



MARINA COMMITTEE MEETING AGENDA

Wednesday September 17th, 2025 at 4:00 P.M.

Sister Bay Liberty Grove Fire Station – 2258 Mill Road, Large Meeting Room

To access the meeting electronically via Zoom, click below:

<https://zoom.us/j/3597569647?pwd=671UiJPSuJM9QHfABHmzGC12vJhJa.1&omn=99413666077>

Meeting ID: 359 756 9647

Password: 8544457

To connect by telephone, please dial

1-305-224-1968 - Meeting ID 359 756 9647#

Deviations from the agenda order shown may occur.

1	Brigid White – Trustee & Chairperson		2	Chad Kodanko – Trustee	
3	Patrice Champeau – Trustee		4	Pat Duffy - Resident	
5	Kevin Grant – Citizen			<i>Marina Manager – David Lienau</i>	
	<i>Julie Schmelzer – Village Administrator</i>			<i>Asst. Marina Manager- Sam Jordan</i>	

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – August 13th, 2025
4. Comments and Correspondence
5. Discussion/Action Items:
 - a. Boathouse Project Update
 - b. Marina Building Schematic Layouts
 - c. Parks Committee & Public Restroom Input
 - d. Marina Winterization & Fall Dredging
 - e. Launch Ramp Closure
 - f. Boardwalk Project Timeline/Permitting
 - g. Staff Trainings
 - h. Review of Monthly Financials
6. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
7. Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above can be directed to Village Administrator, Julie Schmelzer. Email julie.schmelzer@sisterbaywi.gov. It is possible that members of, and possibly a quorum of members, of other governmental bodies of the municipality may attend the meeting to gather information; no action will be taken by any governmental body other than the governmental body specifically referred to in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118, (FAX) 854-9637, or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. Monday – Thursday, 8 a.m. to 12:00 p.m. on Friday).

The Village of Sister Bay is an Equal Opportunity Provider.

MARINA COMMITTEE MEETING MINUTES

Wednesday August 13th, 2025

(Approval Pending)

Agenda Item No. 1. The August 13th, 2025 meeting of the Marina Committee was called to order by White at 4:00 P.M.

Present: Brigid White, Pat Duffy, Kevin Grant, Patrice Champeau

Absent: Chad Kodanko

Staff: Marina Manager - Dave Lienau, Assistant Manager - Sam Jordan, Village Administrator - Julie Schmelzer

Others: Merih Bayerli, Marley Inksetter, Nick Dokolas, John Blossom, Thor Johnson, Patrick Thompson, Charlie Saville, Max Pozen

Agenda Item No. 2. Approval of the Agenda

A motion was made by Duffy, seconded by Grant that the Agenda for the August 13th, 2025 meeting of the Marina Committee be approved as presented. Motion carried – All ayes.

Agenda Item No. 3. Approval of the Minutes

A motion was made by Duffy, seconded by Grant that the minutes of the July 18th, 2025 meeting of the Marina Committee be amended and approved by the committee. Motion carried – All ayes.

Agenda Item No. 4. Comments, correspondence, and concerns from the public

No correspondence was received for this meeting. White asked if anyone would like to make a public comment, and no one responded.

Agenda Item No. 5. Discussion/Action Items

a.) Boathouse Project Update

Schmelzer updated the committee on the development agreement and the lease agreement for the boathouse museum project. Schmelzer noted that the board of trustees approved the development agreement and made a few minor changes to the lease agreement, including the marina's request for a 30-year term.

The marina committee came to consensus to recommend the boathouse lease agreement to the board of trustees for approval.

Schmelzer summarized the main points of the operational agreement for the boathouse project which includes specifying the use of the boathouse as a waterfront museum, what the village's role and responsibilities include, and what is expected of the operator. Schmelzer noted that no real changes were made besides making sure that insurance requirements were consistent with

1 other agreement documents.

2
3 Grant voiced concern over the operational agreement's requirement that the marina ask
4 permission from the Historical Society to use the second story of the boathouse. Grant added
5 that with that clause, the marina committee could potentially never have access to the second
6 story for the duration of 30-year lease. Grant stated that he was under the impression that it
7 would require advanced notice rather than approval from the Historical Society. Schmelzer
8 noted the change and continued with her summary. Grant inquired as to what remedies are
9 required of the Historical Society if they fail to adhere to the rules of the agreements. Grant
10 noted that termination as the only option for reprimand seems extreme given that there are easy
11 and simple ways in which the agreement could be breached by the operator. Schmelzer
12 explained that the options for remediation following any violations of the agreement are listed
13 in the lease agreement, not the operational agreement.

14
15 Blossom requested the committee consider removing the requirement that the museum be open
16 at a minimum of 4 days a week between Memorial Day and Labor Day. Schmelzer responded
17 that it is unlikely the board of trustees will support this given that it would permit a scenario
18 where the museum is not open at all. Blossom noted that the Historical Society would like the
19 museum to be open 7 days a week, during the village's waterfront park hours, but staffing is
20 often a challenge in Door County. Duffy, Grant and White both voiced assent to keeping the 4-
21 day minimum requirement.

22
23 *The marina committee came to consensus to recommend the boathouse operational agreement to the board*
24 *of trustees for approval, with the amendment that marina committee use of the second story requires*
25 *advanced notice rather than permission from the Historical Society.*

26 **b.) Water Level Projections**

27
28 Lienau reminded the committee that the water levels have dropped since last year and continue
29 to drop. Projections suggest that around this time next year, the water will be 8-9 inches below
30 its current level.

31 **c.) Pump Upgrade**

32
33 Lienau noted that marina management was expecting new information regarding upgrading
34 the pump-out system but unfortunately does not currently have any updates for the committee.

35 **d.) Marina Building Draft Design Quote**

36
37 Lienau noted that marina management and chairperson White have worked with the MDT
38 architectural design firm for the first phase of constructing a new marina building. Lienau
39 requested the committee approve the spending of \$9500 for the schematic drawings as a part of
40 the first step in the new building design process. Lienau noted that this first phase is separate
41 from following phases in the process, which are each independent and free to be completed by
42 contractors outside of the current company being used. Schmelzer added that the committee
43 will have to go out to bid for services if the cost of a later phase exceeds \$25,000.

1 *A motion was made by Duffy, seconded by Grant, that the committee approve the \$9500 contract with*
 2 *MDT architectural services for a schematic design of a new marina building. Motion carried – All ayes.*

4 **e.) Marina Building Schematic Draft Layouts**

6 White noted that the proposed schematic designs in the packet are the best variations seen so
 7 far by White and marina management. Duffy inquired if the building could be pushed closer to
 8 the water and have the staff parking relocated as needed. Lienau responded that this is unlikely
 9 due to the setbacks based on high water marks set by the DNR. White added that there is an
 10 existing area for utilities connections that cannot be moved. Schmelzer noted that the village has
 11 a contractor that can be contacted to schedule a survey so that the architects can be certain of the
 12 dimensions of the marina's waterfront property.

14 *A motion was made by Duffy, seconded by Grant to have village administration and marina management*
 15 *contract a surveyor for the marina's waterfront property.*

17 The committee discussed different aspects of the proposed designs, specifically noting that the
 18 waterfront view should be prioritized for boater access on the second floor and staff access on
 19 the first floor. The committee agreed to take time to consider the proposed schemes and
 20 reconvene later with the architects to share additional recommendations.

22 **f.) Public Restrooms & Parks Committee**

24 Lienau noted that since the public restrooms attached to the marina building were funded by
 25 the village with assistance from a DNR grant, the committee must work with the rest of the
 26 village board and Parks Committee to decide how the restrooms will be designed and
 27 integrated into the new marina building designs. Lienau and Schmelzer confirmed that
 28 administration will work to recommend this item be on the agenda at the next Parks Committee
 29 meeting.

31 **g.) Marina Winterization & Fall Dredging**

33 Lienau noted that in response to lowering water levels, the marina will be dredging in the fall
 34 on a strict timeline based upon regulations set by the DNR. Lienau noted that per these
 35 regulations, fall dredging can only be done until November 1st. However, the marina can't start
 36 this process until about October 15th, once all boats have vacated the marina. Lienau ended by
 37 stating that the dredging could be anywhere from \$10,000-\$15,000, which is not currently
 38 factored into this year's budget.

40 **h.) Boardwalk Project Timeline/Permitting**

42 Lienau explained that the DNR regulations for dredging are also applicable to the driving of
 43 sheet steel into the lakebed for the new concrete boardwalk project. Lienau suggested that the
 44 driving of the sheet steel should begin during the same timeline as the fall dredging as opposed
 45 to waiting for the next period in which the DNR will allow interference of the lakebed, likely in
 46 the Spring of 2026. Lienau noted that once the sheet steel is driven into the lakebed, the rest of
 47 the boardwalk can be completed at any later date in the spring when the weather permits, with

no time restrictions or permitting concerns from the DNR. Lienau added that this process will require that all vessels on D-Dock are vacated, which includes nearly all the marina's commercial tenants. Lienau went on noting that Fall Fest will happen between the marina's closing date and the DNR's deadline for lakebed intrusions, which further tightens the window to complete these projects. Lienau stated that the cost of driving sheet steel could add up to \$70,000-\$110,000 in unplanned expenses for this year's budget. Lienau ended by stating that he will work with village finance director to move around funds as needed to finance and complete these projects happening in 2025.

i.) 2026 Schedule of Fees

Lienau reminded the committee of the changes made for the marina's 2026 Schedule of Fees which included a 15% increase in the transient dockage rate, a 5% increase in the seasonal dockage rate, the addition of the late checkout fee of \$50 an hour and an increase in the price of ice.

