FINANCE COMMITTEE MEETING
AGENDA
MONDAY, JULY 28, 2025 – 1:00 PM
SISTER BAY LIBERTY GROVE FIRE STATION – 2258 MILL ROAD

To access the meeting electronically, click:
https://zoom.us/j/4439901723?pwd=yAVpi40M1OIqgNufcVUE8XWCUSkKaH.1&omn=97345481329

Meeting ID: 443 990 1723 Passcode: 304078
To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#
Deviations from the agenda order shown may occur
For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes'

AGENDA

1. Call to Order (Zoom Participants Mute Devices)
2. Roll Call
3. Approve Agenda
4. Approve Meeting Minutes: June 23, 2025
5. Comments, Correspondence and Concerns from the Public
6. Discussion/Action Items
   a) Update on Sales Tax/Fee Schedule
   b) Update on General Fund Qtr 2, 2025 Actual to Budget
   c) 2026 Budget: Preliminary Review and Discussion
   d) 2026 CIP: Preliminary Review and Discussion
   e) Tax Bill Insert to revise
7. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
8. Next Meeting
   a) 2026 CIP: Review and Discussion
   b) 2026 Budget: Review and Discussion
9. Adjourn

Posted Date/Signature ____________________

FINANCE COMMITTEE MEETING MINUTES
Monday, June 23, 2025
(Approval Pending)

Agenda Item No. 1. The June 23, 2025 meeting of the Finance Committee was called to order by Chairperson Bhirdo at 1:08 P.M.

Agenda Item No. 2. Roll Call
Present: Chairperson Bhirdo and members Louise Howson, Brigid White, Mike Laszkiewicz and Andy Woerfel

Staff: Village Administrator Julie Schmelzer, Finance Director/Treasurer Vlad Gannik and Clerk Sue Clarke

Agenda Item No. 3. Approval of the Agenda
A motion was made by Howson, seconded by Laszkiewicz that the Agenda for the June 23, 2025 meeting of the Finance Committee be approved. Motion carried – All ayes.

Agenda Item No. 4. Approval of Minutes
Chair Bhirdo asked if there were any corrections or comments to the March 10, 2025 minutes.

Chair Bhirdo asked Gannik about a follow-up item on page four regarding budget development management policy. The item concerned procedure number ten, which states that funds are committed and released by a resolution, and whether this could be done by any means other than a resolution. Gannik had agreed to inquire with the village's consultants, but no answer had been provided yet. Schmelzer offered to follow up on this inquiry.

Chair Bhirdo sought clarification regarding the discussion about the step system for payroll. Howson clarified that she was not aware of any motion that made the step program an official policy for a defined period. Schmelzer confirmed that while there was no definite time period specified, the employee handbook references annual increases contingent upon successful evaluations according to the compensation schedule.

The committee agreed to amend the minutes to clarify that the village is currently using the step program and that it is referenced in the employee handbook.

A motion was made by Howson, seconded by Laskiewicz to approve as amended the minutes of the March 10, 2025 meeting of the Finance Committee. Motion carried – all ayes.

Agenda Item No. 5. Comments, correspondence, and concerns from the public
None

Agenda Item No. 6. Discussion/Action Items
a) Update on 2024 Year End/Actual to Budget
Schmelzer explained that Gannik had prepared a year-end actual to budget report as requested. She noted that while 1st Quarter financial data was completed in April, they were only now finalizing those numbers following the auditor's review.

Laszkiewicz expressed surprise that the fiscal year-end surplus was $557,000 when the committee had to increase property taxes by 11% to cover a projected $350,000 shortfall. He questioned why this substantial surplus wasn't anticipated during budget planning.

Gannik explained that a significant portion of the surplus ($440,000) came from TID transfers into the general fund, with $150,000 being an additional transfer due to increased increment in the TID. He also noted that operational expenses were under budget by approximately $400,000, reflecting good budget management by department heads.

Laszkiewicz suggested that the village should produce unaudited pro forma reports more frequently to provide better forecasting for budget planning. He emphasized the importance of having solid numbers and reasonable forecasts before proposing any property tax increases.

Howson pointed out that while the Marina revenue was significantly over budget ($220,000 compared to a budgeted $52,000), there were some expenses that were pushed back or rescheduled. Gannik explained that approximately $35,000 of the overrun was due to changing to hybrid accounts, and some 2025 funds were recorded in 2024.

General Fund and Ice Rink Fund 2024 Year End/Actual to Budget
The committee reviewed the materials provided in the packet, with no specific discussion on this agenda item beyond what was covered in the previous item.

Marina and Utilities 2024 Year End / Actual to Budget
The committee reviewed the Marina and Utilities budget to actuals for 2024.

White questioned the negative $216,000 net revenue in the water fund when it was projected to be negative $55,000. Gannik explained that the utility is split between water, wastewater, and collection, and it's the sum of all that matters.

Laszkiewicz noted that the wastewater fund had a significant positive variance, ending up approximately $170,000 over budget. He inquired whether the additional revenue from recent rate increases (approximately 25%) was being set aside for future infrastructure needs.

Gannik confirmed that the funds remain in their respective utility accounts, either in operational funds (which now earn interest) or in required replacement funds.

Howson expressed concern about the Marina being significantly over budget for net revenue, noting that going way over budget is as concerning as going way under budget.

b) Budget Directives
The committee discussed the budget directive for the upcoming 2026 budget.

Bhirdo explained that the directive is meant to give staff and department heads a target to strive for, though the final budget may differ. She suggested a 0% increase directive for the next year.

Laszkiewicz questioned whether the 0% directive would be based on the 2025 budgeted amount or the 2024 actual spending, which was significantly under budget. Schmelzer clarified that traditionally, it's based on the approved budget for the current year (2025).

Laszkiewicz expressed concern that this approach could lead to unnecessarily high budgets if departments consistently underspend. He emphasized the importance of analyzing 2025 performance before finalizing the 2026 budget, especially if property tax increases might be proposed.

Bhirdo also emphasized the importance of managing the Capital Improvement Program (CIP) levy consistently to help catch up on projects that were previously put on hold. She provided examples of how the CIP levy had been planned to increase and then decrease over the next several years.

A Motion was made by Howson, seconded by White that the budget directive for 2026 will show no increases over the 2025 budget. Motion carried – all ayes.

c) COLA 2026

Schmelzer explained that the Personnel Committee had recommended a 2.75% Cost of Living Adjustment (COLA) for 2026, which is flat compared to the prior two years. The Consumer Price Index update through June would not be available until July 11.

A Motion was made by Laszkiewicz, seconded by Howson to approve the Personnel Committee's recommendation for a 2.75% COLA for 2026. Motion carried – all ayes.

d) Sales Tax/Fee Schedule Impact

Gannik explained that during a recent sales tax filing process, they discovered issues with how sales tax was being handled. Currently, sales tax is included in the charge (e.g., $10 includes tax), but they are not factoring out the sales tax when determining what to remit, which means non-profits are being overcharged. The auditors identified this issue and are working on proper procedures. Starting July 1, 2025, the fee schedule will be updated to clearly indicate whether tax is included or will be added to the listed amount.

e) Personal Property Tax Collection

Schmelzer presented a list of outstanding personal property taxes, noting that one (ABS) had been paid. She asked for direction on how to proceed with the remaining unpaid taxes from three entities, involving six properties.

Bhirdo recommended following the same approach as last year, waiting until February 2026 to address the issue again. The committee noted that sending the accounts to collections would cost more than the amount owed in some cases, and multiple letters had already been sent to the property owners.

f) Tax Collection/Collection Software

The committee discussed whether the village should continue to have Door County collect property taxes or invest in municipal collection software to handle it internally. Bhirdo explained that years ago, the village would collect all property taxes and then distribute funds to other entities like NWTC and the county. Now the county handles this for a small fee, which is increasing by 7%. The committee agreed that the county's service provides good value, saving staff time and avoiding the need to purchase and maintain specialized software.

A Motion was made by White, seconded by Laszkiewics to continue having Door County collect property taxes rather than implementing municipal collection software. Motion carried – all ayes.

g) Tax Bill Notification

The committee discussed including informational materials with the tax bills that are sent to property owners in December. Last year's notification included information about dog licenses and other timely reminders. The committee agreed to include an update on the fiber optic project with this year's tax bills. White also suggested adding information about any expected changes that would impact tax rates. Schmelzer will bring a draft of the notification back to a future meeting for review.

h) Grant Updates

Howson expressed concern about the CMAQ grant for a shuttle bus, noting that the DOT had claimed the grant application didn't meet qualifications despite having previously approved it. She indicated she would follow up with her contacts at the DOT since the village has a letter confirming the grant approval.

Administrator Schmelzer provided updates on other grants:

- Highway 42 Trail Planning: $90,000, engineering ongoing
- Highway 57: DOT approved the selected consultants
- Session Stand Restroom Addition: Will be completed by the village
- Safety Grants: Minor annual grants
- Comprehensive Plan: Closed out
- Waterfront Park grants: Closed out except for some municipal reimbursement funds for the counter and toy chest

i) Municipal Reimbursement Funds

Schmelzer explained that the village receives municipal reimbursement funds annually that must be used for tourism enhancement. For 2025, the village has $65,200 available. The recommendation is to use these funds for historic signage at Waterfront Park, binoculars on stands, and possibly a bench and toy chest if needed.

Laszkiewicz spoke in support of the historic signage project, explaining that the Parks Committee has been collaborating with the historical society on professional, ADA-accessible signage that would explain the history of what visitors are seeing at various locations. The binoculars would also be ADA accessible and located near the historical signage.

White suggested additional future uses for municipal reimbursement funds, including a swim ladder on the north side of the public pier, street crossing signs, and improvements to public bathrooms.
The committee reached a consensus to use the 2025 municipal reimbursement funds as recommended for historic signage and binoculars.

j) Waterfront Museum Lease

Schmelzer explained that the Marina Committee is proposing to charge the historical society $10,000 per year to lease the boathouse for use as a museum. Since the historical society cannot afford this amount, she asked whether municipal reimbursement funds could be used to cover this expense starting in 2026.

White explained that while the Marina Committee supports the museum project, some members were concerned about giving up potential revenue of $20,000-$30,000 per year that could be generated if the boathouse were rented commercially.

Bhirdo suggested investigating whether the Payment In Lieu of Taxes (PILT) for the marina could be reduced by the value of the boathouse, effectively creating a credit toward the $10,000 lease amount. This approach would avoid using municipal reimbursement funds, wouldn't require the historical society to pay, and would recognize the reduced revenue opportunity for the marina. Gannik agreed to discuss this with the auditor, as the PILT is audited annually. The committee agreed to revisit this issue at a future meeting after learning more about the PILT option.

Agenda Item No. 7. Matters to be Placed on a Future Agenda, or Referred to a Committee, Official or Employee.

The committee discussed the need for improved safety at crosswalks throughout the village. White expressed concern about drivers not stopping for pedestrians, particularly at the intersection at the top of the hill and the intersection by Bhirdo's. Bhirdo suggested organizing a bus tour for committee members to examine all intersections in the village, similar to a previous walking tour. Howson offered to drive the bus for this purpose on a Monday when it's not in service.

Laszkiewicz requested maps of TID 1 and TID 2. Schmelzer indicated these could be found in the appendix of the comprehensive land use plan and offered to email the maps. Bhirdo requested that new committee members receive copies of the proposed CIP that the committee has been working on.

Agenda Item No. 8. Next Meeting

a) 2026 CIP: Preliminary Review and Discussion

b) 2026 Budget: Preliminary

Agenda Item No. 9 Adjournment

At 3:00 p.m. a motion was made by Bhirdo and seconded by White, to adjourn the June 23, 2025 meeting of the Finance Committee. Motion carried – all ayes.

The next meeting of the Finance Committee will be held on July 28, 2025 at 1:00 p.m.

Respectfully submitted,

Sue Clarke
Village Clerk

Outlook

FW: Finance Committee Meeting 07/28/2025

From Volodymyr Gannik <Vlad.Gannik@sisterbaywi.gov>
Date Fri 7/25/2025 11:40 AM
To Sarah Bertges <sarah.bertges@sisterbaywi.gov>

From: Mike Laszkiewicz <mikelaszkiewicz@yahoo.com>
Sent: Thursday, July 24, 2025 10:31 AM
To: Volodymyr Gannik <Vlad.Gannik@sisterbaywi.gov>
Cc: Denise Bhirdo <denise.bhirdo@sisterbaywi.gov>; Louise Howson <louise.howson@sisterbaywi.gov>; Brigid White <brigid.white@sisterbaywi.gov>; andywoerfel@gmail.com; Julie Schmelzer <julie.schmelzer@sisterbaywi.gov>; Sue Clarke <sue.clarke@sisterbaywi.gov>
Subject: Re: Finance Committee Meeting 07/28/2025

Vlad,

Thank you for this reminder.

Is there a finance schedule for the remainder of the year, including forecast updates and budget planning timelines?

Also two topics I am interested in discussing:

1. Clearly understanding the 2024 budget surplus. I think it's important to that we understand why the surplus was such a large percentage of our overall budget. This could have an impact on our 2026 budget planning process.

2. After reviewing the audit report and summary of TIF 1, I am concerned with the auditors public comments related to the residual expense to the Village as we near the end of TIF 1s term. I would like a discussion and better understanding of the TIF 1 impact on current and future the Village budgets.

Thank you,

Mike Laszkiewicz

> On Jul 23, 2025, at 3:07 PM, Volodymyr Gannik <Vlad.Gannik@sisterbaywi.gov> wrote:
>
> Good afternoon,
>
> I hope this message finds you well. Please mark your calendars for the upcoming Finance Committee Meeting scheduled to take place on July 28th at 1 pm. The

meeting will be held in person at the Fire Station. The agenda and meeting packet will be sent out once they are ready.
Looking forward to seeing you there.
With respect.

Vlad Gannik
Finance Director/Treasurer

Village of Sister Bay, WI
2383 Maple Drive
PO Box 769
Sister Bay, WI 54234
Vlad.Gannik@sisterbaywi.gov
P: (920) 854-4118; F: (920) 854-9637

Item 6.a. – Update on Sales Tax/Fee Schedule

Date: July 28, 2025

Board/Committee: Finance Committee

Author: Vlad Gannik, Finance Director/Treasurer

This agenda item continues from the last meeting. Only Reservations, Rentals, and Concessions are subject to sales tax according to the Village of Sister Bay's Fees Schedule. Historically, sales tax has been included in these fees. The recommendation is to maintain this practice and increase prices if necessary for For-Profit Organizations, while allocating sales tax to a dedicated account when recorded internally. For Non-Profit Organizations, it is proposed to establish special pricing that can only be applied upon submission of a Tax Exempt Certificate, thereby exempting them from sales tax.

The Finance Committee must decide whether to continue including sales tax in the price or to list it separately.

