PARKS, PROPERTY & STREETS COMMITTEE MEETING AGENDA

MONDAY, OCTOBER 6, 2025, 1:00-3:00 PM

VIRTUAL MEETING

To access the meeting electronically, click:
https://zoom.us/j/4439901723?pwd=yAVpi40M1OIqgNufcVUE8XWCUSkKaH.1&omn=97063638580
Meeting ID: 443 990 1723 Passcode: 304078 To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#
For additional information visit: www.sisterbaywi.gov and click 'Meetings'

AGENDA

1. Call to Order & Roll Call

1	Committee Chair, Trustee – Louise Howson		2	Trustee - Denise Bhirdo
3	Trustee - Nate Bell		4	Citizen Member - Jerry Ahrens
5	Citizen Member - Mike Laszkiewicz			*Village Administrator – Julie Schmelzer*
	Department Director – Erik Linczmaier			*Administrative Assistant – Sarah Bertges*

2. Approve Agenda
3. Approve Minutes: September 8 Regular Meeting & September 22, Special Meeting
4. Comments, Correspondence, and Concerns from the Public
5. Discussion/Action Items
   a) Resolution; Concession Stand Restrooms; Volunteer Labor
   b) Contract & Grant Discussion; Administration Building Redesign; McMahon
   c) Lease; Post Office; North Bay Shore Drive
   d) Letter of Intent; Housing Development; Ava Hope & Northwoods
   e) Policy & Fee Schedule; Park System Reservations
   f) 2026 Orchard Agreement; Seaquist; Former Wiltse Property
   g) Commemorative Bench Requests
   h) Miscellaneous Inquiries/Matters from Previous Month
      i. Vegetations & Trees
      ii. Parking Issues
      iii. Donations
      iv. Garbage Cans
      v. Road & Trail Projects
6. Staff Reports
7. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
8. Next Meeting: Regular Meeting November 3, 2025, at 1:00 PM
9. Adjourn

Public Notice – PARKS, PROPERTY & STREETS COMMITTEE MEETINGS ONLY

For questions regarding the above agenda items or to review the related files contact Julie Schmelzer, Village Administrator at julie.schmelzer@sisterbaywi.gov. To submit letters in support or opposition of an agenda item, email info@sisterbaywi.gov by 4:00 p.m. the day before the meeting. Letters received after the meeting packet has been mailed will NOT be sent to committee members but will be SUMMARIZED at the meeting. It is possible that members of or quorum of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at (920) 854-4118 or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours (8 a.m. – 4 p.m. Mondays through Thursdays, and by appointment 8 a.m. – 12:00 p.m. Fridays).

The Village of Sister Bay is an Equal Opportunity Provider & Employer

POSTED DATE/SIGNATURE _____