A motion was made by Grant, seconded by Duffy to approve the 2026 Schedule of Fees as presented. Motion carried – All ayes.

j.) Review of Monthly Financials

Lienau corrected the total YTD revenue in the financials to the actual number of about \$911,000. Lienau added that management is confident that it will reach its projected total revenue figure of \$919,000 within the next month.

k.) 2026 Budget Review & Approval

Lienau noted that of the expense items that marina management can control, there were no notable increases or decreases. Lienau pointed out that the expense of weed control has increased by around \$1000, but the quality of the treatment has notably improved. Grant voiced concern over the lack of inflation adjustment for most of the marina's major expenses.

A motion was made by Grant, seconded by Duffy to approve the 2026 Budget as presented. Motion carried – All ayes.

Agenda Item No. 6. Matters to be placed on a future agenda or referred to a committee, official, or employee

It was the consensus of the committee that that following items be included on a future marina committee meeting agenda:

- Marina Building Public Restrooms at Parks Committee

The next meeting of the Marina Committee is scheduled for September 17th, 2025 at 4:00 P.M. at the Sister Bay Fire Station & via zoom.

Adjournment: *A motion was made by Duffy, seconded by Grant to adjourn the August 13th, 2025 meeting of the Marina Committee at 5:25P.M. Motion carried – All ayes.*

1

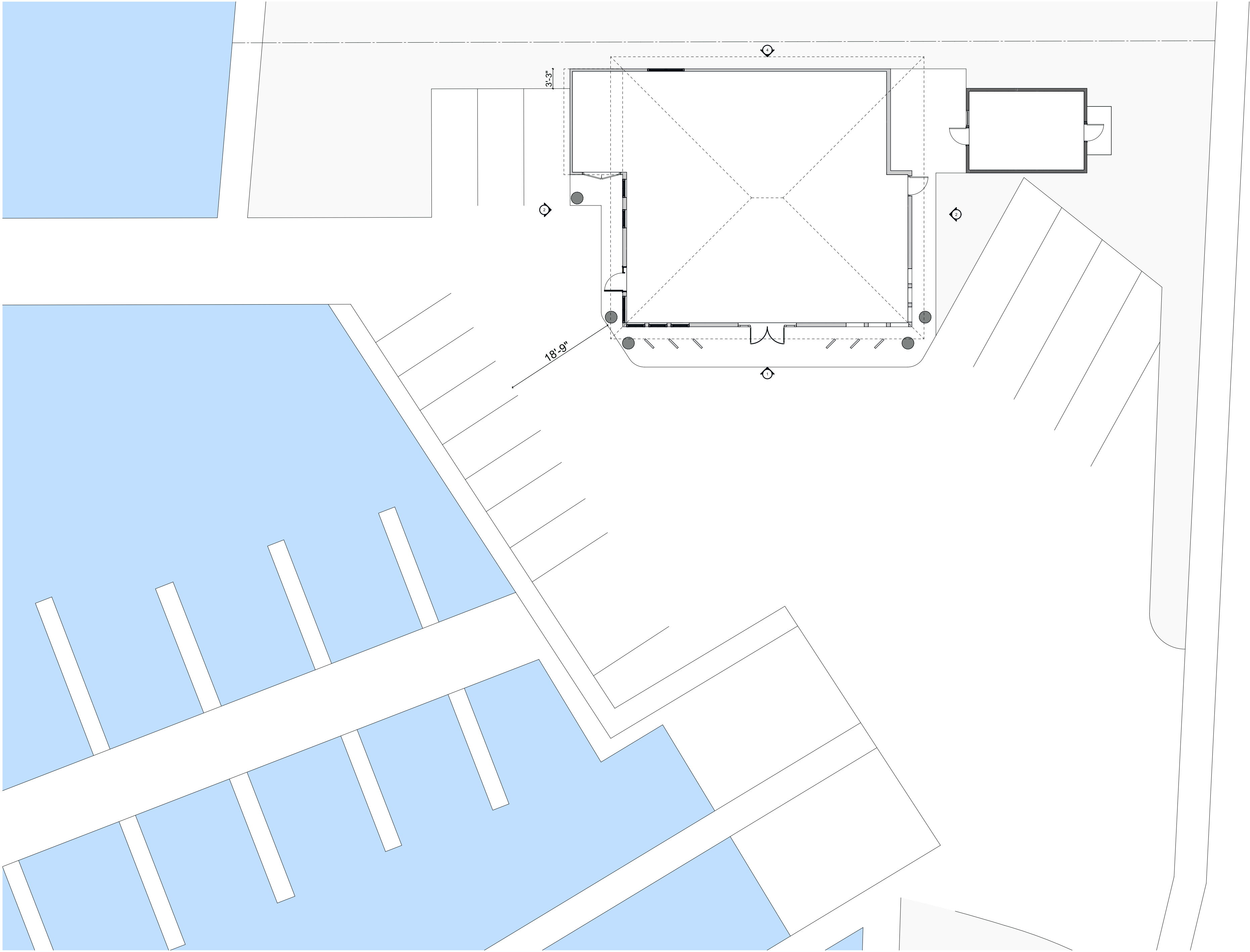
2 Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Samuel Jordan', written in a cursive style.

3

4 Samuel Jordan

5 Assistant Marina Manager



1 Site Plan
SCALE: 3/32" = 1'-0"

Angled bike rack
6 total to accomodate 12 bikes

Safety Bollard

N



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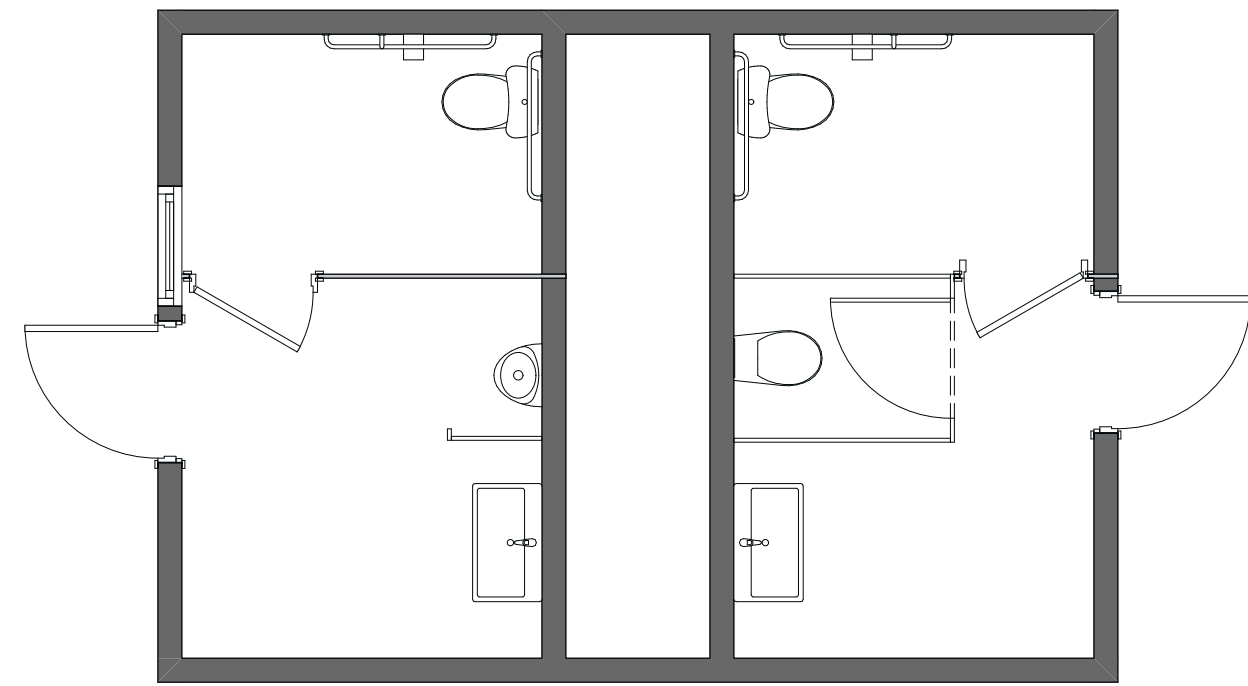
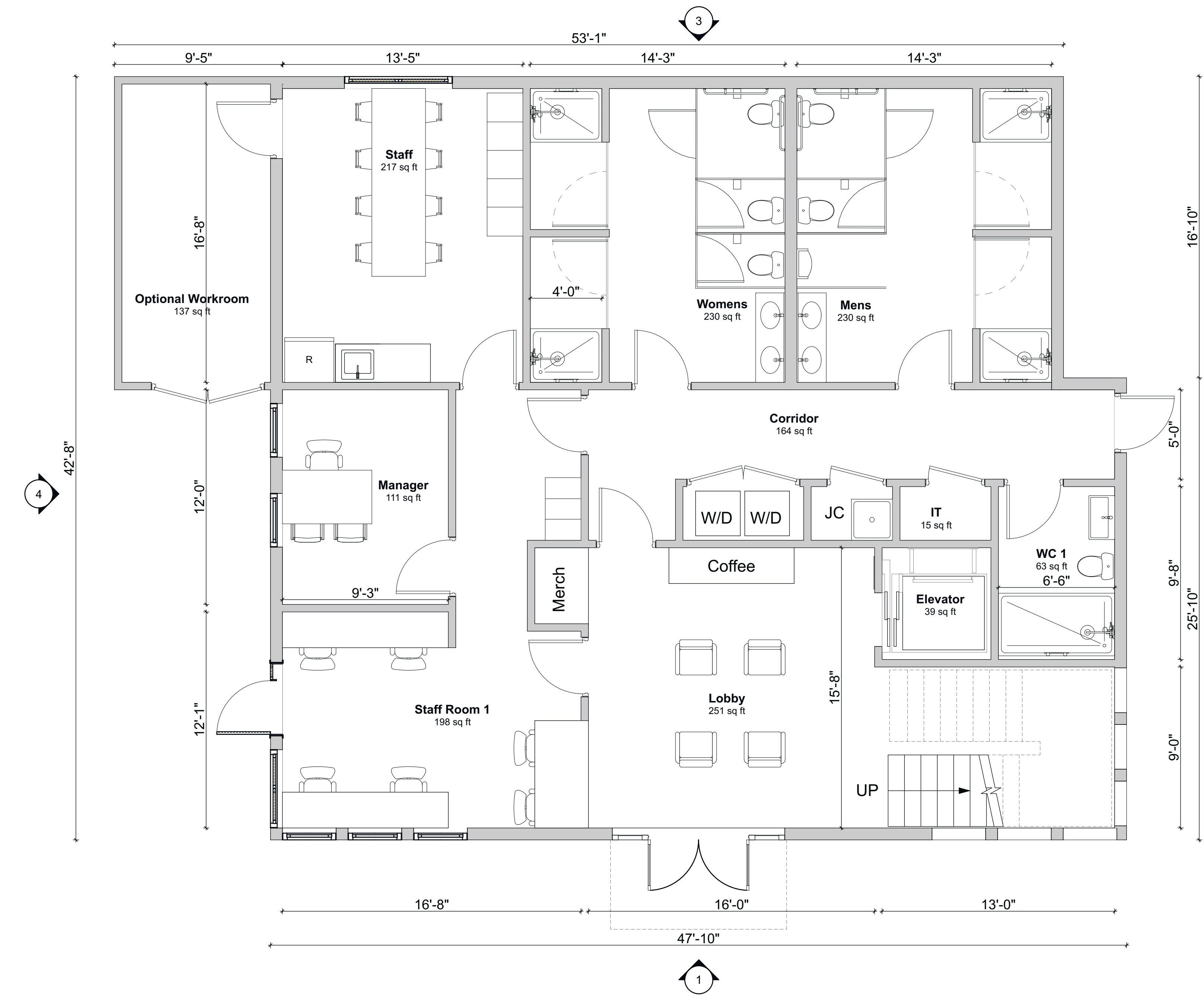
773.561.1987
www.mdtarch.com

