



PARKS, PROPERTY & STREETS COMMITTEE
MEETING AGENDA

MONDAY, SEPTEMBER 8, 2025, AT 1:00 PM

Sister Bay Liberty Grove Fire Station – 2258 Mill Road, Large Meeting Room

To access the meeting electronically, click: <https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=97063638580>

Meeting ID: 443 990 1723 Passcode: 304078 To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#

For additional information visit: www.sisterbaywi.gov and click 'Meetings'

AGENDA

1. Call to Order & Roll Call

1	Committee Chair, Trustee – Louise Howson	2	Trustee - Denise Bhirdo
3	Trustee - Nate Bell	4	Citizen Member - Jerry Ahrens
5	Citizen Member - Mike Laszkiewicz		Village Administrator – Julie Schmelzer
	Department Director – Erik Linczmaier		Administrative Assistant – Sarah Bertges

2. Approve Agenda

3. Approve Minutes: August 4, 2025, Regular Meeting

4. Comments, Correspondence, and Concerns from the Public

5. Presentation/Discussion/Possible Action:

- a) Frontier Communications; Mike Nelsen, VP External Affairs & Todd Kruse, Government and Grant Affairs; Sister Bay Area Fiber Project

6. Discussion/Action Items

a) New Business

- i. Robert E. Lee & Associates; Bluffside Area Road Design
ii. Ava Hope & Northwood Community Park
iii. Pavilion Request; Crystal Lake (Illinois) Community Band; July 19, 2026
iv. Marina & Waterfront Park Request; Streamline Publishing Private Paint-Out; October 2, 2025
v. Marina Restrooms; Budget Discussion
vi. TAP Grant Resolution; Highway 42 Trail
vii. Soil Contamination; Remediation Alternatives

b) Old Business

- i. New Administrative Building Site, Setbacks & Suitability
ii. Post Office Appraisal
iii. Binocular References & Order
iv. Historic Signage Design & Order
v. Revisit Land Lease; Friends of the Ice Rink; TKH Ice Rink
vi. Fee Schedule

7. Staff Report(s) Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee

8. Next Meeting: Regular Meeting October 6, 2025, at 1:00 PM

- Schedule Walking Tour; Pebble Beach
- Schedule Draft CORP Review
- Policy; Reservation Application and Guidelines

9. Adjourn

Public Notice – PARKS, PROPERTY & STREETS COMMITTEE MEETINGS ONLY

For questions regarding the above agenda items or to review the related files contact Julie Schmelzer, Village Administrator at julie.schmelzer@sisterbaywi.gov. To submit letters in support or opposition of an agenda item, email sarah.bertges@sisterbaywi.gov by 4:00 p.m. the day before the meeting. Letters received after the meeting packet has been mailed will NOT be sent to committee members but will be SUMMARIZED at the meeting. It is possible that members of or quorum of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118 or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours (8 a.m. – 4 p.m. Mondays through Thursdays, and 8 a.m. – 12:00 p.m. Fridays).

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