ATTACHMENT A
VILLAGE OF SISTER BAY FEE SCHEDULE
Effective January 1, 2025

(Fees Are Per Code Unless Listed Herein)

ZONING AND DEVELOPMENT

Preliminary Subdivision Plats	$1000 plus $50 per lot
Final Plat	$1000
Residential Condominium Plat	$500 plus $50 per lot
Final Plat	$1000
Commercial Condominium Plat	$500 plus $50 per business unit
Final Plat	$1000
Certified Survey Maps	$500
Final Map	No Charge
Driveway/Approach Permits	$150
Land Disturbance	$500 plus $1000 retainer to ensure completion
Plan Comm. Site Plan and Building Plan Review	$1500
Plan Comm. Preliminary/Courtesy Review	$500
Change Plans After Initial Review	$200 each new staff review required/$500 each new Plan Comm review required
Landscaping Plan Review (if not part of Site Plan Review)	$500 max (hourly)
Parking Plan Review (if not part of Site Plan Review)	$500 max (hourly)
Festival and Tent Permit	$25
Sign Permit	$100
Sandwich Board Sign	$50
Special Event or Fundraising	$100 (no fee to VOSB non-profit organizations)
Special Plan Commission or Board Meeting	$750 min (fee based on actual costs)
STR Plan Commission Request	$500
Official Map Amendment	$1500
Plan Amendment	$2000
Zoning Code Text Amendment	$1500
Conditional Use Permit - Residential	$500
Conditional Use Permit -Commercial	$1000
Amendment to Conditional Use Permit	$500
Reconsideration of Plan Commission	$1000
Planned Unit Development	$2,000 min + $50 per unit
Appeal to Zoning Board of Appeals	$1000
Appeal STR Decision to Board	$500
Standard Zoning Permit	$500
Zoning Permit Accessory Use Structure	$100
Floodplain Zoning Permit	$500
Engineering Analysis	Cost
Village Property Status Reports	$50
Development Agreement	$1000
Fee in Lieu of Parking	$1000 per stall per year
Road Cut Fee	$300 plus $2000 retainer to ensure completion
Work in Right-of-Way	$300 plus $2000 retainer to ensure completion
Razing Permit	$200
Project Started or Completed w/o Permit	Double permit fee

BUILDING INSPECTION FEES
Contractor: Brett Guilette

A. RESIDENTIAL - 1 & 2 Family

1. New Structure 1 & 2 Family Homes:
Fees include building, electric, plumbing, HVAC and erosion
(Fees based on sq. ft. of all living area, full basement, deck, and garage)

	0 - 1499 sq. ft.	$850.00
	1500 – 1999 sq. ft.	$1000.00
	2000 – 2499 sq. ft.	$1100.00
	2500 – 3000 sq. ft.	$1150.00
	>3000 sq. ft.	$1150.00 + $.10 per sq. ft. > 3000 sq. ft.
Manufactured Dwellings (modular)	$500.00 + any additions or garage per	
#3 State Seal	$35.00 (all new homes)	
Community Development Fee	$300/occupancy unit	

2. Additions/Remodeling/ Alterations:

Building	$.11 sq. ft. (all areas)	$75.00 minimum
Electric, Plumbing, HVAC	0 to 500 sq. ft.	$50.00 (each)
	501 to 1000 sq. ft.	$60.00
	(each) 1001 to 1300 sq. ft.	$75.00
	(each) 1301 to 2000 sq. ft.	$100.00
	(each) 2001 to 2500 sq. ft.	$125.00
	(each) > 2500 sq. ft.	$.05 per sq. ft. (each)
Erosion	$40.00 additions only (below grade > 400 sq. ft.)	
Community Development Fee	$300/additional occupancy unit	

3. Electric Service — $75.00 Residential
4. Manufactured Homes — $200.00 (fee includes slab, electric service, occupancy) (HUD homes or house trailers)
   Community Development Fee — $300/additional occupancy unit
5. Temporary Occupancy — $50.00
6. Early Start — $50.00 (footing and foundation only)

B. ACCESSORY STRUCTURES - Detached Garages, Storage Buildings & Decks (all sizes)

Building	$0.10 per sq. ft.	$50.00 minimum
Electric, Plumbing, HVAC	$0.05 per sq. ft.	$40.00 minimum (each)

C. COMMERCIAL - Non-State Reviewed Plans

1. New buildings, additions, alterations, remodels:

Building	$0.12 per sq. ft.	$75.00 minimum
Electric, plumbing, HVAC	0 to 600 sg. ft.	$60.00 (each)
	601 to 1250 sq. ft.	$75.00 (each)
	1251 to 1700 sq. ft.	$100.00 (each)
	1701 to 2100 sq. ft.	$125.00 (each)
	2100 to 2500 sq. ft.	$150.00 (each)
	>2500 sq. ft.	$0.06 per sq. ft. (each)
Storage buildings, warehouse, detached garage		$.10 per sq. ft.
Community Development Fee		$500/occupancy unit

2. Temporary Occupancy, Change of Use, Occupancy. — $50.00
3. Early Start — $100.00
4. Electric Service — $75.00
5. Erosion Control — $75.00

6.	Plan Review (plans that do not require state review)		$100.00

D. COMMERCIAL - State Reviewed Plans Only

Building	$0.20 per sq. ft.	$200.00 minimum
Electric, Plumbing, HVAC	$0.10 per sq. ft.	$75.00 minimum (each)
Community Development Fee	$500/occupancy unit	

E. MISCELLANEOUS

Re-inspection fee		$30.00
Failure to call for inspection		$30.00
Double fees are due if work is started before permit is issued		
Extension to permit (permits are valid for 24 months)		25% of original
fees Agricultural buildings	$.05 per sq. ft.	$50 minimum

(Fees continued on next page…)

COMMERCIAL PLAN REVIEW FEES

Contractor: E-Plan Exam

(Per Contract Dated 12/22/22, Amended 1/17/23)

COMMERCIAL PLAN REVIEW FEE SCHEDULE – BUILDING/HVAC/FIRE ALARM/FIRE SUPPRESSION				
1. New construction, additions, alterations and parking lots fees are computed per this table.				
2. New construction and additions are calculated based on total gross floor area of the structure.				
3. A separate plan review fee is charged for each type of plan review.				
Area (Square Feet)	**Building Plans**	**HVAC Plans**	**Fire Alarm System Plans**	**Fire Suppression System Plans**
Less than 2,500	$300	$180	$100	$100
2,500 - 5,000	$350	$250	$100	$100
5,001 - 10,000	$600	$350	$150	$150
10,001 - 20,000	$800	$450	$200	$200
20,001 - 30,000	$1,200	$600	$250	$250
30,001 - 40,000	$1,600	$900	$400	$400
40,001 - 50,000	$2,100	$1,200	$550	$550
50,001 - 75,000	$2,900	$1,600	$800	$800
75,001 - 100,000	$3,600	$2,200	$1,100	$1,100
100,001 - 200,000	$6,000	$2,900	$1,400	$1,400
200,001 - 300,000	$10,500	$6,700	$3,300	$3,300
300,001 - 400,000	$17,500	$9,800	$4,800	$4,800
400,001 - 500,000	$18,500	$12,000	$6,300	$6,300
Over 500,000	$20,000	$13,500	$7,100	$7,100

Note:	1. A Plan Entry Fee of **$200.00** shall be submitted with each submittal of plans in addition to the plan review and inspection fees.
	2. At the sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.
Structural Plans and other Component Submittals	When submitted separately from the general building plans, the review fee for structural plans, precast concrete, laminate wood, beams, cladding elements, other facade features or other structural elements, the review fee is $250.00 per plan with an additional $200.00 plan entry fee per each plan set.
Accessory Buildings	The plan review fee for accessory buildings less than 500 square feet shall be $125.00 with the plan entry fee waived.
Early Start	The plan review fee for permission to start construction shall be $125.00 for all structures less than 2,500 sf. All other structures shall be $200.00. The square footage shall be computed as the first floor of the building or structure.
Plan Examination Extensions	The fee for the extension of an approved plan review shall be 50% of the original plan review fee, not to exceed $3,000.00.
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be $75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.

Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of $500.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.

COMMERCIAL PLAN REVIEW FEE SCHEDULE – PLUMBING

1. New construction, alterations and remodeling fees are computed per the following table
2. New construction fee is calculated based on square footage of the area constructed.
3. Alterations and remodeling fee is based on the number of plumbing fixtures.

Area (Square Feet) (New Construction & Additions)	Plumbing Plan Review Fee		Number of Fixtures (Alteration, Remodeling, and Site Work)	Plumbing Plan Review Fee
Less than 3,000	$300		<15	$200
3,001 - 4,000	$400		16-25	$300
4,001 - 5,000	$550		26-35	$450
5,001 – 6,000	$650		36-50	$550
6,001 – 7,500	$700		51-75	$800
7,501 – 10,000	$850		76-100	$900
10,001 – 15,000	$900		101-125	$1,050
15,001 – 20,000	$950		126-150	$1,150
20,001 – 30,000	$1,100		>151	$1,150
30,001 – 40,000	$1,250		Plus $160 for each additional 25 fixtures (rounded up) beyond 150 Fixtures	
40,001 – 50,000	$1,550			
50,001 – 75,000	$2,100			
Over 75,000	$2,500			
Plus $0.0072 per each additional sq. ft. over 75,000 sq. ft.				

Note:	1. A Plan Entry Fee of **<u>$200.00</u>** shall be submitted with each submittal of plans in addition to the plan review and inspection fees.
	2. At the Sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be $75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.
Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of $500.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees and base fees applied to a project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.

CITATIONS (VIOLATIONS OF MUNICIPAL CODE)

	Basic Deposit (Forfeiture)	Penalty Surcharge (26%)	Jail Surcharge & Crime	Automation, Court Support & Justice Info Fees	Court Costs (Clerk's Fee)	Total Deposit
Disorderly Conduct	$100.00	$26.00	$23.00	$89.50	$25.00	$263.50
Parking Citations (First Offense)	$55.00	$14.30	$23.00	$89.50	$25.00	$206.80
Parking Citations (Second Offense)	$75.00	$19.50	$23.00	$89.50	$25.00	$232.00
Park Regulation Violations	$55.00	$14.30	$23.00	$89.50	$25.00	$206.80
Zoning Violations (Citation increases by $50 for second and subsequent offenses of the same code section)	$250.00	$65.00	$23.00	$89.50	$25.00	$452.50
Sign Violations	$250.00	$65.00	$23.00	$89.50	$25.00	$452.50
Land Division Violations	$50-200.00	$Varies	$23.00	$89.50	$25.00	$Varies
Nuisance Code Violations (First Offense)	$100.00	$26.00	$23.00	$89.50	$25.00	$263.50
Nuisance Code Violations (Second Offense)	$250.00	$65.00	$23.00	$89.50	$25.00	$452.50
Other Violations	$25.00	$6.50	$23.00	$89.50	$25.00	$169.00
Negligent or Willful Septage Discharge	$500.00	$130.00	$23.00	$89.50	$25.00	$767.50
Failure to Clean Septage Receiving Screen	$100	$26.00	$23.00	$89.50	$25.00	$263.50

Short-Term Rental Violation Forfeitures per Ord No. 2023-006 plus surcharges and fees above

LICENSES & MISCELLANEOUS FEES

<u>License</u>

Dog License– Unaltered	$10
Dog License - Spayed or Neutered	$5
Dog License Late Fee (after March 31)	$25
Operator's License – 1 year	$15
Operator's License – 2 year	$25
Short-Term Rental License	$1500 initial license; $1000 if licensed in previous year, plus $150 each time an application must be returned for completion or additional information
Mobil Food Vendor License	$500
Cigarette, Electronic Vaping Device & Tobacco Retailers	$50
Temporary Class "B" Beer (Picnic) License	$10
Class "A" Beer License	$100
"Class A" Liquor License	$500
Class "B" Beer License	$100
"Class B" Liquor License	$500
Class "C" Wine License	$100
300-Seat "Class B" Liquor License	$500 *(subject to licensing criteria and initial issuance fee*)*
*Initial Issuance Fee – Reserve Liquor Licenses	$20,000
Liquor License Publication Fee	$30

Fees & Taxes

Register of Deed Recording Fees	$75 minimum (varies by document type, pages, county recording fees, staff time, mileage)
Copies of Recorded Documents	County fee plus staff time and mileage – minimum of $2 first page, $1 each additional page above county fee
Notary Services	$5/document
Public Records Copying Fee	$0.25/page, plus postage, if applicable (research fee may be applied if the record is not readily available)
Fax Charge	$0.25/page
Public Records Requests	$0.25/page, plus postage and staff time (hourly rate, deposit required)
Special Assessment Letter Request – Village	$30
Special Assessment Letter Request – Utilities	$30
Sales Tax	5.50%
Room Tax	8.00%
Premier Resort Area Tax	0.05%
Nonsufficient Fees Charge	$25

Rental Fees (Security deposit may be required; rates include sales tax)

Facility Rentals:

Village Hall	$30/hr. or $200/day
Gazebo	$75/day
TKH Building	$75/day
Sports Complex Pavilion	$150/day
Sports Complex Ball Fields	$50/day
Sports Complex Tennis/ Pickleball Courts	$10/2 hr. time block
Fire Station – Lg. Meeting Rm	$50/day
Fire Station – Sm. Meeting Rm	$25/day

Park/Special Rentals: (Cost is Friday-Monday to accommodate tent rental companies)

Waterfront Park (May, June, Sept, Oct.)	$1900
Waterfront Park (July & August)	$3500
Marina Park (May, June, Sept, Oct.)	$1500
Marina Park (July & August)	$2500
Ice Rink Tournaments	$1500 plus $1000 retainer for clean-up and repair

SEWER & WATER

As prescribed by the Public Service or Commission or adopted by the Sewer and Water Utility Committee in the preceding summer. Refer to Committee minutes for most recent rate schedule.

MARINA

Launch Fees:

Daily Launch Pass	$10.00
Non-Commercial Seasonal Launch Pass	$100.00
Commercial Seasonal Launch Pass	$300.00

Dockage Rates:

Seasonal Slip - Sister Bay Property Owner	$149.00/ft. of slip
Seasonal Slip – Non-Sister Bay Prop. Owner	$157.00/ft. of slip
In-Season Transient dockage (Based on Length of boat) - May 15-Oct. 17	$2.65 + tax/per foot 20'-39'
	$2.75 + tax/per foot 40'-49'
	$2.85 + tax/per foot 50'-59'
	$2.95 + tax/per foot 60'-69'
	$3.05 + tax/per foot 70'+
Late Season Transient dockage – Lmtd. Avail. Su-Th ONLY, weekends are regular rates Sept. 15 - Oct. 15	$35.00/day (Su-Th ONLY)
Failure to Remove Boat at Close of Season (Oct. 15 is Marina Closing)	$2.50/ft. per day, 20' minimum

Commercial Vendor Fees:

1.5 x Seasonal Property Owner Rate for 2025

Miscellaneous:

Sanitary Pump Out	$25.00 (up to 60 gallons) – PAY IN ADVANCE
Ice – 7.5 lb. bag	$2.50
Ice – 10 lb. block	$3.50
Water & Gatorade	$2.00
Candy	$2.00
Washer/Dryer Use	Washer $2.00 per load/Dryer $2.00 per load
Laundry Detergent, Fabric Sheets	$1.00

All fees are due upon receipt of service unless alternate arrangements have been made with the Marina Manager. Late payment charge of 1%, but not less than $0.50, applies and will be assessed on a monthly basis.

Item 6.b. – Update on General Fund Qtr 2, 2025 Year Actual to Budget

Date: July 28, 2025

Board/Committee: Finance Committee

Author: Vlad Gannik, Finance Director/Treasurer

Below you can find details for the Update on General Fund Qtr 2, 2025 Year Actual to Budget.

The detailed reports are attached.

Revenues:

Taxes: The total taxes collected were $2,621,183.18, which is 97.9% of the budgeted amount of $2,678,304.00.

Intergovernmental Revenues: The total intergovernmental revenues were $98,000.07, which is 39.9% of the budgeted amount of $245,646.44.

Licenses and Permits: The total collected was $174,938.62, which is 69.9% of the budgeted amount of $250,325.00.

Fines, Forfeits, and Penalties: The total collected was $3,756.06, which is 187.8% of the budgeted amount of $2,000.00.

Public Charges for Services: The total collected was $17,255.85, which is 42.7% of the budgeted amount of $40,400.00.

Miscellaneous Revenues: The total collected was $105,278.16, which is 71.0% of the budgeted amount of $148,317.00.

Other Financing Sources: The total collected was $56,971.50, which is 14.1% of the budgeted amount of $403,943.00.

Expenditures:

Village Board: The total expenditures were $30,688.22, which is 41.4% of the budgeted amount of $74,111.00.

Legal: The total expenditures were $6,112.00, which is 13.6% of the budgeted amount of $45,000.00.

Administrator: The total expenditures were $121,968.86, which is 119.8% of the budgeted amount of $101,855.51.

Clerk: The total expenditures were $52,699.25, which is 85.3% of the budgeted amount of $61,773.00.

Elections: The total expenditures were $7,112.69, which is 35.8% of the budgeted amount of $19,883.001.

Finance Director/Treasurer: The total expenditures were $57,535.54, which is 49.4% of the budgeted amount of $116,456.00.

Property Assessment: The total expenditures were $14,250.00, which is 50.0% of the budgeted amount of $28,500.00.

Audit and Consulting: The total expenditures were $12,534.61, which is 71.2% of the budgeted amount of $17,600.00.

General Buildings and Plant: The total expenditures were $66,213.81, which is 90.7% of the budgeted amount of $73,000.00.

Village Hall: The total expenditures were $3,428.28, which is 17.4% of the budgeted amount of $19,700.00.

Post Office: The total expenditures were $4,854.96, which is 64.8% of the budgeted amount of $7,491.00.

Fire Station: The total expenditures were $20,527.27, which is 21.8% of the budgeted amount of $94,250.00.

Administration Building: The total expenditures were $5,964.99, which is 39.5% of the budgeted amount of $15,100.00.

Law Enforcement Insurance: The total expenditures were $162.30, which is 21.8% of the budgeted amount of $744.60.

Property Insurance: The total expenditures were $5,571.60, which is 66.1% of the budgeted amount of $8,424.00.

Law Enforcement: The total expenditures were $580.00, which is 9.7% of the budgeted amount of $6,000.00.

Fire Department Support: The total expenditures were $85,516.00, which is 50.0% of the budgeted amount of $171,032.36.

Building Inspector: The total expenditures were $5,563.60, which is 18.6% of the budgeted amount of $30,000.00.

Dept of Public Works: The total expenditures were $135,606.61, which is 47.1% of the budgeted amount of $287,744.60.

DPW Machinery: The total expenditures were $22,019.11, which is 47.7% of the budgeted amount of $46,123.00.

Street Maintenance: The total expenditures were $31,969.90, which is 33.0% of the budgeted amount of $97,024.00.

Street Cleaning: The total expenditures were $0.00, which is 0.0% of the budgeted amount of $5,000.001.

Snow and Ice: The total expenditures were $31,664.66, which is 64.7% of the budgeted amount of $48,978.00.