Date	Issued For	RevID
Work in Progress	Issue for Review	01 - WIP

Site Plan

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

AG03



1
A101
First Floor
SCALE: 1/4" = 1'-0"

Plan Notes:

1. Areas shown in gray are out of scope.
2. Provide all labeled doors and windows as shown and dimensioned on plan. (see A401)
3. Provide 3" x 3" x 48" corner guards with aluminum retainers on all exposed drywall corners at new walls.
4. Dimensions to be verified in field.
Existing walls to be verified as code compliant.
5. See A402 for Painting Notes

Wall Types:

- | | |
|-----|---|
| WT1 | Interior Partition to Deck |
| WT2 | Interior Partition to 6" above Finished Ceiling |
| WT3 | Plumbing Wall |
| WT4 | Knee Wall |
| ETR | Existing to Remain |



AREA
First Floor: 1724 Sqft
Second Floor: 1298 Sqft
Total: 3022 sqft
Workroom: 111 sqft



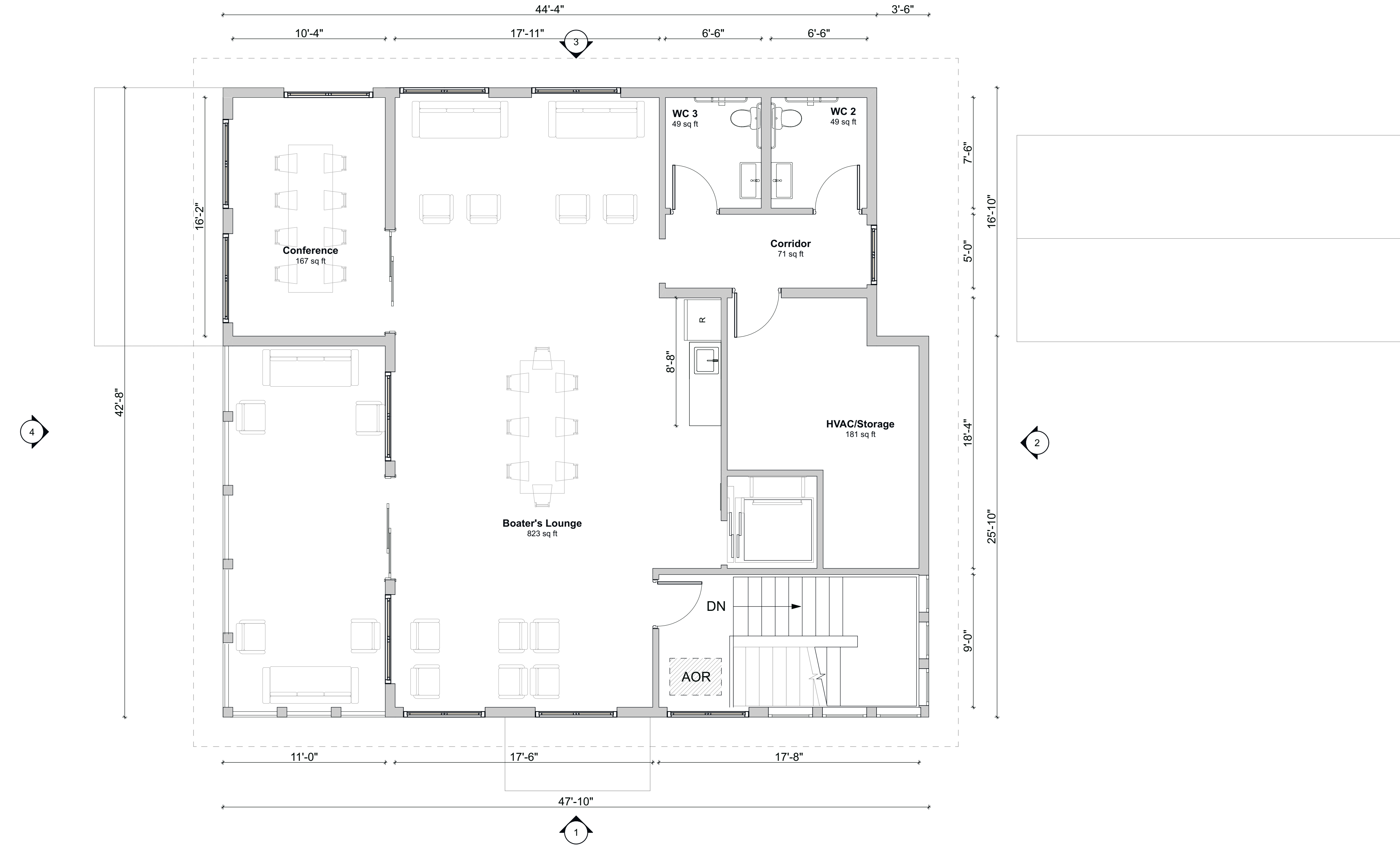
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Date	Issued For	RevID

First Floor Plan

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

A101



1
A102
Second Floor
SCALE: 1/4" = 1'-0"



Plan Notes:

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Date	Issued For	RevID

Second Story Plan

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

A102



1 North Elevation
SCALE: 1/4" = 1'-0"



2 East Elevation
SCALE: 1/4" = 1'-0"

EXISTING UTILITIES AREA

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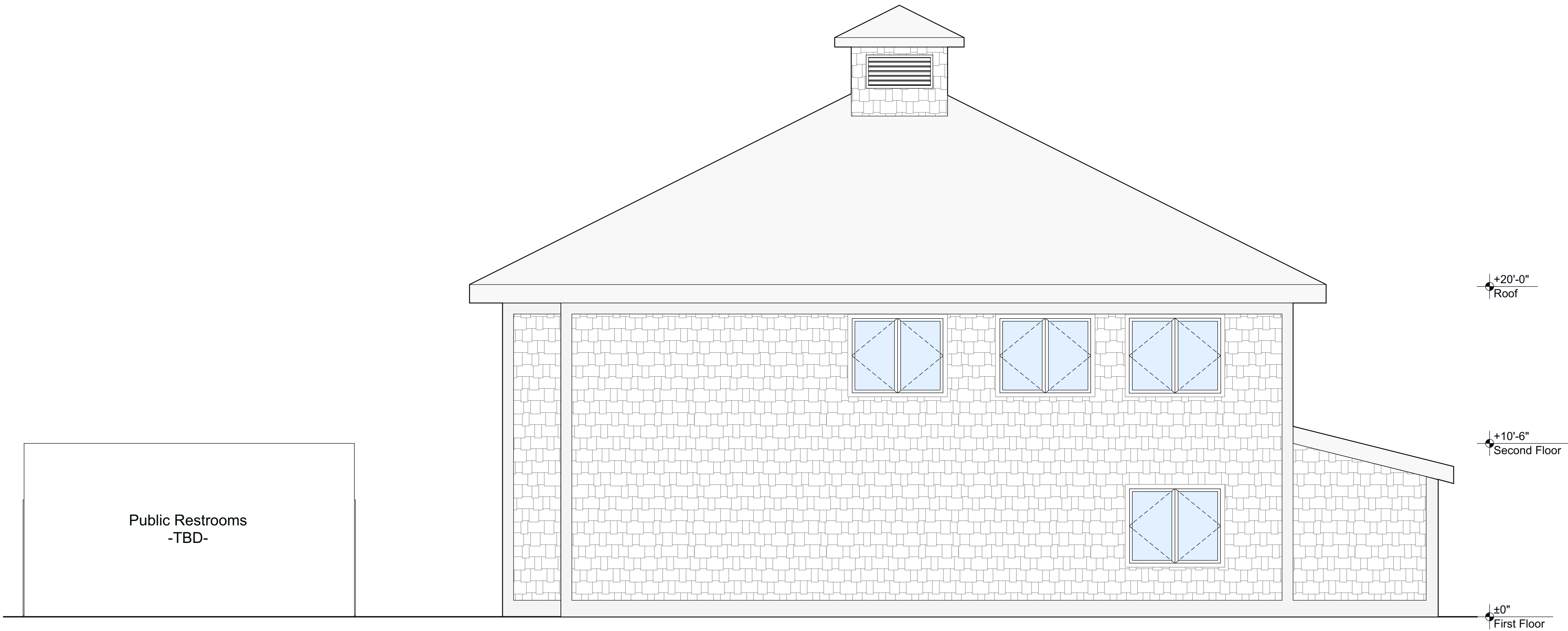
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Date	Issued For	RevID
Work in Progress	Issue for Review	01 - WIP

Building Elevations

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

A201



3 South Elevation
SCALE: 1/4" = 1'-0"



4 West Elevation
SCALE: 1/4" = 1'-0"

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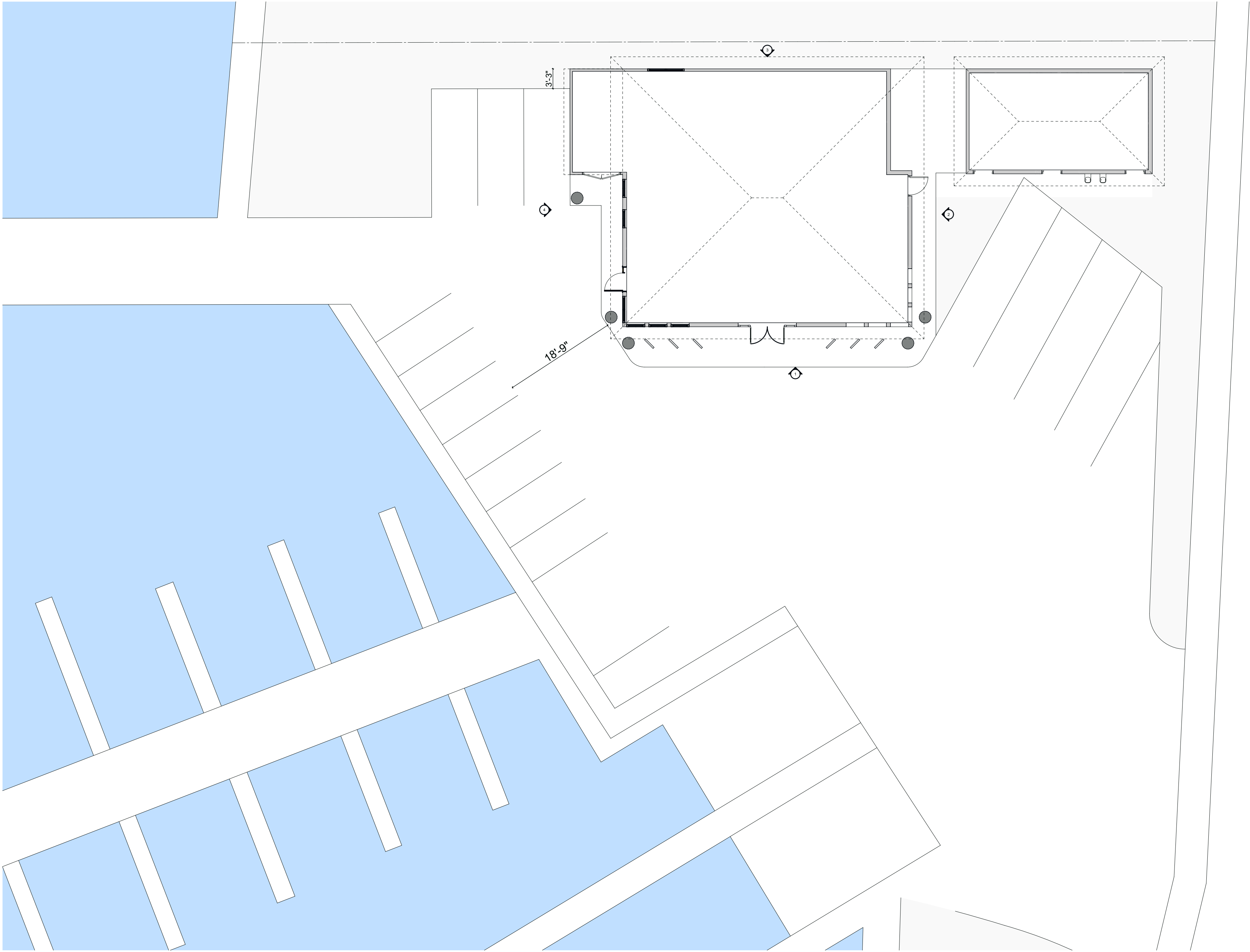
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Date	Issued For	RevID

Building Elevations

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

A202



1 Site Plan
SCALE: 3/32" = 1'-0"

- Angled bike rack
6 total to accomodate 12 bikes
- Safety Bollard
- N

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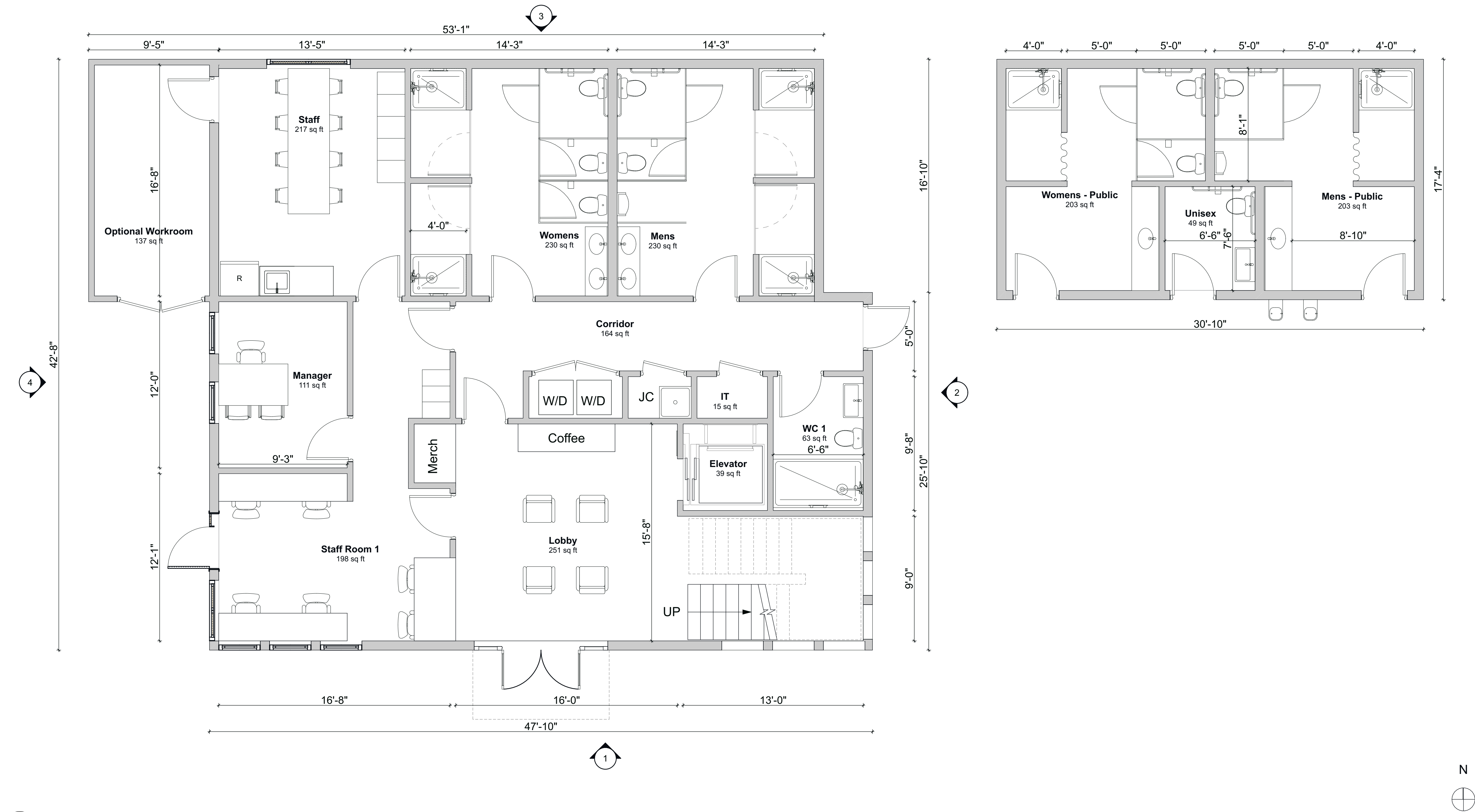
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Date	Issued For	RevID
Work in Progress	Issue for Review	01 - WIP

Site Plan

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

AG03



1 First Floor
A101 SCALE: 1/4" = 1'-0"

Plan Notes:

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Existing walls to be verified as code compliant.
- 5. See A402 for Painting Notes

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- WT3 Plumbing Wall
- WT4 Knee Wall

AREA
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Second Floor: 1298 Sqft
Total: 3022 sqft
Workroom: 111 sqft

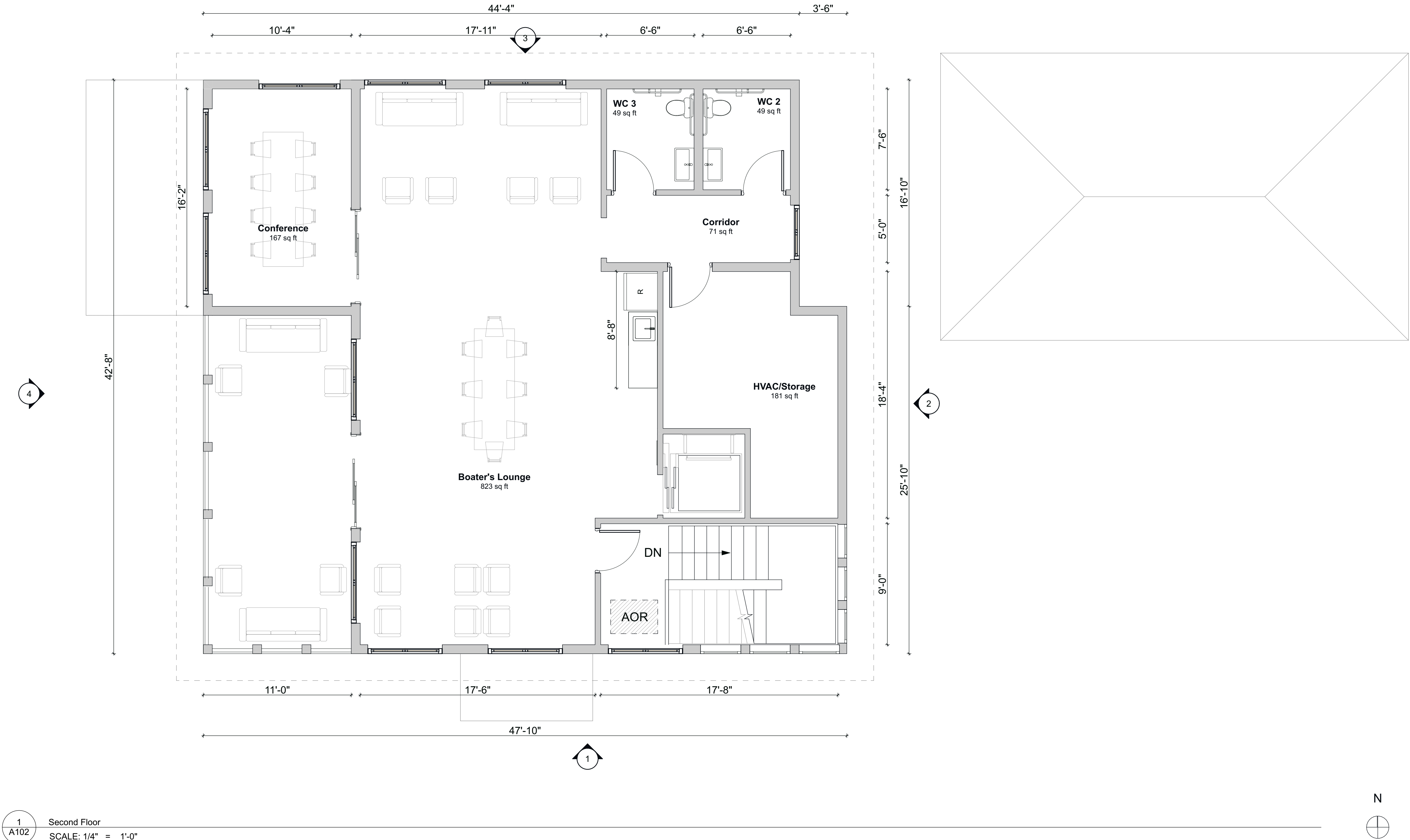


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Date	Issued For	RevID

First Floor Plan

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin



1
A102
Second Floor
SCALE: 1/4" = 1'-0"

Plan Notes:

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- | | |
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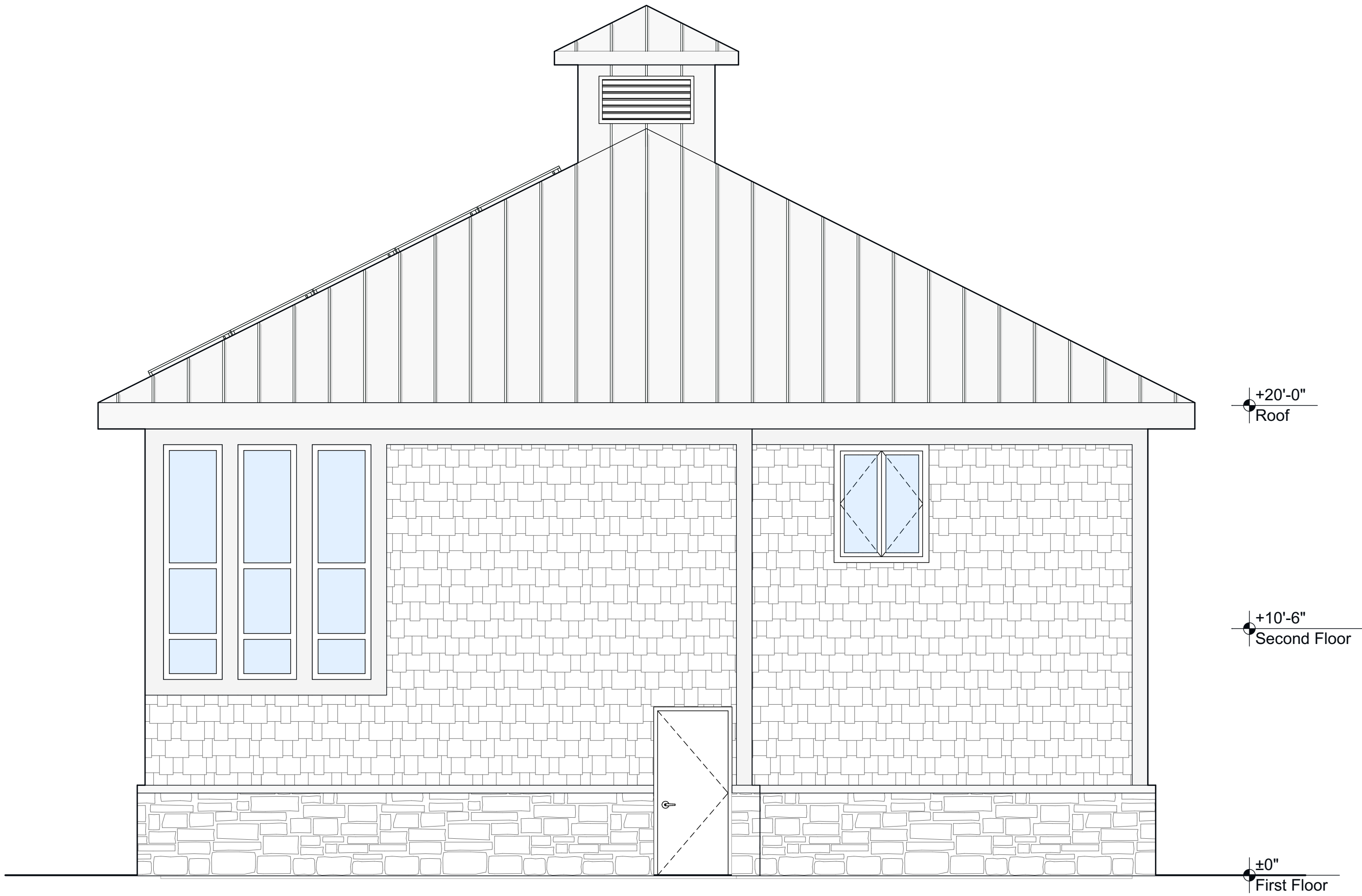
Second Story Plan

