



VILLAGE BOARD MEETING

TUESDAY, AUGUST 19, 2025 – 6:00 PM

Sister Bay Liberty Grove Fire Station – 2258 Mill Road

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=97063638580>

Meeting ID: 443 990 1723 Passcode: 304078

To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#

[Deviations from the agenda order shown may occur](#)

For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes'

AGENDA

1. Call to Order & Roll Call (Zoom Participants Mute Devices)
2. Approve Agenda
3. Approve Meeting Minutes: July 15, 2025 & July 21, 2025
4. Comments, Correspondence and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person)
5. Presentations
 - a) Debt & Administration Building Financing; Trustee Denise Bhirdo
6. Appointments
 - a) Appoint Interim Village Clerk
7. Ordinances
 - a) Ord. No. 2025-012; Amend Ch. 18 & 50; Garbage
8. Discussion/Action Items
 - a) Resolution 2025-022; Certified Survey Map; Nick & Mary Deviley; Orchard Drive
 - b) Lease Agreement; Sister Bay Historical Society; Marina Boathouse
 - c) Operational Agreement; Sister Bay Historical Society; Waterfront Museum
 - d) Operational Agreement; Friends of the Ice Rink; Ice Rink
 - e) Operational Agreement; Sister Bay Advancement Association; Promotional Services & Events
 - f) Contract; Design Services; Marina Office
 - g) Liquor License; ZaZa's Pizzeria & Deli; 10553 Country Walk Dr.
 - h) Monthly Financial Report & Appropriations
9. Staff Reports
10. Committee Reports (See below committee listing)
11. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
12. Executive Session
 - a) Adjourn to closed session pursuant to Wis. Stats. §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or legal advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Clinton, et al Case.
 - b) Remain in closed session pursuant to Wis. Stats. §19.85(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discussion of Village Administrator compensation and benefits.
 - c) Reconvene into Open Session
 - d) Motion or Action, as Appropriate
13. Adjourn

1. Finance Committee	10. Parks, Property & Streets Committee
2. Fire Board	11. Personnel Committee
3. Green Tier Legacy Community Committee	12. Plan Commission
4. Historical Society	13. Sewer and Water Utility Committee
5. Holiday Lighting	14. SBAA
6. Housing Committee	15. Technology & Telecomm Committee
7. Library Commission	16. Tourism Zone Commission
8. Marina Committee	17. Village Hall Planning Task Force
9. Parking Committee	

Public Notice

Public participation at meetings and correspondence is welcome. Submit emails or letters to the Village Clerk at sue.clarke@sisterbaywi.gov. Letters may not be read at the meeting but referenced and/or summarized. Depending on when submitted, they will be emailed to the Board members. Questions regarding the nature of the Agenda items or more detail on the items listed can be directed to Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118; (FAX) 854-9637; or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review online and at the Village Administration Building during operating hours (8 a.m. to 4 p.m. Mondays – Thursdays, 8 a.m. to noon on Fridays).

The Village of Sister Bay is an Equal Opportunity Provider and Employer

Posted Date/Signature _____