Street Signs: The total expenditures were $1,255.20, which is 11.4% of the budgeted amount of $11,000.00.

Seasonal Decorations: The total expenditures were $11,674.48, which is 41.3% of the budgeted amount of $28,252.00.

Street Lighting: The total expenditures were $8,879.38, which is 37.0% of the budgeted amount of $24,000.00.

Sidewalks: The total expenditures were $0.00, which is 0.0% of the budgeted amount of $1,000.00.

Storm Sewer Maintenance: The total expenditures were $2,859.29, which is 7.0% of the budgeted amount of $41,064.00.

Public Transportation: The total expenditures were $7,089.37, which is 25.9% of the budgeted amount of $27,373.00.

Recycling & Garbage Collection: The total expenditures were $64,682.97, which is 35.7% of the budgeted amount of $181,000.00.

Recycling: The total expenditures were $12,500.74, which is 39.6% of the budgeted amount of $31,605.00.

Weed and Nuisance Control: The total expenditures were $0.00, which is 0.0% of the budgeted amount of $16,500.00.

Animal Control: The total expenditures were $568.46, which is 30.5% of the budgeted amount of $1,865.00.

Cemetery: The total expenditures were $0.00, which is 0.0% of the budgeted amount of $5,000.00.

Library: The total expenditures were $23,673.12, which is 53.7% of the budgeted amount of $44,094.44.

Other Culture: The total expenditures were $568.48, which is 22.7% of the budgeted amount of $2,500.00.

Historical Society: The total expenditures were $15,000.00, which is 100.0% of the budgeted amount of $15,000.00.

Coastal Byways: The total expenditures were $500.00, which is 100.0% of the budgeted amount of $500.00.

SBAA: The total expenditures were $19,805.38, which is 18.5% of the budgeted amount of $106,850.00.

Humane Society: The total expenditures were $5,000.00, which is 100.0% of the budgeted amount of $5,000.00.

Parks: The total expenditures were $74,554.59, which is 31.8% of the budgeted amount of $234,249.00.

Dog Park: The total expenditures were $699.35, which is 33.4% of the budgeted amount of $2,095.00.

Recreation Programs and Events: The total expenditures were $9,199.33, which is 72.0% of the budgeted amount of $12,778.00.

Recreation Facilities: The total expenditures were $18,714.55, which is 18.5% of the budgeted amount of $101,263.00.

Bike Trail: The total expenditures were $943.75, which is 8.9% of the budgeted amount of $10,600.00.

Forestry: The total expenditures were $461.60, which is 5.0% of the budgeted amount of $9,182.00.

Green Tier: The total expenditures were $495.00, which is 9.9% of the budgeted amount of $5,000.00.

Planning: The total expenditures were $4,703.25, which is 11.7% of the budgeted amount of $40,386.00.

Economic Development: The total expenditures were $29,565.08, which is 18.3% of the budgeted amount of $161,929.00.

Urban Development: The total expenditures were $0.00, which is 0.0% of the budgeted amount of $10,000.00.

Information Booth: The total expenditures were $675.82, which is 33.8% of the budgeted amount of $2,000.00.

Zoning: The total expenditures were $65,227.69, which is 113.2% of the budgeted amount of $57,600.00.

Bay Lakes Regional Planning: The total expenditures were $4,386.00, which is 100.0% of the budgeted amount of $4,386.00.

Transfer to TKH: The total expenditures were $12,499.98, which is 50.0% of the budgeted amount of $25,000.00.

Transfer to Debt Service: The total expenditures were $0.00, which is 0.0% of the budgeted amount of $319,172.00.

Transfer to Capital Fund: The total expenditures were $556,999.98, which is 50.0% of the budgeted amount of $1,114,000.00.

Net Revenue Over Expenditures:

The net revenue over expenditures was $1,401,656.34, which is 520.8% of the budgeted amount of $(269,148.07).

VILLAGE OF SISTER BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
100-41110-000-000	GENERAL PROPERTY TAXES	2,620,241.22	2,620,241.22	2,620,241.00	(.22)	100.0
100-41150-000-000	MANAGED FOREST LANDS	151.84	151.84	163.00	11.16	93.2
100-41210-000-000	ROOM TAXES	.00	.00	57,600.00	57,600.00	.0
100-41800-000-000	INTEREST & PENALTIES - TAXES	790.12	790.12	300.00	(490.12)	263.4
	TOTAL TAXES	2,621,183.18	2,621,183.18	2,678,304.00	57,120.82	97.9
	INTERGOVERNMENTAL REVENUES					
100-43410-000-000	STATE SHARED REVENUE	.00	.00	9,035.70	9,035.70	.0
100-43411-000-000	PERSONAL PROPERTY AID	29,290.86	29,290.86	.00	(29,290.86)	.0
100-43412-000-000	EXPENDITURE RESTRAINT	.00	.00	26,027.83	26,027.83	.0
100-43413-000-000	SUPPLEMENTAL AID	.00	.00	49,891.84	49,891.84	.0
100-43420-000-000	FIRE INSURANCE DUES	.00	.00	23,500.00	23,500.00	.0
100-43430-000-000	COMPUTER AIDS	.00	.00	787.75	787.75	.0
100-43531-000-000	STATE AID - ROADS	61,936.26	61,936.26	115,699.32	53,763.06	53.5
100-43650-000-000	FOREST LANDS	4.00	4.00	4.00	.00	100.0
100-43690-000-000	STATE GRANTS - OTHER	6,768.95	6,768.95	14,700.00	7,931.05	46.1
100-43790-000-000	GRANTS - OTHER	.00	.00	500.00	500.00	.0
100-43791-000-000	RECYCLING REBATE	.00	.00	5,500.00	5,500.00	.0
	TOTAL INTERGOVERNMENTAL REVENUES	98,000.07	98,000.07	245,646.44	147,646.37	39.9
	LICENSES AND PERMITS					
100-44110-000-000	LIQUOR LICENSES	16,036.62	16,036.62	18,000.00	1,963.38	89.1
100-44120-000-000	OPERATORS LICENSES	540.00	540.00	2,000.00	1,460.00	27.0
100-44140-000-000	TOBACCO LICENSES	250.00	250.00	250.00	.00	100.0
100-44210-000-000	DOG LICENSES	106.00	106.00	75.00	(31.00)	141.3
100-44300-000-000	BUILDING PERMITS	10,806.00	10,806.00	20,000.00	9,194.00	54.0
100-44410-000-000	ZONING FEES & PERMITS	19,700.00	19,700.00	15,000.00	(4,700.00)	131.3
100-44990-000-000	OTHER PERMITS	127,500.00	127,500.00	195,000.00	67,500.00	65.4
	TOTAL LICENSES AND PERMITS	174,938.62	174,938.62	250,325.00	75,386.38	69.9
	FINES, FORFEITS, AND PENALTIES					
100-45100-000-000	COURT FINES	2,486.06	2,486.06	1,000.00	(1,486.06)	248.6
100-45210-000-000	CITATIONS/PKG TICKETS	1,270.00	1,270.00	1,000.00	(270.00)	127.0
	TOTAL FINES, FORFEITS, AND PENALTIES	3,756.06	3,756.06	2,000.00	(1,756.06)	187.8

VILLAGE OF SISTER BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	PUBLIC CHARGES FOR SERVICES					
100-46110-000-000	ASSESSMENT LETTER FEES	780.00	780.00	3,200.00	2,420.00	24.4
100-46120-000-000	PLAN COMMISSION FEES	4,000.00	4,000.00	14,000.00	10,000.00	28.6
100-46140-000-000	PUBLISHING FEES	1,200.00	1,200.00	800.00	(400.00)	150.0
100-46161-000-000	MEMORIALS	.00	.00	500.00	500.00	.0
100-46190-000-000	MISC CHARGES FOR SERVICES	57.26	57.26	1,250.00	1,192.74	4.6
100-46310-000-000	HWY DEPT CHGS REIMB	.00	.00	150.00	150.00	.0
100-46350-000-000	TRANSPORTATION DONATIONS	3,000.00	3,000.00	10,000.00	7,000.00	30.0
100-46710-000-000	LIBRARY CHARGES	3,425.77	3,425.77	2,000.00	(1,425.77)	171.3
100-46720-000-000	PARK RENTAL	4,792.82	4,792.82	4,500.00	(292.82)	106.5
100-46750-000-000	RECREATION CHARGES	.00	.00	4,000.00	4,000.00	.0
	TOTAL PUBLIC CHARGES FOR SERVICES	17,255.85	17,255.85	40,400.00	23,144.15	42.7
	MISCELLANEOUS REVENUES					
100-48110-000-000	INTEREST ON INVESTMENTS	83,011.58	83,011.58	115,000.00	31,988.42	72.2
100-48210-000-000	POST OFFICE RENTAL	9,433.50	9,433.50	18,867.00	9,433.50	50.0
100-48215-000-000	POST OFFICE REIMB	.00	.00	2,500.00	2,500.00	.0
100-48220-000-000	VILLAGE HALL RENTAL	582.25	582.25	1,000.00	417.75	58.2
100-48240-000-000	FIRE STATION RENTAL	1,178.18	1,178.18	1,500.00	321.82	78.6
100-48250-000-000	EMS BUILDING RENTAL CHARGES	4,952.66	4,952.66	8,800.00	3,847.34	56.3
100-48260-000-000	LAND LEASES	.00	.00	400.00	400.00	.0
100-48422-000-000	INSURANCE RECOVERY	5,195.00	5,195.00	.00	(5,195.00)	.0
100-48995-000-000	MISC OTHER REVENUE	924.99	924.99	250.00	(674.99)	370.0
	TOTAL MISCELLANEOUS REVENUES	105,278.16	105,278.16	148,317.00	43,038.84	71.0
	OTHER FINANCING SOURCES					
100-49250-000-000	TRANSFERS FROM TID FUND	.00	.00	290,000.00	290,000.00	.0
100-49260-000-000	TRANSFERS FROM WATER: PILOT	27,268.50	27,268.50	54,537.00	27,268.50	50.0
100-49268-000-000	TRANSFERS FROM MARINA: PILOT	29,703.00	29,703.00	59,406.00	29,703.00	50.0
	TOTAL OTHER FINANCING SOURCES	56,971.50	56,971.50	403,943.00	346,971.50	14.1
	TOTAL FUND REVENUE	3,077,383.44	3,077,383.44	3,768,935.44	691,552.00	81.7

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	VILLAGE BOARD					
100-51100-111-00	FULL-TIME WAGES - BOARD	25,800.00	25,800.00	55,000.00	29,200.00	46.9
100-51100-132-00	SOCIAL SECURITY - BOARD	1,973.76	1,973.76	4,208.00	2,234.24	46.9
100-51100-143-00	RECOGNITION - BOARD	200.51	200.51	500.00	299.49	40.1
100-51100-144-00	MILEAGE - BOARD	76.30	76.30	100.00	23.70	76.3
100-51100-145-00	EXPENSE ALLOWANCE - BOARD	.00	.00	250.00	250.00	.0
100-51100-200-00	CONTRACTED SERVICES - BOARD	188.00	188.00	.00	(188.00)	.0
100-51100-310-00	COMPUTER SOFTWARE - BOARD	78.54	78.54	4,000.00	3,921.46	2.0
100-51100-311-00	WEBSITE - VILLAGE BOARD	23.17	23.17	4,415.00	4,391.83	.5
100-51100-312-00	IT SUPPORT - BOARD	1,217.72	1,217.72	1,750.00	532.28	69.6
100-51100-321-00	OFFICE SUPPLIES - BOARD	90.00	90.00	500.00	410.00	18.0
100-51100-325-00	ADVERTISING & NOTICES - BOARD	547.22	547.22	2,500.00	1,952.78	21.9
100-51100-332-00	EDUCATION & TRAINING - BOARD	147.75	147.75	300.00	152.25	49.3
100-51100-333-00	CONFERENCES & MEETINGS - BOARD	295.00	295.00	500.00	205.00	59.0
100-51100-512-00	WORKERS COMP - BOARD	50.25	50.25	88.00	37.75	57.1
	TOTAL VILLAGE BOARD	30,688.22	30,688.22	74,111.00	43,422.78	41.4
	LEGAL					
100-51300-209-00	LEGAL EXPENSES	6,112.00	6,112.00	45,000.00	38,888.00	13.6
	TOTAL LEGAL	6,112.00	6,112.00	45,000.00	38,888.00	13.6

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATOR					
100-51410-111-00	FULL-TIME WAGES - ADMIN	65,640.60	65,640.60	44,443.00	(21,197.60)	147.7
100-51410-112-00	FULL-TIME OT WAGES - ADMIN	1,686.08	1,686.08	.00	(1,686.08)	.0
100-51410-113-00	COMP TIME - ADMIN	658.76	658.76	.00	(658.76)	.0
100-51410-114-00	UNWORKED WAGES - ADMIN	19,416.64	19,416.64	.00	(19,416.64)	.0
100-51410-131-00	RETIREMENT - ADMIN	4,594.53	4,594.53	3,673.00	(921.53)	125.1
100-51410-132-00	SOCIAL SECURITY - ADMIN	6,711.31	6,711.31	3,979.00	(2,732.31)	168.7
100-51410-133-00	HEALTH BENEFITS - ADMIN	5,249.43	5,249.43	10,425.00	5,175.57	50.4
100-51410-134-00	DENTAL BENEFITS - ADMIN	681.30	681.30	585.00	(96.30)	116.5
100-51410-135-00	LIFE BENEFITS - ADMIN	561.98	561.98	302.00	(259.98)	186.1
100-51410-136-00	DISABILITY BENEFITS - ADMIN	299.42	299.42	188.00	(111.42)	159.3
100-51410-137-00	HSA BENEFITS - ADMIN	2,150.00	2,150.00	2,115.00	(35.00)	101.7
100-51410-138-00	EAP BENEFITS - ADMIN	137.82	137.82	276.00	138.18	49.9
100-51410-140-00	VISION BENEFITS - ADMIN	71.70	71.70	68.00	(3.70)	105.4
100-51410-142-00	RECRUITING - ADMIN	127.40	127.40	1,000.00	872.60	12.7
100-51410-143-00	RECOGNITION - ADMIN	254.63	254.63	900.00	645.37	28.3
100-51410-144-00	MILEAGE - ADMIN	.00	.00	1,000.00	1,000.00	.0
100-51410-145-00	EXPENSE ALLOWANCE - ADMIN	30.00	30.00	1,000.00	970.00	3.0
100-51410-190-00	OTHER PERSONNEL EXP - ADMIN	.00	.00	500.00	500.00	.0
100-51410-204-00	CELL PHONE - ADMIN	3.95	3.95	1,000.00	996.05	.4
100-51410-302-00	COMPUTER EQUIPMENT - ADMIN	.00	.00	2,000.00	2,000.00	.0
100-51410-310-00	COMPUTER SOFTWARE - ADMIN	2,095.08	2,095.08	1,750.00	(345.08)	119.7
100-51410-312-00	IT SUPPORT - ADMIN	3,622.89	3,622.89	7,000.00	3,377.11	51.8
100-51410-321-00	OFFICE SUPPLIES - ADMIN	395.43	395.43	3,000.00	2,604.57	13.2
100-51410-322-00	POSTAGE - ADMIN	1,128.74	1,128.74	3,300.00	2,171.26	34.2
100-51410-323-00	PUBLICATIONS & SUBSCRIPTIONS	90.00	90.00	300.00	210.00	30.0
100-51410-324-00	PRINTING & COPYING - ADMIN	2,507.22	2,507.22	6,000.00	3,492.78	41.8
100-51410-325-00	ADVERTISING & NOTICES - ADMIN	.00	.00	500.00	500.00	.0
100-51410-326-00	OFFICE EQUIPMENT - ADMIN	26.50	26.50	500.00	473.50	5.3
100-51410-331-00	MEMBERSHIP DUES - ADMIN	3,133.51	3,133.51	2,574.51	(559.00)	121.7
100-51410-332-00	EDUCATION & TRAINING - ADMIN	99.00	99.00	300.00	201.00	33.0
100-51410-333-00	CONFERENCES & MEETINGS - ADMIN	.00	.00	1,500.00	1,500.00	.0
100-51410-353-00	GENERAL SUPPLIES - ADMIN	11.18	11.18	150.00	138.82	7.5
100-51410-392-00	MISCELLANEOUS - ADMIN	.00	.00	100.00	100.00	.0
100-51410-512-00	WORKERS COMP - ADMIN	203.37	203.37	427.00	223.63	47.6
100-51410-551-00	OTHER FEES & CHARGES - ADMIN	380.39	380.39	1,000.00	619.61	38.0
	TOTAL ADMINISTRATOR	121,968.86	121,968.86	101,855.51	(20,113.35)	119.8

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CLERK					
100-51420-111-00	FULL-TIME WAGES - CLERK	24,896.26	24,896.26	41,459.00	16,562.74	60.1
100-51420-112-00	FT OVERTIME WAGES - CLERK	2,830.08	2,830.08	2,990.00	159.92	94.7
100-51420-114-00	UNWORKED WAGES - CLERK	12,829.62	12,829.62	.00	(12,829.62)	.0
100-51420-131-00	RETIREMENT - CLERK	2,080.08	2,080.08	3,099.00	1,018.92	67.1
100-51420-132-00	SOCIAL SECURITY - CLERK	3,070.02	3,070.02	3,411.00	340.98	90.0
100-51420-133-00	HEALTH BENEFITS - CLERK	3,630.33	3,630.33	5,059.00	1,428.67	71.8
100-51420-134-00	DENTAL BENEFITS - CLERK	222.46	222.46	330.00	107.54	67.4
100-51420-135-00	LIFE BENEFITS - CLERK	45.79	45.79	61.00	15.21	75.1
100-51420-136-00	DISABILITY BENEFITS - CLERK	113.20	113.20	250.00	136.80	45.3
100-51420-137-00	HSA BENEFITS - CLERK	1,900.53	1,900.53	2,532.00	631.47	75.1
100-51420-138-00	EAP BENEFITS - CLERK	68.88	68.88	131.00	62.12	52.6
100-51420-140-00	VISION BENEFITS - CLERK	.00	.00	42.00	42.00	.0
100-51420-144-00	MILEAGE - CLERK	36.40	36.40	125.00	88.60	29.1
100-51420-310-00	COMPUTER SOFTWARE - CLERK	.00	.00	500.00	500.00	.0
100-51420-312-00	IT SUPPORT - CLERK	341.51	341.51	400.00	58.49	85.4
100-51420-331-00	MEMBERSHIP DUES - CLERK	65.00	65.00	200.00	135.00	32.5
100-51420-332-00	EDUCATION & TRAINING - CLERK	450.00	450.00	400.00	(50.00)	112.5
100-51420-333-00	CONFERENCES & MEETINGS - CLERK	.00	.00	650.00	650.00	.0
100-51420-392-00	MISCELLANEOUS - CLERK	20.00	20.00	.00	(20.00)	.0
100-51420-512-00	WORKERS COMP - CLERK	69.09	69.09	134.00	64.91	51.6
100-51420-551-00	OTHER FEES & CHARGES - CLERK	30.00	30.00	.00	(30.00)	.0
	TOTAL CLERK	52,699.25	52,699.25	61,773.00	9,073.75	85.3
	ELECTIONS					
100-51430-111-00	FULL-TIME WAGES - ELECTIONS	2,394.01	2,394.01	9,674.00	7,279.99	24.8
100-51430-112-00	FT OVERTIME WAGES - ELECTIONS	149.63	149.63	997.00	847.37	15.0
100-51430-121-00	PART-TIME WAGES - ELECTIONS	2,408.38	2,408.38	2,530.00	121.62	95.2
100-51430-131-00	RETIREMENT - ELECTIONS	224.34	224.34	711.00	486.66	31.6
100-51430-132-00	SOCIAL SECURITY - ELECTIONS	235.68	235.68	977.00	741.32	24.1
100-51430-133-00	HEALTH BENEFITS - ELECTIONS	569.34	569.34	1,161.00	591.66	49.0
100-51430-134-00	DENTAL BENEFITS - ELECTIONS	36.53	36.53	76.00	39.47	48.1
100-51430-135-00	LIFE BENEFITS - ELECTIONS	5.14	5.14	14.00	8.86	36.7
100-51430-136-00	DISABILITY BENEFITS - ELECTION	12.74	12.74	57.00	44.26	22.4
100-51430-137-00	HSA BENEFITS - ELECTIONS	196.95	196.95	581.00	384.05	33.9
100-51430-140-00	VISION BENEFITS - ELECTIONS	2.70	2.70	10.00	7.30	27.0
100-51430-144-00	MILEAGE - ELECTIONS	85.40	85.40	75.00	(10.40)	113.9
100-51430-310-00	COMPUTER SOFTWARE- ELECTIONS	.00	.00	2,000.00	2,000.00	.0
100-51430-321-00	OFFICE SUPPLIES - ELECTIONS	35.99	35.99	150.00	114.01	24.0
100-51430-322-00	POSTAGE - ELECTIONS	298.03	298.03	300.00	1.97	99.3
100-51430-324-00	PRINTING & COPYING - ELECTIONS	21.11	21.11	25.00	3.89	84.4
100-51430-325-00	ADVERTISING & NOTICES - ELECTI	.00	.00	45.00	45.00	.0
100-51430-332-00	EDUCATION & TRAINING - ELECTIO	99.00	99.00	150.00	51.00	66.0
100-51430-333-00	CONFERENCES & MEETINGS - ELECT	95.00	95.00	.00	(95.00)	.0
100-51430-353-00	GENERAL SUPPLIES - ELECTIONS	242.72	242.72	350.00	107.28	69.4
	TOTAL ELECTIONS	7,112.69	7,112.69	19,883.00	12,770.31	35.8

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FINANCE DIRECTOR/TREASURER					
100-51510-111-00	FULL-TIME WAGES - FINANCE	33,790.22	33,790.22	58,092.00	24,301.78	58.2
100-51510-114-00	UNWORKED WAGES - FINANCE	924.75	924.75	.00	(924.75)	.0
100-51510-131-00	RETIREMENT - FINANCE	2,528.37	2,528.37	4,199.00	1,670.63	60.2
100-51510-132-00	SOCIAL SECURITY - FINANCE	2,632.25	2,632.25	4,606.00	1,973.75	57.2
100-51510-133-00	HEALTH BENEFITS - FINANCE	3,894.24	3,894.24	8,070.00	4,175.76	48.3
100-51510-134-00	DENTAL BENEFITS - FINANCE	238.61	238.61	472.00	233.39	50.6
100-51510-135-00	LIFE BENEFITS - FINANCE	37.17	37.17	131.00	93.83	28.4
100-51510-136-00	DISABILITY BENEFITS - FINANCE	143.73	143.73	231.00	87.27	62.2
100-51510-137-00	HSA BENEFITS - FINANCE	2,150.00	2,150.00	2,970.00	820.00	72.4
100-51510-138-00	EAP BENEFITS - FINANCE	68.88	68.88	131.00	62.12	52.6
100-51510-140-00	VISION BENEFITS - FINANCE	29.57	29.57	58.00	28.43	51.0
100-51510-143-00	RECOGNITION - FINANCE	.00	.00	450.00	450.00	.0
100-51510-144-00	MILEAGE - FINANCE	.00	.00	1,000.00	1,000.00	.0
100-51510-145-00	EXPENSE ALLOWANCE - FINANCE	.00	.00	300.00	300.00	.0
100-51510-200-00	CONTRACTED SERVICES - FINANCE	3,987.55	3,987.55	20,100.00	16,112.45	19.8
100-51510-310-00	COMPUTER SOFTWARE - FINANCE	3,791.24	3,791.24	6,550.00	2,758.76	57.9
100-51510-312-00	IT SUPPORT - FINANCE	401.56	401.56	750.00	348.44	53.5
100-51510-322-00	POSTAGE - FINANCE	75.81	75.81	1,200.00	1,124.19	6.3
100-51510-325-00	ADVERTISING & NOTICES - FINANC	247.00	247.00	350.00	103.00	70.6
100-51510-331-00	MEMBERSHIP DUES - FINANCE	25.00	25.00	900.00	875.00	2.8
100-51510-332-00	EDUCATION & TRAINING - FINANCE	.00	.00	500.00	500.00	.0
100-51510-333-00	CONFERENCES & MEETINGS - FINAN	.00	.00	2,000.00	2,000.00	.0
100-51510-392-00	MISCELLANEOUS - FINANCE	52.00	52.00	200.00	148.00	26.0
100-51510-512-00	WORKERS COMP - FINANCE	75.39	75.39	146.00	70.61	51.6
100-51510-550-00	FEES & FINANCE CHARGES - FINAN	2,442.20	2,442.20	3,000.00	557.80	81.4
100-51510-551-00	OTHER FEES - FINANCE	.00	.00	50.00	50.00	.0
	TOTAL FINANCE DIRECTOR/TREASURER	57,535.54	57,535.54	116,456.00	58,920.46	49.4
	PROPERTY ASSESSMENT					
100-51520-200-00	CONTRACTED SERVICES - ASSESSOR	14,250.00	14,250.00	28,500.00	14,250.00	50.0
	TOTAL PROPERTY ASSESSMENT	14,250.00	14,250.00	28,500.00	14,250.00	50.0
	AUDIT AND CONSULTING					
100-51530-210-00	AUDIT FEES - AUDIT & CONSULTIN	12,534.61	12,534.61	17,600.00	5,065.39	71.2
	TOTAL AUDIT AND CONSULTING	12,534.61	12,534.61	17,600.00	5,065.39	71.2

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GENERAL BUILDINGS AND PLANT					
100-51600-111-00	FULL-TIME WAGES - GEN BLDGS	14,001.32	14,001.32	20,648.00	6,646.68	67.8
100-51600-112-00	FT OVERTIME WAGES - GEN BLDGS	191.70	191.70	430.00	238.30	44.6
100-51600-121-00	PART-TIME WAGES - GEN BLDGS	2,543.93	2,543.93	143.00	(2,400.93)	1779.0
100-51600-131-00	RETIREMENT - GEN BLDGS	986.66	986.66	1,452.00	465.34	68.0
100-51600-132-00	SOCIAL SECURITY - GEN BLDGS	1,219.95	1,219.95	1,715.00	495.05	71.1
100-51600-133-00	HEALTH BENEFITS - GEN BLDGS	4,598.98	4,598.98	5,918.00	1,319.02	77.7
100-51600-134-00	DENTAL BENEFITS - GEN BLDGS	278.77	278.77	420.00	141.23	66.4
100-51600-135-00	LIFE BENEFITS - GEN BLDGS	11.83	11.83	16.00	4.17	73.9
100-51600-136-00	DISABILITY BENEFITS - GEN BLDG	47.71	47.71	74.00	26.29	64.5
100-51600-137-00	HSA BENEFITS - GEN BLDGS	273.31	273.31	1,152.00	878.69	23.7
100-51600-140-00	VISION BENEFITS - GEN BLDGS	39.33	39.33	62.00	22.67	63.4
100-51600-200-00	CONTRACTED SERVICES - GEN BLDG	.00	.00	3,000.00	3,000.00	.0
100-51600-201-00	ELECTRIC & GAS - GEN BLDGS	28,029.63	28,029.63	10,750.00	(17,279.63)	260.7
100-51600-202-00	WATER SEWER STORM - GEN BLDGS	557.28	557.28	2,450.00	1,892.72	22.8
100-51600-203-00	TELEPHONE - GEN BLDGS	356.81	356.81	800.00	443.19	44.6
100-51600-205-00	INTERNET - GEN BLDGS	1,022.67	1,022.67	2,250.00	1,227.33	45.5
100-51600-353-00	GENERAL SUPPLIES - GEN BLDGS	271.99	271.99	500.00	228.01	54.4
100-51600-361-00	REPAIRS & MAINTENANCE - GEN BL	122.64	122.64	500.00	377.36	24.5
100-51600-362-00	GROUNDS MAINTENANCE - GEN BLDG	.00	.00	500.00	500.00	.0
100-51600-366-00	BUILDING MAINTENANCE - GEN BLD	86.00	86.00	3,500.00	3,414.00	2.5
100-51600-401-00	CUSTODIAL SUPPLIES - GEN BLDGS	2,307.77	2,307.77	7,000.00	4,692.23	33.0
100-51600-510-00	PROPERTY & LIABILITY INS - GEN	9,265.53	9,265.53	9,720.00	454.47	95.3
	TOTAL GENERAL BUILDINGS AND PLANT	66,213.81	66,213.81	73,000.00	6,786.19	90.7
	VILLAGE HALL					
100-51610-200-00	CONTRACTED SERVICES - VH	.00	.00	500.00	500.00	.0
100-51610-201-00	ELECTRIC & GAS - VH	1,001.57	1,001.57	8,000.00	6,998.43	12.5
100-51610-202-00	WATER SEWER STORM - VH	518.23	518.23	2,750.00	2,231.77	18.8
100-51610-203-00	TELEPHONE - VH	239.98	239.98	500.00	260.02	48.0
100-51610-205-00	INTERNET - VH	921.80	921.80	1,850.00	928.20	49.8
100-51610-353-00	GENERAL SUPPLIES - VH	13.22	13.22	100.00	86.78	13.2
100-51610-361-00	REPAIRS & MAINTENANCE - VH	57.98	57.98	1,000.00	942.02	5.8
100-51610-366-00	BUILDING MAINTENANCE - VH	675.50	675.50	5,000.00	4,324.50	13.5
	TOTAL VILLAGE HALL	3,428.28	3,428.28	19,700.00	16,271.72	17.4

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POST OFFICE					
100-51620-111-00	FULL TIME WAGES - POST OFFICE	628.55	628.55	1,875.00	1,246.45	33.5
100-51620-112-00	FT OT WAGES - POST OFFICE	.00	.00	187.00	187.00	.0
100-51620-121-00	PART TIME WAGES - POST OFFICE	71.94	71.94	.00	(71.94)	.0
100-51620-131-00	RETIREMENT - POST OFFICE	43.69	43.69	133.00	89.31	32.9
100-51620-132-00	SOCIAL SECURITY - POST OFFICE	50.27	50.27	165.00	114.73	30.5
100-51620-133-00	HEALTH BENEFITS - POST OFFICE	255.55	255.55	569.00	313.45	44.9
100-51620-134-00	DENTAL BENEFITS - POST OFFICE	15.73	15.73	46.00	30.27	34.2
100-51620-135-00	LIFE BENEFITS - POST OFFICE	.60	.60	2.00	1.40	30.0
100-51620-136-00	DISABILITY - POST OFFICE	2.49	2.49	7.00	4.51	35.6
100-51620-140-00	DISABILITY - POST OFFICE	2.27	2.27	7.00	4.73	32.4
100-51620-366-00	BUILDING MAINT - POST OFFICE	3,783.87	3,783.87	4,500.00	716.13	84.1
	TOTAL POST OFFICE	4,854.96	4,854.96	7,491.00	2,636.04	64.8
	FIRE STATION					
100-51630-200-00	CONTRACTED SERVICES - FIRE STA	777.01	777.01	3,000.00	2,222.99	25.9
100-51630-201-00	ELECTRIC & GAS - FIRE STATION	12,479.64	12,479.64	42,000.00	29,520.36	29.7
100-51630-202-00	WATER SEWER STORM - FIRE STATI	2,357.59	2,357.59	10,000.00	7,642.41	23.6
100-51630-207-00	RECYCLING - FIRE STATION	337.41	337.41	750.00	412.59	45.0
100-51630-353-00	GENERAL SUPPLIES - FIRE STATIO	151.60	151.60	350.00	198.40	43.3
100-51630-362-00	GROUNDS MAINTENANCE - FIRE ST	135.94	135.94	5,000.00	4,864.06	2.7
100-51630-366-00	BUILDING MAINTENANCE - FIRE ST	3,689.08	3,689.08	15,000.00	11,310.92	24.6
100-51630-369-00	EQUIPMENT MAINT - FIRE STATION	599.00	599.00	18,000.00	17,401.00	3.3
100-51630-401-00	CUSTODIAL SUPPLIES - FIRE STAT	.00	.00	150.00	150.00	.0
	TOTAL FIRE STATION	20,527.27	20,527.27	94,250.00	73,722.73	21.8
	ADMINISTRATION BUILDING					
100-51640-200-00	CONTRACTED SERVICES - ADMIN BL	739.13	739.13	2,000.00	1,260.87	37.0
100-51640-201-00	ELECTRIC & GAS - ADMIN BLDG	3,136.59	3,136.59	5,000.00	1,863.41	62.7
100-51640-202-00	WATER SEWER STORM - ADMIN BLDG	238.27	238.27	1,000.00	761.73	23.8
100-51640-203-00	TELEPHONE - ADMIN BLDG	1,027.34	1,027.34	2,500.00	1,472.66	41.1
100-51640-205-00	INTERNET - ADMIN BLDG	823.66	823.66	2,100.00	1,276.34	39.2
100-51640-353-00	GENERAL SUPPLIES - ADMIN BLDG	.00	.00	100.00	100.00	.0
100-51640-361-00	REPAIRS & MAINT - ADMIN BLDG	.00	.00	400.00	400.00	.0
100-51640-362-00	GROUNDS MAINT - ADMIN BLDG	.00	.00	1,000.00	1,000.00	.0
100-51640-366-00	BUILDING MAINT - ADMIN BLDG	.00	.00	1,000.00	1,000.00	.0
	TOTAL ADMINISTRATION BUILDING	5,964.99	5,964.99	15,100.00	9,135.01	39.5
	TAX REFUNDS/UNCOLLECTED TAXES					
100-51910-391-00	UNCOLLECTIBLE TAXES	.00	.00	50.00	50.00	.0
	TOTAL TAX REFUNDS/UNCOLLECTED TAXES	.00	.00	50.00	50.00	.0

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LAW ENFORECEMENT INSURANCE					
100-51931-514-00	CRIME INSURANCE	162.30	162.30	744.60	582.30	21.8
	TOTAL LAW ENFORECEMENT INSURANCE	162.30	162.30	744.60	582.30	21.8
	PROPERTY INSURANCE					
100-51938-510-00	PROPERTY & LIABILITY INSURANCE	5,571.60	5,571.60	8,424.00	2,852.40	66.1
	TOTAL PROPERTY INSURANCE	5,571.60	5,571.60	8,424.00	2,852.40	66.1
	LAW ENFORCEMENT					
100-52100-200-00	LAW ENFORCEMENT SERVICES	580.00	580.00	6,000.00	5,420.00	9.7
	TOTAL LAW ENFORCEMENT	580.00	580.00	6,000.00	5,420.00	9.7
	FIRE DEPARTMENT SUPPORT					
100-52200-000-00	FIRE DEPARTMENT SUPPORT	85,516.00	85,516.00	171,032.36	85,516.36	50.0
	TOTAL FIRE DEPARTMENT SUPPORT	85,516.00	85,516.00	171,032.36	85,516.36	50.0
	BUILDING INSPECTOR					
100-52400-200-00	BUILDING INSPECTOR SERVICES	5,563.60	5,563.60	30,000.00	24,436.40	18.6
	TOTAL BUILDING INSPECTOR	5,563.60	5,563.60	30,000.00	24,436.40	18.6

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPT OF PUBLIC WORKS					
100-53312-111-00	FULL-TIME WAGES - PUBLIC WORKS	38,234.71	38,234.71	116,734.00	78,499.29	32.8
100-53312-112-00	FT OT WAGES - PUBLIC WORKS	1,454.87	1,454.87	3,248.00	1,793.13	44.8
100-53312-113-00	COMP TIME - PUBLIC WORKS	405.48	405.48	.00	(405.48)	.0
100-53312-114-00	UNWORKED WAGES - PUBLIC WORKS	15,945.32	15,945.32	.00	(15,945.32)	.0
100-53312-121-00	PART-TIME WAGES - PUBLIC WORKS	5,934.81	5,934.81	2,662.00	(3,272.81)	223.0
100-53312-131-00	RETIREMENT - PUBLIC WORKS	3,896.92	3,896.92	8,614.00	4,717.08	45.2
100-53312-132-00	SOCIAL SECURITY - PUBLIC WORKS	4,652.51	4,652.51	10,081.00	5,428.49	46.2
100-53312-133-00	HEALTH BENEFITS - PUBLIC WORKS	19,124.52	19,124.52	30,690.00	11,565.48	62.3
100-53312-134-00	DENTAL BENEFITS - PUBLIC WORKS	1,144.96	1,144.96	2,327.00	1,182.04	49.2
100-53312-135-00	LIFE BENEFITS - PUBLIC WORKS	66.76	66.76	283.00	216.24	23.6
100-53312-136-00	DISABILITY BENEFITS - PW	205.82	205.82	450.00	244.18	45.7
100-53312-137-00	HSA BENEFITS - PUBLIC WORKS	9,629.85	9,629.85	6,882.00	(2,747.85)	139.9
100-53312-138-00	EAP BENEFITS - PUBLIC WORKS	344.52	344.52	689.00	344.48	50.0
100-53312-140-00	VISION BENEFITS - PUBLIC WORKS	158.26	158.26	337.00	178.74	47.0
100-53312-141-00	UNIFORMS & CLOTHING - PW	1,530.03	1,530.03	2,900.00	1,369.97	52.8
100-53312-142-00	RECRUITING - PUBLIC WORKS	63.70	63.70	500.00	436.30	12.7
100-53312-143-00	RECOGNITION - PUBLIC WORKS	.00	.00	3,650.00	3,650.00	.0
100-53312-144-00	MILEAGE - PUBLIC WORKS	33.60	33.60	600.00	566.40	5.6
100-53312-145-00	EXPENSE ALLOWANCE - PUBLIC WOR	71.39	71.39	300.00	228.61	23.8
100-53312-190-00	OTHER PERSONNEL EXP - PW	12.50	12.50	600.00	587.50	2.1
100-53312-200-00	CONTRACTED SERVICES - PW	6.25	6.25	300.00	293.75	2.1
100-53312-202-00	WATER SEWER STORM - PW	13,155.23	13,155.23	55,000.00	41,844.77	23.9
100-53312-204-00	CELL PHONE - PUBLIC WORKS	1,665.64	1,665.64	2,500.00	834.36	66.6
100-53312-303-00	EQUIPMENT RENTAL - PUBLIC WORK	2,000.00	2,000.00	.00	(2,000.00)	.0
100-53312-310-00	COMPUTER SOFTWARE - PW	891.74	891.74	.00	(891.74)	.0
100-53312-312-00	IT SUPPORT - PUBLIC WORKS	1,970.95	1,970.95	1,700.00	(270.95)	115.9
100-53312-321-00	OFFICE SUPPLIES - PUBLIC WORKS	81.04	81.04	250.00	168.96	32.4
100-53312-331-00	MEMBERSHIP DUES - PW	.00	.00	370.00	370.00	.0
100-53312-332-00	EDUCATION & TRAINING - PW	1,498.49	1,498.49	2,800.00	1,301.51	53.5
100-53312-333-00	CONFERENCES & MEETINGS - PW	1,007.98	1,007.98	750.00	(257.98)	134.4
100-53312-351-00	MEDICAL & SAFETY - PUBLIC WORK	764.79	764.79	4,000.00	3,235.21	19.1
100-53312-352-00	MINOR EQUIPMENT & TOOLS - PW	1,477.21	1,477.21	6,750.00	5,272.79	21.9
100-53312-353-00	GENERAL SUPPLIES - PUBLIC WORK	612.68	612.68	2,500.00	1,887.32	24.5
100-53312-403-00	SHOP SUPPLIES - PUBLIC WORKS	366.09	366.09	2,100.00	1,733.91	17.4
100-53312-512-00	WORKERS COMP - PUBLIC WORKS	7,197.99	7,197.99	17,177.60	9,979.61	41.9
	TOTAL DEPT OF PUBLIC WORKS	135,606.61	135,606.61	287,744.60	152,137.99	47.1
	DPW MACHINERY					
100-53313-301-00	GAS, OIL, FLUIDS - PW MACHINER	4,022.07	4,022.07	14,000.00	9,977.93	28.7
100-53313-361-00	REPAIRS & MAINT - PW MACHINERY	6,970.37	6,970.37	15,000.00	8,029.63	46.5
100-53313-363-00	VEHICLE MAINTENANCE - PW MACHI	658.72	658.72	5,000.00	4,341.28	13.2
100-53313-408-00	MISCELLANEOUS - PW MACHINERY	8,438.95	8,438.95	8,743.00	304.05	96.5
100-53313-511-00	VEHICLE INSURANCE - PW MACHINE	1,929.00	1,929.00	3,380.00	1,451.00	57.1
	TOTAL DPW MACHINERY	22,019.11	22,019.11	46,123.00	24,103.89	47.7

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STREET MAINTENANCE					
100-53314-111-00	FULL-TIME WAGES - ST MAINT	19,906.05	19,906.05	42,315.00	22,408.95	47.0
100-53314-112-00	FT OVERTIME WAGES - ST MAINT	390.65	390.65	374.00	(16.65)	104.5
100-53314-121-00	PART-TIME WAGES - ST MAINT	143.88	143.88	550.00	406.12	26.2
100-53314-131-00	RETIREMENT - ST MAINT	1,410.85	1,410.85	2,982.00	1,571.15	47.3
100-53314-132-00	SOCIAL SECURITY - ST MAINT	1,473.72	1,473.72	3,576.00	2,102.28	41.2
100-53314-133-00	HEALTH BENEFITS - ST MAINT	7,308.54	7,308.54	12,354.00	5,045.46	59.2
100-53314-134-00	DENTAL BENEFITS - ST MAINT	418.39	418.39	914.00	495.61	45.8
100-53314-135-00	LIFE BENEFITS - ST MAINT	20.47	20.47	34.00	13.53	60.2
100-53314-136-00	DISABILITY BENEFITS - ST MAINT	78.19	78.19	152.00	73.81	51.4
100-53314-137-00	HSA BENEFITS - ST MAINT	765.26	765.26	2,385.00	1,619.74	32.1
100-53314-140-00	VISION BENEFITS - ST MAINT	53.90	53.90	138.00	84.10	39.1
100-53314-200-00	CONTRACTED SERVICES - ST MAINT	.00	.00	14,000.00	14,000.00	.0
100-53314-303-00	EQUIPMENT RENTAL - ST MAINT	.00	.00	2,000.00	2,000.00	.0
100-53314-312-00	IT SUPPORT - ST MAINT	.00	.00	3,000.00	3,000.00	.0
100-53314-332-00	EDUCATION & TRAININ - ST MAINT	.00	.00	1,000.00	1,000.00	.0
100-53314-352-00	MINOR EQUIP & TOOLS - ST MAINT	.00	.00	1,000.00	1,000.00	.0
100-53314-353-00	GENERAL SUPPLIES - ST MAINT	.00	.00	7,250.00	7,250.00	.0
100-53314-361-00	REPAIRS & MAINTENANCE - ST MAI	.00	.00	500.00	500.00	.0
100-53314-406-00	CRACK FILLING - ST MAINT	.00	.00	500.00	500.00	.0
100-53314-407-00	PATCH MATERIALS - ST MAINT	.00	.00	1,500.00	1,500.00	.0
100-53314-408-00	MISCELLANEOUS - ST MAINT	.00	.00	500.00	500.00	.0
	TOTAL STREET MAINTENANCE	31,969.90	31,969.90	97,024.00	65,054.10	33.0
	STREET CLEANING					
100-53316-200-00	CONTRACTED SERVICES - STREET C	.00	.00	5,000.00	5,000.00	.0
	TOTAL STREET CLEANING	.00	.00	5,000.00	5,000.00	.0
	SNOW AND ICE					
100-53317-200-00	CONTRACTED SERVICES - SNOW & I	21,738.66	21,738.66	30,000.00	8,261.34	72.5
100-53317-352-00	MINOR EQUIP & TOOLS - SNOW & I	9,926.00	9,926.00	16,978.00	7,052.00	58.5
100-53317-404-00	SALT - SNOW & ICE	.00	.00	2,000.00	2,000.00	.0
	TOTAL SNOW AND ICE	31,664.66	31,664.66	48,978.00	17,313.34	64.7
	STREET SIGNS					
100-53318-200-00	CONTRACTED SERVICES - ST SIGNS	1,046.75	1,046.75	5,000.00	3,953.25	20.9
100-53318-312-00	INFO TECH - STREET SIGNS	.00	.00	2,500.00	2,500.00	.0
100-53318-353-00	GENERAL SUPPLIES - STREET SIGN	208.45	208.45	2,500.00	2,291.55	8.3
100-53318-361-00	REPAIRS & MAINT - STREET SIGNS	.00	.00	1,000.00	1,000.00	.0
	TOTAL STREET SIGNS	1,255.20	1,255.20	11,000.00	9,744.80	11.4

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEASONAL DECORATIONS					
100-53322-111-00	FULL-TIME WAGES - SEASONAL DEC	3,822.05	3,822.05	6,146.00	2,323.95	62.2
100-53322-121-00	PART-TIME WAGES - SEASONAL DEC	.00	.00	330.00	330.00	.0
100-53322-131-00	RETIREMENT - SEASONAL DEC	265.62	265.62	434.00	168.38	61.2
100-53322-132-00	SOCIAL SECURITY - SEASONAL DEC	270.53	270.53	519.00	248.47	52.1
100-53322-133-00	HEALTH BENEFITS - SEASONAL DEC	1,704.32	1,704.32	1,796.00	91.68	94.9
100-53322-134-00	DENTAL BENEFITS - SEASONAL DEC	103.12	103.12	133.00	29.88	77.5
100-53322-135-00	LIFE BENEFITS - SEASONAL DEC	4.09	4.09	5.00	.91	81.8
100-53322-136-00	DISABILITY BENEFITS - SEASONAL	16.80	16.80	22.00	5.20	76.4
100-53322-137-00	HSA BENEFITS - SEASONAL DEC	737.93	737.93	347.00	(390.93)	212.7
100-53322-140-00	VISION BENEFITS - SEASONAL DEC	14.50	14.50	20.00	5.50	72.5
100-53322-200-00	CONTRACTED SERVICES - SEASONAL	1,665.00	1,665.00	3,500.00	1,835.00	47.6
100-53322-353-00	GENERAL SUPPLIES - SEASONAL DE	3,053.74	3,053.74	10,000.00	6,946.26	30.5
100-53322-361-00	REPAIRS & MAINT - SEASONAL DEC	16.78	16.78	5,000.00	4,983.22	.3
	TOTAL SEASONAL DECORATIONS	11,674.48	11,674.48	28,252.00	16,577.52	41.3
	STREET LIGHTING					
100-53420-201-00	ELECTRIC & GAS - STREET LIGHT	8,879.38	8,879.38	23,000.00	14,120.62	38.6
100-53420-353-00	GENERAL SUPPLIES - STREET LIGH	.00	.00	1,000.00	1,000.00	.0
	TOTAL STREET LIGHTING	8,879.38	8,879.38	24,000.00	15,120.62	37.0
	SIDEWALKS					
100-53431-353-00	GENERAL SUPPLIES - SIDEWALKS	.00	.00	1,000.00	1,000.00	.0
	TOTAL SIDEWALKS	.00	.00	1,000.00	1,000.00	.0
	STORM SEWER MAINTENANCE					
100-53441-111-00	FULL-TIME WAGES - STORM SEWER	2,011.90	2,011.90	16,796.00	14,784.10	12.0
100-53441-131-00	RETIREMENT - STORM SEWER	139.83	139.83	1,183.00	1,043.17	11.8
100-53441-132-00	SOCIAL SECURITY - STORM SEWER	147.44	147.44	1,415.00	1,267.56	10.4
100-53441-133-00	HEALTH BENEFITS - STORM SEWER	518.82	518.82	4,888.00	4,369.18	10.6
100-53441-134-00	DENTAL BENEFITS - STORM SEWER	29.32	29.32	359.00	329.68	8.2
100-53441-135-00	LIFE BENEFITS - STORM SEWER	1.65	1.65	14.00	12.35	11.8
100-53441-136-00	DISABILITY BENEFITS - STORM S	6.62	6.62	60.00	53.38	11.0
100-53441-137-00	HSA BENEFITS - STORM SEWER	.00	.00	945.00	945.00	.0
100-53441-140-00	VISION BENEFITS - STORM SEWER	3.71	3.71	54.00	50.29	6.9
100-53441-200-00	CONTRACTED SERVICES - STORM SE	.00	.00	6,000.00	6,000.00	.0
100-53441-201-00	ELECTRIC & GAS - STORM SEWER	.00	.00	1,200.00	1,200.00	.0
100-53441-312-00	IT SUPPORT - STORM SEWER	.00	.00	3,150.00	3,150.00	.0
100-53441-361-00	REPAIRS & MAINT - STORM SEWER	.00	.00	5,000.00	5,000.00	.0
	TOTAL STORM SEWER MAINTENANCE	2,859.29	2,859.29	41,064.00	38,204.71	7.0

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC TRANSPORTATION					
100-53520-121-00	PART-TIME WAGES - TRANSPORTATI	3,385.50	3,385.50	13,554.00	10,168.50	25.0
100-53520-132-00	SOCIAL SECURITY - TRANSPORTATI	259.01	259.01	1,037.00	777.99	25.0
100-53520-142-00	RECRUITING - TRANSPORTATION	.00	.00	400.00	400.00	.0
100-53520-200-00	CONTRACTED SERVICES - TRANSPOR	.00	.00	3,900.00	3,900.00	.0
100-53520-301-00	GAS OIL & FLUIDS - TRANSPORTAT	323.96	323.96	4,000.00	3,676.04	8.1
100-53520-351-00	MEDICAL & SAFETY - TRANSPORTAT	.00	.00	75.00	75.00	.0
100-53520-353-00	GENERAL SUPPLIES - TRANSPORTAT	1,755.54	1,755.54	350.00	(1,405.54)	501.6
100-53520-363-00	VEHICLE MAINT & REPAIRS - TRAN	.00	.00	1,350.00	1,350.00	.0
100-53520-408-00	MISCELLANEOUS - TRANSPORTATION	.00	.00	1,495.00	1,495.00	.0
100-53520-511-00	INSURANCE - PUBLIC TRANSPORTAT	1,089.00	1,089.00	728.00	(361.00)	149.6
100-53520-512-00	WORKERS COMP - TRANSPORTATION	276.36	276.36	484.00	207.64	57.1
	TOTAL PUBLIC TRANSPORTATION	7,089.37	7,089.37	27,373.00	20,283.63	25.9
	RECYCLING & GARBAGE COLLECTION					
100-53620-208-00	REFUSE AND GARBAGE COLLECTION	64,682.97	64,682.97	180,000.00	115,317.03	35.9
100-53620-353-00	GARBAGE RECEPTACLES	.00	.00	1,000.00	1,000.00	.0
	TOTAL RECYCLING & GARBAGE COLLECTION	64,682.97	64,682.97	181,000.00	116,317.03	35.7
	RECYCLING					
100-53635-207-00	RECYCLING	12,500.74	12,500.74	31,605.00	19,104.26	39.6
	TOTAL RECYCLING	12,500.74	12,500.74	31,605.00	19,104.26	39.6
	WEED AND NUISANCE CONTROL					
100-53640-200-00	OTHER CONTRACTED SERVICES	.00	.00	2,000.00	2,000.00	.0
100-53640-211-00	WEED AND NUISANCE CONTROL	.00	.00	14,500.00	14,500.00	.0
	TOTAL WEED AND NUISANCE CONTROL	.00	.00	16,500.00	16,500.00	.0
	ANIMAL CONTROL					
100-54100-121-00	PART-TIME WAGES - ANIMAL CONTR	500.00	500.00	1,482.00	982.00	33.7
100-54100-132-00	SOCIAL SECURITY - ANIMAL CONTR	38.25	38.25	113.00	74.75	33.9
100-54100-144-00	MILEAGE - ANIMAL CONTROL	.00	.00	200.00	200.00	.0
100-54100-512-00	WORKERS COMP - ANIMAL CONTROL	30.21	30.21	70.00	39.79	43.2
	TOTAL ANIMAL CONTROL	568.46	568.46	1,865.00	1,296.54	30.5

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CEMETERY					
100-54910-000-00	CEMETERY	.00	.00	5,000.00	5,000.00	.0
	TOTAL CEMETERY	.00	.00	5,000.00	5,000.00	.0
	LIBRARY					
100-55110-111-00	FULL-TIME WAGES - LIBRARY	266.94	266.94	1,172.00	905.06	22.8
100-55110-112-00	FT OVERTIME WAGES - LIBRARY	65.30	65.30	.00	(65.30)	.0
100-55110-121-00	PART-TIME WAGES - LIBRARY	113.30	113.30	220.00	106.70	51.5
100-55110-131-00	RETIREMENT - LIBRARY	23.20	23.20	83.00	59.80	28.0
100-55110-132-00	SOCIAL SECURITY - LIBRARY	30.42	30.42	103.00	72.58	29.5
100-55110-133-00	HEALTH BENEFITS - LIBRARY	264.64	264.64	356.00	91.36	74.3
100-55110-134-00	DENTAL BENEFITS - LIBRARY	17.55	17.55	29.00	11.45	60.5
100-55110-135-00	LIFE BENEFITS - LIBRARY	.54	.54	1.00	.46	54.0
100-55110-136-00	DISABILITY BENEFITS - LIBRARY	2.58	2.58	4.00	1.42	64.5
100-55110-137-00	HSA BENEFITS - LIBRARY	.00	.00	68.00	68.00	.0
100-55110-140-00	VISION BENEFITS - LIBRARY	2.81	2.81	4.00	1.19	70.3
100-55110-200-00	SUPPORT - LIBRARY	20,985.47	20,985.47	40,064.00	19,078.53	52.4
100-55110-510-00	INSURANCE - LIBRARY	1,900.37	1,900.37	1,990.44	90.07	95.5
	TOTAL LIBRARY	23,673.12	23,673.12	44,094.44	20,421.32	53.7
	OTHER CULTURE					
100-55190-200-00	MISC OTHER CULTURE	568.48	568.48	2,500.00	1,931.52	22.7
	TOTAL OTHER CULTURE	568.48	568.48	2,500.00	1,931.52	22.7
	HISTORICAL SOCIETY					
100-55191-000-00	HISTORICAL SOCIETY	15,000.00	15,000.00	15,000.00	.00	100.0
	TOTAL HISTORICAL SOCIETY	15,000.00	15,000.00	15,000.00	.00	100.0
	COASTAL BYWAYS					
100-55192-000-00	COASTAL BYWAYS	500.00	500.00	500.00	.00	100.0
	TOTAL COASTAL BYWAYS	500.00	500.00	500.00	.00	100.0

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SBAA					
100-55193-111-00	FULL TIME WAGES SBAA SUPPORT	1,792.24	1,792.24	20,542.00	18,749.76	8.7
100-55193-112-00	FT OT WAGES SBAA SUPPORT	.00	.00	10,837.00	10,837.00	.0
100-55193-121-00	PART TIME WAGES SBAA SUPPORT	.00	.00	660.00	660.00	.0
100-55193-131-00	RETIREMENT SBAA SUPPORT	124.56	124.56	1,446.00	1,321.44	8.6
100-55193-132-00	SOCIAL SECURITY SBAA SUPPORT	131.01	131.01	1,727.00	1,595.99	7.6
100-55193-133-00	HEALTH SBAA SUPPORT	462.57	462.57	5,822.00	5,359.43	8.0
100-55193-134-00	DENTAL SBAA SUPPORT	28.44	28.44	428.00	399.56	6.6
100-55193-135-00	LIFE SBAA SUPPORT	2.55	2.55	24.00	21.45	10.6
100-55193-136-00	DISABILITY SBAA SUPPORT	5.76	5.76	74.00	68.24	7.8
100-55193-137-00	HSA SBAA SUPPORT	.00	.00	1,125.00	1,125.00	.0
100-55193-140-00	VISION SBAA SUPPORT	4.08	4.08	65.00	60.92	6.3
100-55193-200-00	SBAA SUPPORT	17,067.42	17,067.42	60,000.00	42,932.58	28.5
100-55193-208-00	GARBAGE SBAA SUPPORT	.00	.00	1,500.00	1,500.00	.0
100-55193-303-00	EQUIPMENT RENTAL SBAA SUPPORT	.00	.00	2,000.00	2,000.00	.0
100-55193-353-00	GENERAL SUPPLIES SBAA SUPPORT	186.75	186.75	100.00	(86.75)	186.8
100-55193-362-00	GROUNDS REPAIR & MAINTENANCE	.00	.00	200.00	200.00	.0
100-55193-401-00	CUSTODIAL SUPPLIES SBAA SUPPOR	.00	.00	300.00	300.00	.0
	TOTAL SBAA	19,805.38	19,805.38	106,850.00	87,044.62	18.5
	HUMANE SOCIETY					
100-55194-000-00	DOOR COUNTY HUMANE SOCIETY	5,000.00	5,000.00	5,000.00	.00	100.0
	TOTAL HUMANE SOCIETY	5,000.00	5,000.00	5,000.00	.00	100.0

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS					
100-55200-111-00	FULL-TIME WAGES - PARKS	34,640.41	34,640.41	91,661.00	57,020.59	37.8
100-55200-112-00	FT OVERTIME WAGES - PARKS	177.95	177.95	6,353.00	6,175.05	2.8
100-55200-121-00	PART-TIME WAGES - PARKS	3,177.42	3,177.42	3,014.00	(163.42)	105.4
100-55200-131-00	RETIREMENT - PARKS	2,420.06	2,420.06	6,448.00	4,027.94	37.5
100-55200-132-00	SOCIAL SECURITY - PARKS	2,792.19	2,792.19	7,641.00	4,848.81	36.5
100-55200-133-00	HEALTH BENEFITS - PARKS	10,021.67	10,021.67	24,910.00	14,888.33	40.2
100-55200-134-00	DENTAL BENEFITS - PARKS	592.43	592.43	1,805.00	1,212.57	32.8
100-55200-135-00	LIFE BENEFITS - PARKS	40.01	40.01	139.00	98.99	28.8
100-55200-136-00	DISABILITY BENEFITS - PARKS	113.96	113.96	329.00	215.04	34.6
100-55200-137-00	HSA BENEFITS - PARKS	136.65	136.65	4,829.00	4,692.35	2.8
100-55200-140-00	VISION BENEFITS - PARKS	80.28	80.28	270.00	189.72	29.7
100-55200-200-00	CONTRACTED SERVICES - PARKS	8,107.80	8,107.80	12,500.00	4,392.20	64.9
100-55200-201-00	ELECTRIC & GAS - PARKS	636.92	636.92	2,250.00	1,613.08	28.3
100-55200-202-00	WATER & SEWER - PARKS	1,075.80	1,075.80	4,000.00	2,924.20	26.9
100-55200-331-00	MEMBERSHIP DUES - PARKS	.00	.00	500.00	500.00	.0
100-55200-333-00	CONF & MTGS - PARKS	.00	.00	1,000.00	1,000.00	.0
100-55200-352-00	MINOR EQUIPMENT & TOOLS - PARK	1,862.35	1,862.35	6,000.00	4,137.65	31.0
100-55200-353-00	GENERAL SUPPLIES - PARKS	2,330.99	2,330.99	14,000.00	11,669.01	16.7
100-55200-355-00	MEMORIAL BENCH SUPPLIES - PARK	288.82	288.82	4,000.00	3,711.18	7.2
100-55200-358-00	FLOWER POTS - PARKS	.00	.00	5,500.00	5,500.00	.0
100-55200-361-00	REPAIRS & MAINTENANCE - PARKS	5,392.18	5,392.18	23,000.00	17,607.82	23.4
100-55200-362-00	GROUNDS MAINTENANCE - PARKS	364.51	364.51	12,500.00	12,135.49	2.9
100-55200-369-00	EQUIPMENT MAINTENANCE - PARKS	302.19	302.19	1,500.00	1,197.81	20.2
100-55200-402-00	CHEMICALS - PARKS	.00	.00	100.00	100.00	.0
	TOTAL PARKS	74,554.59	74,554.59	234,249.00	159,694.41	31.8
	DOG PARK					
100-55201-200-00	CONTRACTED SERVICES - DOG PARK	660.00	660.00	1,320.00	660.00	50.0
100-55201-202-00	WATER & SEWER - DOG PARK	39.35	39.35	275.00	235.65	14.3
100-55201-353-00	GENERAL SUPPLIES - DOG PARK	.00	.00	500.00	500.00	.0
	TOTAL DOG PARK	699.35	699.35	2,095.00	1,395.65	33.4

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	RECREATION PROGRAMS AND EVENTS					
100-55300-111-00	FT WAGES - RECREATION PRO	79.24	79.24	469.00	389.76	16.9
100-55300-112-00	FT OT WAGES - RECREATION PRO	(114.30)	(114.30)	.00	114.30	.0
100-55300-131-00	RETIREMENT - RECREATION PRO	(2.37)	(2.37)	33.00	35.37	(7.2)
100-55300-132-00	SOCIAL SECURI - RECREATION PRO	(3.28)	(3.28)	41.00	44.28	(8.0)
100-55300-133-00	HEALTH - RECREATION PRO	41.76	41.76	142.00	100.24	29.4
100-55300-134-00	DENTAL - RECREATION PRO	2.84	2.84	11.00	8.16	25.8
100-55300-135-00	LIFE - RECREATION PRO	.08	.08	1.00	.92	8.0
100-55300-136-00	DISABILITY - RECREATION PRO	.41	.41	2.00	1.59	20.5
100-55300-137-00	HSA - RECREATION PRO	.00	.00	27.00	27.00	.0
100-55300-140-00	VISION - RECREATION PRO	.47	.47	2.00	1.53	23.5
100-55300-144-00	MILEAGE - RECREATION PRO	408.80	408.80	750.00	341.20	54.5
100-55300-145-00	EXP ALLOWANCE - RECREATION PRO	.00	.00	600.00	600.00	.0
100-55300-200-00	CONTRACTED - RECREATION PRO	.00	.00	2,500.00	2,500.00	.0
100-55300-358-00	FIREWORKS - RECREATION PRO	8,785.68	8,785.68	8,000.00	(785.68)	109.8
100-55300-392-00	MISCELLANEOUS - RECREATION PRO	.00	.00	200.00	200.00	.0
	TOTAL RECREATION PROGRAMS AND EVENTS	9,199.33	9,199.33	12,778.00	3,578.67	72.0
	RECREATION FACILITIES					
100-55400-111-00	FULL-TIME WAGES - SPORTS COMPL	4,583.36	4,583.36	29,789.00	25,205.64	15.4
100-55400-112-00	FT OT WAGES - SPORTS COMPLEX	186.39	186.39	187.00	.61	99.7
100-55400-121-00	PART-TIME WAGES - SPORTS COMPL	2,354.08	2,354.08	1,980.00	(374.08)	118.9
100-55400-131-00	RETIREMENT - SPORTS COMPLEX	331.53	331.53	2,099.00	1,767.47	15.8
100-55400-132-00	SOCIAL SECURITY - SPORTS COMPL	525.58	525.58	2,516.00	1,990.42	20.9
100-55400-133-00	HEALTH BENEFITS - SPORTS COMPL	1,468.35	1,468.35	8,693.00	7,224.65	16.9
100-55400-134-00	DENTAL BENEFITS - SPORTS COMPL	89.21	89.21	642.00	552.79	13.9
100-55400-135-00	LIFE BENEFITS - SPORTS COMPLEX	3.72	3.72	24.00	20.28	15.5
100-55400-136-00	DISABILITY BENEFITS - SPORTS C	15.37	15.37	108.00	92.63	14.2
100-55400-137-00	HSA BENEFITS - SPORTS COMPLEX	54.66	54.66	1,679.00	1,624.34	3.3
100-55400-140-00	VISION - SPORTS COMPLEX	12.56	12.56	96.00	83.44	13.1
100-55400-200-00	CONTRACTED SERVICES - SPORTS C	2,172.50	2,172.50	3,300.00	1,127.50	65.8
100-55400-201-00	ELECTRIC & GAS - SPORTS COMPLE	4,350.44	4,350.44	7,500.00	3,149.56	58.0
100-55400-202-00	WATER & SEWER - SPORTS COMPLEX	935.65	935.65	10,000.00	9,064.35	9.4
100-55400-203-00	TELEPHONE - SPORTS COMPLEX	218.84	218.84	400.00	181.16	54.7
100-55400-351-00	MEDICAL & SAFETY - SPORTS COMP	75.76	75.76	.00	(75.76)	.0
100-55400-352-00	MINOR EQUIP & TOOLS - SPORTS C	21.83	21.83	1,000.00	978.17	2.2
100-55400-353-00	GENERAL SUPPLIES - SPORTS COMP	948.84	948.84	3,000.00	2,051.16	31.6
100-55400-361-00	REPAIRS & MAINT - SPORTS COMPL	275.92	275.92	12,000.00	11,724.08	2.3
100-55400-362-00	GROUNDS MAINTENANCE - SPORTS C	89.96	89.96	14,250.00	14,160.04	.6
100-55400-366-00	BUILDING MAINTENANCE - SPORTS	.00	.00	2,000.00	2,000.00	.0
	TOTAL RECREATION FACILITIES	18,714.55	18,714.55	101,263.00	82,548.45	18.5

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BIKE TRAIL					
100-55403-201-00	ELECTRIC & GAS - BIKE TRAIL	943.75	943.75	1,600.00	656.25	59.0
100-55403-353-00	GENERAL SUPPLIES - BIKE TRAIL	.00	.00	4,000.00	4,000.00	.0
100-55403-361-00	REPAIRS & MAINTENANCE - BIKE T	.00	.00	5,000.00	5,000.00	.0
	TOTAL BIKE TRAIL	943.75	943.75	10,600.00	9,656.25	8.9
100-56110-111-00	FULL TIME WAGES - FORESTRY	310.54	310.54	6,003.00	5,692.46	5.2
100-56110-121-00	PT WAGES - FORESTRY	.00	.00	264.00	264.00	.0
100-56110-131-00	RETIREMENT - FORESTRY	21.58	21.58	424.00	402.42	5.1
100-56110-132-00	SOCIAL SECURITY - FORESTRY	22.56	22.56	517.00	494.44	4.4
100-56110-133-00	HEALTH BENEFITS - FORESTRY	99.32	99.32	1,787.00	1,687.68	5.6
100-56110-134-00	DENTAL BENEFITS - FORESTRY	5.57	5.57	138.00	132.43	4.0
100-56110-135-00	LIFE BENEFITS - FORESTRY	.27	.27	5.00	4.73	5.4
100-56110-136-00	DISABILITY BENEFITS - FORESTRY	1.08	1.08	22.00	20.92	4.9
100-56110-140-00	VISION BENEFITS - FORESTRY	.68	.68	22.00	21.32	3.1
	TOTAL DEPARTMENT 110	461.60	461.60	9,182.00	8,720.40	5.0
	DEPARTMENT 200					
100-56200-144-00	MILEAGE - GREEN TIER	.00	.00	500.00	500.00	.0
100-56200-200-00	SERVICES - GREEN TIER	.00	.00	2,000.00	2,000.00	.0
100-56200-311-00	WEBSITE - GREEN TIER	.00	.00	500.00	500.00	.0
100-56200-325-00	ADS & NOTICES - GREEN TIER	495.00	495.00	1,500.00	1,005.00	33.0
100-56200-332-00	EDUCATION - GREEN TIER	.00	.00	300.00	300.00	.0
100-56200-353-00	GENERAL SUPPLIES - GREEN TIER	.00	.00	200.00	200.00	.0
	TOTAL DEPARTMENT 200	495.00	495.00	5,000.00	4,505.00	9.9
	DEPARTMENT 300					
100-56300-200-00	CONTRACTED SERVICES - PLANNING	4,703.25	4,703.25	40,386.00	35,682.75	11.7
	TOTAL DEPARTMENT 300	4,703.25	4,703.25	40,386.00	35,682.75	11.7

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ECONOMIC DEVELOPMENT					
100-56400-111-00	FULL-TIME WAGES - ZONING	9,432.65	9,432.65	73,270.00	63,837.35	12.9
100-56400-112-00	FT OT WAGES - ZONING	105.42	105.42	.00	(105.42)	.0
100-56400-121-00	PART-TIME WAGES - ZONING	8,800.00	8,800.00	19,200.00	10,400.00	45.8
100-56400-131-00	RETIREMENT - ZONING	662.90	662.90	5,012.00	4,349.10	13.2
100-56400-132-00	SOCIAL SECURITY - ZONING	1,396.58	1,396.58	6,985.00	5,588.42	20.0
100-56400-133-00	HEALTH - ZONING	520.39	520.39	15,525.00	15,004.61	3.4
100-56400-134-00	DENTAL - ZONING	31.88	31.88	873.00	841.12	3.7
100-56400-135-00	LIFE - ZONING	36.88	36.88	428.00	391.12	8.6
100-56400-136-00	DISABILITY - ZONING	24.61	24.61	260.00	235.39	9.5
100-56400-137-00	HSA - ZONING	.00	.00	3,150.00	3,150.00	.0
100-56400-140-00	VISION - ZONING	2.60	2.60	101.00	98.40	2.6
100-56400-142-00	RECRUITMENT - ZONING	.00	.00	500.00	500.00	.0
100-56400-143-00	RECOGNITION - ZONING	.00	.00	450.00	450.00	.0
100-56400-144-00	MILEAGE - ZONING	27.72	27.72	500.00	472.28	5.5
100-56400-204-00	CELL PHONE - ZONING	287.64	287.64	1,500.00	1,212.36	19.2
100-56400-209-00	LEGAL - ZONING	.00	.00	5,000.00	5,000.00	.0
100-56400-310-00	COMP SOFTWARE/HARDWARE- ZONING	4,979.88	4,979.88	7,240.00	2,260.12	68.8
100-56400-312-00	IT SUPPORT - ZONING	99.00	99.00	4,250.00	4,151.00	2.3
100-56400-321-00	OFFICE SUPPLIES - ZONING	492.31	492.31	4,000.00	3,507.69	12.3
100-56400-322-00	POSTAGE - ZONING	2,355.32	2,355.32	3,500.00	1,144.68	67.3
100-56400-324-00	PRINTING & COPYING - ZONING	78.05	78.05	3,000.00	2,921.95	2.6
100-56400-325-00	PUBLIC NOTICES - ZONING	63.70	63.70	5,000.00	4,936.30	1.3
100-56400-331-00	MEMBERSHIP DUES - ZONING	.00	.00	500.00	500.00	.0
100-56400-332-00	EDUCATION/TRAINING - ZONING	150.00	150.00	500.00	350.00	30.0
100-56400-333-00	CONFERENCES/MEETINGS - ZONING	.00	.00	500.00	500.00	.0
100-56400-512-00	WORK COMP - ZONING	17.55	17.55	685.00	667.45	2.6
	TOTAL ECONOMIC DEVELOPMENT	29,565.08	29,565.08	161,929.00	132,363.92	18.3
	URBAN DEVELOPMENT					
100-56600-200-00	CONTRACTED SERVICES - DEVELOPM	.00	.00	10,000.00	10,000.00	.0
	TOTAL URBAN DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
	ECONOMIC DEVELOPMENT					
100-56700-200-00	CONTRACTED SERVICES - ECONOMIC	.00	.00	10,000.00	10,000.00	.0
	TOTAL ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
	INFORMATION BOOTH					
100-56701-000-00	INFORMATION BOOTH	675.82	675.82	2,000.00	1,324.18	33.8
	TOTAL INFORMATION BOOTH	675.82	675.82	2,000.00	1,324.18	33.8

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ZONING					
100-56702-000-00	TOURISM ZONE CHARGES	65,227.69	65,227.69	57,600.00	(7,627.69)	113.2
	TOTAL ZONING	65,227.69	65,227.69	57,600.00	(7,627.69)	113.2
	DEPARTMENT 705					
100-56705-000-00	BAY LAKES REGIONAL PLANNING	4,386.00	4,386.00	4,386.00	.00	100.0
	TOTAL DEPARTMENT 705	4,386.00	4,386.00	4,386.00	.00	100.0
	DEPARTMENT 225					
100-59225-000-00	TRANSFER TO TKH	12,499.98	12,499.98	25,000.00	12,500.02	50.0
	TOTAL DEPARTMENT 225	12,499.98	12,499.98	25,000.00	12,500.02	50.0
	DEPARTMENT 300					
100-59300-000-00	TRANSFER TO DEBT SERVICE	.00	.00	319,172.00	319,172.00	.0
	TOTAL DEPARTMENT 300	.00	.00	319,172.00	319,172.00	.0
	TRANSFER TO					
100-59400-000-00	TRANSFER TO CAPITAL FUND	556,999.98	556,999.98	1,114,000.00	557,000.02	50.0
	TOTAL TRANSFER TO	556,999.98	556,999.98	1,114,000.00	557,000.02	50.0
	TOTAL FUND EXPENDITURES	1,675,727.10	1,675,727.10	4,038,083.51	2,362,356.41	41.5
	NET REVENUE OVER EXPENDITURES	1,401,656.34	1,401,656.34	(269,148.07)	(1,670,804.41)	520.8

Item 6.c. – 2026 Budget: Preliminary Review and Discussion

Date: July 28, 2025

Board/Committee: Finance Committee

Author: Vlad Gannik, Finance Director/Treasurer

Below you can find link to 2026 Draft Budget:

https://storage.googleapis.com/juniper-media-library/57/2025/07/Draft Budget 2026 Vlad 3-27-2025.xlsx

Item 6.d. – 2026 CIP: Preliminary Review and Discussion

Date: July 28, 2025

Board/Committee: Finance Committee

Author: Vlad Gannik, Finance Director/Treasurer

After meeting with department leaders, I was able to organize 2026-2030 CIP, below are the summaries of all funds. Work-in-process spreadsheets will be emailed directly to Finance Committee members.

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
SUMMARY OF FUNDS

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ 11,134,349.00	$ 7,369,099.00	$ 6,393,099.00	$ 6,693,099.00	$ 8,342,250.00	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ 1,086,697.00	$ 1,909,463.00	$ 934,030.00	$ 929,363.00	$ 919,667.00	$ 5,779,220.00
GENERAL FUND LEVY	$ 15,000.00	$ 30,000.00	$ -	$ -	$ -	$ 45,000.00
BOND PROCEEDS	$ 2,000,000.00	$ -	$ -	$ -	$ -	$ 2,000,000.00
GRANTS	$ 1,906,390.00	$ 8,500,000.00	$ 2,285,121.00	$ 985,121.00	$ -	$ 13,676,632.00
PREMIER RESORT AREA TAX	$ 355,000.00	$ -	$ -	$ -	$ -	$ 355,000.00
OTHER SOURCE	$ 1,429,000.00	$ 9,235,000.00	$ 169,500.00	$ 84,600.00	$ 77,500.00	$ 10,995,600.00
TOTAL SOURCES	$ 6,792,087.00	$ 19,674,463.00	$ 3,388,651.00	$ 1,999,084.00	$ 997,167.00	$ 32,851,452.00
TOTAL AVAILABLE FUNDS	$ 17,926,436.00	$ 27,043,562.00	$ 9,781,750.00	$ 8,692,183.00	$ 9,339,417.00	
USES BY CATEGORY						
General Government & Administration	$ 4,225,000.00	$ 2,500,000.00	$ 1,300,000.00	$ -	$ -	$ 8,025,000.00
Parks	$ 1,170,587.00	$ 274,963.00	$ 1,325,151.00	$ -	$ -	$ 2,770,701.00
Public Works Vehicles & Equipment	$ 320,000.00	$ 145,500.00	$ 185,000.00	$ 78,000.00	$ 135,500.00	$ 864,000.00
Streets	$ 2,270,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 2,670,000.00
Fire	$ 239,250.00	$ 1,000,000.00	$ -	$ 178,333.00	$ 416,667.00	$ 1,834,250.00
Ice Rink	$ -	$ 1,400,000.00	$ -	$ -	$ -	$ 1,400,000.00
Library	$ 27,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 35,000.00	$ 92,000.00
Marina	$ 1,520,000.00	$ 50,000.00	$ 9,500.00	$ -	$ -	$ 1,579,500.00
WWTP	$ 159,600.00	$ 15,005,000.00	$ 55,000.00	$ 7,600.00	$ 10,000.00	$ 15,237,200.00
Collection	$ 167,100.00	$ 115,000.00	$ 7,500.00	$ 22,000.00	$ -	$ 311,600.00
Water	$ 458,800.00	$ 50,000.00	$ 72,500.00	$ 50,000.00	$ 50,000.00	$ 681,300.00
TOTAL USES BY CATEGORY	$ 10,557,337.00	$ 20,650,463.00	$ 3,064,651.00	$ 445,933.00	$ 747,167.00	$ 35,465,551.00
EST. ENDING FUND BALANCE	$ 7,369,099.00	$ 6,393,099.00	$ 6,717,099.00	$ 8,246,250.00	$ 8,592,250.00	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
General Government & Administration

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ 3,894,591	$ 1,669,591	$ 1,169,591	$ 1,169,591	$ 1,169,591	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ -	$ 1,000,000	$ -	$ -	$ -	$ 1,000,000
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
GRANTS	$ 1,000,000	$ 1,000,000	$ 1,300,000	$ -	$ -	$ 3,300,000
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL SOURCES	$ 2,000,000	$ 2,000,000	$ 1,300,000	$ -	$ -	$ 5,300,000
TOTAL AVAILABLE FUNDS	$ 5,894,591	$ 3,669,591	$ 2,469,591	$ 1,169,591	$ 1,169,591	
USES BY PROGRAM/PROJECT						
Public Works Building	$ -	$ -	$ -	$ -	$ -	$ -
Village-wide Broadband	$ 1,000,000	$ 1,000,000	$ 1,300,000	$ -	$ -	$ 3,300,000
Administration Building	$ 3,000,000	$ -	$ -	$ -	$ -	$ 3,000,000
PW Buildings Demo	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
IT Update	$ -	$ -	$ -	$ -	$ -	$ -
Village Server	$ -	$ -	$ -	$ -	$ -	$ -
Wayfinding & Facilities Signage	$ -	$ -	$ -	$ -	$ -	$ -
Village Hall Future Engineering-Renovation	$ 150,000	$ 1,500,000	$ -	$ -	$ -	$ 1,650,000
Post Office Building	$ -	$ -	$ -	$ -	$ -	$ -
2313 Mill Rd Plan	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL USES BY PROJECT	$ 4,225,000	$ 2,500,000	$ 1,300,000	$ -	$ -	$ 8,025,000
EST. ENDING FUND BALANCE	$ 1,669,591	$ 1,169,591	$ 1,169,591	$ 1,169,591	$ 1,169,591	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Parks

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ 505,000	$ 505,000	$ 705,000	$ 905,000	$ 2,430,151	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ 239,197	$ 344,963	$ 540,030	$ 540,030	$ 250,000	$ 1,914,220
GENERAL FUND LEVY	$ -	$ 30,000	$ -	$ -	$ -	$ 30,000
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ 906,390	$ -	$ 985,121	$ 985,121	$ -	$ 2,876,632
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ 25,000	$ 100,000	$ -	$ -	$ -	$ 125,000
TOTAL SOURCES	$ 1,170,587	$ 474,963	$ 1,525,151	$ 1,525,151	$ 250,000	$ 4,945,852
TOTAL AVAILABLE FUNDS	$ 1,675,587	$ 979,963	$ 2,230,151	$ 2,430,151	$ 2,680,151	
USES BY PROGRAM/PROJECT						
HWY 57 Trail	$ 1,145,587	$ -	$ -	$ -	$ -	$ 1,145,587
Waterfront Playground Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Trail	$ -	$ -	$ -	$ -	$ -	$ -
Dog Park Renovations	$ 25,000	$ 100,000	$ -	$ -	$ -	$ 125,000
Hwy 42 Trail to Ephraim	$ -	$ 144,963	$ 1,075,151	$ -	$ -	$ 1,220,114
Ava Hope Community Park	$ -	$ -	$ -	$ -	$ -	$ -
Pebble Beach Parking, Restrooms, Overloo	$ -	$ 30,000	$ 250,000	$ -	$ -	$ 280,000
	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL USES BY PROJECT	$ 1,170,587	$ 274,963	$ 1,325,151	$ -	$ -	$ 2,770,701
EST. ENDING FUND BALANCE	$ 505,000	$ 705,000	$ 905,000	$ 2,430,151	$ 2,680,151	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Public Works Vehicles & Equipment

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$160,465	$ 130,465	$ 130,465	$ 130,465	$ 130,465	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$275,000	$ 135,500	$ 165,000	$ 78,000	$ 135,500	$ 789,000
GENERAL FUND LEVY	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ -	$ -	$ -	$ -	$ -	$ -
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ -	$ 10,000	$ 20,000	$ -	$ -	$ 30,000
TOTAL SOURCES	$290,000	$ 145,500	$ 185,000	$ 78,000	$ 135,500	$ 834,000
TOTAL AVAILABLE FUNDS	$450,465	$ 275,965	$ 315,465	$ 208,465	$ 265,965	
USES BY PROGRAM/PROJECT						
2000 Ford F350 Dump Truck Replacement	$ -	$ -	$ -	$ -	$ -	$ -
Carbon Steel Chipping Cap	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
Trackless	$180,000	$ -	$ -	$ -	$ -	$ 180,000
Bobcat Skidsteer & Accessories	$ -	$ 80,000	$ -	$ -	$ -	$ 80,000
2005 Truck Replacement	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
2011 Ranger #2 Replacement	$ -	$ 48,000	$ -	$ -	$ -	$ 48,000
Robot Mowers	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
Zero Turn Lawnmower II	$ -	$ 17,500	$ -	$ -	$ -	$ 17,500
Brush Chipper	$ -	$ -	$ 90,000	$ -	$ -	$ 90,000
Zero Turn Lawnmower III	$ -	$ -	$ -	$ 18,000	$ -	$ 18,000
2020 Dump Truck Replacement	$ -	$ -	$ 95,000	$ -	$ -	$ 95,000
Genie Lift - 2001	$ -	$ -	$ -	$ -	$ 130,000	$ 130,000
2019 PW Truck Replacement	$ -	$ -	$ -	$ 60,000	$ -	$ 60,000
2020 Golf Cart	$ -	$ -	$ -	$ -	$ 5,500	$ 5,500
TOTAL USES BY PROJECT	$320,000	$ 145,500	$ 185,000	$ 78,000	$ 135,500	$ 864,000
EST. ENDING FUND BALANCE	$130,465	$ 130,465	$ 130,465	$ 130,465	$ 130,465	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Streets

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ 1,066,147	$ (578,853)	$ (578,853)	$ (578,853)	$ (578,853)	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ 185,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 585,000
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ -	$ -	$ -	$ -	$ -	$ -
PREMIER RESORT AREA TAX	$ 355,000	$ -	$ -	$ -	$ -	$ 355,000
OTHER SOURCE	$ 85,000	$ -	$ -	$ -	$ -	$ 85,000
TOTAL SOURCES	$ 625,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 1,025,000
TOTAL AVAILABLE FUNDS	$ 1,691,147	$ (478,853)	$ (478,853)	$ (478,853)	$ (478,853)	
USES BY PROGRAM/PROJECT						
Wiltse Property Infrastructure	$ -	$ -	$ -	$ -	$ -	$ -
Mill Rd Triangle	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,000,000
Flint Ridge Road	$ 170,000	$ -	$ -	$ -	$ -	$ 170,000
Yearly Street Improvements	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
Extension of Canterbury Lane East to Woodcrest Road	$ -	$ -	$ -	$ -	$ -	$ -
Extension of Applewood Road to Woodcrest	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL USES BY PROJECT	$ 2,270,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 2,670,000
EST. ENDING FUND BALANCE	$ (578,853)	$ (578,853)	$ (578,853)	$ (578,853)	$ (578,853)	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Fire

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ 985,809	$ 920,559	$ 144,559	$ 144,559	$ 168,559	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ 174,000	$ 224,000	$ 24,000	$ 106,333	$ 416,667	$ 945,000
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ -	$ -	$ -	$ -	$ -	$ -
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL SOURCES	$ 174,000	$ 224,000	$ 24,000	$ 106,333	$ 416,667	$ 945,000
TOTAL AVAILABLE FUNDS	$ 1,159,809	$ 1,144,559	$ 168,559	$ 250,892	$ 585,226	
USES BY PROGRAM/PROJECT						
Radios	$ -	$ 1,000,000	$ -	$ -	$ -	$ 1,000,000
Tender 11 Replacement	$ 239,250	$ -	$ -	$ -	$ -	$ 239,250
SCBA Air Packs and Spare Bottles	$ -	$ -	$ -	$ 120,000	$ -	$ 120,000
Turn Out Gear	$ -	$ -	$ -	$ 58,333	$ -	$ 58,333
Engine 6	$ -	$ -	$ -	$ -	$ 416,667	$ 416,667
TOTAL USES BY PROJECT	$ 239,250	$ 1,000,000	$ -	$ 178,333	$ 416,667	$ 1,834,250
EST. ENDING FUND BALANCE	$ 920,559	$ 144,559	$ 168,559	$ 72,559	$ 168,559	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Ice Rink

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ -	$ 200,000	$ 300,000	$ 400,000	$ 500,000	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ 200,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ 500,000
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ -	$ -	$ -	$ -	$ -	$ -
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ -	$ 1,400,000	$ -	$ -	$ -	$ 1,400,000
TOTAL SOURCES	$ 200,000	$ 1,500,000	$ 100,000	$ 100,000	$ -	$ 1,900,000
TOTAL AVAILABLE FUNDS	$ 200,000	$ 1,700,000	$ 400,000	$ 500,000	$ 500,000	
USES BY PROGRAM/PROJECT						
Ice Rink Fund	$ -	$ -	$ -	$ -	$ -	$ -
Hockey Boards	$ -	$ -	$ -	$ -	$ -	$ -
Rink Concrete & Coils	$ -	$ 850,000	$ -	$ -	$ -	$ 850,000
Refrigeration System	$ -	$ 550,000	$ -	$ -	$ -	$ 550,000
Community Center-Warming House	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL USES BY PROJECT	$ -	$ 1,400,000	$ -	$ -	$ -	$ 1,400,000
EST. ENDING FUND BALANCE	$ 200,000	$ 300,000	$ 400,000	$ 500,000	$ 500,000	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Library

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ 13,500	$ 5,000	$ 5,000	$ 5,000	$ 17,500	$ 46,000
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ -	$ -	$ -	$ -	$ -	$ -
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ 13,500	$ 5,000	$ 5,000	$ 5,000	$ 17,500	$ 46,000
TOTAL SOURCES	$ 27,000	$ 10,000	$ 10,000	$ 10,000	$ 35,000	$ 92,000
TOTAL AVAILABLE FUNDS	$ 27,000	$ 10,000	$ 10,000	$ 10,000	$ 35,000	
USES BY PROGRAM/PROJECT						
Exterior Painting	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
Interior Painting - Lower Walls	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
Cement Step Work	$ 7,000	$ -	$ -	$ -	$ -	$ 7,000
Sound Reduction Panels	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
New Tech Patio Awning	$ -	$ -	$ -	$ 10,000	$ -	$ 10,000
Carpeting	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000
TOTAL USES BY PROJECT	$ 27,000	$ 10,000	$ 10,000	$ 10,000	$ 35,000	$ 92,000
EST. ENDING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Marina

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ 742,562	$ 742,562	$ 742,562	$ 742,562	$ 742,562	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
GRANTS	$ -	$ -	$ -	$ -	$ -	$ -
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ 520,000	$ 50,000	$ 9,500	$ -	$ -	$ 579,500
TOTAL SOURCES	$ 1,520,000	$ 50,000	$ 9,500	$ -	$ -	$ 1,579,500
TOTAL AVAILABLE FUNDS	$ 2,262,562	$ 792,562	$ 752,062	$ 742,562	$ 742,562	
USES BY PROGRAM/PROJECT						
Marina Building Reconstruction	$ 1,260,000	$ -	$ -	$ -	$ -	$ 1,260,000
Boardwalk	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Vendor Tables	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
B Dock Finger Piers	$ -	$ -	$ -	$ -	$ -	$ -
Launch Ramp Piers	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
2008 Club Car Carryall Replacement	$ -	$ -	$ 9,500	$ -	$ -	$ 9,500
TOTAL USES BY PROJECT	$ 1,520,000	$ 50,000	$ 9,500	$ -	$ -	$ 1,579,500
EST. ENDING FUND BALANCE	$ 742,562	$ 742,562	$ 742,562	$ 742,562	$ 742,562	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
WWTP

	2026	2027	2028	2029	2030	Total
EST. BEGINNING REPL FUND BALANCE	$ 2,390,868	$ 2,390,868	$ 2,390,868	$ 2,390,868	$ 2,390,868	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ -	$ 7,500,000	$ -	$ -	$ -	$ 7,500,000
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ 159,600	$ 7,505,000	$ 55,000	$ 7,600	$ 10,000	$ 7,737,200
TOTAL SOURCES	$ 159,600	$ 15,005,000	$ 55,000	$ 7,600	$ 10,000	$ 15,237,200
TOTAL AVAILABLE FUNDS	$ 2,550,468	$ 17,395,868	$ 2,445,868	$ 2,398,468	$ 2,400,868	
USES BY PROGRAM/PROJECT						
Concentrated Sludge Pump	$ -	$ -	$ -	$ -	$ -	$ -
2016 Truck Replacement	$ 53,100	$ -	$ -	$ -	$ -	$ 53,100
Crane for Truck	$ 12,500	$ -	$ -	$ -	$ -	$ 12,500
Sludge Dryer System	$ -	$ 15,000,000	$ -	$ -	$ -	$ 15,000,000
Ditch 1 and 2 Mud Valve Replacement	$ 24,000	$ -	$ -	$ -	$ -	$ 24,000
NPW System Improvements	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
UV Light Replacement	$ 10,000	$ -	$ 10,000	$ -	$ 10,000	$ 30,000
Replace Digested Sludge Pump 2	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
BOD Incubator	$ -	$ 5,000	$ -	$ -	$ -	$ 5,000
2018 Truck Replacement	$ -	$ -	$ 45,000	$ -	$ -	$ 45,000
Tuttnauer- Digital Autoclave Model #2340M	$ -	$ -	$ -	$ 7,600	$ -	$ 7,600
						$ -
TOTAL USES BY PROJECT	$ 159,600	$ 15,005,000	$ 55,000	$ 7,600	$ 10,000	$ 15,237,200
EST. ENDING FUND BALANCE	$ 2,390,868	$ 2,390,868	$ 2,390,868	$ 2,390,868	$ 2,390,868	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Collection

	$ 2,026	$ 2,027	$ 2,028	$ 2,029	$ 2,030	Total
EST. BEGINNING FUND BALANCE	$ 375,763	$375,763	$375,763	$375,763	$375,763	
FUNDING SOURCES						
CAPITAL PROJECTS LEVY	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ -	$ -	$ -	$ -	$ -	$ -
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ 167,100	$115,000	$ 7,500	$ 22,000	$ -	$311,600
TOTAL SOURCES	$ 167,100	$115,000	$ 7,500	$ 22,000	$ -	$311,600
TOTAL AVAILABLE FUNDS	$ 542,863	$490,763	$383,263	$397,763	$375,763	
USES BY PROGRAM/PROJECT						
Autumn Court Sanitary Line	$ -	$ -	$ -	$ -	$ -	$ -
Sanitary Relining SBD/Country Walk	$ -	$ -	$ -	$ -	$ -	$ -
Waters End Lift Station Pumps	$ -	$ -	$ -	$ -	$ -	$ -
Pheasant Park Lift Station Pumps	$ -	$ -	$ -	$ -	$ -	$ -
Sunnyside Lift Station Pumps	$ 6,500	$ -	$ -	$ -	$ -	$ 6,500
Forest Lane Lift Station Pumps	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
Crows Nest Lift Station Pumps	$ 7,000	$ -	$ -	$ -	$ -	$ 7,000
2016 Truck Replacement	$ 8,100	$ -	$ -	$ -	$ -	$ 8,100
Crane for Truck	$ 12,500	$ -	$ -	$ -	$ -	$ 12,500
Main Lift Check Valves	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
Sanitary Sewer Extension	$ 110,000	$ -	$ -	$ -	$ -	$110,000
Fieldcrest Lift Station Upgrade	$ -	$100,000	$ -	$ -	$ -	$100,000
Little Sister Lift Station Pumps	$ -	$ 15,000	$ -	$ -	$ -	$ 15,000
2018 Truck Replacement	$ -	$ -	$ 7,500	$ -	$ -	$ 7,500
Submersible Sewer Pump	$ -	$ -	$ -	$ 22,000	$ -	$ 22,000
						$ -
TOTAL USES BY PROJECT	$ 167,100	$115,000	$ 7,500	$ 22,000	$ -	$311,600
EST. ENDING FUND BALANCE	$ 375,763	$375,763	$375,763	$375,763	$375,763	

VILLAGE OF SISTER BAY
CAPITAL IMPROVEMENT PLAN
2026-2030
Water

	2026	2027	2028	2029	2030	Total
EST. BEGINNING FUND BALANCE	$ 1,013,144	$ 1,013,144	$ 1,013,144	$ 1,013,144	$ 1,013,144	
#REF!						
CAPITAL PROJECTS LEVY	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL FUND LEVY	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
GRANTS	$ -	$ -	$ -	$ -	$ -	$ -
PREMIER RESORT AREA TAX	$ -	$ -	$ -	$ -	$ -	$ -
OTHER SOURCE	$ 458,800	$ 50,000	$ 72,500	$ 50,000	$ 50,000	$ 681,300
TOTAL SOURCES	$ 458,800	$ 50,000	$ 72,500	$ 50,000	$ 50,000	$ 681,300
TOTAL AVAILABLE FUNDS	$ 1,471,944	$ 1,063,144	$ 1,085,644	$ 1,063,144	$ 1,063,144	
USES BY PROGRAM/PROJECT						
Meters	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Well No. 1 Rebuild/ Inspection	$ -	$ -	$ -	$ -	$ -	$ -
PRV Refurbishment	$ -	$ -	$ -	$ -	$ -	$ -
Well No. 2 Rebuild/Inspection	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
Well No. 3 Rebuild/ Inspection	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
2016 Truck Replacement	$ 28,800	$ -	$ -	$ -	$ -	$ 28,800
2018 Truck Replacement	$ -	$ -	$ 22,500	$ -	$ -	$ 22,500
Booster Pump Replacement	$ 55,000	$ -	$ -	$ -	$ -	$ 55,000
PRV Installation	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
Water Extension	$ 110,000	$ -	$ -	$ -	$ -	$ 110,000
TOTAL USES BY PROJECT	$ 458,800	$ 50,000	$ 72,500	$ 50,000	$ 50,000	$ 681,300
EST. ENDING FUND BALANCE	$ 1,013,144	$ 1,013,144	$ 1,013,144	$ 1,013,144	$ 1,013,144	

Item 6.e. – Tax Bill Insert to revise

Date: July 28, 2025

Board/Committee: Finance Committee

Author: Vlad Gannik, Finance Director/Treasurer

In preparation for the 2025 Property Tax, the Finance Committee is requested to provide their insights for inclusion in the Sister Bay Annual Newsletter, referred to as the Tax Bill Insert.

SISTER BAY ANNUAL NEWSLETTER

2383 Maple Dr, PO Box 769, Sister Bay, WI 54234

Taxes due by January 31st to the County Treasurer. ***DO NOT DELIVER TO THE VILLAGE OF SISTER BAY.*** Make your check payable to **Door County Treasurer** and **MAIL OR DELIVER TO:**

DOOR COUNTY TREASURER
421 Nebraska Street
Sturgeon Bay, WI 54235

Be sure to include the tax bill payment stub so the check is applied to the correct parcel(s). Multiple parcels may be paid with one check. *If you would like a receipt, please provide a self-addressed, stamped envelope with your payment.*

NEW FINANCE DIRECTOR/TREASURER

The village extends a warm welcome to its new Finance Director/Treasurer, Vlad Gannik. Vlad and his family reside in Sister Bay and may be a familiar face to many of you already. Don't forget to say "hi" when you see him around.

RETIREMENTS/PROMOTIONS

After 25 years of service, the village extends well wishes to Utility Operator, Bob Lang, on his retirement. Bob was an invaluable member of the utilities for many years, and he will be missed. Happy Retirement! The village is also pleased to announce the promotion of two employees: Megan Barnes to Utilities Director, and Erik Linczmaier to Parks & Streets Director.

VILLAGE WEBSITE

The re-designed Village website is up and running at *www.sisterbaywi.gov.* There you will be able to apply and pay online for a variety of permits and applications, as well as your water and sewer utility bill (village resident accounts only). You can also access meeting agendas, packets, and video recordings (as available). Check the "News & Notices" tab for current happenings in the village.

GARBAGE COLLECTION

The Village of Sister Bay contracts with Going Garbage for garbage and recycling pick up. New residents should call 920-854-2114 to arrange for delivery of garbage carts if they are not already on the property. More information can be found at *www.GoingGarbage.com*.

ADDRESSES

Please make sure your fire number (address) is clearly visible from the road, even in the dark. Precious time is lost when first responders are not able to see your address clearly. If you need assistance or have questions, please contact the Fire Department, 920-854-4021.

EMERGENCY SERVICES

Sister Bay does **NOT** have its own police department. The **non-emergency** number for the Door County Sheriff's Department is 920-746-2400. *In an emergency, dial 911.*

DOG LICENSES

Dog licenses are required per Wis. Stats. 174.15. Fees are $5/altered and $10/unaltered. Licenses not renewed by March 31st will require a late fee of $25. Proof of Rabies Certification is required if not already on file in the Clerk's office.

BUILDING PERMITS

The Village contracts with Inspection Specialists, LLC for inspection services. Call or text Building Inspector Brett Guilette at 920-495-3232 to schedule an inspection or with questions regarding building permits. (Building permits are different than zoning permits, and in most cases a zoning permit is also required from the village.)

COMPREHENSIVE PLANS BEING UPDATED

The village is scheduled to adopt an updated comprehensive land use plan and an updated recreation plan in the coming year. The Plan Commission and the Parks, Property & Streets Committee have been working on the plans for over a year and will be holding public hearings early in 2025. Please follow this process and offer your input. As the drafts are finalized, they will be available online at *https://sister-bay-comprehensive-plan-baylakerpc.hub.arcgis.com/*

ROOM TAX PERMITS
Any innkeeper or property owner offering transient rentals (less than 30 days) *must* obtain a permit and collect room tax (per Wis. Statutes, local ordinance, and the Door County Tourism Zone Intergovernmental Agreement). Contact the Door County Tourism Zone Commission at 920-854-6200 or e-mail *info@doorcountytourismzone.com*.

SHORT TERM RENTALS
A license is required to operate short-term rentals in the Village of Sister Bay. Information on the ordinances regulating STR's in the village can be found on the website at *https://www.sisterbaywi.gov/news-and-notices/str-ordinances-passed/*

ANIMAL CONTROL ISSUES/COMPLAINTS
Call Animal Control Officer Mark Richard at 920-421-0828 (Cell) or 920-868-3924 (Home). The Wisconsin Humane Society – Door County Campus can be reached at 920-746-1111.

WATER & SEWER UTILITY
Sister Bay Water & Sewer Utilities has partnered with xpress BILL PAY for online payments for residents in the Sister Bay Sanitary District. Log into *www.xpressbillpay.com* to register, view and pay your bill. Please remember to enter your six-digit account number when paying online. For additional assistance, contact Utility Clerk Kara Kroll at 920-854-4118 or email *kara.kroll@sisterbaywi.gov.*
Also contact Kara if you require meter installation or removal.

(Sorry – online bill payment is not currently available for residents in Liberty Grove Sanitary District #1.)

ELECTED OFFICIALS
If you are interested in running for elected office as President or Village Trustee, please contact the Village Clerk at *heidi.teich@sisterbaywi.gov* for the necessary paperwork. Three (3) Trustees are elected each year, with the Village President election in odd-numbered years. Each serves a two-year term. Nomination papers can be circulated beginning December 1st of each year.

VOTING
Check your registration, update your address and request absentee ballots by visiting the website *myvote.wi.gov*. Voting takes place on election days at the Sister Bay/ Liberty Grove Fire Department (2258 Mill Rd) or vote early in-person two weeks prior to each election at the administration office (2383 Maple Dr).

COMING IN 2025 – BADGER BOOKS! The only approved electronic pollbook in the State of Wisconsin. Badger Books are used for election day registration, to check in voters, and process absentee ballots. Come check them out at the next village election.

NO PARKING ON VILLAGE STREETS
Just a reminder, there is no overnight parking on village streets. For more information, the village parking regulations can be found in Municipal Code Chapter 58, available on the village website.

ANNUAL REPORT
Every January (at the end of the month) the village publishes their annual report. Please be sure to visit the village website and search under "News & Notices" to read the document. The report highlights projects completed, department activity, and financial information.

CONCERNS & COMPLAINTS
If you have a concern or complaint, please remember you can contact the village online at *sisterbaywi.gov/contact-us/* or by phoning the Administrative Office during business hours at (920) 854-4118.