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

A102



1 South Elevation
SCALE: 1/4" = 1'-0"



2 East Elevation
SCALE: 1/4" = 1'-0"

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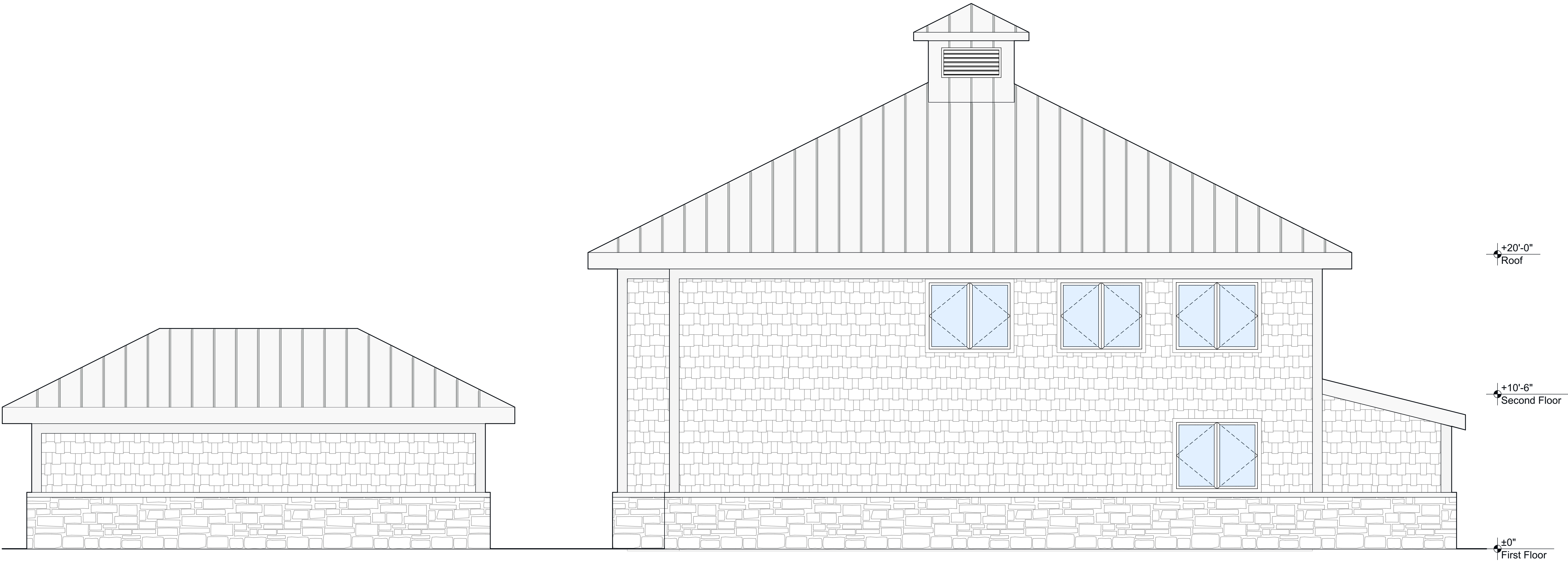
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Date	Issued For	RevID
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Building Elevations

New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

A201



3 North Elevation
SCALE: 1/4" = 1'-0"



4 West Elevation
SCALE: 1/4" = 1'-0"

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Date	Issued For	RevID

Building Elevations

New Marina Building

Sister Bay Marina

10733 Bay Shore Drive,
Sister Bay, Wisconsin

A202



1 South Elevation
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2 East Elevation
SCALE: 1/4" = 1'-0"

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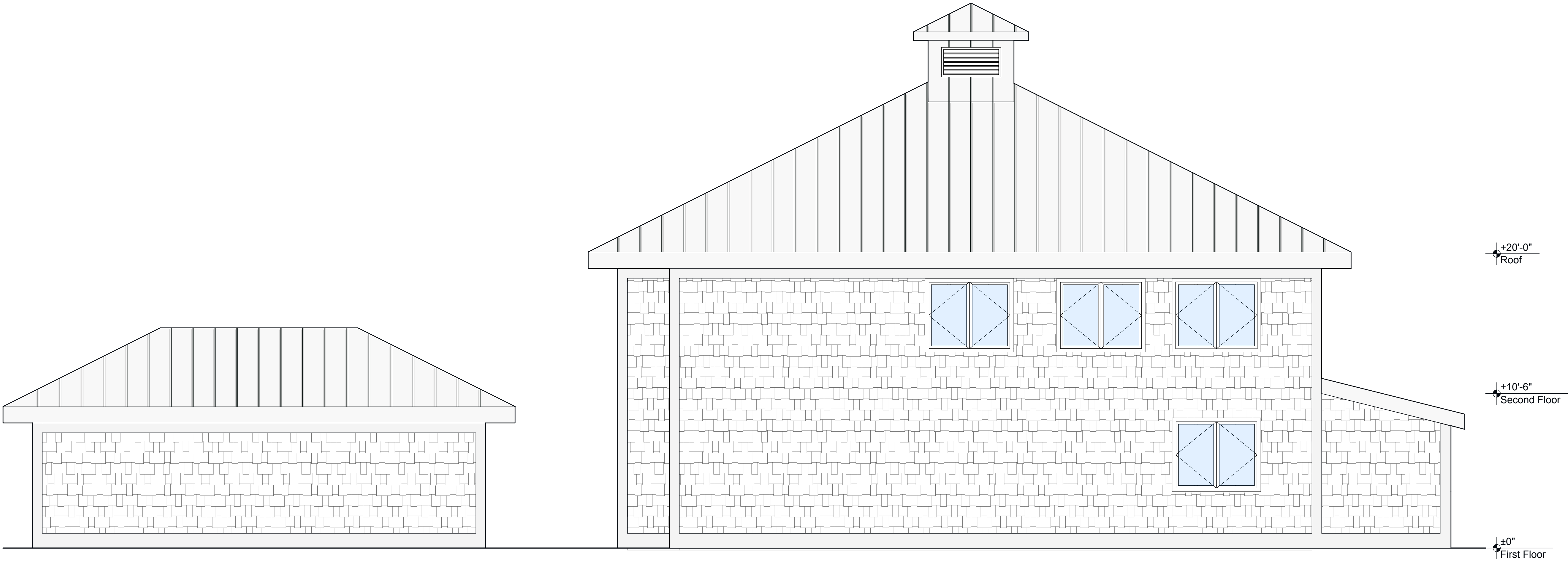
Building Elevations

New Marina Building

Sister Bay Marina

10733 Bay Shore Drive,
Sister Bay, Wisconsin

A201



3 North Elevation
SCALE: 1/4" = 1'-0"



4 West Elevation
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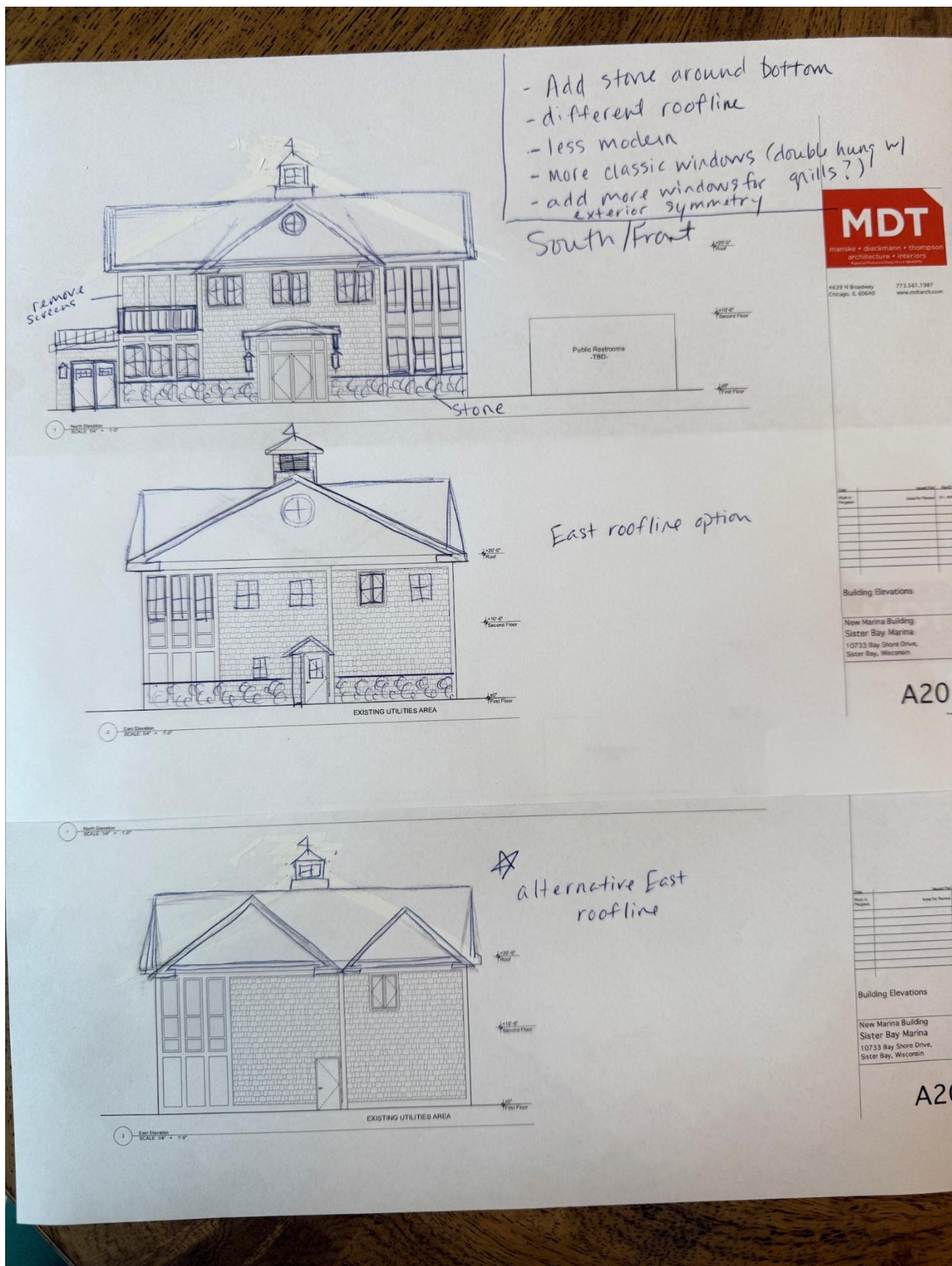
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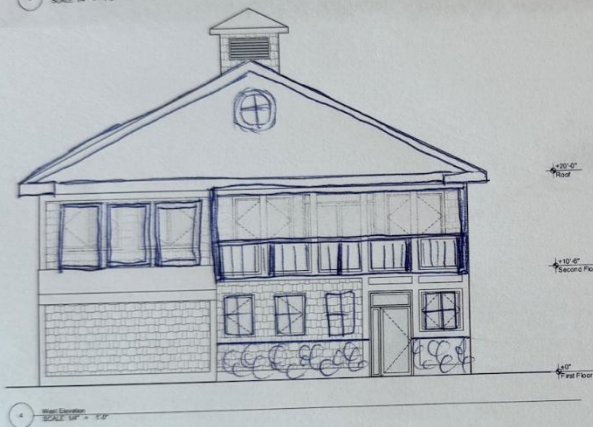
Date	Issued For	RevID

