

1 **VILLAGE BOARD OF TRUSTEES MEETING MINUTES**

2 **Monday, July 21, 2025**

3 **(Approved)**

4 **1. Call to Order & Roll Call**

5 The meeting of the Sister Bay Village Board of Trustees was called to order by President Nate Bell at
6 1:00 P.M. Bell explained the meeting was to discuss those items the Board did not have to discuss at
7 the prior meeting.

8 Present: President Bell and trustees Denise Bhirdo, Louise Howson, Chad Kodanko, Brigid White,
9 Kurt Harff and Patrice Champeau.

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11 Staff: Village Administrator Julie Schmelzer and Village Clerk Susan Clarke.

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14 **2. Approve Agenda**

15 *Motion by Howson, seconded by White, to approve the agenda as presented. Motion carried – all*
16 *ayes.*

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18 **3. Comments, Correspondence and Concerns from the Public**

19 (None.)

20 **4. Executive Session**

21 **a. Adjourn to Closed Session**

22 *Motion by Bell, second by Howson, to go into closed session pursuant to Wisconsin Stats.*
23 *§19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or legal*
24 *advice concerning strategy to be adopted by the body with respect to litigation in which it is or is*
25 *likely to become involved, specifically, the Preserving Foundations/Paula Anschutz Development*
26 *Agreement.*

27 *Additionally, remain in closed session pursuant to Wis. Stats. §19.85(c) to consider employment,*
28 *promotion, compensation or performance evaluation data of any public employee over which the*
29 *governmental body has jurisdiction or exercises responsibility: Discussion of Village Administrator*
30 *compensation and benefits.*

31 *Roll call vote: Bell-Aye, Bhirdo – Aye, Champeau-Aye, Harff- Aye, Kodanko- Aye, White- Aye, Howson-*
32 *Aye.*

33 Paula Anschutz was present for the first portion of the Executive Session. Schmelzer left for the
34 second portion of the Session.

35 **b. Reconvene into Open Session**

36 *Motion by Bell to exit closed session; second by Kodanko. Roll call vote: Bell-Aye, Bhirdo – Aye,*
37 *Champeau-Aye, Harff- Aye, Kodanko- Aye, White- Aye, Howson- Aye.*

38 **c. Motion or Action, as Appropriate**

1 *1. In regard to the Anschutz case, motion by Howson, second by Kodanko, to issue a new letter with*
2 *compliance items discussed. Motion carried – all ayes.*

3 *2. Motion by Howson, second by White, to proceed as discussed in Closed Session. Motion carried –*
4 *all ayes.*

5 **5. Adjourn**

6 *Motion to adjourn by Howson, second by Harff. Motion carried – all ayes.*
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9 Respectfully submitted by Sarah Bertges, Administrative Assistant, on behalf of Sue Clarke, former
10 Village Clerk
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