



VILLAGE BOARD MEETING

TUESDAY, SEPTEMBER 16, 2025 – 6:00 PM

Sister Bay Liberty Grove Fire Station – 2258 Mill Road

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=97063638580>

Meeting ID 443 990 1723, Code 304078; Connect by Phone 1-301-715-8592, Meeting ID 4439901723#

[Deviations from the agenda order shown may occur](#)

For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes'

AGENDA

1. Call to Order & Roll Call (Zoom Participants Mute Devices)
2. Approve Agenda
3. Approve Meeting Minutes: August 19, 2025
4. Comments, Correspondence and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person)
5. Presentations
 - a) Door County Economic Development Corporation Presentation; Michelle Lawrie, Director
 - b) CIP Presentation; Finance Committee
6. Resolutions
 - a) Res. No. 2025 – 023; TAP 42 Grant Application; Highway 42
 - b) Res. No. 2025 - 024; Supporting the Knowles-Nelson Stewardship Program
7. Discussion/Action Items
 - a) Lease Agreement; Friends of the Ice Rink; Ice Rink
 - b) Contract; PSI; Soil Testing; 2313 Mill Rd.
 - c) Accept Bid; Duman Appraisal Group, LLC; Post Office Appraisal
 - d) Accept Bid; Duman Appraisal Group, LLC; Encumbrance Appraisal
 - e) Accept Bid; Lake Ledge Naturalist, LLC; Historic Signage; Waterfront Park
 - f) Annual Administrator Evaluation
 - g) Liquor License Amendment; Alpaca Apparel
 - h) Committee Appointments
 - i) Monthly Financial Report & Appropriations
8. Staff Reports
9. Committee Reports (See below committee listing)
10. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
11. Next Meeting:
 - a) Schedule Budget Hearing
 - b) Schedule CIP Hearing
 - c) Schedule Special Board Meeting
12. Executive Session
 - a) Adjourn to closed session pursuant to Wis. Stats. §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or legal advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:
 - i. Bertram Communications
 - ii. Preserving Foundations (Anschutz)
 - b) Reconvene into Open Session
 - c) Motion or Action, as Appropriate
13. Adjourn

1. Finance Committee	10. Parks, Property & Streets Committee
2. Fire Board	11. Personnel Committee
3. Green Tier Legacy Community Committee	12. Plan Commission
4. Historical Society	13. Sewer and Water Utility Committee
5. Holiday Lighting	14. SBAA
6. Housing Committee	15. Technology & Telecomm Committee
7. Library Commission	16. Tourism Zone Commission
8. Marina Committee	17. Village Hall Planning Task Force
9. Parking Committee	

Public Notice

Public participation at meetings and correspondence is welcome. Submit emails or letters to the Village Clerk at (vacant – in the interim email to julie.schmelzer@sisterbaywi.gov). Letters may not be read at the meeting but referenced and/or summarized. Depending on when submitted, they will be emailed to the Board members. Questions regarding the nature of the Agenda items or more detail on the items listed can be directed to Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118; (FAX) 854-9637; or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review online and at the Village Administration Building during operating hours (8 a.m. to 4 p.m. Mondays – Thursdays, 8 a.m. to noon on Fridays). ***The Village of Sister Bay is an Equal Opportunity Provider and Employer***