Building Elevations

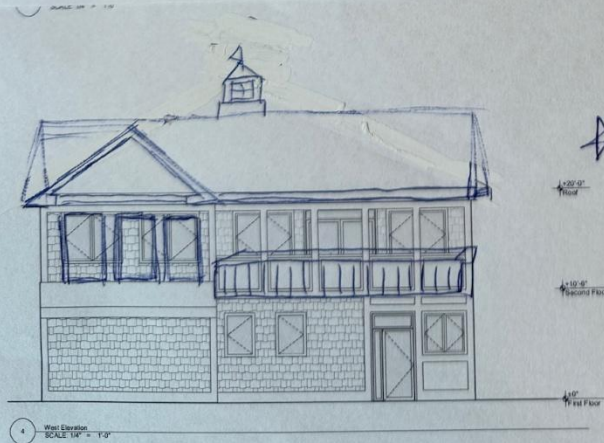
New Marina Building
Sister Bay Marina
10733 Bay Shore Drive,
Sister Bay, Wisconsin

A202





- remove screen option
- add wood railing
- evenly space windows
- large windows for upstairs viewing



- alternative roof option West
- open, uncovered 2nd floor deck

MDT
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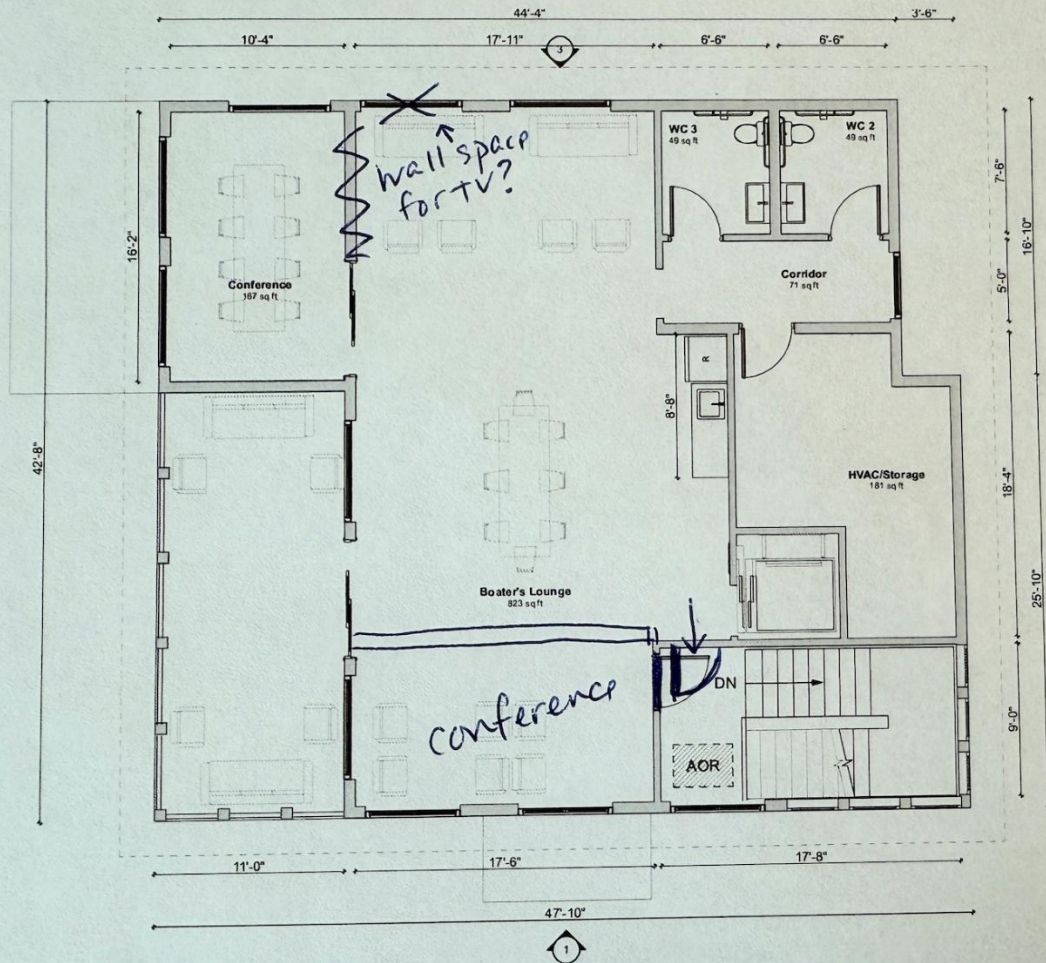
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Building Elevation

New Marina Building
Sister Bay Marina
10733 Bay Shore Dr
Sister Bay, Wisconsin

Building Elev

New Marina Building
Sister Bay
10733 Bay Shore Dr
Sister Bay, WI



- Committee asked to move Conference room off water side

1
A102
Second Floor
SCALE: 1/4" = 1'-0"

Plan Notes:

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Elevation walls to be verified as code compliant.

Wall Types:

WT1	Interior Partition to Deck
WT2	Interior Partition to 6" above Finished Ceiling
WT3	Plumbing Wall
WT4	Knee Wall
ETR	Existing to Remain



VILLAGE OF SISTER BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

23

MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
690-42800-000-000	AMORTIZATION OF PREMIUM	.00	.00	2,803.00	(2,803.00)	.00
		.00	.00	2,803.00	(2,803.00)	.00
690-46371-000-000	SEASONAL SLIP FEES	.00	450,399.72	467,851.00	(17,451.28)	96.27
690-46372-000-000	DAILY DOCKING/TRANSIENT FEES	16,579.30	286,327.04	278,500.00	7,827.04	102.81
690-46373-000-000	LAUNCH FEES	2,339.64	15,516.53	19,000.00	(3,483.47)	81.67
690-46375-000-000	PUMP OUT SERVICES	94.32	212.23	2,350.00	(2,137.77)	9.03
690-46376-000-000	COMMERCIAL DOCKING	.00	144,708.49	144,244.00	464.49	100.32
690-46377-000-000	DISCOUNTED SALES	.00	.00	(1,000.00)	1,000.00	.00
690-46380-000-000	LAUNDRY NON-TAXABLE	181.50	342.50	500.00	(157.50)	68.50
690-46381-000-000	PRODUCT SALES	857.53	2,480.09	8,000.00	(5,519.91)	31.00
690-46383-000-000	NON TAXABLE PRODUCT SALES	128.00	358.00	500.00	(142.00)	71.60
		20,180.29	900,344.60	919,945.00	(19,600.40)	97.87
690-48110-000-000	INTEREST ON INVESTMENTS	13,675.53	49,027.21	33,673.60	15,353.61	145.60
690-48995-000-000	MISC OTHER REVENUE	33.27	349.73	300.00	49.73	116.58
	TOTAL SOURCE 48	13,708.80	49,376.94	33,973.60	15,403.34	145.34
	TOTAL FUND REVENUE	33,889.09	949,721.54	956,721.60	(7,000.06)	99.27

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

MARINA

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
690-53540-111-000	FULL-TIME WAGES	14,263.20	79,172.60	123,531.00	44,358.40	64.09
690-53540-111-051	FULL-TIME WAGES FACILITIES	328.41	2,050.41	9,570.00	7,519.59	21.43
690-53540-111-920	FULL-TIME WAGES ADMIN	2,048.11	7,386.89	21,191.00	13,804.11	34.86
690-53540-114-000	UNWORKED WAGES	.00	3,997.20	.00	(3,997.20)	.00
690-53540-121-000	PART-TIME WAGES	18,198.50	44,637.50	72,094.00	27,456.50	61.92
690-53540-122-000	PART-TIME OVERTIME WAGES	277.50	873.38	10,200.00	9,326.62	8.56
690-53540-123-000	BONUSES, DOCKMASTERS	.00	.00	3,050.00	3,050.00	.00
690-53540-131-000	RETIREMENT	1,156.45	6,435.72	10,745.00	4,309.28	59.90
690-53540-132-000	SOCIAL SECURITY	2,598.99	10,475.24	18,379.00	7,903.76	57.00
690-53540-133-000	INSURANCE, MEDICAL	2,004.82	11,028.33	19,158.00	8,129.67	57.57
690-53540-134-000	INSURANCE, DENTAL	87.25	474.13	915.00	440.87	51.82
690-53540-135-000	INSURANCE, GROUP LIFE	7.67	23.31	57.00	33.69	40.89
690-53540-136-000	INSURANCE, DISABILITY	74.86	384.23	605.00	220.77	63.51
690-53540-137-000	HSA BENEFITS EXPENSE	.00	4,728.17	6,058.00	1,329.83	78.05
690-53540-138-000	EAP BENEFITS EXPENSE	11.48	91.84	166.00	74.16	55.33
690-53540-140-000	VISION BENEFITS	10.80	58.25	121.00	62.75	48.14
690-53540-141-000	UNIFORM ALLOWANCE	.00	1,249.09	2,000.00	750.91	62.45
690-53540-142-000	RECRUITMENT/TESTING/PHYSICALS	.00	.00	500.00	500.00	.00
690-53540-143-000	RECOGNITION	.00	.00	700.00	700.00	.00
690-53540-144-000	MILEAGE	.00	165.40	400.00	234.60	41.35
690-53540-145-000	EXPENSE ALLOWANCE	.00	.00	200.00	200.00	.00
PERSONNEL		41,068.04	173,231.69	299,640.00	126,408.31	57.81
690-53540-201-000	ELECTRIC/GAS	2,985.64	12,643.33	24,000.00	11,356.67	52.68
690-53540-202-000	WATER/SEWER/STORM	.00	880.32	10,000.00	9,119.68	8.80
690-53540-203-000	TELEPHONE	55.45	488.78	1,260.00	771.22	38.79
690-53540-204-000	CELL PHONE	71.32	552.04	275.00	(277.04)	200.74
690-53540-205-000	INTERNET	.00	2,925.09	4,500.00	1,574.91	65.00
690-53540-206-000	TELEVISION	.00	567.42	850.00	282.58	66.76
690-53540-207-000	RECYCLING	138.22	421.43	1,000.00	578.57	42.14
690-53540-208-000	GARBAGE	419.53	1,622.86	5,000.00	3,377.14	32.46
690-53540-209-000	LEGAL	.00	562.00	500.00	(62.00)	112.40
690-53540-210-000	AUDITING & CONSULTING	.00	6,083.17	2,750.00	(3,333.17)	221.21
690-53540-211-000	WEED CONTROL	.00	4,313.60	3,500.00	(813.60)	123.25
690-53540-214-000	HOLDING TANK EXPENSE	.00	.00	200.00	200.00	.00
CONTRACTUAL SERVICES		3,670.16	31,060.04	53,835.00	22,774.96	57.69

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

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MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53540-301-000	VEHICLE & EQUIPMENT GAS, OIL,	.00	116.55	250.00	133.45	46.62
690-53540-303-000	EQUIPMENT RENTAL	.00	4.21	350.00	345.79	1.20
690-53540-310-000	COMPUTER SOFTWARE MAINTENANCE	4,173.97	10,873.56	13,200.00	2,326.44	82.38
690-53540-311-000	WEBSITE	.00	359.88	1,000.00	640.12	35.99
690-53540-312-000	IT SUPPORT	1,790.00	3,550.55	4,000.00	449.45	88.76
690-53540-321-000	OFFICE SUPPLIES	.00	416.11	1,000.00	583.89	41.61
690-53540-322-000	POSTAGE	17.76	148.27	300.00	151.73	49.42
690-53540-324-000	PRINTING/COPYING	.73	1,049.41	2,750.00	1,700.59	38.16
690-53540-325-000	ADVERTISING & PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.00
690-53540-331-000	MEMBERSHIP DUES	.00	300.00	850.00	550.00	35.29
690-53540-332-000	EDUCATION/TRAINING	.00	4,791.59	7,500.00	2,708.41	63.89
690-53540-351-000	MEDICAL/SAFETY SUPPLIES	.00	235.80	1,500.00	1,264.20	15.72
690-53540-352-000	MINOR EQUIPMENT AND TOOLS	379.00	3,669.30	10,000.00	6,330.70	36.69
690-53540-353-000	GENERAL SUPPLIES	.00	170.75	4,000.00	3,829.25	4.27
690-53540-354-000	SUPPLIES FOR RESALE	355.69	1,544.44	3,500.00	1,955.56	44.13
690-53540-357-000	EVENT COSTS	.00	2,200.30	2,000.00	(200.30)	110.02
690-53540-362-000	GROUNDS MAINTENANCE	.00	1,054.15	3,500.00	2,445.85	30.12
690-53540-366-000	BUILDING MAINTENANCE	1,731.43	10,336.32	16,500.00	6,163.68	62.64
690-53540-368-000	DOCK MAINTENANCE	.00	107,587.33	125,000.00	17,412.67	86.07
690-53540-369-000	EQUIPMENT MAINTENANCE	.00	1,031.17	1,950.00	918.83	52.88
690-53540-392-000	MISCELLANEOUS	.00	.00	100.00	100.00	.00
	SUPPLIES AND EXPENSE	8,448.58	149,439.69	201,250.00	51,810.31	74.26
690-53540-401-000	CUSTODIAL SUPPLIES	363.62	1,786.97	4,000.00	2,213.03	44.67
690-53540-408-000	CONTINGENCY, MARINA	.00	.00	5,000.00	5,000.00	.00
	BUILDING MATERIALS	363.62	1,786.97	9,000.00	7,213.03	19.86
690-53540-510-000	PROPERTY & LIABILITY INSURANCE	.00	22,285.15	22,140.00	(145.15)	100.66
690-53540-512-000	INSURANCE, WORK COMP	.00	4,248.58	7,923.00	3,674.42	53.62
690-53540-550-000	BANK SERVICE CHARGES	769.72	11,862.99	16,000.00	4,137.01	74.14
690-53540-599-000	LICENSE AND PERMIT FEES	.00	.00	25.00	25.00	.00
	FIXED CHARGES	769.72	38,396.72	46,088.00	7,691.28	83.31
690-53540-602-000	INTEREST	4,896.96	21,009.46	35,621.96	14,612.50	58.98
	DEBT SERVICE	4,896.96	21,009.46	35,621.96	14,612.50	58.98
690-53540-850-000	COMPUTER SOFTWARE	.00	59.95	.00	(59.95)	.00
690-53540-860-000	COMPUTER HARDWARE	.00	234.94	.00	(234.94)	.00
690-53540-899-000	DEPRECIATION	8,963.67	71,709.36	107,564.00	35,854.64	66.67
	CAPITAL OUTLAY	8,963.67	72,004.25	107,564.00	35,559.75	66.94

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

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MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
	TOTAL DEPARTMENT 540	68,180.75	486,928.82	752,998.96	266,070.14	64.67
	DEPARTMENT 541					
690-53541-200-000	OTHER CONTRACTED SERVICES	.00	.00	110.00	110.00	.00
690-53541-201-000	ELECTRIC/GAS	47.66	617.63	1,200.00	582.37	51.47
690-53541-202-000	WATER/SEWER/STORM	.00	429.68	500.00	70.32	85.94
	CONTRACTUAL SERVICES	47.66	1,047.31	1,810.00	762.69	57.86
690-53541-367-000	BOATHOUSE MAINTENANCE	.00	.00	51,500.00	51,500.00	.00
	SUPPLIES AND EXPENSE	.00	.00	51,500.00	51,500.00	.00
		47.66	1,047.31	53,310.00	52,262.69	1.96
690-55301-408-000	EVENT COSTS FOR MARINA	.00	.00	2,000.00	2,000.00	.00
	BUILDING MATERIALS	.00	.00	2,000.00	2,000.00	.00
		.00	.00	2,000.00	2,000.00	.00
690-59210-000-000	TRANSFER TO GENERAL FUND	4,950.50	39,604.00	59,406.00	19,802.00	66.67
	PERSONNEL	4,950.50	39,604.00	59,406.00	19,802.00	66.67
		4,950.50	39,604.00	59,406.00	19,802.00	66.67
690-59240-000-000	TRANSFER TO CAPITAL PROJECTS	.00	.00	550,000.00	550,000.00	.00
	PERSONNEL	.00	.00	550,000.00	550,000.00	.00
		.00	.00	550,000.00	550,000.00	.00
	TOTAL FUND EXPENDITURES	73,178.91	527,580.13	1,417,714.96	890,134.83	37.21
	NET REVENUES OVER EXPENDITURES	(39,289.82)	422,141.41	(460,993.36)	(897,134.89)	91.57