shall match inclination of concrete slope and shall have a maximum out of horizontal displacement of 2" for entire length. Cap shall be welded overhead with 3" of 1/4" welds every 2'. The sheeting specification is 20' long with a minimum section modulus of 4.8 in³/foot. Sheeting alignment and height shall match as close as possible to existing sheeting.

Waler system: Contractor shall submit shop drawings to show attachment of waler, tie rods, and bolts to sheeting. This shall include proposed welds for tie rods or mechanical anchoring. For purposes of bidding a W10x22 with 1.375" tie rods at 8' c-c may be used. Bolt size is dependent on sheeting.

Stone Fill: Fill shall be placed and compacted with track driven equipment in 2' lifts as soon as it is above the water. Stone fill shall be free of fines.

Concrete: Concrete shall meet ASTM C150 requirements and shall have a 28 day compressive strength of 3000 psi. Air entrainment of 5 to 7.5% shall be added and concrete shall have a maximum slump of 3". A broom finish shall be applied and no finishing may be done while bleed water is present. Concrete shall be pitched 1/8 to 1/4" from the sheeting cap upward and 9" thick. Sawcut joints 1/4 to 1/3 of concrete depth shall be sawn at 30' c-c. A curing agent shall be applied as soon as possible after pouring. Rebar meeting ASTM A615, Gr 60 shall be placed as shown at mid-point of slab and tied as required to keep in place. Rebar shall be 1/2" at 18" c-c both ways.

Dredging: Contractor shall make note of DNR permit and meet all requirements as required. Pricing shall be on a unit cost per yd³, truck measure basis. Contractor shall submit measurements of trucks used, daily loads, and disposal shall be at site approved by engineer. Trucks shall be sealed. Owner shall provide an off-loading site but restoration of site will be contractors responsibility. A turbidity barrier is required to do this work and contractor shall submit installation plan prior to use. There will be no payment for overdigging 1' beyond depth shown on the plans. Note that there are time sensitive requirements (November 1) as shown in the permit and the contractor shall meet those, along with anything else contained in DNR permit.

Other: This project must be done by May 1, 2026 with \$500/day penalty if not

Bid Submittal

1. Mobilization (Lump Sum)=	\$
2. Shoreline Repair (lump sum)=	\$
3. Dredging (unit cost) = 1150 yd ³ @ \$ Cubic yard	= \$
Project Total	\$

Submitted by:

Date:

Print name and Title:

Doing Business as and address:

Phone/email: